

**Village of Cold Spring
 Village Board of Trustees
 85 Main Street, Cold Spring, New York 10516**

**Trustees Monthly Meeting
 8-11-2020**

The Village of Cold Spring Board of Trustees held its monthly meeting via video conference pursuant to Executive Order 202.1 on Tuesday August 11, 2020 at 6:30pm. Present were: Mayor David Merandy and Trustees Marie Early, Lynn Miller and Frances Murphy and Steve Voloto.

FINANCIAL UPDATE

In a written report, Village Accountant Ascolillo noted that due to the COVID-19 Pandemic, the Village has lost some of its revenue sources. However, tax collection, which is the majority of the Village's revenue, is on par with prior years for the first two months of the fiscal year. Also, steps have been taken to help offset the loss of revenue. There should be other savings throughout the year as there has been in prior years, but below are items presently known.

- Total Tax (& Re-levies) collected through July 31 is \$1,720,98 or 96.3%
- Estimated loss of revenue for FY20-21 (based upon the revenue of the prior year)
 - \$22,500 – Seastreak
 - \$4,200 – Putnam County Wine & Food Festival
 - \$2,600 – Hops on Hudson
 - \$8,000 – June/July/August Justice court fines and fees
 - \$3,000 – Parking meter for June & July. (August seems to be on track)
- Known Expense Savings for FY20-21
 - \$24,300 – Final payments for two vehicles paid in FY19-20
 - \$1,400 – Liability insurance policy changes
 - \$3,600 – Prosecuting Attorney for June/July/August
- Potential Expense Savings FY 20-21
 - \$35,000 – Highway dump truck (push off one year)
 - \$4,750 - Contingent account (only used for emergencies)
 - \$4,000 – Recycling contractual (if price per ton stays consistent)

POLICE DEPARTMENT REPORT

In a written report, Officer in Charge Larry Burke reported for the month of July 2020 that:

- There were 59 calls for service (for a YTD total of 386)
- There were 59 tickets issued (for a YTD total of 418)
- There were no arrests

Mayor Merandy noted that graffiti at Mayor's Park has been cleaned up and the matter is being investigated.

MONTHLY REPORTS

Recreation Commission

None

Planning Board

Chair Matt Francisco noted the following activities for the month of July.

Old Business

- **20 The Boulevard.** M. Sutton and D. Watson, Cold Spring, NY 10516 Tax Map #48.12-1-13, zoned R-3. Application for change of permitted use and site plan review. Per chapter 134-8 of the Village Code, a change of permitted use from residential to mixed-use (residential/tourist home [3 rooms]) is required from the Planning Board

New Business

- **37 Fair Street.** Nina Abney, 37 Fair Street, Cold Spring, NY 10516. Tax Map #48.8-1-21, zoned I-1. Application to remodel existing structure and convert to mixed-use residential and studio/gallery. Application is for change of permitted use per chapter 134-12 of the Village Code, site plan approval is required.
- **124 Main Street.** Hussein Abdelhady, 124 Main Street, Cold Spring, NY 10516. Tax Map #48.8 2 Parcel 47, located in the B-1 and National Historic District. Application for updated site plan approval to add general kitchen and dining room/area to approved hotel use.

Zoning Board of Appeals

In a written report Chair Aaron Wolfe noted the following activities for the month of July.

Current Business

- **21 Parsonage Street.** The public hearing for variances needed to construct a home was closed on August 6, 2020. A vote to grant or deny the variances will be held on 8-20-2020.

New Business

- **53 Parrott Street.** A workshop was held on July 2, 2020 for an application to construct an exterior access ramp and a deck extension. A public hearing was held on August 6, 2020 and the variance was granted.
- **11 Benedict Road.** A workshop was held on August 6, 2020 for an application to construct a garage in the front yard setback. A public hearing is scheduled for September 3, 2020.

Old Business

- **2 Locust Ridge.** A variance was granted on July 16, 2020 to construct a bike/gardening shed in the side yard setback.
- **192 Main Street.** A variance was granted on July 2, 2020 to allow expansion of an accessory building.

