

**Village of Cold Spring
Historic District Review Board
85 Main Street, Cold Spring, New York 10516**

**Monthly Meeting
2-8-17**

The Village of Cold Spring Historic District Review Board held its regular monthly meeting at the Village Hall, 85 Main Street on Wednesday February 8, 2017.

Members Present: Chair Al Zgolinski, Vice Chair Kathleen Foley and board members: Sean Conway, Andrea Connor and Carolyn Bachan. The meeting was called to order at 8:00 pm.

OLD BUSINESS

M. & A. Kupper, 56 Paulding Street, Nationally-listed area of the Historic District. Revision of previously approved application: door and stoop on north façade.

Applicant presented photographs of house and elevations showing proposed revision to east façade with the addition of door and porch.

Board discussed possible relocation of door to maintain light to basement window, but consensus is that options are limited because of the chimney location; the door should remain as proposed.

Board members expressed no concern about the conceptual design, but requested that applicant bring more detailed information about the following to the next meeting:

- Door, hardware and trim
- Posts and foundation
- Lighting (if any)
- Materials and building methods

A. Connor & E. Hudson, 19 High Street, Locally-listed area of the Historic District. Review of modified application: siding and porch modifications.

Applicant wishes to modify original application to only include replacement of siding and porch rebuilding.

Rather than submitting a new application, the board suggested a drawing indicating the new scope of work would be sufficient. New scope will include:

- Remove existing vinyl siding and replace with cement board
- Remove aluminum clad column casing
- Remove existing vinyl window casings and replace with wood
- Replace existing steps with wood (6'-0" wide.)
- Provide new wood lattice

S. Conway made a motion to declare the project SEQR Type II as scope only involves minor changes that will return the house closer to its historic appearance. K. Foley seconded and the motion passed 4-0 with A. Connor abstaining.

K. Foley made a motion to approve the modified application contingent upon submission of requested drawing. S. Conway seconded and the motion passed 4-0 with A. Connor abstaining.

NEW BUSINESS

Grace Kang, 80 Main Street, Locally-listed area of the Historic District. Review of proposed signage, installation of threshold tile, removal of awning and installation of proposed book kiosk.

As the kiosk overhangs Village property on Fair Street, approval by the Village Trustees will be required for that element. The kiosk was removed from the application pending VBOT approval. Kang proposes to replace the existing store sign (6' x 12") with a new wood sign (5.5' x 12"). New sign to be located in same position. Existing awning to be removed and threshold landing to be re-tiled

K. Foley made a motion to declare the project SEQR Type II for all elements of the application as they have only a minor impact. A. Connor seconded and the motion passed unanimously.

S. Conway made a motion to approve the new signage. K. Foley seconded and the motion passed unanimously.

Discussion of vestibule threshold

- A number of Main Street stores have similar design
- Vestibule to have tile surface
- Tile edge strip to be installed

C. Bachan made a motion to approve the vestibule threshold as discussed. K. Foley seconded and the motion passed unanimously.

Board members had no objection to the removal of awning as long as any required repairs/repainting of façade is performed afterwards.

K. Foley made a motion to approve removal of the awning. A. Connor seconded and the motion passed unanimously.

Discussion of book kiosk

With the understanding that VBOT approval is needed for this proposal, the board discussed book kiosk as a workshop for design.

- Concern expressed about how kiosk will be mounted to building and possible damage that may ensue in the future. It was suggested that were it placed in this location that the anchors be mounted into the mortar rather than the brick.

- Concern expressed that since the kiosk protrudes from the building approximately 10" (with the doors closed) that it may present a pedestrian obstacle; possible ADA compliance issues should also be investigated.
- Relocation of kiosk from corner to location further north between existing windows discussed, as well as placement in the tree bed on Main Street. The latter would also require Tree Advisory Board and VBOT approval.
- It was suggested that the design of the kiosk tie-in more closely with the surrounding commercial buildings.

MINUTES

K. Foley made a motion to accept the minutes of the 1-11-17 meeting as amended. S. Conway seconded and the motion passed 4-0 with C. Bachan abstaining (as she did not attend the meeting.)

K. Foley made a motion to accept the minutes of the 7-27-16 meeting as amended. S. Conway seconded and the motion passed unanimously.

BOARD BUSINESS

State Historic Preservation Office:

Board members discussed the annual report to be submitted to SHPO. A. Zgolinski to prepare report

Budget

Board members discussed budget line items for submission to Village (due Feb. 15, 2017). Line items include:

- Personnel services
- Contractual
- Grants
- Supplies
- Training
- Legal
- Escrow

K Foley to draft request for board approval.

Chapter 64 Update:

Board members reviewed current draft and made minor corrections to remove inconsistencies.

S. Conway made a motion to make the changes discussed and to present the updated chapter to the Village Trustees. A. Connor seconded and the motion passed unanimously.

Design Standards

Board members asked to review current preamble section and recommended changes. Awaiting status report from Tilly architects

ADJOURNMENT

K. Foley made a motion to adjourn the meeting. C. Bachan seconded and the meeting was adjourned at 11pm.

Submitted by M. Mell

A handwritten signature in cursive script, appearing to read 'A. Zgolinski', is positioned above a horizontal line.

A. Zgolinski, Chair

Date: 2-8-17