

**Village of Cold Spring
Village Board of Trustees
85 Main Street, Cold Spring, New York 10516**

**Trustees Monthly Meeting
11-12-19**

The Village of Cold Spring Board of Trustees held its monthly meeting at the Cold Spring Village Hall, 85 Main Street on Tuesday November 12, 2019 at 7 pm. Present were: Mayor David Merandy and Trustees Marie Early, Lynn Miller, Frances Murphy and Steve Voloto.

EXECUTIVE SESSION

Mayor Merandy made a motion to enter into executive session to discuss the employment history of an individual. Trustee Murphy seconded and the motion passed unanimously at 7pm.

Mayor Merandy made a motion to exit executive session. Trustee Murphy seconded and the motion passed unanimously at 7:35pm.

POLICE DEPARTMENT REPORT

In a written report, Officer in Charge Larry Burke reported for the month of October 2019 that:

- There were 82 calls for service
- There were 167 tickets issued
- There were no arrests
- The Halloween Parade went well with only one complaint, which was resolved
- OIC Burke notified the Board that due to NYS regulations, effective Jan. 1, 2020 the County would no longer be sending a prosecutor (to the Village) to prosecute misdemeanor crimes. Burke suggested the Village hire its own prosecutor for an estimated three hours/month.
- OIC Burke reminded the Board of his request to add a \$50 fee for "boot" removal
- The Magazzino event/parade will take place on Saturday, 11-16-19 from 11am-3:30pm. Event organizers and the police department will walk-through the event on Thursday.

MONTHLY REPORTS

Recreation Commission

In a written report for the month of October it was noted that:

- Pidala Electric has met with Commission member Steve Etta about required repairs to the bandstand that will be completed in November.
- The Commission will revise its current application to eliminate the ticketed events section. The Commission will use the Dockside Park application as a model for ticketed events at Mayor's Park and Pavilion.
- The Commission requests a Trustee's workshop to review the seasonal laborer agreement as well as the condition of some recreation facilities.
- Upcoming holiday activities include:

- Bandstand decoration with lights – 11-16-19
- Bandstand decoration with wreaths, roping and a tree – TBD
- Tree lighting and Santa visit – 12-14-19
- The application by the Putnam County Wine Festival, for August 8-9, 2020 has been tabled until the application is completed

Planning Board – none

Zoning Board of Appeals

In a written report for October 2019 ZBA chair Aaron Wolfe noted that:

- The ZBA held a workshop for a variance to the maximum allowed lot coverage for construction of an addition to an existing house at 41 Garden Street. A public hearing has been scheduled for 11-7-19.
- The ZBA held a workshop for a rear yard setback variance application for a deck at 12 Benedict Road. A public hearing has been scheduled for 11-7-19
- The ZBA approved a letter to be sent to the Village Board outlining ZBA concerns with the current state of building inspections.
- A new application has been submitted for 21 Parsonage Street. ZBA chair Wolfe has recused himself as he resides across from the property. ZBA member Donald MacDonald will serve as acting chair for all matters relating to this application.
- Grace Lo has resigned from the ZBA
- A variance was granted for 207 Main Street to allow construction of a porch in the front setback wider than allowed by code
- The application for 29 Rock Street for variances in the I-1 district to construct a second residential building appears to be inactive
- The ZBA has completed an update to the application instructions

Town of Philipstown

Judy Farrell reported that during the month of October:

- Town Hall activities have been relocated to 34 Kemble Ave in anticipation of renovations (to the Town Hall). The Town Court and Building Department activities will take place at Cedar Street.
- A relocation site for the Medication drop box is TBD
- The Senior Lunch will take place on 11-20-19 at noon.
- Town Board meetings will be held at the Recreation Department in Garrison
- The annual budget is under consideration

Historic District Review Board

In a written report for the month of October it was noted that:

- Applications were reviewed for:

