

**Village of Cold Spring
Planning Board
85 Main Street, Cold Spring, New York 10516**

**Meeting
1-12-17**

The Village of Cold Spring Planning Board held a meeting on January 12, 2017 at 7 pm at the Village Hall, 85 Main Street, Cold Spring, NY 10516.

Attending were: Chair Matt Francisco and board members Ezra Clementson, David Marion, Judith Rose and Arne Saari. The meeting was called to order at 7:03pm.

OPENING REMARKS

M. Francisco noted that there are no currently active applications before the planning board.

MINUTES

J. Rose made a motion to accept the 8-25-16 meeting minutes as amended. A. Saari seconded and the motion passed unanimously.

D. Marion made a motion to accept the 10-13-16 meeting minutes as amended. J. Rose seconded and the motion passed unanimously.

D. Marion made a motion to accept the 11-10-16 meeting minutes. A. Saari seconded and the motion passed unanimously.

D. Marion made a motion to accept the 12-8-16 meeting minutes. E. Clementson seconded and the motion passed unanimously.

REPORT OF MEMBERS

None

CORRESPONDENCE

The planning board received a letter from the Philipstown Garden Club dated November 17, 2016 commenting about the inclusion of non-native species in the landscaping plan for the Butterfield project.

PUBLIC COMMENT

None

BOARD BUSINESS

Board members discussed the updated Planning Board application form. J. Rose suggested that this online form have restrictive response fields to allow all information to be visible when the form is printed. For those fields that might require more space, the application will include a notation requesting that the applicant append additional pages.

Board members discussed the Owner's Endorsement form and will add the village logo to the document.

Board members discussed the Applicant Authorization to Inspect Property form.

Board members discussed a draft of the Zoning Board of Appeals and Planning Application information document. The document informs applicants of initial escrow payments and future additional payments that may become due to cover Village consultants as well as direct payments to Applicant's consultants. Members agreed that this document should be more clear and user-friendly. M. Francisco to prepare a second draft.

ADJOURNMENT

D. Marion made a motion to adjourn. E. Clementson seconded and the meeting adjourned at 7:50pm.

Submitted by M. Mell

Matthew Francisco

3/23/2017

Matt Francisco Chair

Date: