

**Village of Cold Spring
Village Board of Trustees
85 Main Street, Cold Spring, NY 10516**

**Trustees Workshop Meeting
12-17-19**

The Village of Cold Spring Board of Trustees held a workshop meeting at the Village Hall, 85 Main Street on Tuesday, December 17, 2019 at 7:30pm. Present were: Mayor David Merandy and trustees Lynn Miller, Frances Murphy and Steve Voloto. Trustee Marie Early was absent. Village accountant Michelle Ascolillo was in attendance.

MID YEAR FINANCIAL REPORT

Village Accountant Michelle Ascolillo distributed the General Fund Revenue and Expense Reports illustrating six months of year-to-date amounts (ending 11/30/19) and six months of preliminary projections until the end of FY19-20. She noted that the Board should keep in mind that these projections are not final, can change through the next six months, and may not include all projects/expenses. She asked the Board to provide any feedback about the report, revenues, and/or expenses. Ascolillo plans to redo the report in three months, which will help during budget season. In summary she noted that:

- Projected \$115,000 in revenue over expenses.
- Noteworthy expenses that should be less than budgeted (Totaling approx. \$101,500) :
 - Medical Insurance –10% increase budgeted, 1% decrease actually occurred
 - State Retirement – favorable decrease in Employer contributions due to wages earned from newer Tiers (older tier employees equate to a higher contribution rate from the employer's share)
 - Attorney – Attorney bills have been significantly lower than in previous years. No contract negotiations currently.
 - Shared Services Personal Services – Additional part time office employee not hired
 - Judgements – reserved, usually not used
 - Contingent account – reserved for emergencies
 - Worker's Compensation Insurance – premiums less than anticipated
 - Garbage Contractual – Increased amount per ton budgeted for entire year, only started in November
- Unanticipated Expenses included in the projections:
 - Prosecuting Attorney
 - Building Inspector
- Highway salaries, when all sub-departmental salaries are added together, are equal to the budgeted amount. This includes the previous snow storm, as well as seven 24-hour days, built into the projections.

- Municipal Building Repairs was budgeted for \$207K for miscellaneous repairs throughout the Village. So far, the Fire House Floor has been completed. The budget contains projections to also do the Fire House Boiler and the Highway garage lighting.
- Village Hall Repairs is a separate line item, which is over the budgeted amount due to projections of completing the following projects: Police Station flooring, painting the remaining rooms at Village Hall, Lighting for outside Village Hall, and some basement work at Village Hall.
- After these two lines, there is still \$112K of money that the Village can allocate from Fund Balance that was already budgeted to be spent to spend on other projects.
- There are also accounts on both the revenue and expense side that net zero, such as NYSEDA grant, Police Equipment Grant, TAB Grant, CHIPS/PAVE. These items are not true expense savings since there will be no revenue without the expense.
- The next preliminary budget will be prepared in early March 2020. Michelle will begin working with the various departments in February
- To meet the NYS mandated municipal budget timetable, the public budget hearing should be held on 4-14-20
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Board Comments

- Trustee Voloto noted that additional work remains to be completed on the firehouse floor.

DISCUSSION ON TEMPORARY ADMIN PERSON FOR COLD SPRING POLICE DEPARTMENT

OIC Larry Burke has requested the Village hire William Bujarski for up to, but not to exceed 64 hours to assist in the disposal of evidence in storage at \$30/hour. The Board took no action on this matter.

APPROVE HIRING OF PART-TIME TEMPORARY OFFICE HELP

Village Clerk Jeff Vidakovich requested the Board hire Tatianna Vidakovich for 15 hours/week from 12-19-19 through 1-9-20 at the rate of \$12.50/hour. Tasks to be undertaken are organization and cataloging of permanent retention files (in the basement) and digitizing of HDRB, Planning Board, ZBA and Building files.

Mayor Merandy made a motion to hire Tatianna Vidakovich for 30 hours at \$12.50/hour. Trustee Murphy seconded and the motion passed unanimously.

REQUEST BY PHILIPSTOWN BEHAVIORAL HEALTH HUB TO HOLD 5K RUN IN THE VILLAGE ON MAY 17, 2020

David Marzollo, Hub fundraising co-chair distributed informational packets to the Board. During the discussion it was noted that:

- The race would follow the same course as Megan's Turkey Trot
- The ideal date would be Sunday, May 17, 2020, but the HUB is flexible
- The race would begin at 9am at the bandstand. During the race, there would be various speakers. Winners would be announced at 10am with a fun-run to follow.

- There would be a suggested donation of \$25 for the race and \$10 for the fun run
- The Mayor of Nelsonville has approved the portion of the race that passes through Nelsonville
- Police would be required at traffic crossings
- Closing off Main Street may be problematic and the matter will be discussed with OIC Burke
- Allowances in the schedule should be made for the Metro-North train schedule and hikers that can be expected
- No food vendors are expected
- A banner would be hung on the bandstand
- Mayor Merandy indicated that if OIC Burke can make appropriate arrangements, then the Board will likely support the event

DISCUSSION WITH NYS PARKS ON REQUEST TO HOOK UP TO VILLAGE WATER AND SEWER SYSTEM

Evan Thompson, of Hudson Highlands State Parks and Fred Martin, of the Little Stony Point Citizens' Association, presented their request that the Village allow connection of a proposed restroom facility (at Little Stony Point) to the Village water and sewer systems. During their presentation they noted that:

- The port-a-potties now in use are costly and insufficient for the demand
- There is no design of the facility yet - - just a concept with low-flow units - - and no potential demand loads are available
- No budget has been established yet
- Prior to beginning a design in earnest, they would like an indication of the Board's opinion on the project
- There is a broken water line to the existing caretaker's cottage
- There is an existing well with non-potable water, but NYS law prohibits using this for toilet facilities
- There will be no showers
- All costs for construction and hook-up (to Village services) would be paid by NYS Parks
- Absence of this facility has hindered Little Stony Point Citizens' Association pursuit of grant funding
- It is anticipated that peak usage would be approximately 1,500 persons a day for each weekend day and holiday (which is too great for composting toilets)

Board Comment

During the discussion, Board members noted that:

- There is concern about availability of sufficient water supplies, especially during the summer
- The Board will need usage estimates as part of their considerations
- The Village wastewater system has sufficient capacity (to accommodate this project)
- The Board will investigate rates of water usage at the public toilets at the foot of Main Street

DISCUSSION OF INDEPENDENCE DAY CELEBRATION

Mayor Merandy noted that the fireworks company, previously used by the Village, is not available for the coming year. The Village will need to find a different company or change the date.

APPROVAL OF BILLS

Trustee Miller made a motion to approve Batch #5394 in the amount of \$43,984.86. Mayor Merandy seconded and the motion passed unanimously.

BOARD COMMENTS

Mayor Merandy noted that he has been in touch with Metro-North Railroad about the out-of-service elevator on the north-bound side of the platform. Repairs are estimated to take four months, but no start date has been set.

PUBLIC COMMENT

Dave Marzollo expressed his support for public restroom facilities at Little Stony Point Park.

EXECUTIVE SESSION

Mayor Merandy made a motion to enter into executive session to discuss the employment history of an individual. The Mayor stated that no other Village business will be undertaken afterwards. Trustee Miller seconded and the motion passed unanimously at 8:25pm.

Mayor Merandy made a motion to exit executive session. Trustee Miller seconded and the motion passed unanimously at 8:57pm.

MOTION TO ADJOURN

Mayor Merandy made a motion to adjourn. Trustee Murphy seconded and the motion passed unanimously at 8:58pm.

Submitted by: M. Mell

Mayor Merandy

Date