



VILLAGE OF COLD SPRING

85 MAIN STREET, COLD SPRING, NY 10516
TEL: (845) 265-3611 FAX: (845) 265-1002
WEB: WWW.COLDSRINGNY.GOV

KATHLEEN E. FOLEY, MAYOR
TWEEPS PHILLIPS WOODS, DEPUTY MAYOR
LAURA BOZZI, TRUSTEE
CATHRYN FADDE, TRUSTEE
ELIZA STARBUCK, TRUSTEE

JEFF VIDAKOVICH, CLERK/TREASURER
MICHELLE ASCOLILLO, ACCOUNTANT
LARRY BURKE, OFFICER-IN-CHARGE
MATTHEW KROOG, WATER SUPERINTENDENT
ROBERT DOWNEY, HIGHWAY DEPT CREW CHIEF

Board of Trustees - Monthly Meeting
Village Hall, 85 Main Street
Wednesday, January 4, 2023 @ 7:00 PM

The Board of Trustees values input from the Village community. When you speak, please state your name and address for the record. Please keep your comments to three minutes or less and remember that we are all neighbors.

1. Opportunity to request a vote to add/modify agenda items
2. Announcements
3. Presentation of audit results for FY ending 5/31/2021
4. Resolution 01-2023 Accepting Results of FY 2021-22 Audit
5. CCA Public Information Session (Joule)
6. Board Business
 - a. Discussion on SAM grant award
 - b. Approval of Minutes – 12/7/2022
 - c. Approval of Bills - Batch #: Amount: \$
7. Public Comment
8. Adjournment

Members of the public are invited to attend the meeting in-person at Village Hall (85 Main Street) or via Videoconference. To join the meeting via Zoom:

<https://us06web.zoom.us/j/88983853791?pwd=NG1RWU5VVG9RVTRZaStQaW9kMXBMZz09>

Or by phone: 646-558-8656

Meeting ID: 889 8385 3791 Passcode: 365616



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Resolution # 01-2023 Accepting Results of FY 2021-22 Audit

The following resolution was offered by _____ for adoption and seconded by _____, to wit:

WHEREAS, the Village has engaged EFPR Group LLP, Certified Public Accounts, to conduct an independent audit of the Village's Accounting Practices, Policies and Estimates; and

WHEREAS, EFPR Group presented its findings for the Fiscal Year ending May 31, 2022 to the Village Board of Trustees on January 4, 2023;

WHEREAS, EFPR Group found that the Village's accounting practices and policies were appropriate, comply with generally accepted accounting principles and policies and were consistently applied;

WHEREAS, EFPR Group found that there were no significant changes made to the process or assumptions used to develop accounting estimates and that financial statement disclosures were neutral, consistent and clear.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT the Village Board accepts the findings of EFPR Group for the Fiscal Year ending May 31, 2022.

On roll call Vote:

Trustee Laura Bozzi voted:

Trustee Cathryn Fadde voted:

Trustee Eliza Starbuck voted:

Trustee Tweeps Phillips Woods voted:

Mayor Kathleen E. Foley voted:

Resolution officially adopted on _____ by a vote of _____.

Jeff Vidakovich, Village Clerk-Treasurer

Date



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Board of Trustees
Reorganization Meeting Minutes
December 7, 2022

The Village of Cold Spring Board of Trustees held its annual reorganization meeting on Wednesday December 7, 2022, at 7:00 pm. Present were Mayor Kathleen E. Foley and Trustees Laura Bozzi, Cathryn Fadde, Eliza Starbuck and Tweeps Phillips Woods.

Note: Due to technical difficulties, videoconferencing was not available for the majority of the meeting.

SWEARING IN CEREMONY

Acting Justice Camille Linson administered the Oath of Office to Trustees-elect Laura Bozzi and Tweeps Phillips Woods.

