



VILLAGE OF COLD SPRING
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Board of Trustees
Monthly Meeting Minutes
January 12, 2022

The Board of Trustees of the Village of Cold Spring held its Monthly Meeting at 7:00 pm on Wednesday January 12, 2022, via videoconference as per Chapter 1 of the NYS Laws of 2022. Present were Mayor Kathleen E. Foley, Trustees Tweeps Philips Woods, Joe Curto, and Cathryn Fadde. Trustee Eliza Starbuck was absent. The meeting was called to order at 7:05 p.m.

Opening Remarks

Mayor Foley welcomed all to the first Board of Trustees Monthly Meeting of the New Year.

Monthly Reports

Financial: Accountant Michelle Ascolillo submitted the financial report (attached).

Mayor Foley noted that Budget Worksheets will be sent to all Village Departments the first week of February. No comments from the Trustees.

- **Resolution 01-2022** (see attached) Budget Adjustments for the 2021/2022 Fiscal Year was offered by Mayor Foley for adoption and seconded by Trustee Fadde. Upon roll call vote, the resolution passed by a vote of 4-0-0-1 (Trustee Starbuck absent).

Highway Department: Highway Department Crew Chief Robert Downey submitted the report (attached). Mayor Foley noted that the Village had engaged Royal Carting to assist in garbage and recycling pick-up during the temporary staff shortages, and she commended Highway Department crew for their team work.

Water and Wastewater: Water and Wastewater Superintendent submitted the report (attached). Mayor Foley noted that Department head Matt Kroog is helping to develop an RFP for an engineering firm to look at water, sewage and other related issues.

Building Department: Building Inspector Charlotte Mountain submitted the report (attached). Mayor Foley noted that Inspector Mountain is inspecting Village municipal buildings for assessment of maintenance and safety issues.

Police Department: OIC Larry Burke will be submitting his report which will be added to the website. Mayor Foley noted that the two (2) new police cars are now on the road. Mayor Foley also commended Officers Close and Hipple for covering shifts during temporary staff shortages.

Cold Spring Fire Company: Chief Phillips report submitted (attached). Mayor Foley commended Village Fire Company Volunteers for assisting in the rescue of an injured hiker on Anthony's Nose and noted the use of the new ATV in that rescue. Mayor Foley commented that a discussion should be had about Village coverage when firefighters are engaged in a rescue effort.

Justice Court: Village Justice Thomas Costello submitted report (see attached).

Historic District Review Board: Vice Chair Sean Conway submitted the report (attached).

Planning Board: No activity for the month of December.

Zoning Board: No activity for the month of December.

Tree Advisory Board: Chair Jennifer Zwarich submitted the report (attached). Mayor Foley provided background information regarding Climate Smart Philipstown Initiative which sought input from local not-for-profits, and other organizations for strategies to reduce the carbon footprint. Boscobel has proposed a return to a more native landscape on portions of their site, and is seeking advice and guidance from the Village TAB in that effort. TAB is seeking the support of the Board of Trustees in sharing their expertise, in a solely advisory role.

Town of Philipstown: Council Member Robert Flaherty presented report via Zoom (report also attached).

Report of the Legislator: Legislator Nancy Montgomery present via Zoom. She looks forward to working with the Village and the Town of Philipstown cohesively. Legislator Montgomery hopes more rapid COVID 19 test kits will be forthcoming from New York State. Masks are available from the state for residents and businesses, as well. She reports New County Legislature Chairman Sullivan and Vice Chairman Jonke were appointed at the annual legislative reorganizational meeting. No legislative committee appointments have yet been made. She has asked for appointment to the Health Committee and Protective Services Committee, based upon her background, training, and past work experience.

Cold Spring Chamber of Commerce: Jeff Mikkelsen, Advocacy Chair, presented the report via Zoom (report also attached).

Report of the Mayor and the Board of Trustees: Mayor Foley stated that going forward, each Trustee will report on what they are working on at the Monthly Meeting.

Mayor Foley reported the following:

Village Attorney Furst has drafted a Parking Agreement for 40 Main Street, which will be reviewed by the Mayor and shared with the Board before being sent to the Owner.

Mayor Foley reports a scheduled meeting with Parks on the updates for the Fjord Trail and Shoreline Stabilization Dockside Project. Legislator Montgomery and Assemblywoman Galef will be present. Parks will be asked to make a public presentation on the Shoreline Stabilization Project. Mayor Foley commented that Parks has been responsive to safety issues in that area, marking pipes and making safe pedestrian pathways.

Village resident Ed Currelley will be named Chair of a community advisory group as part of the Village Police Reinvention Initiative. The group will meet next week and submit their report and work plan.

Trustees report the following:

- Trustees Fadde and Starbuck have been working on parking issues, and have met with Jack Goldstein to review previous work and recommendations. Mayor Foley suggested Main Street residents be asked to participate in the process to ensure representation of those stakeholders. Trustee Fadde commented that parking signage could be improved in the area of Mayor's Park.
- Trustee Woods reported that she, Trustee Curto and Chief Phillips did a walk-thru in the Firehouse to look for potential mold and/or water damage issues. The visit was beneficial to understanding the building issues, and foster an open working relationship with the Fire Company.
- Trustee Curto reported that he has been to the Fire Company with Building Inspector Mountain, a roofing company, and a building envelope company. Chief Phillips has been present each time. All involved look forward to improved communication with the Board. Various Village buildings and facilities have been inspected for conditions and safety concerns. Trustee Curto thanks Jeff Vidakovich and Michelle Ascolillo for assisting him in accessing documents, budgets and systems. He has contacted insurance agent re: policy coverage.
- Trustee Starbuck (absent) reported to Mayor Foley that [MI] she is looking at the Chapter 100 Short Term Rental Code (STR) and will convene with community members to discuss issues including better compliance with the law.

Mayor Foley expressed the Board's gratitude to Former Trustee Marie Early for assisting Joe Curto on his analysis of the Royal Garbage bid.

Mayor Foley recognized Cory Thomas of the Highway Department for his excellent work. Trustee Fadde made a motion to increase his salary by \$1.35 an hour. Trustee Curto seconded the motion and it passed 4-0-0-1 (E. Starbuck absent).

Recreation Commission: Jeff Amato present via Zoom (report attached). Commission is pursuing grants to rehabilitate Village Parks to increase recreational use by residents and visitors. The Commission is looking at ways to improve signage to be clearer and more welcoming.

J. Amato presented plans for the 911 Memorial to be erected at the entrance to the Patriot Garden in McConville Park. Commission is working with Eagle Scouts to design the signage, and determine materials to be used. Mayor Foley suggested a meeting with the HDRB for guidance, as the park is within the Historic District and that board has reviewed previous signage placed in the park.

J. Amato proposed hiring of an Event Coordinator to assist the Commission, and shared the proposed description for the position to the Board. Duties of an Event Coordinator would include working with applicants, Highway Department, Village Clerk and Police Department, to ensure compliance and positive experiences for applicants and the Village. J. Amato presented a proposed Fee & Security Deposits for Ticketed and Non-ticketed Events for both “for Profit” and 501(c)(3) organizations. Discussion ensued regarding the appropriateness of the fees and how to incorporate costs of an Event Coordinator, and any potential additional costs incurred to the Village.

Old Business

Outsourcing Garbage and Recycling Pick-up

Mayor Foley noted that Royal Carting has been on call for refuse and recycling during the recent staff shortages and will remain available until February. Trustee Curto summarized the history of Board action re: outsourcing refuse and recycling:

- In November of 2021 the Board published a bid document for submissions.
- Royal Carting submitted the lowest bid on 11/19/2021.
- The prior Board discussed cost of hiring Royal Carting and benefit to the Highway Department but no Board consensus was reached.

Discussion ensued on the pros and cons of outsourcing refuse and recycle.

Mayor Foley stressed the complexity of the issues and the need to identify and prioritize health and safety. She commented that currently the Highway Dept. has too few workers and not enough hours for task deployment. A call is scheduled with Royal Carting to discuss the bid and answer questions about the process.

Trustee Curto noted the Village garbage truck is on its last legs, and replacement would cost approximately \$215K^[M2]. Village Clerk Jeff Vidakovich noted that with current supply shortages it would likely take several months to obtain a replacement truck.

