



VILLAGE OF COLD SPRING
85 MAIN STREET, COLD SPRING, NY 10516
TEL: (845) 265-3611 FAX: (845) 265-1002
WEB: WWW.COLDSRINGNY.GOV

Board of Trustees
Monthly Meeting Minutes
October 12, 2021

The Board of Trustees of the Village of Cold Spring held its Monthly Meeting at 7:00 pm on October 12, 2021, via videoconference as per Chapter 417 of the NYS Laws of 2021. Present were Mayor Dave Merandy, Trustees Marie Early, Kathleen E. Foley, Frances Murphy, and Tweeps Phillips Woods.

Monthly Reports

Financial: Accountant Michelle Ascolillo presented the financial report (attached).

Highway Department: Highway Department Crew Chief Robert Downey presented the report (attached).

Water and Wastewater: Water and Wastewater Superintendent Matt Kroog presented the report (attached).

Police Department: Officer in Charge Larry Burke presented the report (attached). L. Burke noted the following:

- There was another rash of car break-ins. Only unlocked cars were targeted.
- There was a mortar shell removed from a residence on Parsonage Street that was discovered by the homeowners. Westchester County Bomb Squad assisted
- Attempt to cash a fraudulent check with fake ID at M&T Bank led to the arrest of a person wanted in 5 states
- There was an arrest made by one of the newly hired officers for an unlicensed driver
- D. Merandy asked how much it would cost to put cameras at the bandstand area?
 - L. Burke will look at quote previously supplied by Managed Technologies as well as seek additional quotes. He will also look into any available grants or funding opportunities

Recreation: No member was present. D. Merandy read the report (attached) into the record.

Planning Board: Board Chair Matt Francisco presented the report (attached). M. Francisco provided a brief overview of a Change of Use application (40 Main Street) before the Planning Board that will require a fee in lieu of parking for 40+ parking spots. D. Merandy will contact the Village Attorney, John Furst, for advice and schedule a follow up workshop.

Zoning Board of Appeals: Board Chair Eric Wirth presented the report (attached).

Historic District Review Board: No member was present. D. Merandy read the report (attached) into the record.

Tree Advisory Board: No report submitted.

Town of Philipstown: No member was present. D. Merandy read the report (attached) into the record.

Cold Spring Fire Company: No member present. K. Foley read the report (see attached) into the record.

D. Merandy updated the Board on the status of bids to replace the boiler at the Firehouse. Three (3) bids have been received. The low bid of \$19, 888 will be accepted pending references.

Building Department: No report submitted.

Justice Court: No member present. D. Merandy read the report (see attached) into the record.

Report of the Mayor and Board of Trustees: D. Merandy updated the Board on the mini-bid for garbage and recycling collection, which has been given to the Village Accountant, Michelle Ascolillo, for review.

Board Business

Community Stakeholders Group: 7 Letters of interest have been received from Village residents wishing to be a part of the Community Stakeholders Group. The Board agreed that all 7 applicants should be included in the group. Next steps include:

- Notification to applicants (J. Vidakovich to contact)
- Determine roles and responsibilities of the group
- Meet with the group

Request to purchase Village property adjacent to 45 Fair Street: The Board reviewed a request by James Ely to purchase Village owned property adjacent to 45 Fair Street (Riverview Restaurant). D. Merandy made a motion to proceed with the sale of the property at a cost of \$4 per square foot. M. Early seconded the motion and it passed by a vote of 3-2-0-0 (K. Foley and T. Woods voted No)

Approve hiring of Karen Herbert: D. Merandy made a motion to approve the hiring of Karen Herbert as a part-time Board Secretary/Office Assistant at a rate of \$20/hour. F. Murphy seconded the motion and it passed by a vote of 5-0-0-0.

Approve Hiring of Christopher Arroyo: D. Merandy made a motion to hire Christopher Arroyo as a part-time Police Officer. T. Woods seconded the motion and it passed by a vote of 5-0-0-0.

Approve Hiring of Kelly Close: D. Merandy made a motion to hire Kelly Close as a part-time Police Officer. M. Early seconded the motion and it passed by a vote of 5-0-0-0.