Cold Spring Fire Company

There was no written report for the month of July, but VBOT members noted:

- Two rescues of lost hikers (per Facebook posts)

- One carbon monoxide alarm caused by a gas-powered generator operating in the basement of a building

Town of Philipstown

Bob Flaherty noted that during the month of July:

- The August 6, 2020 meeting was postponed due to wide-spread power and internet outages in the area. It has been rescheduled for August 13, 2020.
- The Town Hall remains open by appointment only and the building department is very busy providing all the services that our community requires.
- Courts are open to handle any type of paperwork and there was a small claims court date.
- Town Hall renovations are moving along on schedule, with completion anticipated late this year/early next year
- Bid documents are being prepared for the new highway garage
- \$100 Foodtown food vouchers are available at the Food Pantry
- There will be a temporary moratorium on new land use on properties located on Upland Drive, Ridge Road and Cliffside Court in Continental Village
- The Planning Board held two public hearings on July 16, via Zoom
- Workshop for new Leaf Community Gardens was held on July 22, 2020
- Town reminds all citizens to complete the US Census

Historic District Review Board

Vice Chair Kathleen Foley noted the following activities for the month of July.

Current Applications

- 217 Main Street
- 224 Main Street
- 14 Furnace
- 24 Parsonage (window replacement)
- 192 Main Street (public hearing held and COA approved)
- 65 Paulding Avenue (workshop for new single family home)

August Applications

- 14 Fishkill Ave. New fence.
- 33 Market Street. New fence.
- 65 Paulding Avenue. Public hearing scheduled for August 26, 2020

Board work/projects/notes

- Public hearing notice times have been extended to three weeks to allow sufficient time to prepare documentation and for public review

- State Historic Preservation Office has been contacted for guidance regarding code change that would prohibit HDRB members from all interior site visits.

Tree Advisory Board (TAB)

TAB chair Jennifer Zwarich noted for the month of July that:

- The Mulberry tree at 33 Market Street will be removed
- Grant proposals to fund tree removals are being prepared
- TAB has discussed code changes with VBOT
- TAB hopes to reschedule events that were cancelled due to COVID-19, such as the Arbor Day event
- Tree planting plan being updated to reflect local flora and conditions (rather than relying exclusively on NYS guidelines)
- 12 trees to be removed and others trimmed in the Village. They are mostly Norway Maples that have reached the end of their lives. Funding to be covered by grant

WATER DEPARTMENT

In a written report Water & Wastewater Superintendent Matt Kroog noted that for the month of July 2020:

- Reservoir status is at 85.77% capacity
- Flow to System is 9.34 MG/301 k/day (a 8.4% decrease from 2019)
- 2019 Flow to System was 10.19 MG/329 k/day
- Rainfall: 1.29"
- Bacteria Lab Test sampling: all routine testing samples were found in good standing
- Annual Drinking Water Quality Report has been submitted to PCDOH for approval before distribution
- Surpass Chemical was onsite July 6, 2020 to determine whether they could provide competitive pricing for treatment chemicals. Price is slightly higher than current supplier
- Hach Equipment Service Plan was approved and put into effect on July 20, 2020. First onsite service visit was conducted on July 30, 2020. All Hach analytical (inline and benchtop) equipment has been calibrated to manufactures' standards and validated.
- The raw water inline pH probe is nearing the end of its life expectancy (3-5 years) and will need replacement once it can no longer hold calibration
- Started releasing water from Mid Reservoir on July 31, 2020 to satisfy water production needs
- Catskill DEP Project. Badey and Watson surveying conducted and report received on March 2, 2020. Bart Clark reached out to DEP on May 10, 2020, but there has been no response

WASTEWATER DEPARTMENT

In a written report Water & Wastewater Superintendent Matt Kroog noted that for the month of July 2020:

- Plant inflow was 6.28 million gallons
- Average daily flow was 203K gallons
- Biochemical Oxygen Demand: 97.73% removal

- Total Suspended Solids: 96.38% removal
- Sludge Hauled Offsite: 22,000 gallons
- Tim Clayton (Surpass Chemical) was onsite July 16, 2020 to perform Polymer Jar testing on the sludge waste. Results were slightly more favorable than the current polymer (from Slack Chemical). Surpass has provided a free sample for use when the digester is filled up again.
- Hach Equipment Service Plan was approved and put into effect on July 20, 2020. First onsite service visit occurred on July 30, 2020. Hach dissolved oxygen meter has been calibrated to manufacturer's standards and validated.

