



VILLAGE OF COLD SPRING
85 MAIN STREET, COLD SPRING, NY 10516
TEL: (845) 265-3611 FAX: (845) 265-1002
WEB: WWW.COLDSRINGNY.GOV

Board of Trustees
Monthly Meeting Minutes
November 9, 2021

The Board of Trustees of the Village of Cold Spring held its Monthly Meeting at 7:00 pm on November 9, 2021, via videoconference as per Chapter 417 of the NYS Laws of 2021. Present were Mayor Dave Merandy, Trustees Marie Early, Kathleen E. Foley, Frances Murphy, and Tweeps Phillips Woods. The meeting was called to order at 7:00 pm.

This was the last Monthly Meeting over which Mayor Merandy presided. He thanked each department head (past and present) and Board chair prior to the submission of their monthly reports.

Monthly Reports

Financial: Accountant Michelle Ascolillo presented the financial report (attached).

- K. Foley asked if the insurance adjuster has assessed the damaged police vehicle yet (Dodge Charger). Per L. Burke they have but determination of repair or replace has not yet been made.

Highway Department: Highway Department Crew Chief Robert Downey presented the report (attached).

Water and Wastewater: Water and Wastewater Superintendent Matt Kroog presented the report (attached).

Police Department: Officer in Charge Larry Burke presented the report (attached).

Recreation Commission: Chair Jeff Amato, Jr, presented the report (attached).

- Proposed job description for Events Coordinator has been submitted to the Board for review.
- K. Foley asked what is the best way to get edits for event applications and/or job description to the Commission? J. Amato stated hard copies can be left in the Commission's mailbox

Town of Philipstown: Bob Flaherty presented the monthly report (attached)

Planning Board: No written report submitted. Board Chair Matt Francisco was present and provided an update on current application from new owners of 40 Main Street. Application will require an alternative parking solution that will need to be approved by the Board of Trustees.

Zoning Board of Appeals: No member was present. D. Merandy read the report (attached) into the record.

Historic District Review Board: Sean Conway presented the report (attached)

Tree Advisory Board: Jennifer Zwarich presented the report (attached). J. Zwarich noted that:

- TAB is looking at marking tree pit guards in an effort to make them more visible to snow plows and avoid a repeat of damages suffered the previous winter
- The homeowners of 230 Main Street pruned trees on Village owned property. D. Merandy will discuss with Code Enforcement Officer.
- TAB recommends that the Village replace trees removed for the rebuild of wall on Main Street

Cold Spring Fire Company: No member present. K. Foley read the report (attached) into the record.

- D. Merandy stated that the replacement of the boiler should be completed by 11/12/21

Building Department: No member present. D. Merandy read the report (attached) into the record.

Justice Court: No member present. D. Merandy read the report (attached) into the record.

Report of the Mayor and Board of Trustees: D. Merandy provided updates on the following:

- Repair and rebuilding of the wall on Main Street is underway
- RFP for garbage and recycling collection has been sent out. Bids are due 11/19/21

F. Murphy noted that the annotation for the Village Code is almost complete

M. Early commented that she was thankful for the experience to serve as a Trustee

K. Foley thanked the outgoing Board members for their service

T. Woods thanked the outgoing Board members for their service

Board Business

Request for Menorah Lighting: D. Merandy made a motion to approve the request by Rabbi Avi Korner to have a Menorah lighting on November 30, 2021 @ 5:00 pm at the end of Main Street by the Visitors Center. M. Early seconded the motion and it passed by a vote of 5-0-0-0.

Request by Seastreak for Additional 2021 Docking Dates: M. Early provided an overview of the request:

- 5 additional Saturdays through December 18, 2021
- Seastreak will either dock in Cold Spring or drop off/pick up passengers and dock elsewhere
- Seastreak will be responsible for clearing dock area of snow/ice as needed. Bad weather could necessitate a late cancellation

L. Burke asked if adding a walking tour by a Police Officer will be necessary for these additional days?

M. Early stated that it will be necessary and Seastreak will be responsible for the costs.

Discussion followed on whether or not to provide portable toilets for the additional docking dates. D. Merandy stated that he is not in favor of keeping the portable toilets. He also noted that restroom

with a broken door at the Visitor's Center will need to be closed for the winter and unavailable for the additional docking dates.

