

**Village of Cold Spring
Village Board of Trustees
85 Main Street, Cold Spring, New York 10516**

**Meeting
2-6-18**

The Village of Cold Spring Board of Trustees held a meeting at the Cold Spring Village Hall, 85 Main Street on Wednesday February 6, 2018 at 7 pm. Present were Mayor David Merandy and trustees: Marie Early, Frances Murphy and Lynn Miller. Trustee Steve Voloto was absent. Also present was Village accountant Michelle Ascolillo.

JANUARY 2018 FINANCIAL REPORT

Village accountant Michelle Ascolillo presented the January 2018 Financial Report. Ascolillo noted that:

- **Taxes:** Included in tonight's agenda is a list of unpaid Village Property tax that should be approved, signed, & sent to Putnam County for collection
 - **Total Amount Due including Penalties: \$43,393.64**
 - Trustee Early made a motion to forward the list of unpaid village property taxes to Putnam County for collection. Mayor Merandy seconded and the motion passed unanimously.
- **Budget Resolution** is also included for tonight.
- **W2s & 1099s** have been completed and sent out to all employees and applicable vendors.
- **Recreation Contractual:** This account is over budget due to the necessary work associated with the fallen trees. Insurance will be reimbursing the Village for the work, and the accountant will adjust the expenses accordingly when the payments are received.
- **Fees for Police Accident Reports:**
 - Currently, when an insurance company or third party request copies of accident reports or abstracts, the standard fee paid to Lexis Nexus (the most common vendor) is \$22 per report. The Vendor has informed the Village that the Village can change the amount charged. Similar fee at the NYS DMV is currently \$22. The VBOT agreed that the fee should be changed to \$20.
- **18-19 Budget:**
 - A few of the departments have returned their budget sheets.
 - For the larger departments, as was done last year, it would be helpful to have a trustee (or two) meet with both the accountant and the department head to review the requests before going into overall budget discussions.
 - **Highway**
 - **Police**
 - **Recreation**
 - **Water/Sewer**
 - **VBOT items to consider**
 - Tentative Budget needs to be completed by March 20th. A preliminary budget will be completed to discuss at the first workshop in March (Tuesday March 6th).

RESOLUTION NO. 02-2018

Resolution #: 02-2018

Moved by: Mayor Merandy

Seconded by: Trustee Miller

Resolved that (1) The Board of Trustees of The Village of Cold Spring hereby approves the following Budget Adjustment(s) for the **2017/2018** fiscal year:

(1)	To:	A00-9050-800	Unemployment Insurance	\$123
	From:	A00-9060-80	Health Insurance	(\$123)
			<i>To relocate between insurance accounts</i>	
	To:	A00-5110-480	Street Lighting & Sidewalk - Construction	\$622
	From:	A00-5110-481	Street Paving & Drainage - Construction	(\$622)
			<i>To relocate funds among the Main St Project Categories(PINS)</i>	
	To:	A00-3620-400	Building Inspector: Contractual	\$18,831
	From:	A00-3620-100	Building Inspector: Personal Services	(\$16,810)
		A00-3620-110	Building Inspector: Clerk Personal Services	(\$2,021)
			<i>To reallocate funds among Building Department to account for contractual services.</i>	
	To:	A001410-410	Village Clerk: Website	\$120
	From:	A00-1410400	Village Clerk: Contractual	(\$120)
			<i>To reallocate funds for Clerk for website hosting contract</i>	
(2)	To:	F00-8320-400	Source of Supply: Contractual	\$835

		F00-8320-130	Source of Supply: Personal Services	\$2,506
	From:	F00-8320-200	Source of Supply: Equipment	(\$3,341)
			<i>To reallocate funds among Source of Supply to cover cost of potable water during emergency and labor to assist in water main repair.</i>	

And (2) The accountant is hereby authorized to transfer such funds immediately.

On roll call vote:

Trustee Marie Early voted: YES

Trustee Fran Murphy voted: YES

Trustee Lynn Miller voted: YES

Trustee Steve Voloto voted: ABSENT

Mayor Dave Merandy voted: YES

Resolution officially adopted on: February 6, 2018

CORRESPONDENCE

In a letter dated November 7, 2017, Cold Spring Cemetery Association President Paul Kinkel requested an adjustment of their Water Flat Charges from (4) Units to (1) Unit.

Mayor Merandy made a motion to reduce the Water Flat Charge units (paid by the Cemetery Association) to two (2) units. Trustee Murphy seconded and the motion passed unanimously.

APPROVAL TO PAINT SUBWAY TUNNEL BY HALDANE MIDDLE SCHOOL STUDENTS

Trustee Early noted that village insurance coverage will need to be expanded to provide coverage for this activity. Mayor Merandy made a motion to approve painting of the tunnel. Trustee Murphy seconded and the motion passed unanimously.

AUTHORIZE MAYOR TO SIGN MEMORANDUM OF UNDERSTANDING BETWEEN VILLAGE AND COLD SPRING FILM SOCIETY FOR 2018 FILM SERIES

Mayor Merandy made a motion to allow him to sign the memorandum. Trustee Early seconded and the motion passed unanimously.

REVIEW OF PROPOSED CHAPTER 49, FILM AND AUDIOVISUAL PRODUCTION

Board members reviewed comments submitted by village attorney John Furst and made other minor wording changes to the document.

