



**VILLAGE OF COLD SPRING**  
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**Board of Trustees  
Reorganization Meeting  
December 7, 2022**

The Village of Cold Spring Board of Trustees held its annual reorganization meeting on Wednesday December 7, 2022, at 7:00 pm. Present were Mayor Kathleen E. Foley and Trustees Laura Bozzi, Cathryn Fadde, Eliza Starbuck and Tweeps Phillips Woods.

*Note: Due to technical difficulties, videoconferencing was not available for the majority of the meeting.*

**SWEARING IN CEREMONY**

Acting Justice Camille Linson administered the Oath of Office to Trustees-elect Laura Bozzi and Tweeps Phillips Woods.

**REORGANIZATION**

**Resident Appointments**

K. Foley made a motion to appoint Ann Bouchard as Registrar for a one-year term. C. Fadde seconded the motion, and it passed by a vote of 5-0.

**Non-Resident Appointments**

K. Foley made a motion to appoint Matt Kroog as Water and Wastewater Superintendent for a one-year term. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to appoint Larry Burke as Officer-In-Charge of the Cold Spring Police Department for a one-year term. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to appoint Camille Linson as Acting Justice for a one-year term. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

**Mayor and Board - Offices and Appointments**

K. Foley made a motion to appoint T. Woods as Deputy Mayor. C. Fadde seconded the motion, and it passed by a vote of 4-0 (T. Woods abstained).

E. Starbuck made a motion to appoint K. Foley as Budget Officer. T. Woods seconded the motion, and it passed by a vote of 4-0 (K. Foley abstained).

K. Foley made a motion to appoint the Village Board of Trustees as Board of Water Commissioners. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to appoint L. Bozzi and C. Fadde as members of the Audit Committee. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to appoint C. Fadde and E. Starbuck to the Insurance/Risk Management Committee. T. Woods seconded the motion, and it passed by a vote of 5-0.

### **Area of Work Assignments**

Office of the Mayor & Clerk: K. Foley made a motion to appoint K. Foley and T. Woods. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

Budget & Financial Management: K. Foley made a motion to appoint K. Foley, C. Fadde and T. Woods. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

Emergency Management/Public Safety: K. Foley made a motion to appoint K. Foley and T. Woods. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Water & Sewer: K. Foley made a motion to appoint K. Foley and L. Bozzi. T. Woods seconded the motion, and it passed by a vote of 5-0.

Roadways and Facilities: K. Foley made a motion to appoint E. Starbuck and T. Woods. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

Communications & Technology: K. Foley made a motion to appoint K. Foley, L. Bozzi and E. Starbuck. T. Woods seconded the motion, and it passed by a vote of 5-0.

Zoning & Land Use: K. Foley made a motion to appoint K. Foley and L. Bozzi. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Pedestrian Safety/Parking/Traffic: K. Foley made a motion to appoint the Board of Trustees. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Parks & Recreation/Community Events/Tourism: K. Foley made a motion to appoint the Board of Trustees. C. Fadde seconded the motion, and it passed by a vote of 5-0.

### **Mayor and Board – Policies**

Equal Employment Officer: E. Starbuck made a motion to appoint K. Foley with T. Woods as the alternate. T. Woods seconded the motion, and it passed by a vote of 5-0.

Workplace Violence: E. Starbuck made a motion to appoint K. Foley with T. Woods as the alternate. T. Woods seconded the motion, and it passed by a vote of 5-0.

Sexual Harassment Prevention: L. Bozzi made a motion to appoint K. Foley with T. Woods as the alternate. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

ADA Compliance Officer: C. Fadde made a motion to appoint K. Foley with T. Woods as the alternate. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

Procurement & Investment Policy: K. Foley made a motion that the Procurement and Investment policies be as per the Trustee Handbook. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Ethics Policy: K. Foley made a motion that the Ethics Policy will be as per Village Code Chapter 9. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

### **Appointments to Standing Boards**

K. Foley made a motion to re-appoint Jeff Amato, Jr. as Chair of the Recreation Committee for a one-year term. T. Woods seconded the motion, and it passed by a vote of 5-0.

- K. Foley acknowledged the work and dedication of John Merante and made a motion to accept his resignation from the Recreation Commission. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Yaslyn Daniels as a member of the Planning Board for a five-year term. C. Fadde seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Jack Goldstein as Chair of the Planning Board for a one-year term. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Andrea Connor as a member of the Historic District Review Board for a five-year term. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Al Zgolinski as Chair of the Historic District Review Board for a one-year term. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Eric Wirth as Chair of the Zoning Board of Appeals for a one-year term. T. Woods seconded the motion, and it passed by a vote of 4-0 (E. Starbuck abstained).

K. Foley made a motion to re-appoint Taro Ietaka as a member of the Tree Advisory Board for a three-year term. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Jennifer Zwarich as Chair of the Tree Advisory Board for a one-year term. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

### **Meetings**

K. Foley made a motion that the Village Board of Trustees will hold its monthly meetings on the second Wednesday of the month at 7:00 pm and other meetings on the first, third and fourth Wednesdays at 7:00 pm. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion that Village Board of Trustees agendas will be set as per the Trustee Handbook. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion that the general procedures, procedures for calling special meetings and revised guidelines for public comment will be as per the Trustee Handbook. C. Fadde seconded the motion, and it passed by a vote of 5-0.

### **Fee Schedule**

K. Foley made a motion to adopt the fee schedule (attached). C. Fadde seconded the motion, and it passed by a vote of 5-0.

### **Official Depositories (M&T Bank)**

T. Woods made a motion to retain M&T Bank as the official depository for Village accounts and to have K. Foley, T. Woods, C. Fadde and Village Clerk-Treasurer Jeff Vidakovich as the authorized signatories for all village accounts. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

### **Official Newspaper**

K. Foley made a motion to name the Putnam County News & Recorder as the official newspaper of the Village. C. Fadde seconded the motion, and it passed by a vote of 5-0. K. Foley noted a request by the Highlands Current to be considered as a second official newspaper. She stated that the request must be denied as the Highlands Current does not meet the legally required paid circulation requirements to qualify as an official newspaper. However, the Village will continue to place advertising in the Highlands Current as it has in the past to reach that paper's audience.

### **Appointment of Village Counsel**

K. Foley made a motion to appoint John Furst, of Catania, Mahon & Rider PLLC, as Village counsel. C. Fadde seconded the motion, and it passed by a vote of 5-0

### **Board Business**

#### **Use of ARPA Funds**

K. Foley made a motion authorizing the Village to use the Village's direct ARPA funding for the refurbishment of 3 filters at the Water Treatment Plant. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion authorizing the mayor to sign a letter to Putnam County requesting approval for County-allocated funds also to be used for the same purpose. C. Fadde seconded the motion, and it passed by a vote of 5-0.

### **Request to Decorate Village Hall Windows**

L. Bozzi made a motion to approve the Boy Scouts' request to decorate the windows of Village Hall for the holidays. C. Fadde seconded the motion, and it passed by a vote of 5-0.

### **Discussion on Veteran's Banners**

K. Foley noted that this is a discussion of a concept and that an application for a Building Permit would need to be filed as the starting point for a request to hang banners on Main Street from utility poles. If a Building Permit application is submitted, the Code Enforcement Officer will review to determine if referrals to Land Use Boards are required.

Cindy Trimble, 5 Old Albany Post Road, Coordinator for Philipstown Hometown Heroes provided an overview of the program:

- Banners honor local veterans
  - 30" x 60"
  - Vinyl
  - Two-sided
- Banners cost \$250 each
  - Families purchase banners and have approval on final design
- The concept has been presented to Town of Philipstown; no determination was made
- Ken Claire, Putnam County Bureau of Emergency Services, will reportedly coordinate with utility companies
- Putnam County Highway Department will reportedly install and remove banners

- Proposes that banners be displayed from Memorial Day through Veteran's Day
  - April 1 deadline for orders to meet Memorial Day 2023 goal
- Would like to see Main Street in Cold Spring included
- Goal is to place banners close to a Veteran's home/roots
- Ms. Trimble stated that she has already been taking orders from families

### **Board Comments**

K. Foley asked why the cost for a banner in Beacon is \$125 compared to \$250 here. Per C. Trimble:

- Costs are driven by size, materials and one-sided vs two-sided
- She does this as a volunteer and makes no money
  - Any profit will be donated back to Veteran-specific causes

E. Starbuck asked the following:

- How are new customers acquired?
  - Per C. Trimble, the program is advertised through posters, word-of-mouth, a website and the banners themselves
- Is the company a registered Not-For Profit? (It is not)
- What qualifies someone to be included in the program?
  - There has to be a connection to the municipality
  - Has to have served in a branch of the military
  - Has to supply a copy of the DD214 as proof of service and honorable discharge

C. Fadde asked if the DD214 is the only requirement and if other sizes are available.

- Per C. Trimble, the DD214 is the requirement she established for inclusion
- Other sizes are available, but 30" x 60" is her preferred size for aesthetic purposes and visibility, and she feels the banners should be uniform in size and appearance

L. Bozzi asked what is C. Trimble's sustainability plan and what is the shelf-life of a banner?

- C. Trimble replied that she is looking for someone to take over the program once it launches
  - Celia Barbour, Garrison, added that as per the website, the manufacturer guarantees the banners for 3-months

T. Woods asked what happens if the Village of Cold Spring denies the request? What happens to orders already taken and money collected?

