

## **Minutes Board of Trustees Reorganizational Meeting**

**April 18, 2017 at 7:30 p.m.**

The Village of Cold Spring Board of Trustees held their reorganization meeting on Tuesday, April 18, 2017 at Village Hall, 85 Main Street, Cold Spring, NY 10516 beginning at 7:30 p.m.

Attending: Mayor Dave Merandy and Trustees Marie Early, Frances Murphy, Lynn Miller and Steve Voloto.

### **Resident appointments**

Mayor Merandy moved to appoint Greg Phillips as Water and Wastewater Superintendent for a one year term. Motion seconded by Trustee Frances Murphy and carried by a vote of 5-0.

The appointment of the Clerk/ Treasurer & Registrar was tabled.

### **Non-resident appointments**

Appointment of an Acting Justice was tabled to April 25<sup>th</sup>.

### **Mayor and Board Offices and Appointments**

#### **Budget Officer**

Trustee Murphy moved to appoint Mayor Merandy as Budget Officer and seconded by Trustee Miller and carried by a vote of 4-0-1-0 with Mayor Merandy abstaining.

#### **Board of Water Commissioners**

Mayor Merandy moved to appoint the Village Board of Trustees as Board of Water Commissioners and seconded by Trustee Early and carried by a vote of 5-0.

#### **Deputy Mayor**

Mayor Merandy moved to appoint Trustee Early as Deputy Mayor and seconded by Trustee Murphy and approved by a vote of 5-0.

#### **Members of the Audit Committee**

Mayor Merandy moved to appoint M. Early and L. Miller as members of the audit committee and F. Murphy as an alternate. Motion seconded Trustee Early and carried by a vote of 5-0.

**Insurance/ Risk Management Committee**

Mayor Merandy moved to appoint F. Murphy and S. Voloto as members of the Insurance/ Risk Management Committee and seconded by Trustee Murphy and carried by a vote of 5-0.

**Representative to the Town of Philipstown**

Trustee Murphy moved to appoint Mayor Merandy as representative to the Town of Philipstown and seconded by Trustee Miller and approved by a vote of 4-0-1-0 with Mayor abstaining.

**Representative to the Fire Company**

Mayor Merandy moved to appoint S. Voloto as representative to the Cold Spring Fire Company #1 and seconded by Trustee Murphy and carried by a vote of 5-0.

**Representative to the Cold Spring Boat Club**

Trustee Early moved to appoint Mayor Merandy and Trustee F. Murphy as representatives to the Cold Spring Boat Club and seconded by Trustee Murphy and approved by a vote of 5-0.

**Representative to the Cold Spring Police**

Trustee Murphy moved to appoint Mayor Merandy and Trustee Early as representatives to the Cold Spring Police Department and seconded by Trustee Miller and approved by a vote of 5-0.

**Representative to Putnam County**

Mayor Merandy moved to appoint Trustee L. Miller as representative to Putnam County and seconded by Trustee Murphy and approved by a vote of 5-0.

**Appointments to Standing Boards****Recreation Commission**

Mayor Merandy moved to reappoint Stephen Etta as a member of the Recreation Commission for a 5 year term and seconded by Trustee Voloto and carried by a vote of 5-0.

Joe Curto has resigned from the Recreation Commission.

Mayor Merandy moved to appoint Bruce Campbell as a member of the Recreation Commission and seconded by Trustee Murphy and approved by a vote of 5-0.

Mayor Merandy moved to appoint Bruce Campbell as Chair of the Recreation Commission for a one year term and seconded by Trustee Murphy and approved by a vote of 5-0.

### **Planning Board**

Mayor Merandy moved to reappoint Matt Francisco as Chair of the Planning Board for a one year term and seconded by Trustee Early and approved by a vote of 5-0.

Mayor Merandy moved to extend the term of Planning Board member Dave Marion and seconded by Trustee Murphy and approved by a vote of 5-0.