F. Murphy stated she was in favor of trialing the additional docking dates

T. Woods asked when Seastreak will make a decision on the additional dates. M. Early responded that we should hear from Seastreak withing the next few days.

The Board agreed unanimously to allow Seastreak to dock for the additional 5 dates with a maximum of 400 passengers.

The Board voted 3-2-0-0 (D. Merandy and M. Early voting no) to keep two weather appropriate portable toilets for the additional docking dates.

Approval of Bills: M. Early made a motion to approve Batch # 6245 in the amount of \$161,735.25. D. Merandy seconded the motion and it passed by a vote of 5-0-0-0.

Approval of Minutes

D. Merandy made a motion to accept the Minutes of the October 14, 2021 meeting as submitted. M. Early seconded the motion and it passed by a vote of 5-0-0-0

D. Merandy made a motion to accept the Minutes of the October 19, 2021 meeting as submitted. F. Murphy seconded the motion and it passed by a vote of 5-0-0-0

D. Merandy thanked F. Murphy and M. Early for their work as Trustees.

Public Comment

Mike Turton, Highlands Current reporter, asked:

- Is the Boat Club lease available for review?
 - J. Vidakovich replied that it is
- Was a public hearing ever noticed for the Boat Club lease? (unanswered)
- Why were letters regarding the Boat Club lease submitted on October 3rd by residents not addressed until November 4th?
 - J. Vidakovich replied that they were addressed at the first meeting after receiving the correspondence that the Boat Club lease was an agenda item

Karen Matschke, 7 Forge Gate Drive, asked when will the correspondence be included as part of the official record. J. Vidakovich replied that they will be part of the minutes of the November 4, 2021 meeting.

Adjournment

D. Merandy made a motion to adjourn. M. Early seconded the motion and it passed by a vote of 5-0-0-0. Meeting adjourned at 8:27pm.

Jeff Vidakovich, Village Clerk-Treasurer

Date

Financial Highlights – November 9, 2021

- **BVP** – Village has been awarded a 50% Federal DOJ grant for 4 new bullet proof vests for \$1,574. The vests have been received and I will submit for reimbursement.
 - This unique grant allows you to submit for items purchased several months prior to award date.
- **CFA – Consolidated Funding Grant Application**
 - Still no update from the Regional Councils/NYS on grant awards from the July Water Meter Endpoint application.
- **NYSERDA** – working with Trustee Early to submit all eligible expenses in the upcoming weeks.
- **Vehicles on Order**
 - **Dump Truck** – Gabrielli has said Kenworth pushed back build dates to start in first quarter of 2022.
 - **Police Explorer** – Ford has the vehicle scheduled to start building second week of December 2021
- **AFLAC** – working with Rep
- Overall, revenues and expenses are mostly on track for five months into the year.
 - Village wide vehicle/equipment repairs are a little high, but not yet over budget.
 - At the next monthly meeting, I will have a detailed spreadsheet for the first six months of expenses/revenue compared to budget as well as projections for the remaining six months.

Michelle Ascolillo, 11/5/21



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highway@coldspringny.gov

Highway Dept. Monthly Report

October 2021

Date: 11.3.2021

Garbage: 48.95 Tons

Recycling: 23.62 Tons

For the month of October, we had 2 brush collections, trimmed limbs, installed a new manhole frame & risers at Parrott & Pine intersection with Wastewater Dept., prepped trucks & equipment for auction, assisted REC Dept. with brush removal at Mayor's Park.

We installed a new hydraulic line on the outrigger of the backhoe, the 2016 F-350 blew one of it's transmission lines so we replaced both lines, and started readying our salters & plows for the coming winter.