REORGANIZATION

Resident Appointments

K. Foley made a motion to appoint Ann Bouchard as Registrar for a one-year term. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Non-Resident Appointments

K. Foley made a motion to appoint Matt Kroog as Water and Wastewater Superintendent for a one-year term. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to appoint Larry Burke as Officer-In-Charge of the Cold Spring Police Department for a one-year term. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to appoint Camille Linson as Acting Justice for a one-year term. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

Mayor and Board - Offices and Appointments

K. Foley made a motion to appoint T. Woods as Deputy Mayor. C. Fadde seconded the motion, and it passed by a vote of 4-0 (T. Woods abstained).

E. Starbuck made a motion to appoint K. Foley as Budget Officer. T. Woods seconded the motion, and it passed by a vote of 4-0 (K. Foley abstained).

K. Foley made a motion to appoint the Village Board of Trustees as Board of Water Commissioners. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to appoint L. Bozzi and C. Fadde as members of the Audit Committee. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to appoint C. Fadde and E. Starbuck to the Insurance/Risk Management Committee. T. Woods seconded the motion, and it passed by a vote of 5-0.

Area of Work Assignments

Office of the Mayor & Clerk: K. Foley made a motion to appoint K. Foley and T. Woods. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

Budget & Financial Management: K. Foley made a motion to appoint K. Foley, C. Fadde and T. Woods. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

Emergency Management/Public Safety: K. Foley made a motion to appoint K. Foley and T. Woods. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Water & Sewer: K. Foley made a motion to appoint K. Foley and L. Bozzi. T. Woods seconded the motion, and it passed by a vote of 5-0.

Roadways and Facilities: K. Foley made a motion to appoint E. Starbuck and T. Woods. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

Communications & Technology: K. Foley made a motion to appoint K. Foley, L. Bozzi and E. Starbuck. T. Woods seconded the motion, and it passed by a vote of 5-0.

Zoning & Land Use: K. Foley made a motion to appoint K. Foley and L. Bozzi. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Pedestrian Safety/Parking/Traffic: K. Foley made a motion to appoint the Board of Trustees. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Parks & Recreation/Community Events/Tourism: K. Foley made a motion to appoint the Board of Trustees. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Mayor and Board – Policies

Equal Employment Officer: E. Starbuck made a motion to appoint K. Foley with T. Woods as the alternate. T. Woods seconded the motion, and it passed by a vote of 5-0.

Workplace Violence: E. Starbuck made a motion to appoint K. Foley with T. Woods as the alternate. T. Woods seconded the motion, and it passed by a vote of 5-0.

Sexual Harassment Prevention: L. Bozzi made a motion to appoint K. Foley with T. Woods as the alternate. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

ADA Compliance Officer: C. Fadde made a motion to appoint K. Foley with T. Woods as the alternate. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

Procurement & Investment Policy: K. Foley made a motion that the Procurement and Investment policies be as per the Trustee Handbook. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Ethics Policy: K. Foley made a motion that the Ethics Policy will be as per Village Code Chapter 9. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

Appointments to Standing Boards

K. Foley made a motion to re-appoint Jeff Amato, Jr. as Chair of the Recreation Committee for a one-year term. T. Woods seconded the motion, and it passed by a vote of 5-0.

- K. Foley acknowledged the work and dedication of John Merante and made a motion to accept his resignation from the Recreation Commission. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Yaslyn Daniels as a member of the Planning Board for a five-year term. C. Fadde seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Jack Goldstein as Chair of the Planning Board for a one-year term. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Andrea Connor as a member of the Historic District Review Board for a five-year term. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint AlZgolinski as Chair of the Historic District Review Board for a one-year term. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Eric Wirth as Chair of the Zoning Board of Appeals for a one-year term. T. Woods seconded the motion, and it passed by a vote of 4-0 (E. Starbuck abstained).

K. Foley made a motion to re-appoint Taro Ietaka as a member of the Tree Advisory Board for a three-year term. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Jennifer Zwarich as Chair of the Tree Advisory Board for a one-year term. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

Meetings

K. Foley made a motion that the Village Board of Trustees will hold its monthly meetings on the second Wednesday of the month at 7:00 pm and other meetings on the first, third and fourth Wednesdays at 7:00 pm. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion that Village Board of Trustees agendas will be set as per the Trustee Handbook. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion that the general procedures, procedures for calling special meetings and revised guidelines for public comment will be as per the Trustee Handbook. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Fee Schedule

K. Foley made a motion to adopt the fee schedule (attached). C. Fadde seconded the motion, and it passed by a vote of 5-0.

