

**Village of Cold Spring
Village Board of Trustees
85 Main Street, Cold Spring, New York 10516**

**Monthly Meeting
9/12/17**

The Village of Cold Spring Board of Trustees held their monthly meeting at the Cold Spring Village Hall, 85 Main Street on Tuesday, September 12, 2017 at 7:30pm. Present were Mayor David Merandy and Trustees: Lynn Miller, Marie Early, Frances Murphy, and Steve Voloto.

“Build a Better World” Summer Campers appreciation:

The Board recognized the Butterfield Library teen camp “Build a Better World” participants for their decorating of recycling bins in the Village. Each participant was presented with a gift from Go-Go Pops.

Financial Report:

Village Accountant Michelle Ascolillo presented the August 2017 Financial Report. Highlights included:

- \$1,544,459 in taxes were collected through August 31.
- Independent auditors are confirmed to be on site September 25-27.
- Overall, accounts are on track for the close of the first quarter of the fiscal year.
- General Fund Revenue received from the Sale of Real Property is \$3000 more than anticipated.
- Water Fund miscellaneous revenue received is for final meter reading fees at \$50 per reading.
- The Water & Sewer Medical Insurance expenses appear slightly high because the offset from retiree payments won't be reflected until September.
- The final payments have been made on the outstanding Water Bond. It is recommended that the Village look into converting the BAN into a Bond if all of the current major Water & Sewer projects are substantially complete.

Traffic Study:

Nelsonville Trustee Alan Potts stated that his Nelsonville BOT approached the DOT and Putnam County in regards to conducting a traffic study done on Route 301 and Route 9D. The study will focus on general speed, traffic, and volume at different times of day. The CS VBOT stated that they have no objections to the studies taking place and actively support the idea.

Monthly Reports:

- **Recreation Commission:**

The Commission reported on the following:

- Approved the Philipstown Hawks Pot Luck dinner at Mayor's Park for 9/8.
- Approved the Senior Picnic at Mayors Park for 9/16
- Approved a birthday party for Gina Swan at Mayor's Park for 9/17.
- Approved the \$1500 payment to Anchor Fence Enterprises to repair the Mayors Park fence; the fence was repaired.
- A dead tree was removed from Mayors Park at a cost of \$900.
- Discussed the Mayors Park bathroom doors, which need immediate attention.
- Had a discussion as to Highway Dept. mowing under the Recreational Contractual.
- Katie Hendricks submitted her resignation as a member of the Committee due to work schedule conflicts.

- **Planning Board:**

None

- **Zoning Board of Appeals:**

- A variance for the 12 Locust Street application was approved. 10 Locust Street stated they did not receive notification. Chair Gunder is following up.
- The 26 Rock Street application has been withdrawn by the applicant
- The 26 Garden Street application will be workshopped at the next ZBA meeting.
- A workshop for the 126 Main Street application will be scheduled once the HDRB make their decision.
- Chair Gregory Gunder will be leaving Cold Spring as of January 2018 and suggests the Board replace him earlier to make a smooth transition.

- **Town of Philipstown:**

- The Avery Road Bridge has been completed and open for over three weeks.
- The Washburn parking lot has been open for two plus weeks, though there is still more work to be done.
- Another workshop with the Climate Smart Community will be scheduled.
- The Dahlia House should be completed by the end of November. Sheetrock was started on 9/11.

- **Historic District Review Board:**

- The 126 Main Street application has been classified as Type I under SEQR. An RFP for a consultancy services has been issued. A consultant will be selected at the 9/20 meeting.
- An application from 35 Market Street is before the Board for SEQR designation and will likely be Type I as well. This will be voted on at the 9/13 meeting.
- K. Foley stated in the report that it may be more efficient for the Village to issue a RFP for a standing land use consultant to serve the HDRB, ZBA, and Planning Board on applications requiring the environmental review rather than issuing RFPs on a project by project basis.
- A draft revised design standards from Tilly Architects is under review. The document will be made available to the public and a public hearing will be scheduled once edits are made.

- **Fire Company:**

In the month of August, there were ten calls for service, three activated fire alarms, one mutual assistance activated fire alarm to Garrison Fire, two public assists, one Philipstown volunteer ambulance corp. assist, one carbon monoxide alarm, and two mountain rescues.

- **Parking Committee:**

None

- **Tree Advisory Board:**

- A hearing was held on 8/30 regarding the 16 Grandview Terrace application. The Board voted 5 -0 to recommend that the application be approved under that condition that the applicant covers all costs.
- The scope of work and request for bids was finalized for the removal and replacement planting work associated with the 230 Main Street application. Bids are due by 9/14.
- Bids are being pursued for the next round of tree pruning and removal work and should be presented in about a week.
- The Board heard comments from the public who'd like to see tree planting plans made for several of the treeless streets in the village, including Pine Street and Kemble Avenue.
- A workshop to set plans for internal board goals/projects for Fall/Winter will be scheduled for later in the month.

Trustee Murphy made a motion to approve the 16 Grandview Terrace application for tree pruning and removal work on public trees on a village parcel adjacent to the property at the cost of the applicant Marie Early, as per the recommendation of the Tree Advisory Board. Mayor Merandy seconded and the motion passed 4-0. Trustee Early abstained from voting on this motion due to her involvement with the application.

- **Code Update Committee:**

- The Committee continued to outline preparation and research into the seven topics in the “Appearance” category.
- The topics of “Landscaping Within and Around Parking Lot Standards”, “Standards for the Preservation and Restoration of Cultural Artifacts”, “Standards for Three Story Buildings”, and “Fence Standards” have been completed.
- The Committee has completed “Area and Bulk Regulation Standards” and “Maximum Lot Coverage and Setback Standards” for R-1, R-3, B-1, B-2, B-3, and B-4A. Work continues on MU-1, PR-1, and B-4.
- The Committee made significant progress on “Sign Standards”; both external signs and internal signs visible from the exterior.
- The second public meeting will occur in the October timeframe; NYSERDA had agreed with this schedule change.

Report of the Police Department:

Officer-In-Charge Larry Burke presented the CSPD monthly report. Highlights included:

- In the month of August, there were 61 calls for service, four arrests, and 77 tickets issued.
- Officer Ed Boulanger returned to service after being injured for four months.
- The investigations of two burglaries in the Village are ongoing; the Officer-In-Charge met with the investigator of the Sheriff’s Department, who continues to review surveillance footage and develop leads.
- The unmarked police vehicle has been marked.
- The Officer-In-Charge recommended surveillance cameras be installed in Mayors Park due to repeated instances of vandalism.
- The Officer-In-Charge recommended surveillance cameras be installed outside of the Police Station and Village Hall.

Report of Water and Wastewater Departments:

- The updated timeline from Tectonic Engineering regarding the Upper Reservoir Dam Rehabilitation states that they’ve very close to completion, but need time to complete a cohesive document for delivery to the Village.
- The Draft Water Supply Agreement was delivered to the Village Board on September 1st. It will be reviewed and comments will be made and sent back to DEP for the next round of negotiation.
- DEP stated that the land use permit is close to completion and will be forwarded to the Village in the coming weeks.
- A hydrant flush of the distribution is being planned for later this month or for the beginning of October. It will be announced in the local paper once the crew and timeline are set.
- Kings Capital Construction is arranging an Entry Permit with MNRR so that the construction schedule for the Market Street Pump Station Replacement Project can be established. The contractor will soon be submitting shop drawings for review; preliminary schedule shows construction to start in mid-October or early November.
- Three quotes were received for the HVAC work, which includes installation of a motorized louver and customized duct work to adapt the emergency generator to the soon to be enclosed space. The lowest quote is for Taconic Heating and Cooling Corporation of Cortland Manor for \$11,655.

Mayor Made Motion to give Greg Philips approval to go ahead with the \$11,655 bid from Taconic Heating and Cooling Corporation for HVAC work. Trustee Early seconded and the motion passed unanimously.

Report of the Highway Department:

- Picked up 56.25 tons of garbage.
- Picked up 24.75 tons of recycling.
- Trimmed trees throughout the village.
- Weed wacked tree pits on Main Street.
- Did repairs and routine maintenance on Village trucks.
- Weed wacked and cleaned up around Mayors Park
- Repainted crosswalks and no parking areas on Mountain Avenue.
- Repainted all the lines in municipal parking lot.
- Painted lines on side of Firehouse for parking for fire personnel.
- Repaired side of road on Chestnut Street and top of trail of the Scenic Hudson path.
- Replaced Marion Avenue sign because someone removed it.
- Trimmed willow trees at Mayors Park.
- Cleaned up weeds and bushes around the 9/11 memorial.
- Mowed and weed wacked areas that they are responsible for.

