

**Village of Cold Spring
Village Board of Trustees
85 Main Street, Cold Spring, New York 10516**

**Trustees Monthly Meeting
10-8-19**

The Village of Cold Spring Board of Trustees held its monthly meeting at the Cold Spring Village Hall, 85 Main Street on Tuesday October 8, 2019 at 6:30 pm. Present were: Mayor David Merandy and Trustees Marie Early, Lynn Miller, Frances Murphy and Steve Voloto.

FINANCIAL REPORT

In a financial report prepared by the Village Treasurer it was noted that:

- Budget Transfers
 - A budget transfer resolution will be prepared for the next Board meeting to address some of the overages/savings noted in the report
- Financial Report
 - Overall individual budget lines, compared with fiscal YTD, are mostly on track with spending for the same four-month time period in the previous fiscal year
- General Fund Balance
 - AIM funding was normally paid in September, but cannot be expected until May (due to changes from NYS)
- General Fund Expenses
 - The Village paid \$3,000 for the upgrade and redesign of the Village website; this budget item had been expected to be completed in the last fiscal year
 - Attorney bills, as of June only, are reflected in the reports through 9/30/19
 - Repair of the Village Hall roof was planned for last fiscal year, but this budget money can be reclassified from the Village-wide Municipal Building repair account to the Village Hall account
 - After the second liability insurance payment (Unallocated Ins Account line) there will be approximately \$700 remaining, which will fund the majority of the new Cyber Security Insurance (if approved.) The remaining amount will come from the balance in the Worker's Comp account line.
 - Highway Street Maintenance is over 50% used YTD, but half of the budget is for the annual county garbage pick-up payment
 - Garbage is currently \$84.50 per ton, which will have a contractual increase at the end of this year. Recycling is currently \$87.48 per ton.
 - Worker's Comp in the General Fund (between Village and Fire Co) is under budget by \$6,250. The Village switched (insurance) companies at the beginning of the fiscal year.
 - Disability is over-budget. An adjustment of Village payroll has been filed, which resulted in a credit to the Village policy of \$823 across General Fund, Water and Sewer. The

adjustment hasn't been finalized yet so is not yet entered as a credit against the policy expenses.

- Water & Sewer Fund Expenses
 - Purification Equipment line is over-budget due to boiler replacement at the water treatment plant
 - Worker's Comp is under-budget do to change in insurance company
 - Disability Insurance will have a credit, that will bring it under-budget

POLICE DEPARTMENT REPORT

In a written report, Officer in Charge Larry Burke reported for the month of September 2019 that:

- There were 93 calls for service
- There were 129 tickets issued
- There was one arrest for driving with a suspended license
- Use of the "boot" has generated \$1,500 in revenue from paid overdue fines
- The department recommends the Village add a "boot" removal fee in addition to fines imposed

MONTLY REPORTS

Recreation Commission - None

Planning Board

In a written report for the month of September, the Planning Board has one matter before it:

- 29 Rock Street – to construct one dwelling unit with two parking spots on an existing plot that already has two residential buildings. Property is located in an I-1 District. Per chapter 134 of the Village Code, site plan approval is required from the Planning Board and a special-use permit is required from the ZBA. As the property already has two R-1 residences, the Planning Board asked the applicant to start with the ZBA. It is the Board's opinion that the code only permits one residence per I-1 lot, so significant variances would be needed before any consideration of site plan would even be undertaken.

Zoning Board of Appeals

In a written report for September the ZBA noted that:

- There was no new business
- A variance has been granted for 207 Main Street, to allow construction of a porch in the front setback wider than allowed by code. The porch reestablishes the width of the original historic porch in the same location
- The ZBA is working on new application instructions
- An application for a third dwelling at 29 Rock Street, I-1 district, is likely on hold (a use variance would be needed)

Town of Philipstown

Judy Farrell encouraged residents to participate in the Castle to River Run on October 19, 2019

Historic District Review Board

In a written report for the month of September it was noted that:

- Applications were reviewed for:
 - 6 Paulding Ave
 - 138-140 Main St
 - Butterfield buildings 4/5/6
 - 124 Main St
 - 207 Main St
 - 5 Railroad Ave
 - 45 Main St
- Due to lack of a quorum, an additional workshop session was not held in September
- On the agenda for the October 9, 2019 monthly meeting are:
 - 41 Garden St
 - 92 Main St
 - 40 Paulding Ave
 - 9 Orchard St
 - 124 Main St
- Karen Parks, on behalf of the owners of 126 Main Street, has submitted extensive documentation of the existing conditions and demolition process (for the building at that site). Hard copies have been distributed to the Butterfield Library and Putnam county Historical Society, with a digital copy to the HDRB. This concludes the SEQRA declaration requirements and their certificate of appropriateness