Official Depositories (M&T Bank)

T. Woods made a motion to retain M&T Bank as the official depository for Village accounts and to have K. Foley, T. Woods, C. Fadde and Village Clerk-Treasurer Jeff Vidakovich as the authorized signatories for all village accounts. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

Official Newspaper

K. Foley made a motion to name the Putnam County News & Recorder as the official newspaper of the Village. C. Fadde seconded the motion, and it passed by a vote of 5-0. K. Foley noted the request by the Highland Current to be considered as a second official newspaper and added that the request must be denied as the Highlands Current does not meet the paid circulation requirements to qualify as an official newspaper. The Village will continue to place advertising in the Highlands Current as it has in the past.

Appointment of Village Counsel

K. Foley made a motion to appoint John Furst, of Catania, Mahon & Rider PLLC, as Village counsel. C. Fadde seconded the motion, and it passed by a vote of 5-0

Board Business

Use of ARPA Funds

K. Foley made a motion authorizing the Village to use the Village's direct ARPA funding to be used for the refurbishment of 3 filters at the Water Treatment Plant. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion authorizing the mayor to sign a letter to Putnam County requesting approval for County-allocated funds also be used for the refurbishing of 3 filters at the Water Treatment Plant. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Request to Decorate Village Hall Windows

L. Bozzi made a motion to approve the Boy Scouts request to decorate the windows of Village Hall for the holidays. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Discussion on Veteran's Banners

K. Foley noted that this is a discussion of a concept and that an application for a Building Permit would need to be filed as the starting point for a request to hang banners on Main Street from utility poles. If a Building Permit application is submitted, the Code Enforcement Officer will review to determine if referrals to Land Use Boards are required.

Cindy Trimble, 5 Old Albany Post Road, Coordinator for Philipstown Hometown Heroes provided an overview of the program:

- Banners honor local veterans
 - 30" x 60"
 - Vinyl
 - Two-sided
- Banners cost \$250 each
 - Families purchase banners and have approval on final design
- It has been presented to Town of Philipstown
- Ken Clare, Putnam County Bureau of Emergency Services, will coordinate with utility companies
- Putnam County Highway Department will install and remove banners
- Proposes that banners be displayed from Memorial Day through Veteran's Day
 - April 1 deadline for orders to meet Memorial Day 2023 goal

- Would like to see Main Street in Cold Spring included
- Goal is to place banners close to a Veteran's home/roots

Board Comments

K. Foley asked why the cost for a banner in Beacon is \$125 compared to \$250 here. Per C. Trimble:

- Costs are driven by size, materials and one-sided vs two-sided
- She does this as a volunteer and makes no money
 - Any profit will be donated back to Veteran-specific causes

E. Starbuck asked the following:

- How are new customers acquired?
 - Per C. Trimble, the program is promoted through posters, word-of-mouth and a website
- Is the company a registered Not-For Profit? (It is not)
- What qualifies someone to be included in the program?
 - There has to be a connection to the municipality
 - Has to have served in a branch of the military
 - Has to supply a copy of the DD214 as proof of service
 - Also indicates if a person was Honorably or Dishonorably Discharged

C. Fadde asked if the DD214 is the only requirement and if other sizes are available.

- Per C. Trimble, the DD214 is her requirement for inclusion
- Other sizes are available, but for aesthetic purposes the banners should be uniform in size and appearance

L. Bozzi asked what is C. Trimble's sustainability plan and what is the shelf-life of a banner?

- C. Trimble replied that she is looking for someone to take over the program once it launches
 - Celia Barbour, Garrison, added that as per the website, the manufacturer guarantees the banners for 3-months

T. Woods asked what happens if the Village of Cold Spring denies the request?

- C. Trimble explains to people that placement is dependent on Village approval. Options include using roads and streets that are close to the Village.
- K. Foley added that the easiest option is to do this outside of the Village
 - C. Trimble stated that she would like to give people a reason why if it can't be done in the Village

K. Foley reiterated that C. Trimble would need to submit a Building Permit application for the banners. Once submitted, the Code Enforcement Officer would have to refer this to the Historic District Review Board (HDRB) as Main Street is in the Historic District and also to the Zoning Board of Appeals (ZBA) as code limits signs to extending up to 12" over Village-owned property.

E. Starbuck asked if the recently passed policy regarding flags impacts this request. Per K. Foley it does not as that policy was only for Village owned buildings.

Public Comment

Rick Peterson, 136 Hustis Road, stated that American Legion Post 275 would want to purchase the first banner to honor George Casey

Lou Leonardi, Torcia Road, commented that his son and son-in-law are both veterans and he would be insulted if these banners were not allowed.

Celia Barbour, Garrison, agreed that veterans should be honored but isn't sure that banners is the most meaningful way to accomplishing that, especially since the Hometown Heroes is a For Profit entity.

Steve Etta, 2 Whitehill Place, stated that the Village is built on volunteerism, including those that volunteered for military service. As such the veterans should be honored.

Heidi Wendell, Nelsonville, said she supports having the banners on display for a short period of time (Memorial Day – Independence Day) but anything longer gives the impression of militarism which she feels is inappropriate.

Margaret Schatzle, 58 Fair Street, commented that the banners are a way to honor our veterans. She added that we have freedom today because of the service of veterans. She added that she hoped the Village would consider waiving any Zoning requirements needed for the banners.

Frank Ricevuto, Nelsonville, stated that we should bend over backwards to honor and thank our veterans.

Robert Cutler, Garrison, thinks the banners are a terrific idea but recognizes that having them on display for a shorter period of time may be more appropriate.

Ann Harrington, 14 Whitehill Place, feels that having the banners on display from Memorial Day – Veterans Day is too long a period and seems militaristic.

Gaston Alonzo, 34 West Street, congratulated Trustees Bozzi and Woods on their re-election

- He asked for a recap of the meeting leading up to the discussion on Veteran's banners because, due to technical difficulties, the people participating remotely were unable to hear.
 - K. Foley informed him that he missed the annual Re-Organization assignments, which will be available as part of the meeting minutes.
- He asked C. Trimble to reconsider excluding veterans who were dishonorably discharged as some of these may have been discharged for who they are and not for a specific action

Irene Pieza, 6 Paulding Avenue, endorses the banners and stated the Village was built around the military (Foundry) and is across from West Point

Carol Marquand, Garrison, stated that she is in favor of honoring veterans but feels the banners only honor those whose family can pay the \$250 cost.

Lloyd DesBrisay, 34 West Street, is in favor of honoring veterans but doesn't feel banners are the right or permanent way to do this. He added that banner material (vinyl) is inappropriate for the Historic District.

C. Trimble added that doing something permanent to honor veterans costs money.

Gaston Alonzo added that private donations could fund a memorial.

Request to Put Patriotic-Themed Benches in McConville Park

C. Fadde made a motion to approve a request from the Recreation Commission to place patriotic-themed benches in McConville Park. The motion did not carry as no Board member seconded the motion.

Key points brought up in the ensuing discussion included:

- E. Starbuck commented that historically the use of the flag in such a manner (painted on a park bench) is not acceptable
- L. Bozzi expressed concern with the responsibility of the Village to maintain the benches
- T. Woods agreed with both E. Starbuck and L. Bozzi
- K. Foley added that there is a simplicity and solemnity to a flag on a flagpole that she appreciates

E. Starbuck made a motion to reject the request to place the patriotic-themed benches in McConville Park. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

Adjournment

K. Foley made a motion to adjourn. T. Woods seconded the motion, and it passed by a vote of 5-0. The meeting was adjourned at 9:28 pm.

Jeff Vidakovich

Date