

**Village of Cold Spring  
Village Board of Trustees  
85 Main Street, Cold Spring, NY 10516**

**Trustees Budget Meeting  
3-18-2020**

The Village of Cold Spring Board of Trustees held a budget workshop meeting at the Village Hall, 85 Main Street on Wednesday March 18, 2020 at 7pm. Present was: Mayor David Merandy and Trustees Marie Early, Lynn Miller and Frances Murphy. Trustee Voloto was absent. Also present was Village Treasurer Michelle Ascolillo.

**BUDGET DISCUSSION**

M. Ascolillo presented a summary of the changes to the General Fund made since the last Board review.

- Revenue
  - \$6K from the Fund Balance has been added for the firehouse wall
  - \$40K from the Fund Balance has been added for the gas pump and associated repairs/replacements
  - \$15K from the Fund Balance has been added to continue Village Hall updates, including HVAC
- Expenses
  - All personal service lines were adjusted per Board discussion at the last meeting, including: taxes and retirement.
    - \$19,153 was added, with the majority attributed to one specific department
    - Also included is a higher starting salary to fill a current vacancy in the Highway department
  - \$4,500 was added for the prosecuting attorney (to cover anticipated time required)
  - Added \$1,035 for shared personal services for other than normally scheduled meetings for the VBOT, including Code Review meetings\_\_\_\_\_ for additional anticipated 12 meetings (special meetings and code review) requiring video and minutes
  - \$6K was added for the firehouse wall
  - \$40K was added for gas pump and associated repairs/replacements
  - \$15K was added to continue Village Hall updates
  - \$35K added for first loan payment for a new truck for the Highway department
  - \$8,300 was removed (for auto lift)
  - \$6,500 was removed (for stump grinder)
  - \$3K was added for increased Highway Dept mechanic repairs
  - Overall expenses for parking meter reduced by \$200

Revenues exceed expenses by \$6,900. M. Ascolillo recommended these monies be added to the fund balance, though the Board may elect to use the money elsewhere.

M. Ascolillo presented a summary of the Water Fund to the Board.

- Revenue
  - Flat rates have been calculated to match the number of meters in service in Flexbill (including some revenue for anticipated new services at Butterfield)
  - Misc. Revenue is budgeted at \$2,750, which includes ten new meter connections and 15 final readings
  - \$40-\$50K has been allotted from the Fund Balance for proposed dam engineering
- Expenses
  - \$5K for raw water pump repairs
  - \$2K for Source of Supply Contractual (includes HACH maintenance contract)
  - Purification personal services reflects changes made by the Board
  - \$8K for purification maintenance (includes HACH maintenance contract)
  - \$240/year for additional phone (for on-call use)
  - \$8.5K (50%) of payment one of three for new truck (\$51K total)
  - \$25K for rehabilitation of filter (starting with filter #2 and one/year for the next three years)
  - \$2.1K for plant generator repairs/maintenance

M. Ascolillo presented a summary of the Waste Water Fund to the Board.

- Revenue
  - Flat rates have been calculated to match the number of meters in service in Flexbill (including some revenue for anticipated new services at Butterfield)
  - \$25K allocated for engineering (if required)
- Expenses
  - Treatment and Disposal Services revised to reflect Board decisions
  - \$3K added for semi-annual cleaning of pump stations
  - \$240/year for additional phone (for on-call use)

Board members discussed the issue of personal services raises and it was noted that:

- To gain perspective, the Board has surveyed highway department salaries from Village of Fishkill, Village of Wappingers Falls, Town of Philipstown, (was this Village?) Highland Falls, City of Beacon and Putnam County
- The Highway Department Chief's salary is \$33/hour (including stipend). Next budget will include a \$4/hour increase (half for salary and half for stipend)
- A straw poll indicated that three of the four Board members present preferred to allot raises on a merit basis (rather than a uniform percentage raise for all employees)
- M. Ascolillo to prepare spreadsheet of proposed salary increases for Board review
- Public hearing on budget scheduled for April 7, 2020 at 7pm. (potentially to be held at the firehouse)
- Budget adoption scheduled for April 14, 2020

**DISCUSSION OF GUIDELINES FOR PAYING EMPLOYEES DURING CURRENT EPIDEMIC**

- Per NYS recommendations, Board seeks to reduce essential employees presence by 50%

**APPROVE HIRING OF R. NEWHALL AS P/T HIGHWAY DEPT. DRIVER @ \$19/HOUR FOR UP TO 16 HOURS/WEEK**

Mayor Merandy made a motion to hire R. Newall contingent upon confirmation of information in his application. Trustee Early seconded and the motion passed unanimously.

**APPROVE HIRING OF SEASON LABORERS AT \$13.50/HOUR, 30 HOURS/WEEK THROUGH MID-AUGUST**

Mayor Merandy made a motion to hire A. Siegel and A. Hotaling. Trustee Murphy seconded and the motion passed unanimously.

**PROPOSED SALE OF REAL PROPERTY**

The Board discussed the offer to purchase Village-owned property at Healy and Moffat Roads. Board consensus is in favor of the sale.

**ADJOURNMENT**

Mayor Merandy made a motion to adjourn. Trustee Murphy seconded and the motion passed unanimously at 8:40 pm.

Submitted by: M. Mell

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Mayor Merandy

Date