Approval of Bills: M. Early made a motion to approve Batch # 6205 in the amount of \$33,024,94. D. Merandy seconded the motion and it passed by a vote of 5-0-0-0.

Approval of Minutes

D. Merandy made a motion to accept the Minutes of the September 14, 2021 meeting as submitted. M. Early seconded the motion and it passed by a vote of 5-0-0-0

D. Merandy made a motion to accept the Minutes of the September 23, 2021 meeting as submitted. M. Early seconded the motion and it passed by a vote of 5-0-0-0

Public Comment: There was no public comment

Adjournment

D. Merandy made a motion to adjourn. F. Murphy seconded the motion and it passed by a vote of 5-0-0-0. Meeting adjourned at 8:17pm.

Financial Highlights - October 12, 2021

- **EFPR External Audit presentation** of FY ending May 2021
 - scheduled for Tuesday, October 26th via Zoom
 - I will forward the entire Audit report to the Board once available
 - John Costilow will also provide a summary closer to the presentation date
- **ARPA (SLFRF) Funding** – deadline for reporting has been moved to April 2022 (previously October 2021)
- **PBA Retro** payments were made on September 29th to all eligible present and past officers
- **FEMA Isaias** from Aug 2020
 - Three part reimbursement payment
 - 2 of 3 payments received for total of \$9,783
 - Approx. \$550 outstanding, but submitted
- Overall, at this point in time, there are no significant changes/savings/overages that I am anticipating in regards to expenses/revenues/budgeting.



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highway@coldspringny.gov

VCSHD Monthly Report

September 2021

Date: 10.12.21

Garbage: 64.28 Tons

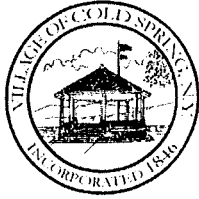
Recycling: 18.06 Tons

For the month of September, we repaired "One Way" sign on Railroad Ave., trimmed limbs, put together surplus list, installed new locks at the Dock, painted subway doors, clean up from one flooding event & multiple rain events, brought damaged door from VC bathroom to MarJam to be spec'd & ordered, cleaned up from Community Day, capped Dock lights, had one brush collection, and poured 50' of sidewalk on Rock St. for Pig Hill Inn.

We had pistons rebuilt for the backhoe & the 2003 International garbage truck by American Cylinder in New Jersey, installed front brakes & rotors on the 2016 F-350, had Little Bear install rear brakes & rotors on the 2016 F-350, had Hatfield Brothers onsite to remove & then install the piston on the garbage truck, we installed the piston on the backhoe, and installed a throttle cable on one of the backpack blowers.

Robert Downey

VCS Highway Dept. Crew Chief



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Water Department Monthly Operations Report

Date:	October 12 th , 2021	Reporting Month of:	September 2021
2020 Reservoir Status:	78.06% Capacity	Reservoir Status:	94.21% Capacity
2020 Flow to System:	8.81MG / 294k/day	Flow to System:	8.24MG / 275k/day
Monthly Rainfall:	9.00"	Percent Change:	6.50% Decrease

- **Bacteria/Lab Tests:** All routine sampling were found in good standing.
- **District Hydrant Flushing:** Hydrant Flushing performed the week of August 30th through September 3rd.
- **Algae Bloom in Lower Cold Spring Reservoir:** An Algae Bloom was identified at the Lower Cold Spring Reservoir on Monday 8/30 by DEP during their 3rd Inspection of the Reservoirs. NYSDoH and PCDoH requested we collect weekly samples until the Bloom subsided, 4 weeks of sampling the Raw and Finished Water were all found in good standing, no further sampling for Harmful Algae Bloom (HAB) required as of 10/1/2021.
- **Water Main Repair:** Water Leak reported on Sunday 10/3, Investigated on Monday 10/4 and deemed a Water Main Leak (6" cast iron). Pizzella Bros. contracted for the repair, no isolation valves on Whitehill, water pressure and volume to Whitehill reduced via opening the 1st Hydrant to allow repair to happen on Tuesday 10/5. Pizzella Bros to be onsite this week for repaving of Blacktop, as well as on Kemble Ave. (last month's residential water service line repair).
- **Badger Endpoint Upgrade:** Expected delivery late September/ Early October 2021 – Reached out to Badger to check status of delivery on Wednesday 10/6, awaiting response/confirmation of shipping/ delivery.
- **Filtration Unit Rehabilitation:** Working with Westech to revise refurbishment quote to get only what is absolutely needed done, replacing media and miscellaneous upgrades in future.
- **Catskill DEP Project:** No real updates as of emailings with DEP during the week of Tuesday 10/5.