Cold Spring Fire Company - None

Parking Committee –none

Tree Advisory Board (TAB) - None

Code Update Committee

In a written report for the month of September the CUC noted that:

- The CUC met once in September with a full quorum and twice with only some members able to attend.
- The month of September was spent in continued review of Chapter 134, Zoning, for consistency and clarity, and of the Dimensional Table and of the proposed Zoning Map

- On October 2, 2019 the CUC will conduct the fifth and last public meeting to review the full set of recommended changes to the Village Code. This meeting will be held open until October 30, 2019 to allow additional time to receive comments and suggestions.
- After the meeting is officially closed, the CUC will meet to consider the comments and suggestions received and evaluate what additional changes are appropriate for the Village Code
- It is expected that the CUC will present their recommendations to the Village Board of Trustees in early December at the latest
- The September conference call with NYSDERDA was conducted and no issues were raised by NYSERDA
- NYSERDA will permit an updated contract with new dates and an opportunity to move funding among the various phases, all of which will be beneficial to the Village.

WATER DEPARTMENT

Water & Wastewater Superintendent Matt Kroog noted that for the month of September 2019:

- Reservoir status is at 68.5% capacity. Reservoir status at the same time in 2018 was 96%
- Flow to System is 9.18 MG/306 k/day. Flow to System at the same time last year was 8.27 MG/276 K/day, an increase of 9%
- Bacteria Lab Test sampling is acceptable for drinking
- Lack of substantial rainfall in the past month has dropped the reservoirs an additional 11.25%
- VCS Water District was selected by NYSDOH to conduct source water sampling for blue-green algae effects. Two of four rounds of testing were conducted as of 10-2-19 and results were found in good standing
- Paperwork for the recommended water and wastewater operator Ryan Carozza as backup operations provider is being finalized
- Regarding the Catskill DEP Project, Bart Clark of Oakwood Engineering has reached out to the DEP, for a potential meeting on 10-15-19

WASTEWATER DEPARTMENT

Water & Wastewater Superintendent Matt Kroog noted that for the month of September 2019:

- Plant inflow was 5.28 million gallons
- Average daily flow was 176K gallons
- Biochemical Oxygen Demand: 97.29% removal
- Total Suspended Solids: 95.14% removal
- On 9-25-19 P&D Engineering was onsite to review the changes implemented to the process and current wasting regimen for the sludge dewatering pilot study. They will review the data and supply a quote.
- Aeration blower #2 failed on 9-25-19. Trouble-shooting by Pidala indicated two blown fuses but the unit was still non-operational. The manufacturer (Aerzen) has supplied a quote for replacement of the frequency inverter, conversion kit and heating coolant fan.

BUILDING DEPARTMENT

In a written report the department noted that for the month of September 2019:

- 12 new building permit applications were received
- 7 building permits were issued
- 0 operating permits were issued
- 1 dumpster permit was issued
- 8 Certificates of Occupancy were issued
- 6 record searches were completed
- 4 complaints were received
- 4 referrals to the HDRB were made
- 2 referrals to the ZBA were made
- 0 referrals to the CSPB were made
- \$1,160 in application and permit fees were collected
- \$450 in record search fees were collected
- \$0 in other fees were collected

HIGHWAY DEPARTMENT

In a written report Crew Chief Robert Downey noted that during the month of September 2019:

- 57.75 tons of garbage were picked up
- 18 tons of recyclables were picked ups
- A storage shed for sign posts was constructed
- Three new parking bumpers were installed at Mayor's Park
- Work continued to cut back limbs, grind sidewalks, fill pot holes and fill in low spots around sidewalks with soil
- Inside doors and exterior light at visitor's center were painted
- New soap dispensers were installed at visitor's center
- Full repairs done on catch basins at the SE corner of Parsonage and Bank, on the south side of Craigsides Drive roughly 40'-0" in on the right hand side approaching the school and the SW corner of Parrott Street
- Two dead trees were cut down in front of Springbrook Condominiums (on Fair St)
- Broken curbs were repaired in front of the Pizza Place and in front of the Garden Café
- Back filling of the new service line at 45 Main Street was inspected
- Blades were sharpened on the zero turn and the unit was greased
- Leaking hydraulic system on the 1987 International dump truck was repaired
- Headlights, directional and wiring harness for the 1987 International dump truck salter were rewired

Trustee Murphy described work that is being done to move to single-stream recycling which could decrease the cost of recycling. Grant money is available for this type of project in the area of education.

JUSTICE COURT

In a written report Village Justice Costello noted that for the month of September 2019:

- \$5,892 in fines, forfeited bails and civil penalties were collected
- \$5,635.55 in parking fines were collected
- \$780.50 in civil fees were collected
- \$3,402 mandatory state surcharges were collected
- There were no Penal Law charges
- There were 60 Vehicle & Traffic Law charges
- There was 1 Civil charge

REPORT OF MAYOR AND TRUSTEES

Trustee Early noted that the CUC has drafted a letter to Greenway requesting extension of the Greenway grant.

