



VILLAGE OF COLD SPRING

85 MAIN STREET, COLD SPRING, NY 10516

TEL: (845) 265-3611 FAX: (845) 265-1002

WEB: WWW.COLDSRINGNY.GOV

KATHLEEN E. FOLEY, MAYOR
TWEEPS PHILLIPS WOODS, DEPUTY MAYOR
LAURA BOZZI, TRUSTEE
CATHRYN FADDE, TRUSTEE
ELIZA STARBUCK, TRUSTEE

JEFF VIDA KOVICH, CLERK/TREASURER
MICHELLE ASCOLILLO, ACCOUNTANT
LARRY BURKE, OFFICER-IN-CHARGE
MATTHEW KROOG, WATER SUPERINTENDENT
ROBERT DOWNEY, HIGHWAY DEPT CREW CHIEF

Board of Trustees - Monthly Meeting
Village Hall, 85 Main Street
Wednesday, January 11th 2023 @ 7:00 PM

The Board of Trustees values input from the Village community. When you speak, please state your name and address for the record. Please keep your comments to three minutes or less and remember that we are all neighbors.

1. Pledge of Allegiance
2. Roll call
3. Opportunity to request vote to Add/Modify agenda items
4. Announcements
5. Reports from Village Departments
 - a. Accountant
 - i. Resolution 02-2023 Authorizing Budget Adjustments
 - b. Roadways & Facilities
 - c. Water & Wastewater
 - d. Code Enforcement
 - e. Police Department
 - f. Fire Company
 - g. Justice Court
6. Reports from the Standing Boards & Committees
 - a. Historic District Review Board
 - b. Planning Board
 - c. Zoning Board of Appeals
 - d. Tree Advisory Board
 - e. Recreation Commission
7. Updates/News from Municipal and Government Partners
 - a. Town of Philipstown
 - b. County Legislator

8. Report of the Mayor and Board of Trustees
9. Board Business
 - a. Discussion on 2023 legislative priorities
 - b. Discussion on 2023 project priorities
 - c. Approve \$.20/hour increase for Crossing Guards
 - d. Approval of Minutes – 12/7/2022
10. Public Comment
11. Adjournment

Members of the public are invited to attend the meeting in-person at Village Hall (85 Main Street) or via Videoconference pursuant to Chapter 56 of the Laws of 2022. To join the Zoom Meeting:

<https://us06web.zoom.us/j/88983853791?pwd=NG1RWU5VVG9RVTRZaStQaW9kMXBMZz09>

Or by phone: 646-558-8656

Meeting ID: 889 8385 3791 Passcode: 365616



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Financial Highlights – January 11th, 2023

- Letters were mailed to owners of 33 parcels for unpaid taxes. If Village taxes aren't paid by January 31st, the Village will send a list to the county, and the county will issue a check to the Village for those unpaid taxes (including penalties).
 - Total amount to be collected is \$80,234.98, which is consistent with last year.
- Letters to all retirees regarding their 2023 health care contributions are being mailed this week
- Memos for all current employees regarding their 2023 biweekly contributions have been included in the second December 2022 pay stub and shared with Dept. Heads.
- Next task to work on is W-2s, 1099s, ACA reporting, and year-end tax filings (NYS & Federal) for the Village
 - Most are due Jan 31st (ACA is due Feb 28th)
- I will be sending out Budget worksheets to Departments in the beginning of February
 - Budget must be adopted by May 1st
 - Preliminary timeline attached from February through Adoption
- Budget Transfer Resolution attached to make transfers for General Fund overages discussed during last monthly meeting

M. Ascolillo 01/06/2023

- **Tentative Budget Timeline for FY 2023-2024**
 - *February 6th, 2022 – worksheets given to Departments*
 - Consists of budget & actuals for prior year, budget and YTD actuals for current year, request for spending for the remainder of current year, request for budget for next year
 - *February 17th – Departmental Budget worksheets due back*
 - *February 20th – 24th - Meetings with Departments to discuss budgets*
 - 1 -2 trustees, myself, & the Dept Head
 - *March 1st – Preliminary budget discussions, including Village Wide Items*
 - Such as Tax Levy, Potential large purchases, Projects, Capital Improvement, Fleet, Salaries, overall thoughts from Board members
 - *March 15th – Preliminary Budget is presented (long meeting)*
 - Discussions can be line by line, department by department, or Q&A driven
 - *March 20th – Tentative Budget is prepared to include changes from discussions*
 - This isn't a meeting date, but rather a NYS milestone date
 - *March 22nd – Meeting to continue Budget Discussions*
 - *March 29th – meeting if needed*
 - *April 5^h – Last workshop for changes to Tentative*
 - *April 12th – Public Hearing*
 - The budget can be changed at any time prior to adoption, including after the Public Hearing. VBOT discussions can also occur after the Hearing if necessary
 - *April 26^h - Adoption*
 - *May 1st – NYS Deadline for Village Budget Adoptions*
- All Dates can be adjusted, except for March 20th & May 1st, which are NYS milestones
- Meetings can be added and/or removed as needed
- This calendar assumes all meetings take place during a typical Wednesday night session
 - In the past, we have sometimes started lengthier sessions earlier than 7
 - We have also sometimes scheduled day time meetings for continued discussions when needed – usually the executive session ones, but can be for any topic as long as the meeting is noticed.



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January 11, 2023

RESOLUTION 02-2023 AUTHORIZING BUDGET ADJUSTMENTS

Moved by:
 Seconded by:

Resolved that (1) The Board of Trustees of The Village of Cold Spring hereby approves the following Budget Adjustment(s) for the **2022/2023** fiscal year:

(1)			
To:	A00-8020-100	Planning Board: Personal Services	\$2,500
	A00-7510-100	Historical Board: Personal Services	\$500
From:	A00-1620-100	Shared Services: Personal Services	(\$3,000)
		<i>To reallocate Staff salaries to correct departments</i>	
To:	A00-4020-400	Registrar: Contractual	\$50
From:	A00-1620-400	Shared Services: Contractual	(\$50)
		<i>To reallocate for supplies</i>	
To:	A00-3620-400	Building Inspector: Contractual	\$22,400
From:	A00-3620-100	Building Inspector: Personal Services	(\$22,400)
		<i>To reallocate from Payroll expenses for change from Building Inspector employee to Philipstown Contractual Inspector services</i>	
To:	A00-1010-445	Board of Trustees: Computer Support	\$463
	A00-5110-445	Highway: Computer Support	\$262
	A00-1110-460	Justice: Software Fees	\$64
From:	A00-1620-447	Shared Services: Technology	(\$789)
		<i>To reallocate to proper expense accounts for email & Teams</i>	
To:	A00-8540-410	Storm Drain: Supplies	\$6,000
	A00-8540-100	Storm Drain: Personal Services	\$1,000

From:	A00-8540-400	Storm Drain: Contractual	(\$7,000)
		<i>To reallocate from outside contractor repairs to supplies for in house repairs</i>	

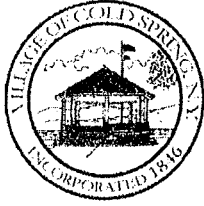
And (2) The accountant is hereby authorized to transfer such funds immediately.

On roll call vote:

- Trustee Laura Bozzi voted:
- Trustee Cathryn Fadde voted:
- Trustee Eliza Starbuck voted:
- Trustee Tweeps Phillips Woods voted:
- Mayor Kathleen E. Foley voted:

Resolution officially adopted on _____ by a vote of _____.

Jeffrey Vidakovich-Village Clerk/Treasurer



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ROBERT DOWNEY, HIGHWAY DEPARTMENT CREW CHIEF
CHARLOTTE MOUNTAIN, CODE ENFORCEMENT OFFICER

Village of Cold Spring Highway Department December Monthly Report

For the month of December, we finished cleaning the leaves off of the streets, cleaned off the roof & gutters of the Village Office, created service logs for all vehicles & equipment at Roadways & Facilities Dept., replaced ceiling tiles in the courtroom at the VO, created a wreath hanging shelf in shed at Mayor's Park with reclaimed wood, PCHD onsite to remove wreaths off of Main St., cold patched potholes on Benedict/Main/Lunn Terr./ & Market St., dismantled leaf vacor truck, topped off catch basin at High & Northern with cold patch, cleaned up riverfront from storm on 12.23.22, removed fence at riverfront, and had (4) salting events where we taught Chris, Mo, & Jack to salt using the 2016 Ford F-350 & the 2022 Kenworth.

Vehicle & Equipment Repair:

2003 Ford F-350: We rebuilt the valves on the plow motor inhouse, and installed a new cutting edge on the plow.

2.5 yd Smith Spreader: We installed a new spinner motor to replace blown motor, fabricated a new wooden base for the salter, replaced the electrical wiring for the lights & installed new lights, installed new speed module & wiring to replace blown speed module, and greased the auger & chain.

4 yd Smith Spreader: We installed a new spinner assembly, had new hydraulic lines & fittings fabricated by Riverview Industries, installed new hydraulic lines to connect spreader with Kenworth's hydraulic system, and we repaired the bent spinner housing which John Jeseck of the PHD then welded into place for us.