RESOLUTION NO. 3-2018 - SETTING A TIME AND PLACE FOR A PUBLIC HEARING ON A PROPOSED LOCAL LAW AMENDING THE VILLAGE OF COLD SPRING CODE REGARDING FILMING AND AUDIOVISUAL PRODUCTIONS

WHEREAS, The Village of Cold Spring wishes to encourage and facilitate film and video production activities at locations within the Village because of the economic value such activities can bring to the Village;

WHEREAS, The Village of Cold Spring recognizes that provisions must be made for the safety of the public and the welfare of Village residents and businesses and therefore, does hereby establish guidelines for filming in the Village and the application process;

WHEREAS, adoption of a local law is required to authorize implementation of Filming and Audiovisual Production guidelines, application and fees for the purpose of entering into contracts with interested parties;

WHEREAS, the Village Board wishes to set a time and place for a public hearing to receive public comment on this local law;

NOW, THEREFORE, it is hereby:

RESOLVED, that the Village Board hereby determines that it will be the lead agency with respect to the review of the proposed local law (the “project”) in accord with New York State Environmental Quality Review Act (“SEQRA”) and part 617 of the regulations implementing SEQRA, since there are no other agencies that have the authority to approve the project; and let it be further

RESOLVED, that the Village Board hereby classifies the action as an unlisted action under SEQRA; and let it be further

RESOLVED, that a public hearing be held by the Village Board in order to receive comments and suggestions regarding the proposed addition to the Village Code addressing Filming and Audiovisual Production environmental impacts of the proposed legislation in accord with SEQRA, on February 27, 2018 at 7pm at the Village Hall located at 85 Main Street, Cold Spring, New York; and it is further

RESOLVED, that the Village Clerk is hereby authorized and directed to cause said public notice of said hearing to be given as provided by law.

On roll call vote:

Trustee Marie Early voted:	YES
Trustee Fran Murphy voted:	YES
Trustee Lynn Miller voted:	YES
Trustee Steve Voloto voted:	ABSENT
Mayor Dave Merandy voted:	YES

Resolution officially adopted on February 6, 2018 by a vote of 4-0-0.

RESOLUTION NO. 04-2018 – AUTHORIZING VILLAGE CLERK TO APPLY FOR A GRANT THROUGH THE HUDSON RIVER VALLEY NATIONAL HERITAGE AREA GRANT PROGRAM.

WHEREAS, 2018 marks the Bicentennial of The West Point Foundry:

WHEREAS, it is the intention of the Village of Cold Spring in conjunction with Scenic Hudson and Putnam History Museum to celebrate the historic impact and importance of the West Point Foundry to local history;

WHEREAS, The Village of Cold Spring in conjunction with Scenic Hudson and the Putnam History Museum will be celebrating the bicentennial with various events culminating with the annual Independence Day parade and celebration;

WHEREAS, Marketing and promotion will be integral to the success of these events;

NOW, THEREFORE, it is hereby:

RESOLVED, that the Village Clerk is authorized to submit a grant application to the 2018 Heritage Development Grant Program for funding to support the marketing and promotional efforts for these events

On roll call vote:

Trustee Marie Early voted:	YES
Trustee Fran Murphy voted:	YES
Trustee Lynn Miller voted:	YES
Trustee Steve Voloto voted:	ABSENT
Mayor Dave Merandy voted:	YES

Resolution officially adopted on February 6, 2018 by a vote of 4-0-0.

APPROVAL OF DOCKING REQUEST FOR CLEARWATER AND WAIVER OF FEES

Th Hudson River Sloop Clearwater has applied to dock at the Main Street dock from 5-20-18 through 5-22-2018, 5-25-18 through 6-6-2018 and 6-8-2018 through 6-14-2018.

Mayor Merandy made a motion to table approval to allow further review of past precedents. Trustee Miller seconded and the motion passed unanimously.

AUTHORIZE MAYOR TO SIGN CONTRACT WITH LEGION FIREWORKS FOR INDEPENENCE DAY CELEBRATION (TO BE HELD 6-30-18)

Mayor Merandy made a motion to table this item. Trustee Early seconded and the motion passed unanimously.

MINUTES

Mayor Merandy made a motion to approve the minutes of the 1-30-18 village board meeting as amended. Trustee Miller seconded and the motion passed unanimously.

BOARD BUSINESS

Trustee Early noted that a motion-activated solar-powered light has been installed at the meter in the municipal parking lot of Fair Street

Mayor Merandy will send revised Dockside agreement to board members for review and comment.

Mayor Merandy informed the board that Butterfield Realty's arborist has recommended that the cooper beech tree be removed (from the property) due to its age and poor condition. The application granted (to Butterfield Realty) does not give the Village any remedy or recourse to prevent this. The Mayor's understanding is that Butterfield Realty will replace the copper beech with a specimen tree of approximately the same size.

PUBLIC COMMENT

Stephanie Hawkins commended the board for passage of Resolution No. 3 regarding the intent to enter into an agreement with the Cold Spring Film Society for their 2018 season. Citing Nelsonville cell tower, she also suggested the board consider "getting ahead" of future requirements for cell technology.

Mayor Merandy stated he would confer with the village attorney about how other villages address this issue and how the village may best proceed.

MOTION TO ADJOURN

Mayor Merandy made a motion to adjourn. Trustee Murphy seconded and the meeting was adjourned at 8:25pm.

Submitted by Michael Mell

Mayor David Merandy

Date