



**VILLAGE OF COLD SPRING**  
**85 MAIN STREET, COLD SPRING, NY 10516**  
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**Board of Trustees**  
**Reorganization Meeting**  
**December 7, 2021**

The Village of Cold Spring Board of Trustees held its annual reorganization meeting on Tuesday December 7, 2021 at 7:00 pm. Present were: Mayor Kathleen E. Foley and Trustees Joe Curto, Cathryn Fadde, Eliza Starbuck and Tweeps Phillips Woods.

**SWEARING IN CEREMONY**

Acting Justice Camille Linson administered the Oath of Office to Mayor-elect Kathleen E. Foley and Trustees-elect Tweeps Phillips Woods, Eliza Starbuck and Cathryn Fadde.

**Appointment of Joe Curto as Village Trustee**

K. Foley appointed Joe Curto as Trustee to complete the unexpired term created with her election as mayor. Acting Justice C. Linson administered the Oath of Office to J. Curto

**REORGANIZATION**

**Resident Appointments**

K. Foley made a motion to appoint Jeff Vidakovich as Village Clerk-Treasurer for a two-year term. E. Starbuck seconded the motion and it passed by a vote of 5-0.

K. Foley made a motion to appoint Ann Bouchard as Registrar for a one-year term. T. Woods seconded the motion and it passed by a vote of 5-0.

**Non-resident Appointments**

K. Foley made a motion to appoint Matt Kroog as Water and Wastewater Superintendent for a one-year term. E. Starbuck seconded the motion and it passed by a vote of 5-0.

K. Foley made a motion to appoint Larry Burke as Officer-In-Charge of the Cold Spring Police Department for a one-year term. T. Woods seconded the motion and it passed by a vote of 5-0.

K. Foley made a motion to appoint Camille Linson as Acting Justice for a one-year term. C. Fadde seconded the motion and it passed by a vote of 5-0.

**Mayor and Board - Offices and Appointments**

K. Foley made a motion to appoint T. Woods as Deputy Mayor. C. Fadde seconded the motion and it passed by a vote of 4-0 (T. Woods abstained).

E. Starbuck made a motion to appoint K. Foley as Budget Officer. T. Woods seconded the motion and it passed by a vote of 4-0 (K. Foley abstained).

K. Foley made a motion to appoint the Village Board of Trustees as Board of Water Commissioners. J. Curto seconded the motion and it passed by a vote of 5-0.

K. Foley made a motion to appoint J. Curto and C. Fadde as members of the Audit Committee. E. Starbuck seconded the motion and it passed by a vote of 3-0 (J. Curto and C. Fadde abstained).

K. Foley made a motion to appoint J. Curto and T. Woods to the Insurance/Risk Management Committee. E. Starbuck seconded the motion and it passed by a vote of 3-0 (J. Curto and T. Woods abstained).

### **Mayor and Board – Areas of Work**

K. Foley commented that in order to increase efficiencies and reduce bottlenecks for employees, she is instituting weekly Department Head meetings and organizing the management of the Village into specific work areas. Trustees will report up to the mayor on all areas of work.

Office of the Mayor & Clerk: E. Starbuck made a motion to appoint K. Foley and T. Woods. C. Fadde seconded the motion and it passed by a vote of 5-0.

Budget & Financial Management: K. Foley made a motion to appoint J. Curto and T. Woods. E. Starbuck seconded the motion and it passed by a vote of 5-0.

Emergency Management/Public Safety: E. Starbuck made a motion to appoint K. Foley and T. Woods. C. Fadde seconded the motion and it passed by a vote of 5-0.

Water & Sewer: K. Foley made a motion to appoint J. Curto and T. Woods. C. Fadde seconded the motion and it passed by a vote of 5-0.

Highway/Maintenance/Garbage & Recycling: K. Foley made a motion to appoint J. Curto and T. Woods. E. Starbuck seconded the motion and it passed by a vote of 5-0.

Communications & Technology: K. Foley made a motion to appoint E. Starbuck and T. Woods. C. Fadde seconded the motion and it passed by a vote of 5-0.

Zoning & Land Use: K. Foley made a motion to appoint E. Starbuck and T. Woods. C. Fadde seconded the motion and it passed by a vote of 5-0.

Pedestrian Safety/Parking/Traffic: K. Foley made a motion to appoint C. Fadde and E. Starbuck. T. Woods seconded the motion and it passed by a vote of 5-0.

Parks & Recreation/Community Events/Tourism: K. Foley made a motion to appoint C. Fadde and E. Starbuck. T. Woods seconded the motion and it passed by a vote of 5-0.

### **Mayor and Board – Policies**

Equal Employment Officer: E. Starbuck made a motion to appoint K. Foley with T. Woods as the alternate. C. Fadde seconded the motion and it passed by a vote of 5-0.

Workplace Violence: E. Starbuck made a motion to appoint K. Foley with T. Woods as the alternate. C. Fadde seconded the motion and it passed by a vote of 5-0.

Sexual Harassment Prevention: E. Starbuck made a motion to appoint K. Foley with T. Woods as the alternate. C. Fadde seconded the motion and it passed by a vote of 5-0.

ADA Compliance Officer: E. Starbuck made a motion to appoint K. Foley with T. Woods as the alternate. C. Fadde seconded the motion and it passed by a vote of 5-0.

Procurement & Investment Policy: K. Foley made a motion that the Procurement and Investment policies be as per the Trustee Handbook. C. Fadde seconded the motion and it passed by a vote of 5-0.

Ethics Policy: K. Foley made a motion that the Ethics Policy will be as per Village Code Chapter 9. C. Fadde seconded the motion and it passed by a vote of 5-0.

#### **Appointments to Standing Boards**

K. Foley made a motion to appoint Jeff Amato, Jr. as Chair of the Recreation Committee for a one-year term. T. Woods seconded the motion and it passed by a vote of 5-0.

K. Foley made a motion to appoint Jack Goldstein as a member of the Planning Board for a five-year term. E. Starbuck seconded the motion and it passed by a vote of 5-0.

K. Foley made a motion to appoint J. Goldstein as Chair of the Planning Board for a one-year term. E. Starbuck seconded the motion and it passed by a vote of 5-0.

K. Foley made a motion to appoint Todd Seekircher as a member of the Historic District Review Board for a one-year term. E. Starbuck seconded the motion and it passed by a vote of 5-0.

K. Foley made a motion to appoint Al Zgolinski as Chair of the Historic District Review Board for a one-year term. E. Starbuck seconded the motion and it passed by a vote of 5-0.

K. Foley made a motion to appoint Marianne Remy as a member of the Zoning Board of Appeals for a five-year term. E. Starbuck seconded the motion and it passed by a vote of 5-0.

K. Foley made a motion to appoint Eric Wirth as Chair of the Zoning Board of Appeals for a one-year term. T. Woods seconded the motion and it passed by a vote of 4-0 (E. Starbuck abstained).

K. Foley made a motion to appoint Jennifer Zwarich as a member of the Tree Advisory Board for a three-year term. E. Starbuck seconded the motion and it passed by a vote of 5-0.

K. Foley made a motion to appoint Tony Bardes as a member of the Tree Advisory Board for a three-year term. E. Starbuck seconded the motion and it passed by a vote of 5-0.

K. Foley made a motion to appoint Jennifer Zwarich as Chair of the Tree Advisory Board for a one-year term. E. Starbuck seconded the motion and it passed by a vote of 5-0.

### **Meetings**

K. Foley made a motion that the Village Board of Trustees will hold its monthly meetings on the second Wednesday of the month at 7:00 pm and other meetings on the first, third and fourth Wednesdays at 7:00 pm. E. Starbuck seconded the motion and it passed by a vote of 5-0. It was noted that this schedule will become effective January 1, 2022.

K. Foley made a motion that Village Board of Trustees agendas will be as per the Trustee Handbook. C. Fadde seconded the motion and it passed by a vote of 5-0.

K. Foley made a motion that the general procedures, procedures for calling special meetings and guidelines for public comment will be as per the Trustee Handbook. T. Woods seconded the motion and it passed by a vote of 5-0.

### **Fee Schedule**

K. Foley made a motion to adopt the fee schedule (attached). E. Starbuck seconded the motion and it passed by a vote of 5-0.

### **Official Depositories (M&T Bank)**

K. Foley made a motion to have K. Foley, T. Woods, J. Curto and Village Clerk-Treasurer Jeff Vidakovich as the authorized signatories for all village accounts. E. Starbuck seconded the motion and it passed by a vote of 5-0.

### **Official Newspaper**

K. Foley made a motion to name the Putnam County News & Recorder as the official newspaper. C. Fadde seconded the motion and it passed by a vote of 5-0. K. Foley noted the request by the Highland Current to be considered as a second official newspaper.

### **Appointment of Village Counsel**

K. Foley made a motion to appoint John Furst, of Catania, Mahon & Rider PLLC, as Village counsel. E. Starbuck seconded the motion and it passed by a vote of 5-0.

**Resolution 86-2021** (attached) Accepting the bid of Falls Dodge for the purchase of an outfitted 2021 Dodge Charger Police Vehicle was offered by K. Foley for adoption and seconded by J. Curto. Upon roll call vote, the resolution passed by a vote of 5-0.

### **Approval of Bills**

T. Woods made a motion to approve Batch # 6279 in the amount of \$54,204.45. E. Starbuck seconded the motion and it passed by a vote of 5-0.

### **Comments**

C. Fadde recognized the outgoing mayor and trustees for their hard work and efforts.

K. Foley recognized and thanked Stephanie Hawkins for her years of service to the Village in various roles (Trustee, Planning Board Member, Comprehensive Plan, etc.) and Matt Francisco for his service as Chair of the Planning Board.

**Adjournment**

C. Fadde made a motion to adjourn. T. Woods seconded the motion and it passed by a vote of 5-0. Meeting adjourned at 7:52 pm.

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Jeff Vidakovich

Date

**RESOLUTION #86-2021**  
**AUTHORIZING PURCHASE OF POLICE VEHICLE**

The following resolution was offered by Mayor Kathleen E. Foley for adoption and seconded by Trustee Joe Curto, to wit:

**WHEREAS**, the Village of Cold Spring (the “Village”) needs to purchase a new police vehicle to replace the 2016 Dodge Charger that was damaged beyond repair; and

**WHEREAS**, the Village solicited bids through the NYS Vehicle Marketplace Mini-Bid System; and

**WHEREAS**, the Village received a total of one (1) bid; and therefore

**IT IS HEREBY RESOLVED** that the Village awards the bid for the purchase of an outfitted 2021 Dodge Charger to Falls Dodge, Inc. dba Joe Ceconis Chrysler Complex at a cost of Forty-Four Thousand Sixty-Two Dollars and 90 cents (\$44,062.90) plus any incidental fees (delivery, title, registration, etc.).

On roll call vote:

Trustee Joe Curto voted:	Aye
Trustee Cathryn Fadde voted:	Aye
Trustee Eliza Starbuck voted:	Aye
Trustee Tweepers Phillips Woods voted:	Aye
Mayor Kathleen E. Foley voted:	Aye

Resolution officially adopted on December 7, 2021 by a vote of 5-0

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Jeff Vidakovich, Village Clerk-Treasurer

Date