

**Village of Cold Spring
Village Board of Trustees
85 Main Street, Cold Spring, New York 10516**

**Monthly Meeting
11/14/17**

The Village of Cold Spring Board of Trustees held their monthly meeting at the Cold Spring Village Hall, 85 Main Street on Tuesday, November 14, 2017 at 7:30pm. Present were Mayor David Merandy and Trustees: Lynn Miller, Marie Early, Frances Murphy, and Steve Voloto.

Monthly Reports:

- **Recreation Commission:**

The Committee reported on the following:

- Met with Jennifer Zwarich of the Tree Committee to discuss tree work plans for Waterfront Park Trees.
- A wedding that was planned for October but which was canceled was discussed. The Committee is in favor of granting a refund to the requestor.
- A 20 minute wedding ceremony on October 21, 2017 at the bandstand was approved.
- Mayor's Park Pavilion was winterized on 11/9.
- Main Street Visitors Restroom parts were purchased and repairs were made. Estimates are being considered for subsequent repairs.
- Received preliminary approval from the insurance company on cutting up and clearing all three willow trees that were up rooted after a wind storm. Arrangements were made with local contractors to complete this work.
- Received preliminary approval from the insurance company to plan on additional work to remove most roots and all stumps. Arrangements were made with local contractors to complete this work.

- **Planning Board:**

None

- **Zoning Board of Appeals:**

- Current business includes pending action on the 126 Main Street application.
- There has been a complaint from neighbors of 59 Parrott Street. The ZBA has no actions in this matter.
- Chair Gregory Gunder announced that he will be officially resigning at the end of November. Aaron Wolfe will take over role of Chairman.

- **Town of Philipstown:**

Robert Flaherty reported on the following:

- Robert Mueller was appointed Climate Smart Communities Coordinator.
- Annex building is almost completed, awaiting installation of filing system.
- Held a public hearing regarding the cell tower.
- Created a new paid position, Coordinator of Prevention, to help combat the opioid epidemic.
- Completed the budget, which totals at \$10,868,412, which is \$71,000 under the cap. The budget should be adopted on 11/16.
- Received results of the Community Congress ballots; the top three needs were a bike/walking trail, clean water, and a teen center.

- **Historic District Review Board:**

- Two SEQRA reviews are underway: AKRF have reviewed Part I and completed part II of the Environmental Assessment Form for both 126 Main Street and 35 Market Street, and those applicants are completing Part III for continued review.

- The proposed rehabilitation of the Kemble House (20 The Boulevard) has also been classified Type I and will undergo SEQRA review with HDRB as lead agency. A consulting firm has been recommended to guide the HDRB through the review pending approval by the Trustees.
- The State Historic Preservation Office determined that the work on the Design Standards update was substantially complete and considers the contract fulfilled for the purposes of the Certified Local Government grant that funded the project.
- The final report was reviewed by the Village Treasurer, signed by the Mayor, and submitted by the Village Clerk.
- The next draft of the Standards is expected to be submitted on Tuesday 11/14.
- The document is hoped to be ready for public review by the end of December.
- **Fire Company:**
None
- **Parking Committee:**
None
- **Tree Advisory Board:**
Jennifer Zwarich reported on the following:
 - Ongoing projects were reviewed at the 10/25 monthly meeting.
 - A new tree donation and collaboration with the Rec Commission were reported on at the 10/25 monthly meeting.
 - The Board is collaborating with the Rec Commission chairperson on the evaluation of the storm damage at Waterfront Park.
 - The replanting project associated with the Tree Cutting Application by Sarah DeFranco of 230 Market Street has been completed.
 - Installation work of the first phase of the new Tree Guards around the six trees on Main Street was reviewed and forthcoming work was discussed in regards to the Main Street Beautification Project.
 - Bids were received for the priority pruning work. Philipstown Tree Service should complete the job in the next two weeks.
 - The status of the Village Tree Walking Tour project was reviewed in light of some small changes.
 - The Board Chairperson attended the Recreation Committee's monthly meeting to present an overview of TAB work and record-keeping, as well as to discuss collaboration between both boards.
 - In coordination with the Rec Commission, TAB oversaw the donation and planting of a new shade tree in McConville Park.
- **Code Update Committee:**
 - All seven topics for Phase 2 have been completed in draft form.
 - The Committee has been working on the presentation for the public meeting and the handouts which will contain proposed language updates on the Village Code, primarily in Chapter 134 – Zoning, but also affecting other chapters.
 - The public meeting for Phase 2 has been scheduled for 11/15 at the Fire House. Advertisements, Facebook notices, and Village emails will be created informing the public of the meeting.

Report of Water and Wastewater Departments:

- No construction schedule has been received from Kings Capital Construction Co. as of yet in regards to the Market Street Pump Station Replacement Project, though it is expected to arrive with the request for a change order.
- There is no way for the contractor, Kings Capital Construction, to complete their work by early February due to the blacktop plants closing in the next week or two.

