

**Village of Cold Spring
Village Board of Trustees
85 Main Street, Cold Spring, New York 10516**

**Trustees Monthly Meeting
1-9-18**

The Village of Cold Spring Board of Trustees held its monthly meeting at the Cold Spring Village Hall, 85 Main Street on Tuesday January 9, 2018 at 7:30 pm. Present were: Mayor David Merandy, Trustees Frances Murphy, Lynn Miler, Marie Early and Steve Voloto.

Mayor Merandy made a motion to appoint Michael Mell as the new secretary to the village boards at a rate of \$15/hour. The motion was seconded by Trustee Early and approved unanimously.

FINANCIAL REPORT – December

Accountant Michelle Ascolillo noted that:

- Letters have been sent to delinquent tax payers (approximately 38) and all late payments will be subject to a penalty.
- Putnam County makes the Village whole for tax underpayments.
- \$7,500 has been received from Putnam County for refuse collection for tourism.
- CHIPS monies have been received for the mower and the trailer, filed by Trustee Murphy.
- There were expenses for repair of highway department vehicles.
- Budget request sheets will be issued by next Tuesday for review by various departments.
- The Accountant has requested departments to include current expenses to-date along with known upcoming expenses along with their budget request.
- Ascolillo also requested the Board to submit their requests and any proposed shifting of items from this year's budget to the next as well as any ideas they have regarding the budget and its preparation.
- Mayor Merandy asked that all departments submit known upcoming expenses (i.e. repairs, equipment acquisitions, replacements, etc.) as well as a description of their fleets and any planned replacements, along with their budget requests.

RESOLUTION 01-2018 – authorizing budget amendments

Mayor Merandy made a motion to adopt Resolution 01-2018. Trustee Miller seconded. There was no discussion.

Resolved that the Board of Trustees of the Village of Cold Spring hereby approves the following budget adjustments for the 2017/2018 fiscal year.

(1)	To:	A00-9050-800	Unemployment Insurance	\$1,290
	From:	A00-9060-80	Health Insurance	(\$1,290)
			<i>To relocate between insurance accounts</i>	
	To:	A00-5110-480	Street Lighting & sidewalk Construction	\$612
	From:	A00-5110-481	Street Paving & Drainage Construction	(\$612)
			<i>To relocate funds among the Main St. Project categories (PINS)</i>	

	To:	A00-7140-460	Recreation: Christmas decorations	\$7
	From:	A00-7140-400	Recreation: Contractual	(\$7)
			<i>To relocate between Recreation accounts for the wreath bulbs</i>	
(2)	To:	F00-8310-420	Admin: Computer Server	\$1,580
	From:	F00-8310-400	Admin: Secondary Operation	(\$1,580)
			<i>To locate between Admin. Accounts for additional cost of meter reading licenses and invoice cloud billing</i>	
(3)	To:	G00-9040-800	Workers' Compensation Insurance	\$837
	From:	G00-9060-80	Health Insurance	(\$837)
			<i>To relocate between insurance accounts</i>	
	To:	G00-1320-400	Auditor: Contractual	\$250
	From:	G00-8110-400	Administration: Contractual	(\$250)
			<i>To relocate funds for balance of Auditor's report</i>	
	To:	G00-8130-460	Treatment & Disposal: Maintenance Contract	\$239
	From:	G00-8130-430	Treatment & Disposal: Electricity	(\$239)
			<i>To relocate funds among Treatment & Disposal accounts for SPDES Permit Renewal</i>	

And (2) the accountant is hereby authorized to transfer such funds immediately.

On roll-call vote:

Trustee Marie Early voted: Yea
Trustee Fran Murphy voted: Yea
Trustee Lynn Miller voted: Yea
Trustee Steve Voloto voted: Yea
Mayor Dave Merandy voted: Yea

Resolution officially adopted on January 9, 2018 by a vote of 5-0.

POLICE DEPARTMENT REPORT

There were (63) calls.

MONTHLY REPORTS

- **Recreation Commission** – in a report from Chair Bruce Campbell:
 - There are no park requests at present
 - The next recreation commission meeting will be 1-23-18 following the 8th grade students' presentation to the Village Board on their proposal for a skate park.
 - Local Boy Scouts troop have requested to build a bench for Tots Park as part of the Eagles Scout requirement.
 - New trees at waterfront to be planted when weather breaks.

- Maintenance work done on one Main St. bathroom. Estimates to winterize and complete repairs for second bathroom being solicited.
- **Planning Board** – in a report from Chair Matt Francisco:
 - 126 Main St. New approx. 2800 SF building proposed with first floor retail and second floor residential apartment. Project is in B-1 General Business Zone. Application is in national historic district and will require HDRB review. ZBA review for front yard setback is required.
 - 35 Market St. Referral for demolition and reconstruction of cottage house. Project is in B-1 and local historic districts. HDRB is lead agency on coordinated review. Planning board has waived public hearing as public comments will be heard at HDRB public hearing.
- **Zoning Board of Appeals** – in a report from Chair Aaron Wolfe:
 - 126 Main St. application is pending. No workshops scheduled
 - 191 Main St. application for new shed at end of property on Chestnut St. side.
 - ZBA members took part in NYCOM training.
 - There is currently (1) open seat on the board, but no letters of interest have been received.
- **Town of Philipstown** – Bob Flaherty reported:
 - There was a recent meeting about location of a cell tower. A meeting with the property owner and Town ZBA to be scheduled 1/22/18.
 - On 12/26/17 a special resolution was passed to allow residents to prepay property taxes for tax year 2018.
 - On 1/10/18 the Philipstown Board will have a gun storage workshop. A public hearing is to be scheduled in the near future.
 - The Town Board held a special meeting to pass a resolution to allow prepayment of 2018 Town taxes. As a result, between \$4.5 and \$6 million dollars was collected.
- **Historic District Review Board** – in a memo Vice-chair Kathleen Foley noted that:
 - There are several applications under review for window and door replacements, fences, sheds and signs. HDRB will hold a workshop with Unicorn Contracting about placement of the Timme Arch and proposed design modifications to Butterfield Building 3.
 - SEQR reviews for 126 Main, 35 Market and 20 The Boulevard are in process.
 - HDRB continues to work with owners of 126 Main, 35 Market and 20 The Boulevard.
 - HDRB is formulating responses to Trustee Early's comments on Chapter 64 and solicits any other comments from the board.
 - HDRB is revising draft revision of the Design Standards submitted by Tilly Architects.
- **Code Update Committee** – Trustee Early read a summary of December's activities, noting that:
 - CUC held (1) regular meeting in December and reviewed the written comments received to date and identified a work-plan for Phase 3.
 - As of December 31, 2017 (4) sets of written comments were received from the public. They will be posted to the Village website.
- **Fire Company – None**
 - Mayor Merandy noted a special meeting on January 10, 2018 at 7pm with Village of Nelsonville to resolve outstanding fire protections issues.
- **Parking Committee – None**
 - Mayor Merandy noted the village is close to resolving issue pertaining to creation of parking permits, whether it is possible and the implications involved.
- **Tree Advisory Committee - None**
- **Water and Wastewater Department** – Greg Phillips, Water and Sewer Superintendent, reported that:
 - Some issues of freezing pipes and equipment were addressed.