Report of the Building Department:

- Received 10 new building permit applications.
- Issued 4 building permits.
- Issued three dumpster permits.
- Issued four CO's.
- Completed two Title Searches.
- Received four complaints.
- Generated two HDRB referrals.
- Collected \$1,110 in fees.

Justice Court Report:

A written report identified ongoing court cases, monies received from fees, fines, etc. (\$7,407), and a distribution summary.

Magazzino Italian Art Event Request:

A representative of Magazzino Italian Art appeared before the Board and stated that the organization seeks to recreate a performance piece by artist Michelangelo Pistoletto, in which a one meter wide papier mache sphere is rolled from the intersection of Market Street & the Lunn Terrace Bridge to the Bandstand from 12:00pm to 1:30pm on 11/4, and seeks Board approval. He stated that the organization would pay for insurance and advertising for the event. He stated that the event is an important moment for lovers of modern art and could generate substantial interest.

Trustee Murphy stated that the start time of the event may need to be adjusted due to the arrival of potentially 500 people via boat at 11:45am. The representative stated that the organization is flexible with the time of the event.

Trustee Early asked if roads would need to be blocked off. The representative stated that that is up to The Board and the police.

Trustee Early asked what happens in the event of rain. The representative stated that the event would be canceled if it should rain.

Mayor Merandy suggested that the representative fill out an application with the Recreation Committee and set the start time of the event for 12:30pm.

Bandstand Plaque:

Faith Supple appeared before the Board to receive feedback on the details regarding the plaque she and her cousins plan on donating for placement at the Bandstand in honor of her grandfather, who founded the Cold Spring Musical Society in 1928. The plaque is to be 20'' by 24'' and contains a historical photograph of the members of the Musical Society with wording below. The Board expressed concern with the proposed size of the plaque and the inclusion of the photograph. Mayor Merandy stated that the Board will continue to work with her to reach a finalized design. Trustee Miller asked for more detailed drawings of what the proposed finished product will be to be presented to the Board at a subsequent time.

Report of the Mayor & Board of Trustees:

Mayor Merandy stated that the Senior Picnic will be held this Saturday 9/16 at 12:00pm. Trustee Miller added that she has garnered over \$1000 in door prizes for the event.

Mayor Merandy stated that he attended a brief meeting with Richard Shea, Scenic Hudson, Highland's Trust, DOT and the Park Police to discuss parking on 9D. As a first measure, DOT will be installing "No Parking" signs on the east side of 9D from the new parking lot towards the Cornish's to the north and from the Stoney Point offices towards Fair Street. The means of enforcement will be further discussed down the road.

Trustee Murphy stated that she put in to cover the cost of the Zero Trim mower and trailer.

Trustee Voloto stated that he plans on visiting the Sewage Treatment Plant to help organize the construction of the sound retaining wall with the engineer.

Correspondence:

In a letter to the Board, United Way president Alana Sweeney requested the use of the Bandstand at 2:00pm on 11/12 for a "World Kindness Day" dance event. Mayor Merandy stated that she should fill out an application with the Recreation Committee.

In a letter to the Board, Jimmie Ward of Sirens Media requested permit to film B-roll footage in the Village on 9/15 for an upcoming show on the ID channel. Trustee Miller stated that the Board needs to know where specifically the shooting would take place and for how long, as well as the equipment the crew would be using. Trustee Miller stated that she would follow up with the film company. Mayor Merandy made a motion to give Trustee Miller the authority to approve/disapprove the film request. Trustee Early seconded and the motion passed unanimously.

Approval of Bills:

Trustee Miller made a motion to approve Batch #4283 in the amount of \$29,835.66. Trustee Murphy seconded and the motion passed unanimously.

Approval of Minutes:

Trustee Murphy made a motion to approve the 8/8 CSVV meeting minutes. Trustee Miller seconded. The motion passed 3-0, with Trustee Early, Trustee Murphy, and Trustee Miller voting "aye". Mayor Merandy and Trustee Voloto abstained because they did not attend the 8/8 meeting.

Public Comment:

No public comment.

Adjournment:

Trustee Murphy made a motion to adjourn. Mayor Merandy seconded and the motion passed unanimously. The meeting was adjourned at 9:15pm.