2016 Ford F-350: We repaired the bent tailgate, and straightened so it would close safely.

Bobcat Snow Thrower Attachment: We serviced & greased unit to ready for the coming winter.

2019 Ford F-250: We had winter tires installed to replace (3) season tires.

Robert Downey
Roadways & Facilities Crew Chief



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Water & Wastewater Departments Monthly Report

December 2022

Water:

2021 Reservoir Status:	95.30% Capacity	Reservoir Status:	92.95% Capacity
2021 Flow to System:	6.21MG / 200k/day	Flow to System:	6.65MG / 214k/day
Monthly Rainfall:	5.52"	Percent Change:	6.62% Increase

- **Bacteria Lab Tests:** All routine sampling were found in good standing.
- **Badger Endpoint Upgrade:** CDMA Endpoint Sunset date is at the end of this month. 2nd Attempt and Rescheduling of Upgrade & Relocation by Saks Metering scheduled for the week of 2/20/2023.
- **Water Leak(s):** 1 Residential Service Leaks identified and repaired
- **Aqueduct Connection:** Outfits continue to tour job site for bidding 1/12/2023.
- **Storage Tank(s) Inspection / Small Leak Repair:** Leak Repairs made on both Storage Tanks on Wed. 12/21. Wet Inspections of the Tanks to be conducted in the spring.
- **Emergency Generator:** 6 Month Servicing on the Facility Generator took place on Dec. 12th
- **Finished Water Cla-Valve and Pump #1:** Taken out of Service as the Cla-valve was not functioning properly, Harper Haines Fluid Control (regional rep and service) contacted for quote of service for the 6 Cla-Valves that are onsite at the WTF, tentatively scheduled for 1/24 pending board approval.
- **Sedimentation Basin #1 Floating Skimmer Re-Attachment:** To be reinstalled after Sediment Basins are pumped out.

Wastewater:

Total Inflow to Plant:	5.978 MG / 193k/day	Liquid Sludge Hauled Offsite:	24,000 Gallons
Biochemical Oxygen Demand:	97.17% Removal	Total Suspended Solids:	89.09% Removal

- **Emergency Generator(s):** 6 Month Servicing on the Facilities Main Generator and Pump Station and Portable Generator took place on Dec. 12th. The Portable was found to have a electrical issue in where it will need to brought in and dismantled to remedy.



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Building Department/Code Enforcement

2022 Recap

Applications Processed:	104
Referrals Issued:	34
HDRB	28
Planning	5
Zoning	2
Title/Record Searches:	35
Fees Collected:	\$25,069

Highlights

- BI/CEO left effective 3/31/22
- IMA signed with Philipstown for Code Enforcement services starting 4/1/22
- Limited number of large-scale projects (additions, large scale renovations, new builds)



Village of Cold Spring Police Department

Monthly Report:

Dec-22

Incident/Events

<u>Type of calls</u>	<u>Number of calls</u>	<u>Type of calls</u>	<u>Number of calls</u>
911 Hang up		Abandoned vehicle	
Aggravated harassment		Aided case	17
All other	3	Animal bite	
Animal acting rabid		Assist fire department	2
Animal complaint other	1	Attempt to locate person	
Animal struck by motor vehicle		Buglary attempt	
Assist citizen	3	Car blocking	
Assault		Civil matter	1
Burglary		Criminal mischief	1
Burglary in progress		Disabled vehicles	
Child abuse		DMV suspensions/revocations	
Criminal impersonation		Domestic dispute	1
Custodial interference		Drug complaint	
Disorderly conduct/Disturbance		Drug sale	
Dog complaint		Extortion	
Driving while intoxicated		Family offense	
Drug possession		Fire Alarm	1
False Alarm (any type)	6	Gun shots	
Family court summons		Harassment	
Fireworks		Health & Safety hazard	
Fraud	2	Illegally parked vehicle	
Funeral escort		Insufficient funds-Checks	
Hazardous material/spill leak		Lockout - vehicle	
Hit & Run		Mental health incident	
Impounded vehicles		Missing person	
Larceny		Navigation accident	
Leaving scene of accident		Neighborhood Dispute	1
Lockout - residence		Notification death or emergency	
Loitering		Officer needs assistance	6
Lost or Stolen license plates		Other	
Missing child		Person with a gun	
Natural disaster		Possession of weapon	
Navigation complaint		PDAA	1
Noise complaint		PIAA	
Obscenity/pornography		Property lost	1
Open door		Property stolen	
Other accident		Reckless driving	
Personal injury		Unwanted Party	
Private property		Robbery-in progress	
Property found	2	Shoplifting	
Property recovered		Speeding vehicle	
Public property		Suspicious person	
Robbery		Theft of services	
Repossession of vehicle		Trespass	
Robbery - other		Unauthorized use of a vehicle	
Simple assault		V&T complaint	
Suicide attempt			
Suspicious vehicle	1		
Transports			
Unattended death			
Welfare Check	1	Total number of calls for service:	52
Wires down	1	Total Number Year to Date	714



Village of Cold Spring Police Monthly report continued:

Sex	Charge(s)	Arrests	Counts
Male	MHL 941	1	1
Total number of arrests:		1	

Traffic/Parking tickets issued

UTTs

AUO	1	Clinging to a vehicle	
Crosswalk violation		Disobey traffic control device	1
Driver's view obstructed		Equipment violation	
Following too close		Glass tint violation	
Imprudent speed		Insurance violation	
Lane violation		Leave scene of accident	
Muffler violation		No passing	
One-way violation		Operating w/suspended reg.	
Passed red light		Passing violation	
Plate/registration violation		RT of way violation	
Seatbelt		Signal light violation	
Speed in school zone		Speeding	3
Stop sign violation	1	Turn signal violation	
Traf device violation		Unauthorized use license	
Turning violation		Unlicensed class driver	
Uninspected motor vehicle		Unsafe start	
Unlicensed driver		Violation of misc rules	
Use of cell phone			
Total number of tickets issued:	5		

PARKING TICKETS

Parking Tickets Issued by Police Department: 9

Total Number of Tickets Issues	14
Total Number Year to Date	897



Cold Spring Fire Company No.1

154 Main Street
Cold Spring, NY 10516

EMERGENCIES
911

ALL OTHER
845-265-9241

FAX
845-265-1093

Chiefs Report For January

- 1 Odor of Gas in a residence
- 1 EMS Assist
- 2 Smoke Investigations in the residence
- 7 AFA's
- 1 Carbon Monoxide incident
- 1 Good Intent Call
- 1 Motor Vehicle accident with injuries
- 3 Mutual Aid to North Highlands for a MVA
- 3 Mutual Aid to North Highlands for an AFA
- 1 Mutual Aid to North Highlands for a Cooking Fire
- 1 Mutual Aid to North Highlands for a Smoke Investigation
- 1 Mutual Aid to Garrison for an Elevator incident

23 Calls for the month of December

205 Calls for the Year of 2022

2022 was a busy year for our village and department, finishing off the year with 205 calls.

As always the Cold Spring Fire Company is 100% volunteer and is actively recruiting new membership. If you are interested in volunteering or are new to the community and have questions about what we do, please feel free to contact us through emailing coldspringfdchief@gmail.com or stop by any Tuesday evening at 7pm! All are welcome!

JUSTICE COURT
VILLAGE OF COLD SPRING
85 Main Street
Cold Spring, NY 10516

Thomas J. Costello
Village Justice


Phone (845) 265-9070
Fax (845) 809-4210

DECEMBER 2022 MONTHLY REPORT

Fines, Forfeited Bails & Civil Penalties	\$ 1,182.20
Parking Tickets	3,040.00
Civil Fees	
Including Termination of Suspension Fees, Bail Poundage, Certificate of Disposition, Filing Fees, Small Claims, Transcripts of Judgment and Returned Check Fees	215.00
Mandatory State Surcharges	<u>583.00</u>
TOTAL	<u>\$ 5,020.20</u>

A check in the above amount is submitted herewith.

Respectfully,



Thomas J. Costello
Village Justice

Dated: January 4, 2023

Cold Spring Village Court
Summary Report of Cases Started
Judge Thomas J. Costello

Report date: 01/03/2023

12/01/2022 to 12/31/2022

All Judges

STATUTE COUNT

ADDITIONAL INFORMATION

VTL

4

Number of DWIs - 1192: 0

Number of AUOs - 511: 0

Number of Speeds - 1180: 3

Number of Defendants: 4

Total Number Charges: 4

Average Charges/Defendant: 1.00

Number of Small Claims: 0



OFFICE OF THE STATE COMPTROLLER
 Thomas P. DiNapoli, Comptroller

JUSTICE COURT FUND
 110 STATE STREET
 ALBANY, NY 12236

Thomas Costello - Justice
 Village of Cold Spring
 85 Main St
 Cold Spring, NY 10516

December 02, 2022

For your information, shown below is the "Distribution Summary" of all reports received by us from the Village Court for the month of November 2022.