BUILDING DEPARTMENT

In a written report the department noted that for the month of July 2020:

- 18 new building permit applications were received
- 13 building permits were issued
- 0 operating permits were issued
- 3 dumpster permits were issued
- 4 Certificates of Occupancy were issued
- 7 record searches were completed
- 0 complaints were received
- 2 referrals to the HDRB were made
- 2 referrals to the ZBA were made
- 0 referrals to the CSPB were made
- \$2,190 in application and permit fees were collected
- \$525 in record search fees were collected
- \$90 in other fees were collected

HIGHWAY DEPARTMENT

In a written report, Crew Chief Robert Downey noted that during the month of July 2020:

- 49.22 tons of garbage were picked up
- 25.96 tons of recyclables were picked up
- 40' of sidewalk replaced on Fair Street and Mountain Ave
- Small section of Hamilton Street resurfaced
- One brush pickup was made
- Two plaques installed on Main Street for Hammond family
- Performed parks maintenance while Bruce Campbell on vacation
- Repaired two broken water lines and painted bathroom floors at Mayor's Park Pavilion
- Painted floor and in process to replace faucet at Main Street bathrooms
- Quotes have been received to replace the '93 International garbage truck
- Putnam County Highway Department lent their vactor truck to clean catch basin on Fair Street
- Oil change and lubrication performed on 2011, 2016 and 2019 trucks
- Zero Turn mower serviced
- New starter, oil pressure sensor, wiring harness and injector pressure module installed on '03 International garbage truck (by Hatfield Brothers)

During the VBOT discussion it was noted that:

- New garbage truck to be bid through NYS bidding process

JUSTICE COURT

In a written report Village Justice Costello noted that for the month of July 2020:

- \$1,825 in fines, forfeited bails and civil penalties were collected
- \$1,445 in parking fines were collected
- \$885 in civil fees were collected
- \$937 mandatory state surcharges were collected
- There were 3 Penal Law charges
- There were 6 Vehicle & Traffic Law charges
- There were no Civil charges

REPORT OF MAYOR AND TRUSTEES

Trustee Voloto noted that:

- New side door for fire house has been ordered
- Trustee Voloto has been in touch with David Merchant, an attorney who successfully assisted New Paltz in their dealings with the DEP. It is hoped he can do the same for the Village. Bart Clark has offered his assistance in this matter.
- Skylight cover panels for the highway department garage roof have been found at Croton Home Center. Price, including delivery and boom is \$1,790. Labor by Village, estimated to cost \$800.

Trustee Miller suggested the Village post notices on its website about proper use of gas-powered generators.

During a discussion about reopening the public bathrooms on Main Street it was noted that:

- Current Village insurance policy has no exclusions for pandemic coverage
- Cold Spring Chamber of Commerce should be included as an additional insured under the Village of Cold Spring's General Liability policy
- COC insurance policy does not include pandemic coverage
- Trustee Murphy to confirm insurance-related issues with Village insurance agent

APPROVAL OF BILLS

Trustee Miller made a motion to approve Batch #5687 in the amount of \$73,651.70. Mayor Merandy seconded and the motion passed unanimously.

MINUTES

Mayor Merandy made a motion to adopt the 7-28-2020 minutes.. Trustee Early seconded and the motion passed unanimously with Trustee Voloto abstaining.

PUBLIC COMMENT

Kathleen Foley, 2 Locust Ridge thanked Trustee Voloto for his continued follow-up on the Village's water-related issues with the DEP.

Speaking as HDRB Vice- chair, she noted the following regarding the ongoing disagreement between the HDRB and VBOT about interior access:

- Access is necessary to verify applicant claims (especially when a demolition is requested)
- HDRB charge is to preserve as much as possible
- HDRB members have experience and expertise to evaluate historic preservation issues, building materials and broad competencies in the issues that come before it
- Planned reuse of historic fabric/materials is always desired

Mayor Merandy responded that only a Village-employed structural engineer should determine structural suitability (in cases of proposed demolition). He disagreed with Foley's contention that inspection of structural elements from the interior can inform HDRB decisions about exterior issues.

Heidi Shira-Bender, asked if the restrictions prohibiting sandwich boards and other materials on the sidewalks has been listed. *VBOT responded that is has not been lifted.* She pointed out that some merchants are placing materials on the sidewalks creating pedestrian congestion. *VBOT will review its resolution regarding this matter.*

She also asked about the status of the investigation into the hate-graffiti at Mayor's Park and whether the Sheriff's office is involved. Mayor Merandy responded that Officer-in-Charge Burke is handling the situation; also, that he does not know if assistance from the Sheriff's department has been requested. That question should be addressed to Officer-in-Charge Burke.

CODE UPDATE REVIEW

Summarizing the current status, Trustee Early noted that:

- Village Attorney John Furst has not yet responded to VBOT question regarding Chapter 104 – Signs and Placards
- Penalties sections included in Chapter 108 needs to be reevaluated.

ADJOURNMENT

Mayor Merandy made a motion to adjourn. Trustee Murphy seconded and the motion was passed unanimously at 8:30pm.

Submitted by: M. Mell

Mayor David Merandy

Date