- 6 Paulding Street
 - 16 Orchard Street
 - 15 High Street
 - 40 Paulding Avenue
 - 9 Orchard Street
 - 41 Garden Street
- Long-standing issues regarding the height of the roof configuration at 124 Main Street were resolved
- For the 11-13-19 monthly meeting the HDRB:
 - has received an application to review a fence at 3-5 Parsonage Street
 - HDRB has received a workshop request from the owners of the barn at 21 Parsonage Street
 - A public hearing will be held for 41 Garden Street
- The HDRB submitted a letter to the ZBA in support of the application by 41 Garden Street for an addition at the rear of the property rather than adding a second story
- The HDRB is excited to see the installation of a shingle roof made from Tesla's photovoltaic tiles at 20 The Boulevard

Cold Spring Fire Company - None

Tree Advisory Board (TAB)

For the month of October TAB chair Jennifer Zwarich noted that:

- Village trees will be tagged (for identification)
- Pruning and general maintenance continues
- 20 trees have been planted so far (the grant funding)
- Plaques for donated trees are in process

Code Update Committee

In a written report for the month of October the CUC noted that:

- The CUC conducted the fifth and final public meeting on October 2, 2019.
 - A history of the CUC was presented with the purpose of the CUC and a quick review of the 4 previous public meetings along with the objective of the 5th public meeting.
 - The presentation included a list of the departments and boards which had reviewed the final recommendations.
 - The list of materials containing the CUC recommendations was presented with the links to the Village website containing that information.
 - The Village Code chapters were identified; each chapter that contained CUC recommendations was listed along with a summary of the recommended changes to each chapter.

- The public meeting was well attended; many comments were received. The meeting was held open until October 30. Subsequent to the meeting, letters and emails were received containing comments on the CUC recommendations.
- The CUC will meet in November to evaluate the feedback received both at the public meeting and subsequent to the meeting. The CUC will determine how best to present their recommendations to the Village Board of Trustees.
- The October conference call with NYSERDA was conducted. No issues were raised by NYSERDA. As previously reported, NYSERDA will permit an updated contract with new dates and an opportunity to move funding among the various phases, all of which will be beneficial to the Village.
- A request for reimbursement for a prior phase of the Code Update Committee will be submitted to NYSERDA in November. There are still some invoices from the CUC consultant and legal counsel which have not yet been received; once received, additional requests for reimbursement will be submitted to NYSERDA.

Chamber of Commerce

Chamber President Eliza Starbuck noted that:

- COC has requested a date change for the Cold Spring Aglow from 12-14-19 to 12-21-19. Mayor Merandy made a motion to authorize the change. Trustee Miller seconded and the motion passed unanimously.
- The COC is soliciting its members for donations for holiday decorations
- The COC is preparing a final version of its report on the Trolley, that will include input received from various meetings and presentations
- COC continues its outreach and networking efforts with the County, with the goal of advocating for the Village of Cold Spring
- Mayor Merandy noted a lack of supervision at the Halloween Parade

WATER DEPARTMENT

Water & Wastewater Superintendent Matt Kroog noted that for the month of October 2019:

- Reservoir status is at 77.9% capacity
- Flow to System is 7.77 MG/251 k/day
- 2018 Flow to System was 8.05 MG/284 k/day. Percent change is 4.4% decrease
- Monthly rainfall was 6.2"
- Bacteria Lab Test sampling is acceptable for drinking
- **Discolored Water:** The yellow water experienced by some residents is due, largely in part, to coagulant dosage changes occasioned by the heavy rain event during the week of October 16. During this event rain runoff picked up additional sediment and affected the raw water quality. The discoloration happened when the coagulant dosage was more than what was needed during the fluxing raw water turbidity levels distribution supply, in which the coagulant had

continued to attract the relatively low turbidity and form bigger particles, in conjunction with the Pressure Reducing Valve Servicing that took place on October 22 (where the water was rerouted against the normal flow path through the piping, stirring up sediment and discoloring the water. Hach Co. has a multi-parameter spectrophotometer available for \$1,491 which will allow testing of the coagulant bleed through the filtration units (as well as additional parameters needed, including those currently being tested on three different individual colorimeters.)

