

**Village of Cold Spring
Village Board of Trustees
85 Main Street, Cold Spring, New York 10516**

**Monthly Meeting
1-10-17**

The Village of Cold Spring Board of Trustees held its monthly meeting at the Cold Spring Village Hall, 85 Main Street on Tuesday, January 10, 2017 at 7:30pm. Present were Trustees: Marie Early, Frances Murphy and Steve Voloto. Mayor David Merandy and trustee Lynn Miller were absent.

REVIEW OF DRAFT AUDIT

Prior to a quorum being present, board members heard a report from EFPR Group, CPA, LLC who have prepared a draft audit of village finances for the period ending 5-31-16. The report is divided into three sections: a report to the board, audit of financials and a management letter. At the conclusion of their presentation, EFPR Group noted that there were “no unusual items” or “material issues.”

EXECUTIVE SESSION

At 7:25p Trustee Early made a motion to enter into executive session to discuss the employment history of a specific employee. Trustee Murphy seconded and the motion passed unanimously.

At 7:36p Trustee Early made a motion to exit executive session. Trustee Murphy seconded and the motion passed unanimously.

MONTHLY REPORTS

- **Recreation Commission** – None
- **Planning Board** – None
- **Zoning Board of Appeals** – In a written report the ZBA noted that:
 - A workshop was held for the property at 34 Parsonage St.
 - There are no active applications before the ZBA as of 1-10-17
- **Town of Philipstown** - Robert Flaherty informed the board of several ongoing topics:
 - Camille Linson has been sworn in as the new judge.
 - Five bids have been received for the renovation of the former Dahlia house, ranging from \$230K to \$730K.
 - The Washburn parking lot will remain closed until spring when the asphalt can be installed
 - Tax bills for the Town have been issued. Residents can now pay with a credit card
- **Historic District Review Board** – Vice-chair Kathleen Foley noted that:
 - Current applications before the HDRB include properties at 9 Orchard St., 7 Marion and 19 High St.
 - HDRB has completed a draft Ordinance revision that they expect to deliver to the Trustees soon.
 - Work on updating of design standards continues. HDRB members have met with their consultant (Steve Tilly, Architect) and focus groups are scheduled for January 14, 2017 and January 25, 2017.
 - A revised application form has been completed and will be submitted to the Village Clerk prior to posting on the Village website.
- **Putnam County** – None.
- **Cold Spring Boat Club** – None
- **Cold Spring Fire Company** – Stephen Smith and Matt Steltz noted that:

- There were five alarms in December, bringing the total for 2016 to 127 calls.
- CSFC is seeking to replace the roof-top air conditioning unit, but repairs to the leaking roof need to be made before this can be done. They estimate that roof repairs will cost \$80K.
- The fire company is looking for a donation of the air conditioning unit. The AC unit is used for a “cooling room” and for public use.
- Trustee Early suggested a workshop to discuss alternatives (such as heat pumps) rather than replacement of the AC unit. The workshop will be held on the first Tuesday in February. CSFC requests that NO PARKING be painted onto the street as signage appears to be ineffective.
- Nelsonville payment to CSFC is late.
- **Parking Committee** – None.
- **Tree Advisory Board** – In a written report Chair Jennifer Zwarich noted:
 - The TAB did not hold its regular monthly meeting in December.
 - TAB members and members of the Village Highway department attended a half-day workshop entitled: Managing Street Trees: What You Should Know for Success at the Westchester County Center in White Plains. The TAB thanks the board for its financial support
 - Phase 1 of the Main St. beautification project continues
 - The second part of the fall planting project was completed on December 14, 2016.
 - TAB is working on a state grant that is due in March.
- **Code Update Committee** – Trustee Early noted that:
 - Two new members were welcomed to the committee: Elizabeth Bengel and Bonny Carmicino.
 - NYSERDA disapproved payment of the first disbursement request due to movement of more than 10 percent of the funding. NYSERDA requests a new contract to reflect the reallocation of funding as well as new dates for key checkpoints.
 - CUC held two meetings in December; continuing its outline preparation and research into the seven topics in the Appearance category.
- **Water and Wastewater Department** –Superintendent Gregory Philips noted that:
 - On December 22, 2016 the Water and Highway departments repaired a large leak on a private line on Bank St. Property owners were notified that they will be invoiced for labor and materials. Philips suggested that residents be invited to a workshop to discuss the line and their responsibilities for it
 - Installation of new water meters continues. Contact information is available on the Village website.
 - Tectonic Engineering and Surveying has completed their survey field work. Rock testing and condition, hydraulic modeling and survey boundaries have been compiled. Overall project timeline is unchanged with expected completion and deliver of schematic design on or before April 14, 2017.
 - New metering technology will require modification to the Village Code, Section 130-Water. Philips suggests adding a definition of a “cellular endpoint” (130-2) and a new paragraph (130-15.E (2) describing “Startup of new meter/cellular endpoint in multi-unit building or complex.”
 - Section 130-15.E (2) also requires that the village consider a monthly subscription to cover the Village’s cost for each end point. Philips suggests that a “technology” charge be added to the utility billing for \$2.67 per quarter to cover these costs.
 - The sewer rehabilitation project for Fair, Market, Fish and North Streets has been advertised for bid, with an opening date on February 3, 2017.
- **Code Enforcement** – in a written report William Bujarski listed the activities and actions for December 2016, including: permits issued, alarm permits, building and fire complaint inspections, certificate of occupancies issued, complaint/violations, referrals, records searches, building and fire