Receipts

<u>Justice</u>	<u>Report Month/Seq</u>	<u>Amount</u>
Thomas Costello	November 2022/01	\$8,099.00
Camille S Linson	November 2022/01	\$0.00
Total Court Receipts		\$8,099.00

DISTRIBUTION SUMMARY¹

<u>Code</u>	<u>Trans</u>	<u>State</u>	<u>County</u>	<u>Village</u>	<u>Other</u>	<u>Amount</u>
AA	4	0.00	0.00	175.00	0.00	175.00
AB	22	0.00	0.00	2,100.00	0.00	2,100.00
AC	1	15.00	0.00	15.00	0.00	0.00
AD	1	0.00	0.00	5,175.00	0.00	5,175.00
CB		180.00	0.00	0.00	0.00	180.00
FF		35.00	0.00	0.00	0.00	35.00
FL		35.00	0.00	0.00	0.00	35.00
FO	1	0.00	0.00	0.00	0.00	0.00
FS		15.00	0.00	0.00	0.00	15.00
MS		384.00	0.00	0.00	0.00	384.00
TOTALS :		634.00	0.00	7,465.00	0.00	8,099.00

¹ For an explanation of distribution codes, see the Comptroller's Handbook for Town and Village Justices

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Village of Cold Spring Historic District Review Board

85 Main Street Cold Spring, New York 10516 (845) 265-3611

MONTHLY REPORT TO THE VILLAGE BOARD OF TRUSTEES JANUARY 2023

CURRENT APPLICATIONS

On January 3rd, we reviewed and approved the updated proposal for new signage for the Highlands Choral Society at the Methodist Church. We reviewed and approved a plan for exterior updates to the porch and basement-level windows at 70 Main Street to remedy a water-infiltration issue.

BOARD BUSINESS

- We will meet again in January to review updated edits to the Design Standards.

Respectfully submitted,

Sean Conway

**Albert G. Zgolinski, Chair; Sean Conway, Vice Chair
Andrea Connor Hudson, Lloyd L. DesBrisay, Todd Seekircher**

Village of Cold Spring - Planning Board of December 2022 Activities

85 Main Street, Cold Spring, NY 10516
Tel: (845) 265-3611 Fax: (845) 265-1002
Web: www.coldspringny.gov



January 6, 2023

Dear Mayor Foley and Trustees:

The Planning Board meeting scheduled for December 8, 2022, was cancelled due to technical difficulties with the Village's electronic media systems. The Board met on December 22, 2022. Outstanding Minutes were approved, and the board received its fourth required hour of professional training from John Furst, Village Attorney & Partner at the firm of Catania, Mahon & Rider. The focus of the training was the State environmental review process.

Thank you for your consideration.

Respectfully submitted,

Jack Goldstein

Chair, Cold Spring Planning Board.

**Zoning Board of Appeals
Cold Spring, N.Y.
Monthly Report: Dec. 2022**

Jan. 6, 2023

To: Mayor and Board of Trustees

From: Eric Wirth, Chair

The ZBA held no meetings in December, since there were no new or pending applications or other business.

Eric Wirth

TREE ADVISORY BOARD

Village of Cold Spring

Members: Tony Bardes; Charles Day; Kory Riesterer; Taro letaka,; Jennifer Zwarich

REPORT TO THE VILLAGE BOARD OF TRUSTEES

1/6/2023

The TAB did not hold their regular December meeting due to the holiday season.

Some updates:

1. **DORMANT SEASON PRUNING:** Our dormant season pruning is planned for late February, and we are in the process of adding a few trees from recent citizen pruning requests to our list of specifications and editing a request for proposals to be put out this month.
2. **MAJOR TREE CUTTING REQUESTS:** The public meeting to discuss a tree cutting proposal regarding a group of trees on village property at the corner of Mountain Ave and B Street has been rescheduled at the request of the applicant to our February meeting.

Happy New Year!

Respectfully,
Jennifer Zwarich
Chairperson

Village of Cold Spring

Recreation Commission Report – January 2023

New Applications:

- Mayor's Park or Dockside - Putnam County Wine & Food Festival August 5-6, 2023 (11am-6pm)
(*Tabled until further notice*)

Upcoming Approved Events:

- none

Bandstand & Dock:

- Holiday lights and decorations will be removed at the bandstand in the coming week.

Mayor's Park & Pavilion:

- The replacement basketball rim was installed but the tamper resistant hardware has yet to be installed on both rims. Foam padding for basketball hoops and will be installed in the spring.
- Ongoing discussions with the Philipstown Little League regarding use and rehabbing the softball field.
- Haldane's proposed improvements to the baseball field plan to commence soon, which was approved by the Recreation Commission and the Trustees.
- Existing signage at Mayor's Park is being revised to consolidate and clarify access and restrictions. Trustee Starbuck's design was approved by the Trustees.

McConville Park:

- Working with the Tree Committee to assess the trees and branches near the Tot Park. Some appear to be unhealthy and may need to be trimmed to address safety concerns.