Mayor Merandy noted he has visited the property at 24-28 Rock Street to inspect the need for street lines to be painted to delineate the driveway (as had been requested by the owner). Based upon his observations (that the driveway is 9'-0" wide and the existing yellow cross out are 20'-0" wide) the Board will draft a letter (to the owner) noting that the Village will not be taking any action.

APPROVAL TO ADD CYBER LIABILITY INSURANCE

The Village has received a quote for cyber liability insurance (against the hijacking of the Village's computer network) as noted below:

\$250,000 per occurrence/\$250,000 aggregate: \$484
\$500,000 per occurrence/\$500,000 aggregate: \$580.80
\$1,000,000 per occurrence/\$1,000,000 aggregate: \$836

During the discussion it was noted that:

- \$700 is available on the liability budget line
- Would this insurance also cover the costs incurred by Managed Technologies to rebuild the system?
- How frequently is the system backed up? Where is the backup stored – a remote server or in the cloud?

DISCUSSION WITH CHAMBER OF COMMERCE REGARDING THE TROLLEY

Ann McBride-Alayon and Rebeca Ramirez-Haskell (members of the Chamber's trolley committee) presented their findings and suggestions to improve the trolley. A formal presentation to the County will be made on 10-18-10. They noted that:

- There is a desire to make the trolley more vibrant
- They have spoken with riders, residents and village board members
- They have observed operations
- Their proposal seeks to set goals for service and operations:
 - Improve service and reliability
 - Increase ridership
 - Improve traffic flow (along Main Street especially)
 - Add stops for business and cultural sites
 - Consolidate current multiple routes (which cause confusion) into one route
- The Chamber would like to have community and local government buy-in
- Rider confusion about routes and stops prevents use of the trolley
- Recommended stops (on the proposed consolidated route) include:
 - Metro-North parking lot
 - Lunn Terrace
 - St. Mary's
 - Putnam History Museum
 - Boscobel
 - Garrison
 - Manitoga
 - Nelsonville
 - Butterfield Library
 - Beacon/Dia
- The long-term vision for the trolley is to make it a successful form of public transportation, employ "greener" energy-efficient vehicles and to support the Climate Smart Initiative

During the Board's discussion it was noted that:

- Lunn Terrace is a problematic location for a trolley stop
- The parking areas in front of the Butterfield Library may be too narrow for the trolley to park, though the parking lot behind could be used
- The trolley is good for excursions, but less so for shopping
- The trolley service should not pay for transportation to Beacon (in Dutchess County)
- A shorter route (notably by eliminating the run to Beacon) would make the trolley more responsive to the community
- Later hours should be considered (to return Hudson Valley Shakespeare Festival patrons to Cold Spring)
- Trolley is more of a tourist attraction than local transportation for village residents
- Higher fuel costs are incurred by the requirement that the trolley return to Carmel each day
- Current trolley (the vehicle itself) is inefficient
- Trolley doesn't provide a good return on investment for the County

- Tourists can get to Beacon using the Metro-North Railroad

DISCUSSION WITH CHAMBER OF COMMERCE ABOUT “COLD SPRING GLOW”

This event would take place on 12-14-19 between 5-9pm, with a 12-15-19 rain date.

Mayor Merandy made a motion to approve the event. Trustee Miller seconded and the motion passed unanimously.

APPROVAL OF TICKETED USE OF MAYOR’S PARK – PUTNAM WINE & FOOD FESTIVAL

This item was tabled.

CORRESPONDENCE

The Village received an email from Nathalie Jonas requesting permission to install a plaque commemorating recently deceased Patrick “Pops” Glennon on the bench across from the Foundry Café. Mayor Merandy made a motion to allow installation of the plaque, subject to owner agreement and payment of requisite fees. Trustee Murphy seconded and the motion passed unanimously.

The Village received an application from the sloop Clearwater to dock on 10-16 through 10-18. Board members discussed the possibility of the sloop Clearwater holding tours and/or activities for Haldane students. Mayor Merandy made a motion to approve the application. Trustee Early seconded and the motion passed unanimously.

APPROVAL OF BILLS

Trustee Miller made a motion to approve Batch #5303 in the amount of \$29,576.02. Mayor Merandy seconded and the motion passed unanimously.

APPROVAL OF MINUTES

Trustee Early made a motion to approve the 9-10-19 minutes as amended. Trustee Murphy seconded and the motion passed unanimously.

Approval of 9-17-19 minutes was tabled.

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Merandy made a motion to adjourn. Trustee Murphy seconded and the motion was passed unanimously at 7:43 pm

Submitted by: M. Mell

Mayor David Merandy

Date