- Framing began on the East wall of the Blower Building. The project should be completed by early December.
- Tentative dates have been received from Tectonic for a presentation/Q&A session in regards to the Upper Reservoir Dam Rehabilitation. 11/30, 12/6, 12/7, and 12/19 are dates that work for them.
- A meeting was held with DEP representatives. DEP has requested a change to our design to be incorporated into a project they have slated for 2018. The project will involve more effort for design and more money to construct. It also involves a section of their piping that was proposed five years ago.

Report of the Building Department:

- Received 22 new building permit applications.
- Issued 15 building permits.
- Issued one dumpster permit.
- Issued five CO's.
- Completed six title searches.
- Received three complaints.
- Generated four HDRB referrals.
- Collected \$2,897 in fees.

Report of the Highway Department:

- Picked up 52.65 tons of garbage.
- Picked up 21.77 tons of recycling.
- Called Valenti Concrete to fill a sink hole on Norther Avenue.
- Fixed a hole in front of catch basin on Northern Avenue.
- Trimmed trees at the Riverfront.
- Weed wacked curbs and the brick on the dock.
- Fixed trip hazard on the sidewalk at Locust Ridge.
- Grinded trip hazards on sidewalks throughout the Village.
- Painted the center line going up and around Lunn Terrace and Market Street.
- Painted two no parking spots at the foot of Main Street.
- Picked up leaf and yard debris.
- Started leaf cleanup throughout the Village with the leaf truck.
- Did more repairs to Village trucks.

Report of the Police Department:

Officer-In-Charge Larry Burke presented the CSPD monthly report. Highlights included:

- In the month of October, there were 70 calls for service, two arrests, and 126 tickets issued.
- Prices for four security cameras for the Village Hall/Police Department are between \$2,000 and \$3,000. L. Burke will try to reach out for grant money to purchase the security system.
- One officer, Vinny D'Amato, has been out for two months due to illness and a death in the family.

Justice Court Report:

A written report identified ongoing court cases, monies received from fees, fines, etc. (\$10,391), and a distribution summary.

Report of the Mayor & Board of Trustees:

Trustee Voloto stated that he met with BQ Energy to discuss the Village Attorney's recommendations regarding the Memo of Understanding (MOU).

Trustee Murphy made a motion to waive payment for parking in the Municipal Parking Lot on the Wednesday night before Thanksgiving starting at 9:00pm and ending on Monday after Thanksgiving at 8:00am. Trustee Early seconded and the motion passed unanimously.

Trustee Murphy stated that changes were made to the employee handbook regarding the probationary period for employees hired after 9/20. Trustee Early made a motion to approve the changes to the employee handbook. Trustee Miller seconded and the motion passed unanimously. Trustee Murphy will check as to whether or not these changes must be approved by passing a resolution.

Trustee Murphy stated that the new paper towel racks and soap dispensers purchased for the bathrooms in Village Hall cannot be installed until the restrooms are painted. Trustee Murphy will see if the work can be done before the end of the year.

Mayor Merandy stated that the Board would like to honor Greg Gunder and Arne Saari for their service to the Village as members of the Zoning Board and Planning Board, respectively.

Correspondence:

The Board received a letter from Greg Gunder in which he officially resigned as Chair of the Zoning Board due to his relocation out of state.

Approval of HDRB recommendation of NP&V to conduct SEQRA review of 20 The Boulevard:

Mayor Merandy made a motion to approve NP&V to conduct the SEQRA review of the 20 The Boulevard application, as per the recommendation of the HDRB. Trustee Early seconded and the motion passed unanimously.

Approval of Bills:

Trustee Miller made a motion to approve Batch #4362 in the amount of \$174,640.69. Mayor Merandy seconded and the motion passed unanimously.

Approval of Minutes:

Changes were made to the 9/26 meeting minutes. Mayor Merandy made a motion to approve the 9/26 meeting minutes as amended. Trustee Murphy seconded and the motion passed unanimously.

Changes were made to the 10/3 meeting minutes. Mayor Merandy made a motion to approve the 10/3 meeting minutes as amended. Trustee Miller seconded and the motion passed unanimously.

Changes were made to the 10/10 meeting minutes. Mayor Merandy made a motion to approve the 10/10 meeting minutes as amended. Trustee Murphy seconded and the motion passed unanimously.

Public Comment:

Robert Flaherty asked for an update on District Attorney Tendy's request to speak at a meeting of the CSVB. Trustee Early stated that the Board has not heard back from the DA.

Adjournment:

Mayor Merandy made a motion to adjourn. Trustee Murphy seconded and the motion passed unanimously. The meeting was adjourned at 8:44pm.

Submitted by Thomas Califano