- Department may employ warmers to prevent freezing of clarifiers at the wastewater treatment plant.
- Motor overload issues at West St. pump station. Spare parts were available and repairs were made. Many thanks to Pidala Electric for their assistance.
- Overhead door steel is arriving Thursday; Trustee Voloto is working on this.
- Upper reservoir dam rehabilitation: Met with Mayor Merandy. Will request additional information from Tectonic about access routes. Also seeking greater detail (from Tectonic) about final appearance of dam. Will send Tectonic report to the DEC to demonstrate progress that has been made.
- Frozen copper valves at small building at water treatment plant as heaters failed. Repairs have been made to valves; louvers have been modified to prevent this in the future.
- Water main break on Kemble has been repaired. The efforts to repair the water main were significant, involving location of the problem, excavation, use of information acquired during previous mapping of the water system, communication of the problem and creation of an action plan. Further work was required to further isolate the problem. Multiple repairs were required and were made. Abandoned lines were involved. The efforts required work from the Water and Wastewater Department and the Highway Department, contribution from the Town of Philipstown, and the involvement of many other private firms to deal with the frozen pipes and frozen ground, the sub-freezing temperatures, and the removal of bedrock. The entire effort took approximately 24 hours. Extraordinary efforts and contributions were noted from all involved.
- **Building Department** – In a written report it was noted that there were:
 - (10) new building permit applications
 - (4) building permits issued
 - (2) Certificates of Occupancy issued
 - (1) Title search
 - (2) complaints
 - (4) referrals to HDRB
 - (1) referral to CSPB
 - \$2,628 in fees collected in December.
 - FY 2017-18 YTD: \$22,010.22. Mayor Merandy noted that the building department is now \$2,000 over the anticipated monies, and that Philipstown and Cold Spring will now split any additional fees received.
- **Highway Department** – In a written report from Crew Chief Charles Norton read by Trustee Murphy it was noted that:
 - 48.15 tons of garbage was picked up
 - 18.86 tons of recyclables was picked up
 - Sanders and plows are prepped for winter
 - Plowed snow during the various snow storms
 - Main St. benches removed to facilitate snow removal
 - Leaves on Fair Street, Main Street, 9D, Tots Park cleared
 - Christmas tree pick-up to begin week after next.
- **Justice Court** – in a written report from Justice Costello it was noted that there were:
 - \$2,610 in forfeited fines, bail and civil penalties
 - \$1,765 in parking fines
 - \$80 in civil penalties
 - \$1,476 in mandatory state surcharges

- Total for December: \$5,931
- **Report of the Mayor and Board of Trustees**

Mayor Merandy has asked Royal Carting to evaluate costs to take over Village garbage and recycle pickups. This would allow the Village Highway Department to devote more time to village needs. Royal will do a test-run on January 30, 2018 starting at 4am with one truck for garbage and one for recyclables, with Village Highway personnel accompanying Royal. There will be no cost to Village for this test-run and any profits from recycling will be rebated to the Village. Subsequent to the test-run Royal will submit a proposal. It's anticipated that Royal will give the Village a reduced rate (from their typical charges). If this looks positive, Royal will attend a Village Board meeting and explain the process to anyone and answer all questions. Mayor Merandy stressed that this was a potential first test and that everyone will be kept informed as more is learned.

Trustee Voloto said that he would be meeting with officials from New Paltz to better understand how they handled their connection to the NYC water supply. He also said that the CCA agreement has been executed, and that the MOU from BQ has been reviewed by the Village attorney. Trustee Voloto will meet with the Village attorney this week to discuss his comments on the MOU.

Trustee Murphy attended a Chamber of Commerce meet-and-greet for newly elected public official. She noted there were more officials than attendees.

Trustee Miller noted there was a successful film shoot at Cold Spring Pizza. The Village received \$1,600 in revenue. Trustee Miller noted that as a result of the film shoot, some changes should be considered for the final version of the film agreement.

- **Approval of adjustments to specific water accounts**
 - Trustee Early has looked into possible discrepancies in water bills that resulted in higher than expected water use costs at the time of the implementation of the new cellular meter technology. There were (11) accounts \$100 or more that were reviewed to determine whether the charges were appropriate.
 - The problems were created by discrepancies between the internal and external water meters which are connected by a wire and are supposed to be in sync.
 - Trustee Early has evaluated (9) of the (11) accounts and determined that (3) should be granted credits and the charges for the other (6) remain.
 - Trustee Early made a motion to issue credits to 2 accounts in the total amount of \$657.01, and to reduce a final payment to \$384.18. Mayor Merandy seconded and the motion passed unanimously.

OLD BUSINESS - None

APPROVAL OF BILLS

Trustee Miller made a motion to pay Batch #4438 in the amount of \$96,786.99, and to pay Batch #4437 in the amount of \$38,831.91. Trustee Murphy seconded and the motion passed unanimously.

MINUTES

Approval of minutes for the 11-14-17 and 12-12-17 meetings were deferred to a subsequent meeting.

PUBLIC COMMENT

Garbage collection proposal – will that result in any job reductions? Mayor Merandy said that it was too early to determine if this is something that the Village will do, what the costs will be, and what the implications are. Mayor Merandy said that Royal may offer jobs to current Highway employees, but job reduction that is not the intention of this proposal.

MOTION TO ADJOURN

Mayor Merandy made a motion to adjourn. Trustee Murphy seconded and the motion passed unanimously.

Submitted by M. Mell

David Merandy, Mayor

Date: