

**Village of Cold Spring
Village Board of Trustees
85 Main Street, Cold Spring, New York 10516**

**Trustees Monthly Meeting
4-14-2020**

The Village of Cold Spring Board of Trustees held its monthly meeting at the Cold Spring Village Hall, 85 Main Street on Tuesday April 14, 2020 at 6:30 pm. Present were: Mayor David Merandy and Trustees Marie Early, Lynn Miller and Frances Murphy. Trustee Steve Voloto was absent.

FINANCIAL REPORT

In a written report Village Treasurer Michelle Ascolillo summarized financial highlights as of 4-1-2020. The report noted that:

- There are several webinars this week to review what, if any, financial funding/grants are available to municipalities. At first glance at some of the larger programs, the Village doesn't qualify due to population size as well as due to lack of need for medical equipment and large quantities of PPE.
- Village has received a check from Putnam County for the balance of the tax levy for fiscal year 2019/2020
- There are no changes to the budget that is to be adopted on 4/14/2020. The last set of changes was emailed on 4/6/2020
- Attached to this report is a general fund report of revenues and expenses through March 31 as well as projections for the final two months of the fiscal year. Overall, it's anticipated that the Village revenues will still exceed expenses
- Revenue Assumptions
 - Mostly conservative
 - AIM funding of \$16K will be received in May
 - No "departmental income" from HDRB, PB, ZBA, parking meters, registrar, police, recreation department, building department and court
 - No utilization of fund balance needed, even though \$193K was appropriated
- Expenditure Assumptions
 - Necessary and some discretionary spending will occur
 - All payroll and fringe benefits covered, assuming staffing levels and salaries remain unchanged, including vacation payout estimates
 - Includes garbage collection for weekends in May and hiring of new laborer
 - Largest areas of estimated savings:
 - Attorney - \$30K
 - Recommend transfer of \$5K to prosecuting attorney

- Shared services personal services - \$6K
 - Not hiring additional village hall staff
- Police personal services - \$12K
 - Staff changes resulting in a change of average hourly wages
 - Reduced court appearances from cancellation of court
- Snow removal (personal services, contractual, equipment) - \$17K
 - Mild winter resulting in savings
- Garbage contractual - \$10K
 - Less tons disposed than budgeted
- Medical insurance - \$32.6K
 - Rate change lower than budget
 - Change in staffing and their plan
- Judgements & contingent account - \$9K
 - Accounts usually not utilized

POLICE DEPARTMENT REPORT

In a written report for the month of March 2020 it was noted that:

- There were 60 calls for service
- There were 65 tickets issued
- There were no arrests

MONTHLY REPORTS

Recreation Commission

None (No activity due to COVID-19)

Planning Board

None (No activity due to COVID-19)

Zoning Board of Appeals

None (No activity due to COVID-19)

Historic District Review Board

None (No activity due to COVID-19)

Cold Spring Fire Company

There were 8 alarms: 1 electrical hazard, 1 open burn, 2 motor vehicle accidents, 3 AFA and 1 road closure

Town of Philipstown

In a written report Bob Flaherty noted that:

- Town Hall renovations are moving along on schedule
 - Elevator Shaft is completed.
 - We will be restoring the original Tin ceiling on the 2nd floor.
 - All the interior framing is completed.
 - Roughing in Plumbing, electrical, AV and Data
 - Sheetrock has been started.
 - Insulation is being installed.
 - Approved a few change orders
- We are to offer \$100 Food Town Vouchers for those who have fallen on difficult times; just call 265-5200 and no questions will be asked. Access to Drug World gift card capped at \$100/per month.
- Remind everyone to complete their US Census for 2020
- Our Dog Control officer will be resigning at the end of this month. We do have a candidate who is interested on taking over this position.

Chamber of Commerce

None

Tree Advisory Board (TAB)

None (No activity due to COVID-19)

WATER DEPARTMENT

Water & Wastewater Superintendent Matt Kroog noted that for the month of March 2020:

- Reservoir status is at 97.55% capacity
- Flow to System is 8.52 MG/275 k/day (a 5.5% increase from 2018)
- 2019 Flow to System was 8.05 MG/260 k/day
- Monthly rainfall: 1.63"
- Bacteria Lab Test
 - All routine Bacteriological monthly samples were found in good standing
- Catskill DEP Project
 - Badey and Watson surveying conducted and report received 3/2/2020. No updates
- District hydrant flush was conducted the week of April 6 - 10

WASTEWATER DEPARTMENT

Water & Wastewater Superintendent Matt Kroog noted that for the month of March 2020:

- Plant inflow was 7.01 million gallons
- Average daily flow was 2160K gallons
- Biochemical Oxygen Demand: 95.83% removal
- Total Suspended Solids: 90.59% removal
- Sludge Hauled Offsite: 24,000 gallons
- Putnam County Dept. of Health inspection took place on 3/5/2020. Outfall sign needs to be updated with current information and re-mounted
- 4" check and gate valves replace on the #1 pump side of piping at the Kemble Ave pump station on 3/11/2020. Both pumps now in operation.
- Earthcare vactored fat, oil and grease accumulation from the wet well at the Market St. station on 3/11/2020
- Upgraded alarm panel and mounting equipment for Kemble Ave pump station received from PCS. Installation postponed due to Covid-19 until end of April

BUILDING DEPARTMENT

In a written report the department noted that for the month of March 2020:

- 5 new building permit applications were received
- 5 building permits were issued
- 0 operating permits were issued
- 1 dumpster permit was issued
- 2 Certificates of Occupancy were issued
- 0 record searches were completed
- 0 complaints were received
- 2 referrals to the HDRB were made
- 0 referrals to the ZBA were made
- 0 referrals to the CSPB were made
- \$1,282 in application and permit fees were collected
- \$0 in record search fees were collected
- \$30 in other fees were collected

HIGHWAY DEPARTMENT

Crew Chief Robert Downey noted that during the month of March 2020:

- 47.9 tons of garbage were picked up
- 23.43 tons of recyclables were picked up
- Paint touch-up on benches around village
- ¼'s of village streets cleaned
- Cleaned leaves from McConville Park

- Restored ten “no parking” signs on River Road
- Joe Narok and Aiden Segal have left the department
- The '93 International slid off the road and crashed due to icing
- Adam Hotaling was hired as a seasonal employee
- Bobby Newhall was hired as a part-time driver
- New brushes installed on Bobcat sweeper and broken windshield wiper replaced
- New Standard Operating Procedures for sanitation of personnel and equipment in place during Covid-19 pandemic
- Activities for April include: continued street cleaning, clearing of parks and hire/training of replacement for Joe Narok

JUSTICE COURT

In a written report Village Justice Costello noted that for the month of March 2020:

- \$2,925 in fines, forfeited bails and civil penalties were collected
- \$1,240 in parking fines were collected
- \$332.50 in civil fees were collected
- \$2,314 mandatory state surcharges were collected
- There were no Penal Law charges
- There were 40 Vehicle & Traffic Law charges
- There were no Civil charges

REPORT OF MAYOR AND TRUSTEES

Trustee Miller reported she has received many emails in favor of Village establishing a human rights commission.

Trustee Murphy reported that the Cold Spring Boat Club will remain closed until further notice.

Mayor Merandy cited Philipstown Supervisor Richard Shea and County Legislator Nancy Montgomery for their effort on behalf of the Village.

Mayor Merandy cited Neil Zuckerman and the MTA for closure of parking areas along Rte. 9D to aid social distancing efforts.

Mayor Merandy cited Scenic Hudson for closure of parking areas along Rte. 9D to aid social distancing efforts.

Mayor Merandy reported he continues to participate in daily Covid-19 pandemic briefings.

Mayor Merandy reported that no new information is available about completion of elevator repairs at the MTA station.

Trustee Early reported that the MTA has resumed Hudson Line stop at Breakneck Ridge.

RESOLUTION #07-2020 General Fund Budget

A resolution adopting a General Fund budget for the fiscal year commencing on June 1, 2020 and ending on May 31, 2021, making appropriations for the conduct of the Village of Cold Spring government and establishing the rates of compensation for officers and employees for such period.

WHEREAS, this board has met at the time and place specified in the notice of public hearing on the tentative General Fund budget and heard all persons desiring to be heard thereon,

NOW THEREFORE BE IT RESOLVED, that the tentative General Fund budget, as amended and revised, and as hereinafter set forth in the amount \$2,482,831, is hereby adopted and that the several amounts stated in the column titled "Tentative" in the tentative General Fund budget, but hereafter referred to as "Adopted", in Schedule A, are hereby appropriated for the objects and purposes specified and the salaries and wages stated in the salary schedule of the tentative General Fund budget shall be and are hereby fixed at the amounts shown therein, effective Tuesday, April 14, 2020; and

FURTHER BE IT RESOLVED, that the tentative Fireman's Service Award Tax Levy, as amended and revised, and as hereinafter set forth, in the amount of \$34,000, is hereby adopted and the amounts stated are hereby appropriated for the object and purpose specified, and are hereby fixed at the amount shown therein, effective Tuesday, April 14, 2020.

Mayor Merandy moved the foregoing resolution which was seconded Trustee Early.

On roll call vote:

Trustee Frances Murphy voting	AYE
Trustee Marie Early voting	AYE
Trustee Lynn Miller voting	AYE
Trustee Steve Voloto voting	ABSENT
Mayor Dave Merandy voting	AYE

Resolution #07-2020 is officially adopted this 14 Day of April, 2020 by a vote of 4-0-0-1

RESOLUTION #08-2020 Water Fund Budget

A resolution adopting a Water Fund budget for the fiscal year commencing on June 1, 2020 and ending on May 31, 2021, making appropriations for the conduct of the Village of Cold Spring government and establishing the rates of compensation for officers and employees for such period.

WHEREAS, this board has met at the time and place specified in the notice of public hearing on the tentative Water Fund budget and heard all persons desiring to be heard thereon,

NOW THEREFORE BE IT RESOLVED, that the tentative Water Fund budget as hereinafter set forth, in the amount of \$623,154 is hereby adopted and that the several amounts stated in the column titled "Tentative" in the tentative Water Fund budget, but hereafter referred to as "Adopted", in Schedule F, are hereby appropriated for the objects and purposes specified and the salaries and wages stated in the salary schedule of the tentative Water Fund budget shall be and are hereby fixed at the amounts shown therein effective Tuesday, April 14, 2020.

Mayor Merandy moved the foregoing resolution which was seconded by Trustee Miller.
On roll call vote:

Trustee Frances Murphy voting	AYE
Trustee Marie Early voting	AYE
Trustee Lynn Miller voting	AYE
Trustee Steve Voloto voting	ABSENT
Mayor Dave Merandy voting	AYE

Resolution #08-2020 was officially adopted this 14 Day of April, 2020 by a vote of 4-0-0-1

RESOLUTION # 09-2020 Sewer Fund Budget

A resolution adopting a Sewer Fund budget for the fiscal year commencing on June 1, 2020 and ending on May 31, 2021, making appropriations for the conduct of the Village of Cold Spring government and establishing the rates of compensation for officers and employees for such period.

WHEREAS, this board has met at the time and place specified in the notice of public hearing on the tentative Sewer Fund budget and heard all persons desiring to be heard thereon,

NOW THEREFORE BE IT RESOLVED, that the tentative Sewer Fund budget, as hereinafter set forth in the amount of \$561,083 is hereby adopted and that the several amounts stated in the column titled "Tentative" in the tentative Sewer Fund budget, but hereafter referred to as "Adopted", in Schedule G are hereby appropriated for the objects and purposes specified and the salaries and wages stated in the salary schedule of the tentative Sewer Fund budget shall be and are hereby fixed at the amounts shown therein effective Tuesday, April 14, 2020.

Mayor Merandy moved the foregoing resolution which was seconded by Trustee Murphy.
On roll call vote:

Trustee Frances Murphy voting	AYE
Trustee Marie Early voting	AYE
Trustee Lynn Miller voting	AYE

Trustee Steve Voloto voting	ABSENT
Mayor Dave Merandy voting	AYE

Resolution #09-2020 was officially adopted this 14 Day of April, 2020 by a vote of 4-0-0-1

REQUEST FROM COLD SPRING FARMERS MARKET

In a 4/14/2020 email, Cold Spring Farmers Market manager Colin Wright requested permission to host a small market on Wednesdays between 4-7pm from May to October. Market would be located at the turnaround at the end of Main Street (east of tracks) or on the sidewalk between the tunnel and public restrooms (east side of tracks). Market would host 3-4 vendors offering basics, like bread, fruit, vegetables and perhaps meat and eggs.

During the discussion it was noted that:

- In either proposed location parking will be a problem
- The idea is worth trying
- Other more acceptable locations are: McConville Park, Mayor's Park and Dockside

APPROVAL OF BILLS

Trustee Miller made a motion to approve Batch #5523 in the amount of \$49,961.94. Trustee Murphy seconded and the motion passed 4-0-0-1

MINUTES

Mayor Merandy made a motion to adopt the minutes of 4-7-2020. Trustee Early seconded and the motion passed 4-0-0-1

Trustee Murphy made a motion to adopt the minutes of 4/10/2020 as amended. Trustee Early seconded and the motion passed 4-0-0-1

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Merandy made a motion to adjourn. Trustee Miller seconded and the motion was passed unanimously at 6:55 pm.

Submitted by: M. Mell

Mayor David Merandy

Date