

**Village of Cold Spring
Village Board of Trustees
85 Main Street, Cold Spring, New York 10516**

**Trustees Monthly Meeting
2-19-19**

The Village of Cold Spring Board of Trustees held its monthly meeting at the Cold Spring Village Hall, 85 Main Street on Tuesday February 19, 2019 at 7 pm. Present were: Mayor David Merandy and Trustees Marie Early, Lynn Miller Frances Murphy and Steve Voloto. Also present was Michelle Ascolillo

FINANCIAL REPORT

M. Ascolillo presented budget worksheets to the Board and noted the budget deadlines.

- 4-23-19 Budget Adoption
- 3-5-19 Preliminary budget to trustees
- 3-12-19 Budget meeting for line-by-line review
- 3-20-19 Budget solidified
- 3-31-19 NYS budget ratified

Ascolillo noted that:

- Tax collection through January 31st was \$1,615,618 or 98.6%
- All W2s, 1099s, NYS Year End and Federal Year End Taxes have been filed
- 1095s for ACA Health Insurance Reporting will be filed by February 28.
- EFC wishes to convert the Village's short-term financing into a long-term, 20 year bond
- The Village was awarded a NYS grant to cover approximately 25% of the local project expenses. EFC subsidizes 50% of all interest and this results in smaller bond payments by the village
- Overall General Fund Revenues are at about 89% received compared to budget (excluding fund balance and inter-fund contributions)
- Remaining revenue to be received will mostly be smaller except for:
 - Fire Protection contribution from Philipstown
 - Franchise fees
 - CHIPS payments (only if Village performs/buys CHIPS-eligible work/goods)
- Overall General Fund expenses are at about 56% spent compared to budget. Village is 2/3 through the year, so spending is on target
- Large remaining expenses include:
 - First payment for new police vehicle
 - First payment for new highway department vehicles
 - Fire Service Award contribution
 - CHIPS Paving, if it is done
 - Four months of health insurance premiums

Ascolillo asked the Board whether it wished to raise wages for village employees and whether to raise taxes up to \$44,000, which will max. the tax cap. This increase could offset the anticipated loss of \$16,000 in AIM funding. She also asked whether the Board wished to increase Board member salaries, which have remained the same for the past five years and whether Board stipends should be increased.

Trustee Murphy asked how capital projects will be funded. (They may be funded from the Fund Balance.) Some of the capital projects are: repairs to the firehouse, paving of village streets, village hall roof, collapsed wall on Main St. and new office computers.

Ascolillo noted that the professional services budget line remains the same.

POLICE DEPARTMENT REPORT

In a written report, Officer in Charge Larry Burke reported for the month of January 2019 that:

- There were 63 calls for service
- There were 58 tickets issued
- There were two arrests (one for reckless endangerment and the other for criminal contempt)
- The new police car is in service
- Department is reviewing parking signs with Village Board
- Department wants to streamline snow removal citations (for unshoveled properties)
- Department would like four additional security cameras
- Department is interviewing officers for future replacements

Mayor Merandy requested that future reports include the previous month's statistics for comparison

MONTLY REPORTS

Recreation Commission

A written report noted that the Commission met on 1-15-19 to review the current budget and plan for 2019-2020. The report also noted that:

- The Commission reviewed electrical issues for recreation properties: Bandstand, Mayor's Park and McConville Park and recommends an electrician inspect and price needed repairs (this amount to be included in the budget)
- New mulch required at riverfront; there was discussion about the advisability of mulch at the riverfront since it can wash away
- Pavers around bandstand need repair and bandstand needs to be painted
- Additional fertilization needed at Mayor's park

Planning Board

In a written report for the month of January, Board Chair Matt Francisco noted that the board has the matter of 124 Main St. before it, which is an application for a change of use from a restaurant to a hotel.

Zoning Board of Appeals

In a written report for the month of January ZBA Chair Wolfe noted the following properties before it:

- 59 Morris Ave, application of a 6" lot width variance because of a surveying error
- 6 Chestnut St, application of a variance to side and rear yard setbacks for a shed built without a building permitting and for a 6 ft. high gate at the back of the driveway
- 21 Parsonage, application for various variances to convert an old shed into a house on an otherwise vacant lot

Town of Philipstown

Judy Farrell noted that during the month of January, the Town passed a resolution extending the ban on vape shops.