inspection plan reviews and meetings, and other matters. Fees collected in November were \$1,304. Fees collected in fiscal year-to-date were \$27,563.

- In a written report William Bujarski listed the activities and actions for Year-end 2016, including: permits issued, alarm permits, building and fire complaint inspections, certificate of occupancies issued, complaint/violations, referrals, records searches, building and fire inspection plan reviews and meetings, and other matters. Fees collected were \$52,166.
- In a memo dated January 6, 2017 Bujarski cites ongoing differences of opinion regarding parking waivers and requests the trustee's direction in application of these portions of the code.
- **Cold Spring Police Department** – In a written report PO George Kane noted that in December:
 - Officers responded to 58 calls for service.
 - 35 parking tickets were issued for various infractions on village streets.
 - 49 tickets were issued to drivers for various vehicle and traffic infractions
 - One arrest was made for criminal activity.
 - The department reminds residents that during inclement weather, parking on village streets is not permitted. The Hotline phone number is 845.747.7669.
 - Many residents have taken advantage of the department's Dark House program while they are away on vacation. The program enables police officers to check in on homes whose occupants are away.
- **Justice Court** – a written report identified ongoing court cases, monies received from fees, fines, etc. (\$9,359), and a distribution summary.
- **Highway Department** – in a written report for December 2016 it was noted that:
 - 45 tons of garbage were picked up.
 - 24.1 tons of recyclables were picked up.
 - There were three leaf pickups and three snow events.
 - Snow placement during storms remains an issue and the department proposes the following changes:
 - During snow events increase the no-parking period from midnight – 6a to midnight to 9a.
 - Revise winter parking signage to be consistent throughout the village.
 - Winter parking signs should include the snow hotline phone number and direction to the Village website for information about where they are allowed to park.
- **Report of the Mayor and Trustees**
 - Trustee Murphy is compiling information about CHIPS reimbursements from the Department of Transportation (DOT) for work done by the Village other than on the Main St. Project.
 - Trustee Murphy has received a query from a Main St. storeowner about whether parking meters are to be installed on Main Street. Trustee Early noted that the count of currently available parking spaces is being updated. Once this is completed public hearings will be held about resident parking permits.
 - Trustee Murphy suggested that the end-of-year party for Village employees and volunteers be less elaborate and more intimate. Murphy made a motion to hold the party on February 11 or 12 or 18 or 19 (as decided) from 2-5p. Trustee Early seconded and the motion passed unanimously.
 - Trustee Murphy noted that increased FOIL requests to the Village are placing a burden on the Village Clerk who must respond to each one, sometimes in great detail. She suggests the Village Clerk be allowed to estimate the time that would be required and that the Clerk be paid overtime to respond. Murphy suggests the Village budget for this expense as FOIL requests continue to grow.

- Trustee Voloto will be attending meetings in Beacon and Fishkill about CCAs.

CORRESPONDENCE – None

OLD BUSINESS

- Trustee Early made a motion to notify the O’Sullivan’s, residing at 26 Garden St., that the Village intends to proceed with their request to purchase the property in front of their house providing that:
 - The total square footage is noted.
 - A current survey indicating metes and bounds is submitted.
 - Escrow payments are made to cover cost of Village consultants.
- Trustee Murphy seconded and the motion passed unanimously.