- C. Trimble stated that she explains to people that placement is dependent on Village approval. Options include using roads and streets that are outside the Village.
- K. Foley added that the easiest option is to do this outside of the Village because there would be fewer approval hurdles

K. Foley reiterated that C. Trimble would need to submit a Building Permit application for the banners. Once submitted, the Code Enforcement Officer would determine whether it needs to be referred to the Historic District Review Board (HDRB) and/or the Zoning Board of Appeals (ZBA). Main Street is in the Historic District and this proposal is not considered temporary and will have a large visual impact on the district. From a Zoning perspective, Chapter 134 limits signs extending more than 12" over Village-owned property.

E. Starbuck asked if the recently passed policy regarding flags impacts this request. Per K. Foley it does not as that policy was only for Village-owned facilities. The poles belong to Central Hudson.

### **Public Comment**

Rick Peterson, 136 Hustis Road, stated that American Legion Post 275 would want to purchase the first banner to honor George Casey.

Lou Luotti, Torcia Road, commented that his son and son-in-law are both veterans and he would be insulted if these banners were not allowed.

Celia Barbour, Garrison, agreed that veterans should be honored but isn't sure that banners is the most meaningful way to accomplishing that, especially since the Hometown Heroes is a For Profit entity.

Steve Etta, 2 Whitehill Place, stated that the Village is built on volunteerism, including those that volunteered for military service. As such the veterans should be honored.

Heidi Wendell, Nelsonville, said she supports having the banners on display for a short period of time (Memorial Day – Independence Day) but anything longer gives the impression of militarism in a civil society which she feels is inappropriate.

Margaret Schatzle, 58 Fair Street, commented that the banners are a way to honor our veterans. She added that we have freedom today because of the service of veterans. She added that she hoped the Village would consider waiving any Zoning requirements needed for the banners.

Frank Ricevuto, Nelsonville, stated that we should bend over backwards to honor and thank our veterans.

Robert Cutler, Garrison, thinks the banners are a terrific idea but recognizes that having them on display for a shorter period of time may be more appropriate.

Ann Herrington, 14 Whitehill Place, feels that having the banners on display from Memorial Day – Veterans Day is too long a period and seems militaristic.

Gaston Alonzo, 34 West Street, congratulated Trustees Bozzi and Woods on their re-election

- He asked for a recap of the meeting leading up to the discussion on Veteran's banners because, due to technical difficulties, the people participating remotely were unable to hear.
  - K. Foley informed him that he missed the annual Re-Organization assignments, which will be available as part of the meeting minutes.
- He asked C. Trimble to reconsider excluding veterans who were dishonorably discharged as some of these may have been discharged for who they were and not for a specific action

Irene Pieza, 6 Paulding Avenue, endorses the banners and stated the Village was built around the military (Foundry) and is across from West Point

Carol Marquand, Garrison, stated that she is in favor of honoring veterans but feels the banners only honor those whose family can pay the \$250 cost.

Lloyd DesBrisay, 34 West Street, is in favor of honoring veterans but doesn't feel banners are the right or permanent way to do this. He added that banner material (vinyl) is inappropriate for the Historic District.

C. Trimble added that doing something permanent to honor veterans costs money.

Gaston Alonzo added that private donations could fund a memorial.

The mayor noted the existing Veteran's Memorial on St. Mary's lawn.

#### **Request to Put Patriotic-Themed Benches in McConville Park**

C. Fadde made a motion to approve a request from the Recreation Commission to place patriotic-themed benches in McConville Park. The motion did not carry as no Board member seconded the motion.

Key points brought up in the ensuing discussion included:

- E. Starbuck commented that according to vfw.org's webpage regarding flag etiquette, "Flags may never be used for decoration", and historically the use of the flag in such a manner (painted on a park bench) is not acceptable
- L. Bozzi expressed concern with the responsibility of the Village to maintain the benches respectfully. A flag is a flag and a bench is a bench
- T. Woods agreed with both E. Starbuck and L. Bozzi
- K. Foley cited Veterans Administration guidelines for use of the image of the flag. The guidelines state that the flag should be kept clean and treated respectfully. She believes that having people sit on the flag is disrespectful. She added that there is a simplicity and solemnity to a flag on a flagpole that she appreciates

E. Starbuck made a motion to reject the request to place the patriotic-themed benches in McConville Park. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

#### **Adjournment**

K. Foley made a motion to adjourn. T. Woods seconded the motion, and it passed by a vote of 5-0. The meeting was adjourned at 9:28 pm.

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Jeff Vidakovich

Date