### **Historic District Review Board**

Mayor Merandy moved to appoint A. Zgolinski as Chair of the Historic District Review Board for a one year term and seconded by Trustee Early and approved by a vote of 5-0.

Mayor Merandy moved to reappoint Andrea Connor to the HDRB for a five year term and seconded by Trustee Early and approved by a vote of 5-0.

### **Zoning Board of Appeals**

Mayor Merandy moved to reappoint Greg Gunder as Chair of the Zoning Board of Appeals and seconded by Trustee Murphy and approved by a vote of 5-0.

Mayor Merandy moved to reappoint Elliott Hammond as member of the Zoning Board of Appeals and seconded by Trustee Murphy and approved by a vote of 5-0.

### **Tree Advisory Board**

Mayor Merandy moved to reappoint Jennifer Zwarich as Chair of the Tree Advisory Board and seconded by Trustee Murphy and approved by a vote of 5-0.

Mayor Merandy moved to reappoint Tree Advisory Board members Charles Day & Kory Reisterer for a three year term and seconded by Trustee Miller and approved by a vote of 5-0.

### **Appointments to Committees**

#### **Independence Day Committee**

Appointments to the Independence Day Committee were tabled to 4/25/2017.

### **Parking Committee**

Mayor Merandy moved to reappoint Anthony Phillips as chair and member of the Parking Committee for a one year term and seconded by Trustee Murphy and approved by a vote of 5-0.

Other members of this committee will be contacted to confirm interest to serve another term.

### **Code Update Committee**

Mayor Merandy moved to reappoint the following members to the Code Update Committee: N. Hart, P. Henderson, E. Bengel, B. Carmicino and A. Impellizzeri. Motion seconded by Trustee Early and approved by a vote of 5-0.

### **Meetings**

Mayor Merandy moved that the monthly meeting will be held on the second Tuesday of each month beginning at 7:30 p.m., other meetings will be held on the first and fourth Tuesdays. Motion seconded by Trustee Murphy and approved by a vote of 5-0.

Mayor Merandy moved to follow the meeting agenda outlined in the Trustees Handbook. Motion seconded by Trustee Early and carried by a vote of 5-0.

Mayor Merandy moved to continue with the existing general procedures, procedures for calling special meetings and guidelines for public comment as outlined in the Trustee Handbook. Motion seconded by Trustee Murphy and carried with a vote of 5-0.

### **Official Depositories**

Trustee Early moved to designate M & T Bank as the Official Depository and authorized signatories were designated as follows: D. Merandy, M. Early, F. Murphy and M. Saari. Motion seconded by Trustee Miller and approved by a vote of 5-0.

### **Policies**

Trustee Murphy moved to appoint Mayor Merandy as Equal Employment Officer and seconded by Trustee Early and approved by a vote of 5-0.

Mayor Merandy moved to appoint Trustee Early as ADA Compliance Officer and seconded by Trustee Murphy and approved by a vote of 5-0.

Trustee Murphy moved to appoint Mayor Merandy as the designated contact for workplace violence reporting and seconded by Trustee Miller and approved by a vote of 4-0-1-0 with Mayor Merandy abstaining.

Mayor Merandy moved to adopt the Ethics Policy as outlined in Village Code and seconded by Trustee Murphy and approved by a vote of 5-0.

#### **Procurement and Investment policies**

Mayor Merandy moved to adopt the procurement and investment policies as outlined in the Trustee Handbook and seconded by Trustee Murphy and approved by a vote of 5-0.

#### **Fee schedules – building and miscellaneous**

Mayor Merandy moved to continue with the **attached** building and miscellaneous fee schedules and seconded by Trustee Early and carried with a vote of 5-0.

#### **Official Newspaper**

Trustee Murphy moved to designate the Putnam County News & Recorder as the official newspaper and seconded by Trustee Miller and approved by a vote of 5-0.

The Highland Current will be utilized as needed.

Mayor Merandy moved to appoint John Furst of Catania, Mahon, Milligram, & Rider, PLLC as Village Counsel and seconded by Trustee Murphy and approved by a vote of 5-0.