Other Recreation Commission Items:

- Proposed changes to the Village code aligning with our current responsibilities and incorporating the Event Coordinator's role.
- Proposed mission statement - It is the mission statement of the Village of Cold Spring Recreation Commission to increase the use of all Village parks. We hope to achieve this through facility improvements and programming tailored to the recreational interests of the residents.
- Proposed changes to event applications were based on the Event Coordinator's and Mayor's feedback. Awaiting Trustees approval.
- The recreation survey was sent via email and through the Village Facebook page. Results have been analyzed and will be used to schedule activities/leagues.
- The Commission has prepared a draft insurance liability waiver for activities for Trustees approval.
- The 2022-23 Recreation Commission draft budget was prepared and needs to be reviewed.
- Lawn care agreements and Zoysia grass remediation at the south side of Mayor's Park are needed.
- Two seats available to be filled on the Recreation Commission in 2023 pending John Merante's resignation. Working with the Mayor to fill the vacancies.

January 11th 2023, Village of Cold Spring Report

1. New Highway Garage work in the garage bays is 90 % completed . We finally have the correct power but still not 100 %. Waiting on some parts which are expected in late January or February. Expect to move into the office space by Feb 2020.
2. Representative CCA spoke about starting up new program for Community Green power.
3. Had discussion with the Community Preservation Plan not the fund
4. Pass Resolution with Village of Cold Spring for Winter Snow removal and Ice control.
5. Pass resolution for Outreach worker services between Putnam County Office for SR. Resources and the Town of Philipstown.
6. Pass Resolution for a new cleaning service for the Townhall and building Dept buildings.
7. Discussed the Highway Superintendent being an elected vs. appointed position.
8. Pass resolution for a new Ford F-250 and a plow. For the highway Dept.
9. Pass resolution for to retain Ron Gainer as our Town Engineer and Max Garfield as our Wetlands Inspector.
10. E-Waste collection still going on for now.
11. Food scrape composting there are over 170 plus people are currently enrolled, if anyone is interest visit our website WWW.Philipstown.com ; or stop by the townhall to enroll. Using Curbside to pickup the scrapes and they transport them to Milford CT.



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**Board of Trustees
Reorganization Meeting
December 7, 2022**

The Village of Cold Spring Board of Trustees held its annual reorganization meeting on Wednesday December 7, 2022, at 7:00 pm. Present were Mayor Kathleen E. Foley and Trustees Laura Bozzi, Cathryn Fadde, Eliza Starbuck and Tweeps Phillips Woods.

Note: Due to technical difficulties, videoconferencing was not available for the majority of the meeting.

SWEARING IN CEREMONY

Acting Justice Camille Linson administered the Oath of Office to Trustees-elect Laura Bozzi and Tweeps Phillips Woods.

REORGANIZATION

Resident Appointments

K. Foley made a motion to appoint Ann Bouchard as Registrar for a one-year term. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Non-Resident Appointments

K. Foley made a motion to appoint Matt Kroog as Water and Wastewater Superintendent for a one-year term. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to appoint Larry Burke as Officer-In-Charge of the Cold Spring Police Department for a one-year term. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to appoint Camille Linson as Acting Justice for a one-year term. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

Mayor and Board - Offices and Appointments

K. Foley made a motion to appoint T. Woods as Deputy Mayor. C. Fadde seconded the motion, and it passed by a vote of 4-0 (T. Woods abstained).

E. Starbuck made a motion to appoint K. Foley as Budget Officer. T. Woods seconded the motion, and it passed by a vote of 4-0 (K. Foley abstained).

K. Foley made a motion to appoint the Village Board of Trustees as Board of Water Commissioners. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to appoint L. Bozzi and C. Fadde as members of the Audit Committee. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to appoint C. Fadde and E. Starbuck to the Insurance/Risk Management Committee. T. Woods seconded the motion, and it passed by a vote of 5-0.

Area of Work Assignments

Office of the Mayor & Clerk: K. Foley made a motion to appoint K. Foley and T. Woods. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

Budget & Financial Management: K. Foley made a motion to appoint K. Foley, C. Fadde and T. Woods. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

Emergency Management/Public Safety: K. Foley made a motion to appoint K. Foley and T. Woods. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Water & Sewer: K. Foley made a motion to appoint K. Foley and L. Bozzi. T. Woods seconded the motion, and it passed by a vote of 5-0.

Roadways and Facilities: K. Foley made a motion to appoint E. Starbuck and T. Woods. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

Communications & Technology: K. Foley made a motion to appoint K. Foley, L. Bozzi and E. Starbuck. T. Woods seconded the motion, and it passed by a vote of 5-0.

Zoning & Land Use: K. Foley made a motion to appoint K. Foley and L. Bozzi. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Pedestrian Safety/Parking/Traffic: K. Foley made a motion to appoint the Board of Trustees. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Parks & Recreation/Community Events/Tourism: K. Foley made a motion to appoint the Board of Trustees. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Mayor and Board – Policies

Equal Employment Officer: E. Starbuck made a motion to appoint K. Foley with T. Woods as the alternate. T. Woods seconded the motion, and it passed by a vote of 5-0.

Workplace Violence: E. Starbuck made a motion to appoint K. Foley with T. Woods as the alternate. T. Woods seconded the motion, and it passed by a vote of 5-0.

Sexual Harassment Prevention: L. Bozzi made a motion to appoint K. Foley with T. Woods as the alternate. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

ADA Compliance Officer: C. Fadde made a motion to appoint K. Foley with T. Woods as the alternate. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

Procurement & Investment Policy: K. Foley made a motion that the Procurement and Investment policies be as per the Trustee Handbook. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Ethics Policy: K. Foley made a motion that the Ethics Policy will be as per Village Code Chapter 9. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

Appointments to Standing Boards

K. Foley made a motion to re-appoint Jeff Amato, Jr. as Chair of the Recreation Committee for a one-year term. T. Woods seconded the motion, and it passed by a vote of 5-0.

- K. Foley acknowledged the work and dedication of John Merante and made a motion to accept his resignation from the Recreation Commission. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Yaslyn Daniels as a member of the Planning Board for a five-year term. C. Fadde seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Jack Goldstein as Chair of the Planning Board for a one-year term. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Andrea Connor as a member of the Historic District Review Board for a five-year term. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Al Zgolinski as Chair of the Historic District Review Board for a one-year term. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Eric Wirth as Chair of the Zoning Board of Appeals for a one-year term. T. Woods seconded the motion, and it passed by a vote of 4-0 (E. Starbuck abstained).

K. Foley made a motion to re-appoint Taro letaka as a member of the Tree Advisory Board for a three-year term. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion to re-appoint Jennifer Zwarich as Chair of the Tree Advisory Board for a one-year term. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

Meetings

K. Foley made a motion that the Village Board of Trustees will hold its monthly meetings on the second Wednesday of the month at 7:00 pm and other meetings on the first, third and fourth Wednesdays at 7:00 pm. T. Woods seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion that Village Board of Trustees agendas will be set as per the Trustee Handbook. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion that the general procedures, procedures for calling special meetings and revised guidelines for public comment will as be per the Trustee Handbook. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Fee Schedule

K. Foley made a motion to adopt the fee schedule (attached). C. Fadde seconded the motion, and it passed by a vote of 5-0.

Official Depositories (M&T Bank)

T. Woods made a motion to retain M&T Bank as the official depository for Village accounts and to have K. Foley, T. Woods, C. Fadde and Village Clerk-Treasurer Jeff Vidakovich as the authorized signatories for all village accounts. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

Official Newspaper

K. Foley made a motion to name the Putnam County News & Recorder as the official newspaper of the Village. C. Fadde seconded the motion, and it passed by a vote of 5-0. K. Foley noted a request by the Highlands Current to be considered as a second official newspaper. She stated that the request must be denied as the Highlands Current does not meet the legally required paid circulation requirements to qualify as an official newspaper. However, the Village will continue to place advertising in the Highlands Current as it has in the past to reach that paper's audience.

Appointment of Village Counsel

K. Foley made a motion to appoint John Furst, of Catania, Mahon & Rider PLLC, as Village counsel. C. Fadde seconded the motion, and it passed by a vote of 5-0

Board Business

Use of ARPA Funds

K. Foley made a motion authorizing the Village to use the Village's direct ARPA funding for the refurbishment of 3 filters at the Water Treatment Plant. E. Starbuck seconded the motion, and it passed by a vote of 5-0.

K. Foley made a motion authorizing the mayor to sign a letter to Putnam County requesting approval for County-allocated funds also to be used for the same purpose. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Request to Decorate Village Hall Windows

L. Bozzi made a motion to approve the Boy Scouts' request to decorate the windows of Village Hall for the holidays. C. Fadde seconded the motion, and it passed by a vote of 5-0.

Discussion on Veteran's Banners

K. Foley noted that this is a discussion of a concept and that an application for a Building Permit would need to be filed as the starting point for a request to hang banners on Main Street from utility poles. If a Building Permit application is submitted, the Code Enforcement Officer will review to determine if referrals to Land Use Boards are required.