- **Reservoirs:** Rainfall in the past month has increased the reservoirs' supply by 9.4%, but they remain 22% lower than last year at this time
- **Pressure Reducing Valves:** A high pressure complaint was received on 10-22-19 stemming from the Rock Street section. The valves were inspected by Ross Valves on 10-29-19. Seals and gaskets were replaced near the intersection of Main Street and 9D and the pressure set to 62 PSI. The pressure near the intersection of Northern and High Streets was inspected and found to be in good standing
- **Catskill DEP Project:** Superintendent Kroog met with the DEP and Bart Clark on 11-17-19 to discuss which minor modifications to the existing proposal are needed to be submitted for approval.

WASTEWATER DEPARTMENT

Water & Wastewater Superintendent Matt Kroog noted that for the month of October 2019:

- Plant inflow was 5.84 million gallons
- Average daily flow was 188K gallons
- Biochemical Oxygen Demand: 97.38% removal
- Total Suspended Solids: 97.56% removal
- There is no update on the sludge dewatering pilot study
- Warranty on aeration blower #2 expired in October 2017. Replacement of the coolant fan was performed by Aerzen Tech on 11-5-19. The inverter and conversion kit were not needed and this should be reflected in the invoice

BUILDING DEPARTMENT

In a written report the department noted that for the month of October 2019:

- 14 new building permit applications were received
- 10 building permits were issued
- 0 operating permits were issued
- 1 dumpster permit was issued
- 6 Certificates of Occupancy were issued
- 2 record searches were completed
- 1 complaint was received
- 7 referrals to the HDRB were made
- 2 referral to the ZBA were made

- 0 referrals to the CSPB were made
- \$2,116 in application and permit fees were collected
- \$150 in record search fees were collected
- \$30 in other fees were collected

HIGHWAY DEPARTMENT

In a written report Crew Chief Robert Downey noted that during the month of October 2019:

- 61.07 tons of garbage were picked up
- 18.63 tons of recyclables were picked up
- Seven dead trees were cut down
- Sheetrock was repaired and painted in the VCB
- Walls in the subway were repaired
- Guardrail on Maple Terrace was repaired
- Low areas on the sidewalks on Parrott, Pine, Parsonage and Paulding were soiled and seeded
- Gutters were cleaned on Chestnut Street from the red light to Oak Street.
- N&S sides
- Saplings on Lunn Terrace were cut back
- 10' section of sidewalk on Garden Street was removed
- Storm debris cleaned up on three occasions
- P & G Electric serviced all the timers and sensors at the Bandstand, Dockside and the Pavilion. They also repaired and reattached the broken bollard light at the end of the dock.
- New front tires were purchased for the '03 garbage truck
- A new electrical harness was run on the '87 International salter
- All backpack blowers were tuned up
- PTO driveshaft and U-joints were replaced on the '87 International salter
- New one-piece door was fabricated for leaf vacuum box
- Installed new battery and tuned up vacuum box motor

JUSTICE COURT

In a written report Village Justice Costello noted that for the month of October 2019:

- \$6,503 in fines, forfeited bails and civil penalties were collected
- \$3,850 in parking fines were collected
- \$300 in civil fees were collected
- \$3,300 mandatory state surcharges were collected
- There was 0 Penal Law charges
- There were 65 Vehicle & Traffic Law charges
- There was 1 Civil charge

REPORT OF MAYOR AND TRUSTEES

- Trustee Murphy noted that new recycling procedures will be advertised and that grants for the Fire Company are in progress
- Trustee Early noted the Village will apply for solar grants as they are announced
- Mayor Merandy noted that:
 - He and Matt Kroog met with DEP officials
 - Garden Street milling and paving to begin on 11-13-19
 - He has met with four candidates (for the position of Village Building Inspector) taken from the County list
 - He will interview a candidate to fill the vacant position on the ZBA

UPDATE ON STREET SIGN ANALYSIS

Trustee Murphy noted that:

- Efforts are being made to match signs with Village code
- A spread sheet has been prepared identifying signage in the Village. Completion is ongoing.
- Parking signs to be made consistent (in terms of hours permitted)
- Code wording to be clarified
- Speed limits identified in Village code to be made consistent
- Upon completion of this work, the required changes will require a public hearing

AUTHORIZE MAYOR TO SIGN CONTRACT WITH PENFLEX FOR ADMINISTRATION OF LOSAP

Trustee Early made a motion to authorize the Mayor to sign the contract. Trustee Miller seconded and the motion passed 4-0-1-0.

