

**Village of Cold Spring
Village Board of Trustees
85 Main Street, Cold Spring, New York 10516**

**Trustees Monthly Meeting
11-13-18**

The Village of Cold Spring Board of Trustees held its monthly meeting at the Cold Spring Village Hall, 85 Main Street on Tuesday November 13, 2018 at 7:30 pm. Present were: Mayor David Merandy and Trustees Marie Early, Lynn Miller, Frances Murphy and Steve Voloto.

POLICE DEPARTMENT REPORT

In a written report, Officer in Charge Larry Burke reported for the month of October that:

- There were 68 calls for service
- There were 121 tickets issued
- There was one arrest (a desk appearance for possession of marijuana)

MONTLY REPORTS

Recreation Commission.

Commission Chair Ruthanne Cullinan Barr noted that for the month of October:

- Commission has requested the Board of Trustees grant its request to reduce its membership from seven to five
- Commission has requested the Board of Trustees review and possibly modify the village code in light of proposed changes for non-resident use of Village parks
- A new application has been received to use the Bandstand for the Turkey Trot on 11/22/18
- Commission will revise its application form for ticketed events to indicate a "cost per day"
- Test pits have been dug for the proposed skate park
- Ethan Gunter has completed his Eagle Scout project (a picnic table with a small paved area for wheelchairs). Commission recommends the Trustees send him a thank you note
- Work on an agreement with Haldane and an agreement with Tots park are ongoing
- Regarding the Christmas Lighting and Santa visit:
 - Commission has purchased new lights for the bandstand
 - Roping, bows and tree will come from Vera's Farm Market
 - Commission will decorate the bandstand on 11/17/18 and is seeking volunteers
 - Celebration will be held on Saturday, 12/8/18 at 6pm, with Santa to arrive at 6:30pm

Planning Board – None

Zoning Board of Appeals

In a written report for the month of October, ZBA Chair Wolfe noted that:

- ZBA will interview Grace Lo for the open position on the ZBA on 11/15/18

Town of Philipstown - None

Historic District Review Board

In an email, HDRB member Kathleen Foley noted that during the month of October:

- HDRB thanks the Mayor for his efforts to “spruce up and professionalize” the village hall
- The windows installed on the front façade of the village hall are not compliant with the Historic District Design Standards (which do not allow snap-in muntins). As they have been removed during recent renovations, HDRB asks the Board to consider not replacing them.
- Ongoing projects include:
 - 29-35 Market St.
 - 40 Chestnut St.
 - 2 Main St.
 - 124 Main St.
 - 21 Parsonage St.

Cold Spring Fire Company – None

Tree Advisory Board - None

Mayor Merandy noted that the Tree Advisory Board has been awarded a grant of \$49,162.10 from the Urban Forestry program of the state Department of Environmental Conservation for tree maintenance.

Code Update Committee

Trustee Early reported that during the month of October the CUC:

- Conducted two meetings
- During its meetings the CUC discussed:
 - Steep Slope Standards based upon review and feedback from Badey & Watson
 - Further consideration and recommended changes to the Flooding Standards document
 - Began additional development on the Phase IV topics of Evaluate/Permitting of conservation and façade easements; Evaluate/Permitting of outright demolition of existing structures; Evaluate/Permitting of conservation sub-divisions; Amend sub-division requirements; Evaluate adopting waterfront consistency review law
- There was no monthly NYSERDA conference call
- NYSERDA has recommended approval of checkpoints 1.2L and 1.2M (the 12th and 13th Quarterly Contract Management and Progress Reports for the periods of 4/1/18 through 6/30/18 and 7/1/18 through 9/30/18 along with the associated minutes for minutes held during those periods).
- NYSERDA did not approve checkpoint 3.3 (Meeting Minutes and attendance list from Public Input Session #3.) The CUC submitted a video of the session as well as a written report of recommended village code changes and questions/answers from the public session. NYSERDA requests written minutes also be submitted.

WATER DEPARTMENT

Water & Wastewater Superintendent Gregory Phillips noted that for the month of October:

- The reservoir is at 100% capacity

- Flow to system is 7.44MG/240/day
- 2017 flow to system was 7.22MG/232.7/day representing a 3% increase
- Results of bacteria samplings parameters are acceptable for drinking water
- Mayor Merandy, Bart Clark and Greg Phillips met with owners of properties abutting the west end of the Upper Reservoir Dam to discuss alternative access routes and the need for easements to accommodate dam rehabilitation in the coming years
- Ad copy for the superintendent position was completed and will appear in trade publications as well as local and regional newspapers
- Ross Valves rebuilt the two pressure regulating valves in the distribution system (at Northern Ave. and Main St.). Both were completed during the same visit which will make it easier and slightly less expensive to schedule in the future.