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Wastewater Department Monthly Operations Report

Date: October 12th, 2021 **Reporting Month of:** September 2021

Total Inflow to Plant: 7.66 Million Gals. **Average Daily Flow:** 255 K gals

Plant Performance:

Biochemical Oxygen Demand: 93.49% Removal

Total Suspended Solids: 97.44% Removal

Liquid Sludge Hauled Offsite: 24,000 Gallons

- **Residential Sewer Lateral Repair:** Upcoming Repair of Residential sewer lateral on Fair St., Meeting requested by Resident to discuss re-pavement of Road after repair, no updates since 9/13 meeting with proposed contractor of repair.
- **Manhole Repair:** Assisted Highway Dept with the Replacement of the Manhole Frame, Riser Rings and Lid at Intersection of Pine and Parrott Streets on Thursday 10/7, to be paved by Highway Dept. in the upcoming week(s).
- **"E-2" Infiltration and Intrusion Inspections:** This project is to be rescheduled.
- **Potable Water Leak on WWTF Grounds:** Sprayer line still needs to be repaired.



Village of Cold Spring Police Department

Monthly Report:

Sep-21

Incident/Events

<u>Type of calls</u>	<u>Number of calls</u>	<u>Type of calls</u>	<u>Number of calls</u>
911 Hang up		Abandoned vehicle	
Aggravated harassment		Aided case	9
All other		Animal bite	
Animal acting rabid		Assist fire department	
Animal complaint other		Attempt to locate person	
Animal struck by motor vehicle		Buglary attempt	
Assist citizen	3	Car blocking	
Assault		Civil matter	
Burglary		Criminal mischief	
Burglary in progress		Disabled vehicles	
Child abuse		DMV suspensions/revocations	
Criminal impersonation		Domestic dispute	
Custodial interference		Drug complaint	
Disorderly conduct/Disturbance		Drug sale	
Dog complaint		Extortion	
Driving while intoxicated		Family offense	
Drug possession		Fire Alarm	6
False Alarm (any type)	5	Gun shots	
Family court summons		Harassment	2
Fireworks		Health & Safety hazard	1
Fraud	1	Illegally parked vehicle	
Funeral escort		Insufficient funds-Checks	
Hazardous material/spill leak		Lockout - vehicle	1
Hit & Run		Mental health incident	1
Impounded vehicles		Missing person	1
Larceny	1	Navigation accident	
Leaving scene of accident		Neighborhood Dispute	
Lockout - residence		Notification death or emergency	
Loitering		Officer needs assistance	5
Lost or Stolen license plates		Other	
Missing child		Person with a gun	
Natural disaster		Possession of weapon	
Navigation complaint		PDAA	3
Noise complaint	2	PIAA	
Obscenity/pornography		Property lost	1
Open door		Property stolen	1
Other accident		Reckless driving	
Personal injury		Unwanted Party	
Private property		Robbery-in progress	
Property found	3	Shoplifting	
Property recovered		Speeding vehicle	
Public property		Suspicious person	10
Robbery		Theft of services	
Repossession of vehicle		Trespass	
Robbery - other		Unauthorized use of a vehicle	
Simple assault		V&T complaint	
Suicide attempt			
Suspicious vehicle			
Transports			
Unattended death			
Welfare Check	5	Total number of calls for service:	62
Wires down	1	Total Number Year to Date	532



Village of Cold Spring Police

Monthly report continued:

Sex	Charge(s)	Arrests	Counts
F	VTL 511	1	1

Total number of arrests: 1

Traffic/Parking tickets issued

UTTs

AUO	1	Clinging to a vehicle	
Crosswalk violation		Disobey traffic control device	3
Driver's view obstructed		Equipment violation	
Following too close		Glass tint violation	
Imprudent speed	1	Insurance violation	
Lane violation	1	Leave scene of accident	
Muffler violation		No passing	
One-way violation		Operating w/suspended reg.	
Passed red light		Passing violation	
Plate/registration violation		RT of way violation	
Seatbelt		Signal light violation	
Speed in school zone	1	Speeding	10
Stop sign violation		Turn signal violation	
Traf device violation		Unauthorized use license	
Turning violation		Unlicensed class driver	1
Uninspected motor vehicle		Unsafe start	
Unlicensed driver	2	Violation of misc rules	
Use of cell phone			
Total number of tickets issued: 20			

PARKING TICKETS

Parking Tickets Issued by Police Dpartment: 108

Total Number of Tickets Issues	128
Total Number Year to Date	571

Village of Cold Spring

Recreation Commission October 2021 Report

Goal: The Recreation Commission is focusing on a goal of increasing the use of Mayor's Park for recreation.

Applications for Use of Recreation Properties

Both the Ticketed and Non-Ticketed event applications were reviewed at the October 5th Workshop. The Commission is in the process of revising the applications based upon the Trustee feedback.

Event Coordinator

A draft of the Event Coordinator's Job Description is in process.

New Application

Kurt Stetz- Bandstand Wedding - November 14, 2021- 11:00-12:00 (50/60 attendees)

New York American Patriot Garden "9/11 Memorial"

The Commission has had two work days at the memorial to clean and replant the garden. Work will continue in the spring with more planting and "sweet pea" mulch. Jen Swarich will work with the Tree Committee to prune the evergreen tree closest to the garden. FYI: This tree was originally the first Christmas Tree on the bandstand and was then planted at McColville Park. According to Commission members there are other trees at McConville that were also other Christmas Trees that were then planted.

The Commission is working with potential Eagle Scout Owen Carmicino. His Eagle project is a possible sign for the memorial viewable from the street.

Upcoming Approved Rentals:

Haldane Senior Class - Pavilion - October 15 - 9:00-2:00 (80 attendees)
Magazzino Italian Art - Bandstand - October 16 & 17 - 9:00-5:00
Cold Spring Girl Scouts - Pavilion - October 17 - 1:00-3:00
Patryce McQueen -Wedding Bandstand - October 23, 12-1 (18 attendees)

Other Recreation Commission work items:

- Recreation Survey
- Softball Field and Basketball Court
- Recreation Shed
- Mayor's Park Pavilion Brush & Trees
- Insurance Liability
- Christmas lights at the Bandstand (order and date(s) to decorate
- Bandstand Tree Lighting (date lights will be turned on and Santa's visit and tree lighting)

Village of Cold Spring - Planning Board

85 Main Street, Cold Spring, NY 10516

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Fax: (845) 265-1002

Web: www.coldspringny.gov



MONTHLY REPORT

October 12, 2021

The Planning has the following matters before us at this time:

New Business:

Butterfield Realty, 10 Julia Lane, Cold Spring NY 10516 application for change of use for yet to be built Building 1 from Office to Senior Housing Condominium. Planning Board review required for revision to approved site plan.

Old Business:

40 Main Street CS LLC, Garrison NY - Application is for change of permitted use. Per Chapter 134-9 of the Village Code, site plan approval for a change of permitted use from Retail to Retail/Office Space is required from the Planning Board in addition to a Parking Variance/Waiver as per Chapter 134 -18.

This conversion from retail to office and retail (2 storefronts and one office) will require parking 44 waivers as follows:

PARKING TABLE				
USE/SPACE	GROUND FLOOR AREA	CODE REQUIREMENT	REQUIRED NUMBER OF PARKING SPACES PER 134-18E	WAIVER REQUEST OF OFF-STREET PARKING REQUIREMENTS PER 134-18 E 7
FUTURE RETAIL A	522	1 SPACE PER 150 SF OF GROUND FLOOR AREA	3	3
RETAIL B	546	1 SPACE PER 150 SF OF GROUND FLOOR AREA	3	4
OFFICE	5,496	1 SPACE PER 150 SF OF GROUND FLOOR AREA	37	37
TOTAL	6,564	1 SPACE PER 150 SF OF GROUND FLOOR AREA	44	44

Given the unprecedented impacts to Main St (< 100 spaces) and the potential changes considered by the Parking Committee the Planning Board advised the applicant to have the property owner meet with the Village Board to discuss this application as they determine final approval on waivers were the Planning Board to recommend them.