ACCEPT RESIGNATION OF GRACE LO FROM ZBA

Mayor Merandy made a motion to approve the request. Trustee Early seconded and the motion passed unanimously.

DISCUSSION OF NEXT STEPS FOR UPDATES TO THE VILLAGE CODE

Trustee Early suggested the following:

- VBOT review of changes proposed by CUC
- VBOT comments
- CUC update
- Public hearing(s)
- VBOT approval

CORRESPONDENCE

The Village received an email from Krystal Ford, who also appeared, proposing an Earth Day parade on April 22, 2020 at 4pm. During the discussion it was noted that:

- The proposed time will conflict with rush hour traffic
- OIC Burke suggested moving the event to the following Saturday morning
- VBOT are amenable to the idea of a parade, but requested more information

The Village received an email from Eileen McDermott, who was also present, requesting permission for a Putnam Pride parade on 6-6-2020. She noted that:

- The Putnam Needs Pride Facebook page has more than 200 members who support this effort
- Putnam “stands alone” in the lower Hudson Valley as having no official event
- Putnam County LGBTQ residents feel “isolated and uncertain”
- This celebration will bring people together and likely benefit Cold Spring businesses
- The parade would start at Chestnut and Main and end at Dockside Park
- Depending upon interest, there may be vendors, speeches and performances
- 200-500 attendees are anticipated

During the Board discussion it was noted that:

- Used of Dockside Park requires a separate application to the Recreation Commission
- Event will require police presence, with four officers each paid for a three hour minimum
- Police department requires four months’ notice
- Depending upon the number of attendees, an ambulance may be required
- The Board suggested the event finalize a date and then make the appropriate applications

The Village received an email from Patrick Biesemans voicing concerns about semi-trailer truck traffic on Railroad Avenue between Depot Square and Stone Street. Biesemans notes numerous occasion when trucks get stuck and strike low-hanging wires.

The Board acknowledged the situation and noted that any new signage would require changes to the Village code

REQUEST FOR USE OF DOCSIDE PARK FOR A WEDDING ON OCTOBER 17, 2020

Trustee Early made a motion to approve the application. Trustee Miller seconded and the motion passed unanimously.

RESIDENT PARKING PERMIT LOTTERY FOR MUNICIPAL LOT ON FAIR STREET

- The Village will issue (20) winter parking permits for the municipal lot on Fair St.
- Permittees would be allowed 24-hour parking/7-days per week from 12-1-19 through 4-15-20.
- Cost of the permit to be \$40.
- Completed applications due by 1pm on 11-26-19
- Lottery winners to be selected at 3pm on 11-27-19
- Lottery to be advertised on the Village website and in local newspapers

UPDATE ON DOORS AT WASTEWATER TREATMENT PLANT

The Village has received a quote from United Door in the amount of \$9,188.03. Mayor Merandy made a motion to accept the proposal, if monies are available in the Village budget. Trustee Early seconded and the motion passed unanimously

APPROVAL OF BILLS

Trustee Miller made a motion to approve Batch #5348 in the amount of \$67,860.83. Mayor Merandy seconded and the motion passed unanimously.

MINUTES

Mayor Merandy made a motion to accept the 10-15-19 minutes. Trustee Early seconded and the motion passed unanimously.

Mayor Merandy made a motion to accept the 10-22-19 minutes. Trustee Early seconded and the motion passed unanimously.

PUBLIC COMMENT

None

ADJOURNMENT

Trustee Early made a motion to adjourn. Trustee Miller seconded and the motion was passed unanimously at 9:30pm

Submitted by: M. Mell

Mayor David Merandy

Date