#### **Resolution #09-2017 Attendance at Schools and Conferences**

WHEREAS there is to be held during the coming official year a) NYCOM's annual meeting and training school; b) NYCOM's Fall Training; c) Pace Land Use Training;

WHEREAS, attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

SECTION 1: That the following officers and employees are authorized, subject to availability of funds, to attend the aforementioned schools:

Mayor and Board of Trustees, Clerk, Accountant, Clerk to Justice, Planning and Zoning and Historic District Review Board members.

SECTION 2: That this resolution is effective immediately.

Trustee Murphy moved the foregoing resolution which was seconded by Trustee Miller.

On roll call vote:

Trustee Lynn Miller voting YES

Trustee Marie Early voting YES

Trustee Frances Murphy voting YES

Trustee Steve Voloto voting YES

Mayor Dave Merandy voting YES

Resolution officially adopted by a vote of 5-0.

#### **Resolution 10-2017 Accepting the Audit of the Justice Court**

##### **RESOLUTION #10-2017**

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that towns and village justices annually provide their court records to their respective town and village auditing boards, and that such records be examined and audited; and

WHEREAS, the Village of Cold Spring Auditing Committee conducted an audit of the court records for the fiscal year ending May 31, 2016; and

WHEREAS, the results of this audit were submitted to the Village Board of Trustees at a public meeting held on April 18, 2017;

NOW THEREFORE BE IT RESOLVED, that the Village of Cold Spring Board of Trustees accepts the report of the audit of Justice Court records and instructs the clerk to forward the findings to the NYS Office of Court Administration as required.

Trustee Early moved the foregoing resolution which was seconded by Trustee Murphy.

On roll call vote:

Frances Murphy, Trustee voting YES

Marie Early, Trustee voting	YES
Lynn Miller, Trustee voting	YES
Steve Voloto, Trustee voting	YES
Dave Merandy, Mayor voting	YES

Resolution officially adopted by a vote of 5-0.

Mayor Merandy moved that the parcel size to be purchased from the Village by John and Tara O'Sullivan of 26 Garden Street is 1,180 square feet. Motion seconded by Trustee Murphy and approved by a vote of 5-0.

Mayor Merandy moved to adjust the 2017/2018 budgeted amount for the Fireman's Service Award and seconded by Trustee Miller and unanimously approved.

Mayor Merandy moved to accept proposal by the Cold Spring Boat Club to donate and plant 30 trees and shrubs bordering New Street and picnic area. Motion seconded by Trustee Voloto and approved by a vote of 5-0.

Mayor Merandy moved to accept the quote for removal of two trees, located at 37 Church Street and on Garden Street, by Philipstown Tree in FY 2016-17. Motion seconded by Trustee Early and approved by a vote of 5-0.

Mayor Merandy moved to approve minutes of the March 16, 2017 meeting and seconded by Trustee Murphy and approved by a vote of 4-0-1 with Trustee Early abstaining.

Mayor Merandy moved to approve minutes of the March 24, 2017 meeting and seconded by Trustee Miller and approved by a vote of 5-0.

Mayor Merandy moved to appoint Officer Larry Burke as Officer-in-Charge of the Cold Spring Police Department effective May 1, 2017 and seconded by Trustee Murphy and approved by a vote of 5-0.

Mayor Merandy moved to appoint Charles Norton as crew chief for the highway department on a probationary basis for a period of one year and seconded by Trustee Early and approved by a vote of 5-0.

Mayor Merandy moved to enter into Executive Session to discuss the employment history of a specific employee and seconded by Trustee Murphy and carried by a vote of 5-0.

Mayor Merandy moved to exit Executive Session and seconded by Trustee Murphy and carried by a vote of 5-0.

At 8:33 PM, Mayor Merandy moved to adjourn and seconded by Trustee Murphy and carried by a vote of 5-0.

Respectfully submitted,

Jeff Vidakovich