Respectfully,
Matt Francisco
Chair, Village of Cold Spring Planning Board

**Zoning Board of Appeals
Cold Spring, N.Y.
Monthly Report: September 2021**

Oct. 8, 2021

To: Mayor and Board of Trustees

From: Eric Wirth, Chair

Meeting of September 2

15 Orchard Street: Workshop on a proposal to construct a new detached garage that would be located 1 foot from the side lot line and 7 feet, 6 inches, from the rear lot line. The proposal would require variances from the minimum side and rear setbacks. The board voted to hold a public hearing on the application at the next meeting.

3 High Street: Following the earlier workshop, the applicants submitted a revised application, in which the project was scaled back. Now the proposed addition would intrude 1 foot, 1½ inches, into a side yard. The board voted to hold a public hearing on the application at the next meeting.

Other business: The board continued to discuss asking the trustees to approve changes to the ZBA application, such as reducing the required number of print copies, requesting a digital copy, requesting applicants' e-mail addresses, and recommending the optional submission of contextual photos.

Meeting of September 16

3 High Street: Public hearing on a proposed second-floor addition that would create a new intrusion into a side yard of 1 foot, 1½ inches. The board received no comments from the public before or during the hearing. The part of the expanded footprint located in the yard would be a triangular corner amounting to just 3.5 square feet. The board concluded that the required variance was neither substantial nor detrimental and voted to approve it.

15 Orchard Street: Public hearing on a proposal to construct a new detached garage that would be located 1 foot from the side lot line and 7 feet, 6 inches, from the rear lot line. The board received three written comments before the hearing and two spoken comments during it; all the comments supported the application. The board found that the requested variances were substantial. The garage would be new and placed where there was currently no structure, so the applicants would be introducing new nonconformities. On the other hand, this kind of small, detached garage, located in a back corner of the lot at the end of driveway running along the side property line, is extremely typical of the neighborhood. Such garages are part of the logic underlying the layout of the lots. Arguably, lots like 15 Orchard Street are incomplete without such a garage. (In fact, a garage was once present in the same location.) Therefore, and because the proposal entailed no significant detriments, the board voted to approve it.

Both meetings were held in Village Hall, but ZBA meetings in the immediate future will be held on Zoom.

Village of Cold Spring Historic District Review Board

85 Main Street Cold Spring, New York 10516 (845) 265-3611

MONTHLY REPORT TO THE VILLAGE BOARD OF TRUSTEES OCTOBER 2021

CURRENT APPLICATIONS

In September, we met twice. We reviewed and approved an application at 10 B Street for a new screen porch, an egress door on the garage, and adjustments to the chimney. We also reviewed and approved a whole-house exterior restoration project at 11 Locust Ridge, which includes removing all of the aluminum siding, reconstructing the front and side porches, and incorporating “new construction” full replacement windows throughout. We met in another workshop with the owners of 17 Parsonage Street and have scheduled a public hearing for that project in October. Lastly, we met with the owners of 20 Church Street in workshop about some ideas they have for an addition on their second floor, and modifications to their garage and terrace.

We met for an additional session in September to discuss revisions to the Design Guidelines, but we had no further applications to review.

At our monthly meeting on October 13th, we will conduct the Public Hearing for 17 Parsonage Street. We have received only one other application, for a review of new siding at 4 Garden Street, though referrals on several other projects were recently issued.

BOARD WORK/PROJECTS/NOTES

- We are planning to have a public hearing for the clarifications on the district map at the end of October.

Respectfully submitted,

Sean Conway

**Albert G. Zgolinski, Chair; Sean Conway, Vice Chair
Andrea Connor Hudson, Lloyd L. DesBrisay, Todd Seekircher**

Oct 12 , 2021 Village of Cold Spring Repot

1. Footing are being dug and formed. The Building ETA for delivery of the steel and material is April 2022
2. Held Public hearing on the Cannabis Opting out Vs not opting out. There were more people in favor of not opting out.
3. Held Public hearing on Upland Drive and Ridge Road Development and Standard for Development for this area as the this is a private road and steep slopes,
4. Pass resolution to upgrade a Tax collection system software for \$5,800.00
5. Pass resolution to purchase two new Trucks for the Highway Dept at a cost of \$161,617.60 Statewide Bid. And resolution for advertise for 2022 Highway Material Bid
6. Discussed the ongoing food insecurity and elder care in Philipstown.
7. Discussed the Garrison Landing Water District issues.
8. Starting our budget talks, starting off with \$11,491.61 to be raised by taxes is \$8,496.85
9. We have no vacancies on any of our boards.