Robert Downey

VCS Highway Dept. Crew Chief



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Water Department Monthly Operations Report

Date:	November 9 th , 2021	Reporting Month of:	October 2021
2020 Reservoir Status:	85.02% Capacity	Reservoir Status:	97.27% Capacity
2020 Flow to System:	7.86MG / 253k/day	Flow to System:	7.43MG / 240k/day
Monthly Rainfall:	6.77"	Percent Change:	5.48% Decrease

- **Bacteria/Lab Tests:** All routine sampling were found in good standing.
- **pH System at WTF:** On Thursday 10/28, the Hach sc100 was found non-operational, inhibiting the pH control system. Contacted Hach and informed that this piece of equipment is not covered under the current service agreement, as in 2018, Hach informed all owners of the sc100 that it would not be able to service these devices, due to no available repair parts. Hach also had no inventory of any sc200's and was purchased through USA Bluebook on same day. Received and installed new sc200, re-establishing communications between the pH chemical system and SCADA PC on Friday 10/29.
- **Catskill DEP Project:** Impromptu onsite meeting with Anthony Viccaro of DEP on Friday 10/29/21 at potential future Aqueduct connection (as existing was disconnected in January 2021) on Fishkill Rd. DEP has installed a 5' length 12" Cast Iron Piping with a Blind Flange (Dead Ended) for the potential future connection by the village. The piping is off the DEP's Syphon/Flushing Line off of the Aqueduct (connected to the bottom of Aqueduct), which should eliminate the entrained air in the water(s) encountered with the old now non-existent connection.
- **HAB Protocol:** Working with Putnam Co. D.o.H. in regards to a HAB Stand Operating Procedures and Sampling Plan in regards to algae blooms in the future (as Algae Blooms have occurred in the past two summer seasons).
- **Badger Endpoint Upgrade:** Spoke with Badger, Order has not been put into production (microchip shortage), expected start of Production of Endpoints is currently December 2021, shipping and receipt of Endpoints to be determined.
- **Filtration Unit Rehabilitation:** Working with Westech to revise refurbishment quote to get only what is absolutely needed done, replacing media and miscellaneous upgrades in future.



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Wastewater Department Monthly Operations Report

Date: November 9th, 2021 **Reporting Month of:** October 2021

Total Inflow to Plant: 7.57 Million Gals. **Average Daily Flow:** 244 K gals

Plant Performance:

Biochemical Oxygen Demand: 98.35% Removal

Total Suspended Solids: 97.78% Removal

Liquid Sludge Hauled Offsite: 24,000 Gallons

- **Residential Sewer Lateral Repair:** Upcoming Repair of Residential sewer lateral on Fair St., Meeting requested by Resident to discuss re-pavement of Road after repair, no updates since 9/13 meeting with proposed contractor of repair.
- **Leak on WWTF Grounds:** Sprayer Line Leak was further troubleshot and confirmed to not be a leak but standing ground water after a rain event. (Tested with 60 PSI Non-Potable Water / Recycle Effluent Water)
- **"E-2" Infiltration and Intrusion Inspections:** This project is to be rescheduled.



Village of Cold Spring Police Department

Monthly Report:

Oct-21

Incident/Events

<u>Type of calls</u>	<u>Number of calls</u>	<u>Type of calls</u>	<u>Number of calls</u>
911 Hang up	1	Abandoned vehicle	
Aggravated harassment		Aided case	14
All other	2	Animal bite	
Animal acting rabid		Assist fire department	
Animal complaint other		Attempt to locate person	
Animal struck by motor vehicle		Buglary attempt	
Assist citizen	3	Car blocking	
Assault		Civil matter	1
Burglary		Criminal mischief	1
Burglary in progress		Disabled vehicles	3
Child abuse		DMV suspensions/revocations	
Criminal impersonation		Domestic dispute	1
Custodial interference		Drug complaint	
Disorderly conduct/Disturbance	2	Drug sale	
Dog complaint		Extortion	
Driving while intoxicated		Family offense	
Drug possession		Fire Alarm	
False Alarm (any type)	5	Gun shots	
Family court summons		Harassment	2
Fireworks		Health & Safety hazard	
Fraud	2	Illegally parked vehicle	
Funeral escort		Insufficient funds-Checks	
Hazardous material/spill leak		Lockout - vehicle	3
Hit & Run		Mental health incident	
Impounded vehicles		Missing person	
Larceny	1	Navigation accident	
Leaving scene of accident		Neighborhood Dispute	
Lockout - residence		Notification death or emergency	
Loitering		Officer needs assistance	6
Lost or Stolen license plates		Other	
Missing child		Person with a gun	
Natural disaster		Possession of weapon	
Navigation complaint		PDAA	4
Noise complaint	1	PIAA	1
Obscenity/pornography		Property lost	
Open door		Property stolen	
Other accident		Reckless driving	
Personal injury		Unwanted Party	
Private property		Robbery-in progress	
Property found	2	Shoplifting	
Property recovered		Speeding vehicle	
Public property		Suspicious person	
Robbery		Theft of services	
Repossession of vehicle		Trespass	
Robbery - other		Unauthorized use of a vehicle	
Simple assault		V&T complaint	
Suicide attempt			
Suspicious vehicle			
Transports			
Unattended death			
Welfare Check	4	Total number of calls for service:	59
Wires down		Total Number Year to Date	591



Village of Cold Spring Police

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Village of Cold Spring

Recreation Commission Report - November 2021

Goal: It is the mission statement of the Commission to increase the recreational use of Village parks.

New Applications:

- None

Upcoming Approved Events:

- Kurt Stetz- Bandstand Wedding - November 14, 2021- 11:00am-12:00pm (50-60 attendees)

Mayor's Park & Pavilion:

- The Commission is soliciting bids from local contractors to repair the basketball court and in discussions with the Little League for possible repairs and use of the softball field.
- The Trustees are working to clean out and/or sell the contents of the shed in the Southwest corner. The Commission is available to assist.
- The Commission cleared brush & trees along the North side of the Pavilion per the approval of the Tree Committee. The Village Highway Department assisted with the removal.
- Repairs were made to the door and lock at the Pavilion storage closet, which was vandalized. The Commission met with Cold Spring Police to report the incident.
- The Commission is working with the Cold Spring Police to address parking issues during events at Mayor's Park & Pavilion.

McConville Park 9/11 Memorial:

- The Commission has been watering the recently planted flowers and tree in the garden. Work will continue in the spring with more planting and mulch.
- Jen Swarich is working with the Tree Committee to prune the evergreen tree closest to the garden. The Commission is working to have a plaque made to place in front of the tree commemorating it as the first holiday tree at the Bandstand.
- The Commission is working with Boy Scout Owen Carmicino for his Eagle Scout project, a sign for the 9/11 Memorial viewable from Morris Avenue (Route 9D).

Bandstand:

- The holiday lights for the Bandstand are on order and should be in next week. The Commission will decorate the Bandstand following the November 14th event.
- The date and time of Santa's visit and the tree lighting at the Bandstand is to be determined.

Other Recreation Commission Items:

- Both the Ticketed and Non-Ticketed Event Applications were revised based upon the Trustee's feedback and are ready for final review/approval.
- A draft of the Event Coordinator's job description has been completed by the Commission and ready to be reviewed by the Trustees.
- The recreation survey was sent via email and through the Village Facebook page. Results have been analyzed and will be used to schedule activities/leagues. The Commission is working with the Village advisors to prepare insurance liability waivers.

Nov 9 , 2021 Village of Cold Spring Repot

1. Footing are being dug and formed. This has been delayed as there was more Rock that needed to be removed. Change order for \$17,675.00The Building ETA for delivery of the steel and material is April 2022
2. Passed a resolution Opting out The State Cannabis for Retail Sales and onsite consumption.
3. Passed several Resolution regarding Upland Drive Ridge Road, and Private roads, Open development.
4. Discussed the Garrison Landing Water District issues. Should be getting all permits next week to drill a new.
5. Working on the 2022 budget \$11,491.61 to be raised by taxes is \$8,496.85
6. We have no vacancies on any of our boards.
7. I wish everyone and their families Nice Thanksgiving.