NEW BUSINESS

- Trustee Early made a motion to grant E. Trimble a severance payment of \$5,000 based upon his 38 years of service. Trustee Murphy seconded and the motion passed unanimously.
- The board discussed a draft inter-municipal agreement with the Town of Philipstown that would include coordination between the two municipalities building departments. The draft agreement proposes that the Town of Philipstown building inspector perform up to three homes and one building inspection. Inspector would be reimbursed for these tasks at the rate of \$25/hour. Trustee Early made a motion authorizing the Mayor to sign the agreement. Trustee Voloto seconded and the motion passed unanimously.
- Board members reviewed the Information Technology Service & Maintenance contract proposal prepared by Managed Technologies of NY, Inc. Trustee Murphy made a motion authorizing the Mayor to sign the agreement. Trustee Early seconded and the motion passed unanimously.
- Board members discussed proposed changes to Chapter 126, Vehicle & Traffic and considered Resolution #1-2017 to set a public hearing.

BOTTOM OF PAGE INTENTIONALLY BLANK

- RESOLUTION #1-2017

Roll Call Vote

Names	Ayes	Noes	Abstain	Absent
<i>Mayor</i> David Merandy				√
<i>Trustee</i> Frances Murphy	√			
<i>Trustee</i> Marie Early	√			
<i>Trustee</i> Lynn Miller				√
<i>Trustee</i> Steve Voloto	√			
TOTAL	3			2

The following was presented

By: Trustee Marie Early

Seconded by: Trustee Frances Murphy

**RESOLUTION OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF
COLD SPRING SETTING A TIME AND PLACE FOR A PUBLIC HEARING ON A
PROPOSED LOCAL LAW AMENDING THE VILLAGE CODE CHAPTER 126
REGULATING VEHICLES AND TRAFFIC**

WHEREAS, the Village Board seeks to update the Village Code to reflect existing conditions and to improve regulations related to parking and traffic control; and

WHEREAS, the Village Board wishes to set a time and place for a public hearing to consider the adoption of amendments to Sections 126-18 Parking at Chestnut Street Plaza, Parking at Butterfield Memorial Hospital and Handicapped Parking, 126-23, Penalties for parking violations, 126-30 U-turns, 126-32 Stop Intersections, 126-35 No Parking at Any Time, 126-36 Seasonal Parking Restrictions, 126-39 Limited Time Parking, and addition of section 126-42 Restricted Parking of Chapter 126 of the Village Code.

NOW, THEREFORE, it is hereby:

RESOLVED, that the Village Board hereby determines that it will be the lead agency with respect to the review of the proposed local law (the “project”) in accord with New York State Environmental Quality Review Act (“SEQRA”) and part 617 of the regulations implementing SEQRA, since there are no other agencies that have the authority to approve the project; and let it be further

RESOLVED, that the Village Board hereby classifies the action as an unlisted action under SEQRA; and let it be further

RESOLVED, that a public hearing be held by the Village Board in order to receive comments and suggestions regarding the proposed amendments to the Village Code addressing parking, stop intersections, U-turns, and restricted parking and to receive any comments concerning the potential adverse environmental impacts of the proposed legislation in accord with SEQRA, on January 24, 2017 at the Village Hall located at 85 Main Street, Cold Spring, New York; and it is further

RESOLVED, that the Village Clerk is hereby authorized and directed to cause said public notice of said hearing to be given as provided by law.

APPROVAL OF BILLS

Trustee Early made a motion to pay Batch #3888 in the amount of \$90,008.89. Trustee Murphy seconded and the motion passed unanimously.

MINUTES

Trustee Early made a motion to accept the minutes of the December 27, 2017 meeting. Trustee Murphy seconded and the motion passed unanimously.

PUBLIC COMMENT

- Liz Armstrong asked about the village speed limits included in the proposed resolution, noting some seeming discrepancies within the village. Trustee Early explained the reasons behind this noting that the Village can’t reduce speed limits on state roads, though there are exceptions granted in certain instances.
- Kathleen Foley expressed her concern about setting reduced speed limits on residential streets near Haldane School for student safety.

ADJOURNMENT

Trustee Early made a motion to adjourn. F. Murphy seconded and the meeting was adjourned at 9:30pm.

Submitted by M. Mell