Historic District Review Board

In a written report for the month of January it was noted that:

- HDRB asks for the anticipated schedule for formatting of the revised Chapter 64 with the legislative record and posting of the final version to the website
- HDRB continues to work through the Design Standards, with workshops scheduled for 2-10-19 and 2-27-19.
- HDRB has sent, under separate cover, its response to Mayor Merandy's request for feedback regarding board approval compliance checks, enforcement of violations and general impressions of the process

Cold Spring Fire Company

During the month of January the department responded to 14 fire calls.

Mayor Merandy and Trustee Voloto walked through the firehouse to review repair requests for: main room floor, furnace, water heater, oil tank, façade repairs, apron paving and other miscellaneous items.

Parking Committee –none

Tree Advisory Board (TAB) - none

Code Update Committee

Trustee Early reported that during the month of January the CUC:

- Conducted two meetings
- Began development of presentation summarizing the reasons why the topic of Evaluate/permitting of conservation sub-divisions will not be included in the Village Code
- Refined draft document on the topic of Evaluate/Permitting of outright demolition of existing structures
- On the topic of Amend sub-division requirement, a draft document was developed to include SASS (Scenic Areas of Statewide Significance)
- A list of exemptions actions was developed for the topic of Evaluate adopting waterfront consistency review law. Recommendations were received from CUC consultant GreenPlan.
- Monthly call with NYSEDA was cancelled. CUC will submit a written report.

WATER DEPARTMENT

Water & Wastewater Superintendent Gregory Phillips noted that for the month of January 2019:

- The reservoir is at 100% capacity
- Flow to system is 6.88MG/222/day
- 2018 flow to system was 6.95MG/224/day representing a 1% decrease
- Results of bacteria samplings parameters are acceptable for drinking water
- Email has been received from NYCDEP stating their expectation of the termination of the Village's temporary connection to the aqueduct supply will occur this fall. In response, Phillips explained complete abandonment of the connection prior to completion of a new connection would leave the village without an emergency backup water supply. NYCDEP will leave an emergency tie-in.
- Bart Clark has been contacted for an update and timeline for completion of the design of the new connection

WASTEWATER DEPARTMENT

Water & Wastewater Superintendent Gregory Phillips noted that for the month of January 2019:

- Plant inflow was 9.67 million gallons
- Average daily flow was 312K gallons
- Biochemical Oxygen Demand: 96% removal
- Total Suspended Solids: 96% removal
- Superintendent Phillips visited a similar sized WWTP in Athens, NY to see their method of handling digester sludge. It is fully automated, has a compact design and works well with our type of municipal sludge. A pilot test will be conducted in March/April to determine the viability of this system

Mayor Merandy noted that he and Phillips have met with three firms (to replace Bart Clark). Mayor Merandy made a motion to hire Pitingaro and Doetsch. Trustee Murphy seconded and the motion passed unanimously

BUILDING DEPARTMENT

In a written report the department noted that for the month of January 2019

- 13 new building permit application were received
- 11 building permits were issued
- No operating permits were issued
- No dumpster permits were issued
- 3 Certificates of Occupancy were issued
- 4 record searches were completed
- No complaints were received
- 3 referrals to the HDRB were made
- 1 referral to the ZBA was made

- 0 referral to the CSPB was made
- \$5,931 in application and permit fees were collected
- \$300 in record search fees were collected
- No other fees were collected

HIGHWAY DEPARTMENT

In a written report Crew Chief Robert Downey noted that during the month of January 2019:

- 50.93 tons of garbage were picked up
- 18.73 tons of recyclables were picked up
- Working to keep subway pump discharge line from freezing
- Small clog in south subway drain to be addressed in the Spring
- New crosswalk sign installed at Locust Ridge and Main St.
- Met with Nabil Botros, Haldane Facilities Manager, about paving Craigsides and safety concerns with the catch basins and sidewalks
- Installed new thermostat and lockbox at Highway Garage
- Met with Jeff Vidakovich and Jen Zvarich about tree boxes on Main St.
- New air tank, alternator, deflective sides and chain binders for salter on 1988 International dump truck
- New plow blade, used side view mirror and welded spring on 1997 Ford F-350
- 2011 Ford F-350 inspected
- There were three salting/plowing events. Snow total was 11".