,

**Zoning Board of Appeals
Cold Spring, N.Y.
Monthly Report: October 2021**

Nov. 5, 2021

To: Mayor and Board of Trustees

From: Eric Wirth, Chair

The ZBA held no meetings in October because it had received no applications.

Village of Cold Spring Historic District Review Board

85 Main Street Cold Spring, New York 10516 (845) 265-3611

MONTHLY REPORT TO THE VILLAGE BOARD OF TRUSTEES NOVEMBER 2021

CURRENT APPLICATIONS

In October, we met twice. We conducted the public hearing for an application to build an addition on the front of 17 Parsonage Street, and the application was approved. We reviewed and approved an application for new windows and doors at 36 Kemble Avenue, and an application for a new solar array at 39 Church Street. We also met with the owners of 4 Garden Street about new siding for their building, however more information about the project is needed before we can approve that application.

For our monthly meeting in November, we have received applications for a new window at 6 Cherry Street, along with several exterior improvements at 9 Orchard Street.

BOARD WORK/PROJECTS/NOTES

- Due to notice posting requirements, we were unable to schedule our public hearing for the District Map in October. It is scheduled for November 10th.
- We would like to congratulate Trustee Foley, Trustee Woods and Trustee-Elect Starbuck on their successful election. We look forward to working with them and the rest of the Board.

Respectfully submitted,

Sean Conway

**Albert G. Zgolinski, Chair; Sean Conway, Vice Chair
Andrea Connor Hudson, Lloyd L. DesBrisay, Todd Seekircher**

TREE ADVISORY BOARD

Village of Cold Spring

Members: Tony Bardes; Charles Day; Kory Riesterer; Taro Ietaka.; Jennifer Zwarich

REPORT TO THE VILLAGE BOARD OF TRUSTEES

11/9/2021

The Tree Advisory Board held their regular meeting on Oct 27th both in-person in the Village Hall and on Zoom.

MISC UPDATES:

1. FALL PLANTING

Unfortunately we have decided to pause our normal annual fall planting due to the workload and staffing shortage in the Highway Dept. We hope to try to make up for it with a larger spring planting next season.

2. BOSCOBEL TREE INITIATIVE

The village has been invited by Boscobel to participate in an educational/outreach role in an as-yet-to-be-named community tree planting initiative that their organization is planning.. TAB members have have met with Boscobel board member and director to informally discuss and will report back once there is a formal invitation to participate.

3. TREE REMOVAL

Our chairperson had a site visit at the end of October with Mayor Merandy to discuss the impact of the Main St wall repair project on the row of village trees adjacent to the site. The Board met and recommended the removal of 3 trees in the row that would be severely impacted by the excavation: one structurally damaged tree and two other trees suffering adverse site conditions due to the grade erosion. The board recommended as a condition of removal the replacement of these trees with 6 new trees offset from the removals . Please see the attached recommendation letter for full explanation..

4. PROBLEMS ON VILLAGE PROPERTY ADJACENT TO 230 MAIN ST

- a. *Tree Cutting Damage:* We would like to advise the VBOT that 4 village trees fully on village property adjacent to 230 Main St that were planted in 2017 to replace a row of removed trees continue to be inexpertly pruned without permission every single year into a compact and short "shrub" formation by the homeowner at 230 Main St in spite of several friendly verbal requests and written requests by TAB chairperson over the last two years to stop any and all cutting of them. The latest pruning has undone hours of corrective work that our board members spent trying to rescue these trees from the damage. The illegal pruning has ruined the natural structure of these Amelanchier trees, which are supposed to be allowed to grow to their natural shape and size (15+ ft) as a replacement for the canopy lost. Public objections to the 2017 removal during our hearing were specifically mitigated by the mutual agreement to place these 4 understory trees in this location. We have received complaints from neighbors of the property who participated in the original public hearing and were promised some light understory canopy to mitigate the negative effects of the original removal on the neighborhood. Since our friendlier conversations and letters have failed to stop this activity, we'd like to request involvement by the code enforcement officer to prevent the adjacent

TREE ADVISORY BOARD

Village of Cold Spring

Members: Tony Bardes; Charles Day; Kory Riesterer; Taro Ietaka,; Jennifer Zwarich

homeowner from continuing to damage village property in violation of village law.

- b. *Clarity on Uplighting:* We'd also like to advise that there is uplighting installed on two other village trees on this same village property (with presumably underground electric powering them) and we are advised by our arborist that this artificial lighting is not advantageous to the health of these trees and is potentially damaging. We'd like to inquire about the permit process under which this lighting was installed and how the TAB should go about requesting changes to this lighting system (i.e. a timer, alternate wavelength bulbs, etc.).

Respectfully,
Jennifer Zwarich
Chairperson



Cold Spring Fire Company No.1

154 Main Street
Cold Spring, NY 10516

www.coldspringfd.org

EMERGENCIES
911

ALL OTHER
845-265-9241

FAX
845-265-1093

Cold Spring Fire November Report

10 Calls for October

4 Activated Fire Alarm

1 EMS Assist

3 Motor Vehicle Accident

1 Marine Incident

1 Breakneck Incident

Annual Hose Testing Completed

Annual SCBA Flow Testing Completed



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LARRY BURKE, OFFICER-IN-CHARGE
MATTHEW KROOG, WATER SUPERINTENDENT
ROBERT DOWNEY, HIGHWAY DEPT CREW CHIEF
CHARLOTTE MOUNTAIN, CODE ENFORCEMENT OFFICER

Building Department Monthly Report October 2021

Activity

New Building Permit Applications Received:	14
Building Permits Issued:	12
Operating Permits Issued	1
Dumpster Permits Issued	1
CO's Issued	4
Record Searches Completed:	3
Complaints Received:	1
Inspections Completed	15
Fire Inspections	0

Referrals Generated

HDRB:	5
ZBA:	0
Planning:	0

Fees

	<u>Aug. 2021</u>	<u>FY 2021-22</u>
Application and Permit Fees Collected	\$ 1,554.50	\$ 8,596.50
Record Search Fees Collected	\$ 225.00	\$ 1,625.00
Fire Inspection Fees	\$ 0.00	\$ 350.00
Other Fees	\$ 0.00	\$ 60.00
Total Collected:	\$ 1,779.50	\$ 10,631.50

Of Note:

15 Main St is completed. The CO was issued.
STR applications have been received, inspections are scheduled.

JUSTICE COURT
VILLAGE OF COLD SPRING
85 Main Street
Cold Spring, NY 10516

Thomas J. Costello
Village Justice

Phone (845) 265-9070
Fax (845) 809-4210

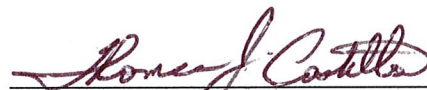
OCTOBER 2021 MONTHLY REPORT

Fines, Forfeited Bails & Civil Penalties	\$ 4,450.00
Parking Tickets	5,155.00
Civil Fees	
Including Termination of Suspension Fees, Bail Poundage, Certificate of Disposition, Filing Fees, Small Claims, Transcripts of Judgment and Returned Check Fees	280.00
Mandatory State Surcharges	<u>2,501.00</u>
TOTAL	<u>\$ 12,386.00</u>

A check in the above amount is submitted herewith.

Respectfully,

Dated: November 5, 2021



Thomas J. Costello
Village Justice

Cold Spring Village Court
Summary Report of Cases Started
Judge Thomas J. Costello

Report date: 11/01/2021

10/01/2021 to 10/31/2021

All Judges

STATUTE	COUNT	ADDITIONAL INFORMATION	
VTL	21	Number of DWIs - 1192:	0
		Number of AUOs - 511:	0
		Number of Speeds - 1180:	5
		Number of Defendants:	20
		Total Number Charges:	21
		Average Charges/Defendant:	1.05
		Number of Small Claims:	0