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Cold Spring Fire Company No.1

154 Main Street
Cold Spring, NY 10516
www.coldspringfd.org

EMERGENCIES
911

ALL OTHER
845-265-9241

FAX
845-265-1093

Cold Spring Fire Monthly Report

27 Calls for September

- 1 Wires Down
- 14 Activated Fire Alarm
- 2 EMS Assist
- 1 Motor Vehicle Accident
- 1 Carbon Monoxide
- 1 Marine Incident
- 1 Propane leak
- 2 Flooding Conditions
- 1 Elevator Rescue
- 3 Breakneck Incidents

Hose Testing Saturday Oct 9th

SCBA Flow Testing Tuesday Nov 2nd

13-2-2 On Board Air Compressor is not working, much sure air pressure is up be leaving.

SOG change for drivers

**JUSTICE COURT
VILLAGE OF COLD SPRING**
85 Main Street
Cold Spring, NY 10516

Thomas J. Costello
Village Justice

Phone (845) 265-9070
Fax (845) 809-4210

SEPTEMBER 2021 MONTHLY REPORT

Fines, Forfeited Bails & Civil Penalties	\$ 2,250.00
Parking Tickets	2,305.00
Civil Fees	
Including Termination of Suspension Fees, Bail Poundage, Certificate of Disposition, Filing Fees, Small Claims, Transcripts of Judgment and Returned Check Fees	220.00
Mandatory State Surcharges	<u>1,097.00</u>
TOTAL	<u>\$ 5,872.00</u>

A check in the above amount is submitted herewith.

Respectfully,



Thomas J. Costello
Village Justice

Dated: October 4 , 2021

Cold Spring Village Court
Summary Report of Cases Started
Judge Thomas J. Costello

Report date: 10/04/2021

09/01/2021 to 09/30/2021

All Judges

STATUTE	COUNT	ADDITIONAL INFORMATION	
PL	4	Number of DWIs - 1192:	0
VTL	30	Number of AUOs - 511:	0
		Number of Speeds - 1180:	11
		Number of Defendants:	28
		Total Number Charges:	34
		Average Charges/Defendant:	1.21
		Number of Small Claims:	0



OFFICE OF THE STATE COMPTROLLER

Thomas P. DiNapoli, Comptroller

JUSTICE COURT FUND

110 STATE STREET

ALBANY, NY 12236

Thomas Costello - Justice
Village of Cold Spring
85 Main St
Cold Spring, NY 10516

September 23, 2021

For your information, shown below is the "Distribution Summary" of all reports received by us from the Village Court for the month of August 2021.

Receipts

<u>Justice</u>	<u>Report Month/Seq</u>	<u>Amount</u>
Thomas Costello	August 2021/01	\$5,500.00
Camille S Linson	August 2021/01	\$0.00
Total Court Receipts		\$5,500.00

DISTRIBUTION SUMMARY¹

<u>Code</u>	<u>Trans</u>	<u>State</u>	<u>County</u>	<u>Village</u>	<u>Other</u>	<u>Amount</u>
AA	1	0.00	0.00	150.00	0.00	150.00
AB	9	0.00	0.00	825.00	0.00	825.00
AC	3	380.00	0.00	45.00	0.00	425.00
AD	1	0.00	0.00	2,965.00	0.00	2,965.00
CB		570.00	0.00	0.00	0.00	570.00
FF		105.00	0.00	0.00	0.00	105.00
FL		105.00	0.00	0.00	0.00	105.00
FS		50.00	0.00	0.00	0.00	50.00
MS		305.00	0.00	0.00	0.00	305.00
TOTALS :		1,515.00	0.00	3,985.00	0.00	5,500.00

¹ For an explanation of distribution codes, see the Comptroller's Handbook for Town and Village Justices