JUSTICE COURT

In a written report Village Justice Costello noted that for the month of January 2019:

- \$4,608 in fines, forfeited bails and civil penalties were collected
- \$1,377 in parking fines were collected
- \$610 in civil fees were collected
- \$2,646 mandatory state surcharges were collected
- There were 11 PL charges
- There were 22 VTL charges
- There was 1 CIV charge

RESOLUTION 04-2019 SUPPORTING TOWN OF PHILIPSTOWN GREENWAY GRANT FOR "COMPREHENSIVE PLAN UPDATE"

WHEREAS, the Town of Philipstown is applying to the Hudson River Valley Greenway for a grant under the Hudson River Valley Greenway Planning Grant Program for a project entitled "Comprehensive Plan Update" to be located in the Town of Philipstown,

NOW, THEREFORE, be it resolved that the governing board of the Village of Cold Spring hereby does approve and endorse the application for a grant under the Hudson River Valley Greenway

Planning Grant Program, for a project known as “Comprehensive Plan Update” and located within the Town of Philipstown.

Trustee Early moved the foregoing resolution which was seconded by Mayor Merandy.

On roll call vote:

Lynn Miller, Trustee voting	Yes
Marie Early, Trustee voting	Yes
Frances Murphy, Trustee voting	Yes
Steve Voloto, Trustee voting	Yes
Dave Merandy, Mayor voting	Yes

Resolution officially adopted at a public meeting held on 2-19-19 by a vote of 5-0.

BOARD BUSINESS

Trustee Early noted that a decision to replace existing lighting in Village Hall and Highway Department with LED fixtures has to happen this year to receive Central Hudson incentives.

Mayor Merandy noted that he attended a recent Fjord Trail meeting at Long Dock in Beacon. The process has been revamped with a new team. The Mayor also noted that he continues to interview prospective candidates for Water and Wastewater superintendent

DISCUSSION ON EXTENDING LISA CHICORIKAS TEMPORARY EMPLOYMENT THROUGH 2/28/18

Mayor Merandy made a motion to extend Chicorikas’ employment through 2/28/19. Trustee Murphy seconded and the motion passed unanimously.

AUTHORIZE MAYOR TO ENTER INTO CONTRACT DISCUSSIONS WITH PITINGARO & DOETSCH FOR ENGINEERING SERVICES

This item was tabled.

AUTHORIZE MAYOR TO SIGN AMENDED 2018 IT SERVICE CONTRACT FOR POLICE DEPARTMENT

Trustee Early made a motion to authorize the Mayor to sign the amended contract. Trustee Murphy seconded and the motion passed unanimously

CORRESPONDENCE

The Village received an email from Jonathan Falk of Civic Plus noting that the Village’s current website will not be supported in the future and offered examples of replacement websites.

The Village received an email from Peter Baynes noting that Governor Cuomo has not restored AIM funding

APPROVAL OF BILLS

Trustee Miller made a motion to approve Batch #4993 in the amount of \$57,679.51. Mayor Merandy seconded and the motion passed 5-0.

APPROVAL OF MINUTES

Mayor Merandy made a motion to adopt the minutes of the 2-5-19 Board meeting. Trustee Early seconded and the motion passed unanimously.

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Merandy made a motion to enter into executive session, noting that no business would be transacted afterward. Trustee Early seconded and the motion passed unanimously at 10 pm.

Mayor Merandy made a motion to exit executive session. Trustee Murphy seconded and the motion passed unanimously at 10:44.

Mayor Merandy made a motion to adjourn the meeting. Trustee Early seconded and the motion passed unanimously at 10:45.

Submitted by: M. Mell

Mayor David Merandy

Date