WASTEWATER DEPARTMENT

Water & Wastewater Superintendent Gregory Phillips noted that for the month of October:

- Plant inflow was 6.79 million gallons
- Average daily flow was 219K gallons
- Biochemical Oxygen Demand: 96% removal
- Total Suspended Solids: 95% removal
- Lou Kitzweger has completed his probationary period and is recommended for permanent employment
- Thanks is given to Charlie Norton who, over the past months, has assisted the department

BUILDING DEPARTMENT

In a written report the department noted that for the month of October:

- 14 new building permit applications were received
- 11 building permits were issued
- No operating permits were issued
- 2 dumpster permits were issued
- 4 Certificates of Occupancy were issued
- 6 title searches were completed
- One complaint was received
- 3 referrals to the HDRB were made
- 0 referral to the ZBA was made
- 0 referral to the CSPB was made
- \$5,463.55 in application and permit fees were collected
- \$450 in title search fees were collected
- No other fees were collected
- Butterfield Realty has applied for a building permit for the build-out of tenant space in the Lahey Pavilion (areas other than Friendship/Senior space)

HIGHWAY DEPARTMENT - None**JUSTICE COURT**

In a written report Village Justice Costello noted that for the month of October:

- \$4,850 in fines, forfeited bails and civil penalties were collected
- \$3,670 in parking fines were collected
- \$725 in civil fees were collected
- \$2,546 mandatory state surcharges were collected
- There were four PL charges
- There were 30 VTL charges
- There was 0 CIV charge

BOARD BUSINESS

Trustee Voloto noted that the CCA will hold a public hearing (at a date and time TBD). Information is on the Village website and notices will be places in local newspapers

Mayor Merandy expressed his thanks to Deb McLeod and Grace Kennedy who have cleaned up the tree beds near Morris and Main.

Mayor Merandy expressed his thanks to Trustees Early and Murphy for their work on the Main St. project last summer as the Village has received its final reimbursement

CORRESPONDENCE

The Village has received a request from Bill Florence, on behalf of Hussein “Jimmy” Abdelhady (owner of Silver Spoon) to purchase the Village property “a step up from the sidewalk at the front of 124 Main St.”

Mayor Merandy made a motion to sell the requested village property (at the current SF rates plus legal fees). Trustee Murphy seconded and the motion passed unanimously

The Village has received a request from Bahar Barami for a \$253.14 rebate on her water bill, caused by a mistaken classification of his property as a two-family property when it is a one-family property.

Mayor Merandy made a motion to grant a \$253.14 credit to Dr. Barami. Trustee Murphy seconded and the motion passed unanimously.

DISCUSSION OF WATER RENTS FOR BUTTERFIELD BUILDING #2

During the discussion it was noted that:

- The property will be assessed six sewer rental units for the ground floor
- Water rent would be a special assessment (as defined in the village code)
- Water rent would include 6 private lavatories, 18 sink-only installations + one janitor stall. Based on a calculation of four sink-only installations = one rental unit, the property would be assessed 4.5 units + one additional unit for the janitor stall + 6 units for the private lavatories for a total of 11.5 water rent units.

- Trustee Early made a motion that the property be assessed for a total of 11.5 water rental units . Trustee Murphy seconded and the motion passed unanimously.

APPROVE COMPLETION OF PROBATIONARY PERIOD FOR J. VACCARO (EFFECTIVE 11/9/18) PER RECOMMENDATION OF R. DOWNEY, HIGHWAY CREW CHIEF

Mayor Merandy made a motion to hire J. Vaccaro on a full-time basis. Trustee Miller seconded and the motion passed unanimously.

APPROVE \$1/HOUR SALARY INCREASE FOR LOUIS KITZWEGER (TO \$17/HOUR) AND JAKE VACCARO (TO \$19/HOUR) EFFECTIVE AT THE END OF PROBATION PERIOD

Mayor Merandy made a motion to approve a \$1/hour salary increase for Louis Kitzweger. Trustee Murphy seconded and the motion passed unanimously.

Mayor Merandy made a motion to approve a \$1/hour salary increase for J. Vaccaro. Trustee Murphy seconded and the motion passed unanimously.

OLD BUSINESS

ZBA recommendation regarding posting of signs for public hearings

The Board reviewed the ZBA proposal and were in general agreement with its terms except for clarification about who would be responsible to update the signs. Trustee Early with speak with the ZBA and then a public hearing will be scheduled.

APPROVE MAYOR TO SIGN PBA CONTRACT

After a brief discussion this item was tabled.

APPROVAL OF BILLS

Trustee Miller made a motion to approve Batch #4865, in the amount of \$10,363.12. Mayor Merandy seconded and the motion passed unanimously.

MINUTES - none

PUBLIC COMMENT - none

ADJOURNMENT

Mayor Merandy made a motion to adjourn. Trustee Murphy seconded and the motion passed unanimously at 8:40 pm.

Submitted by: M. Mell

Mayor David Merandy

Date