Trustee Curto commented that repairs to Village Plants/Capitol Projects have to be considered. Trustee Fadde asked about the costs of hiring additional Highway Dept. staff compared to the cost of outsourcing to Royal Carting. J. Curto suggested that Royal Carting do a public presentation on January 26, 2022. The Board would then engage in a cost/benefit analysis to make a decision.

Covid Vaccination Policy:

Mayor Foley commented on the recent staff shortages due to COVID and the need for a consistent and clear interim policy on vaccination and testing to clarify Village protocol and referencing CDC Guidance. Mayor Foley is working with the Village Attorney J. Furst to draft comprehensive guidelines with an review date to ensure flexibility. Mayor Foley made a motion to table decision on the policy until January 20, 2022. Trustee Fadde seconded the motion and it passed 4-0-0-1 (E. Starbuck absent).

Correspondence:

The Board received a request from a Village resident for waiver of penalty on late tax payment (see attached). J. Vidakovich and Village Accountant Michelle Ascolillo (present via phone) clarified the billing and payment process: tax bills are mailed out to residents on June 1st and public notice is published. Reminders are sent out in January. Penalties are assessed at five (5) percent on July 1, and an additional one (1) percent per month thereafter. Putnam County reimburses the Village for unpaid taxes and then begins collection procedures. Residents who have outstanding taxes are assessed a fee from the County, the Village is not charged. The request was declined.

Public Comment

There was no public comment.

Adjournment

T. Woods made a motion to adjourn. J. Curto seconded the motion and it passed by a vote of 4-0-0-1 (E. Starbuck absent). Meeting adjourned at 8:49 p.m.

Prepared by: Karen Herbert

Jeff Vidakovich, Village Clerk-Treasurer

Date

Resolution #: 01-2022

Moved by: Mayor Kathleen E. Foley

Seconded by: Trustee Cathryn Fadde

Resolved that (1) The Board of Trustees of The Village of Cold Spring hereby approves the following

Budget Adjustment(s) for the **2021/2022** fiscal year:

(1)			
To:	A00-1340-400	Budget & Other Notices	\$713
	A00-5110-420	Highway St. Maint: Equipment Repair	\$3,000
From:	A00-8160-430	Recycling: Contractual	(\$3,713)
		<i>To reallocate among Highway Department for Laborer Ad & to allow to for more repairs if needed</i>	
To:	A00-1620-200	Shared Svcs: Equipment	\$159
	A00-1640-410	Shared Svcs: Restrooms	\$2,000
	A00-8560-400	Tree Removal Contractual	\$2,200
From:	A00-1640-418	Shared Services: Municipal Building Improvements	(\$4,359)
		<i>To reallocate among Shared Services accounts for AC unit, rented portable toilets, and tree work for the Main St. Wall project.</i>	
To:	A00-3120-475	Parking Enforcement Clothing	\$171
From:	A00-3120-479	Police Clothing Aronow	(\$171)
		<i>To reallocate clothing allowance from officer no longer employed</i>	
To:	A00-1010-445	Board of Trustees: Computer Support	\$478
	A00-1210-400	Mayor: Contractual	\$1,737
	A00-1110-460	Justice: Software Fees	\$36
	A00-1620-447	Shared Services: Technology	\$1,316
From:	A00-9040-800	Workers Compensation Insurance	(\$3,567)
		<i>To reallocate from savings for Equipment Upgrades, email accounts, and labor for set up of new Trustees</i>	
To:	A00-7140-400	Recreation: Contractual	\$31

	A00-7140-405	Dockside: Contractual	\$368
From:	A00-7110-400	Recreation: Improvements	(\$399)
		<i>To reallocate among Recreation for concrete for benches & Scag repairs</i>	

And (2) The accountant is hereby authorized to transfer such funds immediately.

On roll call vote:

Trustee Joe Curto voted:	Aye
Trustee Cathryn Fadde voted:	Aye
Trustee Eliza Starbuck voted:	Absent
Trustee Tweeps Phillips Woods voted:	Aye
Mayor Kathleen E. Foley voted:	Aye

Resolution officially adopted on January 12, 2022 by a vote of 4-0-0-1.

Jeffrey Vidakovich-Village Clerk/Treasurer