Cindy Trimble, 5 Old Albany Post Road, Coordinator for Philipstown Hometown Heroes provided an overview of the program:

- Banners honor local veterans
 - 30" x 60"
 - Vinyl
 - Two-sided
- Banners cost \$250 each
 - Families purchase banners and have approval on final design
- The concept has been presented to Town of Philipstown; no determination was made
- Ken Claire, Putnam County Bureau of Emergency Services, will reportedly coordinate with utility companies
- Putnam County Highway Department will reportedly install and remove banners

- Proposes that banners be displayed from Memorial Day through Veteran's Day
 - April 1 deadline for orders to meet Memorial Day 2023 goal
- Would like to see Main Street in Cold Spring included
- Goal is to place banners close to a Veteran's home/roots
- Ms. Trimble stated that she has already been taking orders from families

Board Comments

K. Foley asked why the cost for a banner in Beacon is \$125 compared to \$250 here. Per C. Trimble:

- Costs are driven by size, materials and one-sided vs two-sided
- She does this as a volunteer and makes no money
 - Any profit will be donated back to Veteran-specific causes

E. Starbuck asked the following:

- How are new customers acquired?
 - Per C. Trimble, the program is advertised through posters, word-of-mouth and a website
- Is the company a registered Not-For Profit? (It is not)
- What qualifies someone to be included in the program?
 - There has to be a connection to the municipality
 - Has to have served in a branch of the military
 - Has to supply a copy of the DD214 as proof of service and honorable discharge

C. Fadde asked if the DD214 is the only requirement and if other sizes are available.

- Per C. Trimble, the DD214 is the requirement she established for inclusion
- Other sizes are available, but 30" x 60" is her preferred size for aesthetic purposes and visibility, and she feels the banners should be uniform in size and appearance

L. Bozzi asked what is C. Trimble's sustainability plan and what is the shelf-life of a banner?

- C. Trimble replied that she is looking for someone to take over the program once it launches
 - Celia Barbour, Garrison, added that as per the website, the manufacturer guarantees the banners for 3-months

T. Woods asked what happens if the Village of Cold Spring denies the request? What happens to orders already taken and money collected?

- C. Trimble stated that she explains to people that placement is dependent on Village approval. Options include using roads and streets that are outside the Village.
- K. Foley added that the easiest option is to do this outside of the Village because there would be fewer approval hurdles

K. Foley reiterated that C. Trimble would need to submit a Building Permit application for the banners. Once submitted, the Code Enforcement Officer would determine whether it needs to be referred to the Historic District Review Board (HDRB) and/or the Zoning Board of Appeals (ZBA). Main Street is in the Historic District and this proposal is not considered temporary and will have a large visual impact on the district. From a Zoning perspective, Chapter 134 limits signs extending more than 12" over Village-owned property.

E. Starbuck asked if the recently passed policy regarding flags impacts this request. Per K. Foley it does not as that policy was only for Village-owned facilities. The poles belong to Central Hudson.

Public Comment

Rick Peterson, 136 Hustis Road, stated that American Legion Post 275 would want to purchase the first banner to honor George Casey.

Lou Luotti, Torcia Road, commented that his son and son-in-law are both veterans and he would be insulted if these banners were not allowed.

Celia Barbour, Garrison, agreed that veterans should be honored but isn't sure that banners is the most meaningful way to accomplishing that, especially since the Hometown Heroes is a For Profit entity.

Steve Etta, 2 Whitehill Place, stated that the Village is built on volunteerism, including those that volunteered for military service. As such the veterans should be honored.

Heidi Wendell, Nelsonville, said she supports having the banners on display for a short period of time (Memorial Day – Independence Day) but anything longer gives the impression of militarism in a civil society which she feels is inappropriate.

Margaret Schatzle, 58 Fair Street, commented that the banners are a way to honor our veterans. She added that we have freedom today because of the service of veterans. She added that she hoped the Village would consider waiving any Zoning requirements needed for the banners.

Frank Ricevuto, Nelsonville, stated that we should bend over backwards to honor and thank our veterans.

Robert Cutler, Garrison, thinks the banners are a terrific idea but recognizes that having them on display for a shorter period of time may be more appropriate.

Ann Herrington, 14 Whitehill Place, feels that having the banners on display from Memorial Day – Veterans Day is too long a period and seems militaristic.

Gaston Alonzo, 34 West Street, congratulated Trustees Bozzi and Woods on their re-election

- He asked for a recap of the meeting leading up to the discussion on Veteran's banners because, due to technical difficulties, the people participating remotely were unable to hear.
 - K. Foley informed him that he missed the annual Re-Organization assignments, which will be available as part of the meeting minutes.
- He asked C. Trimble to reconsider excluding veterans who were dishonorably discharged as some of these may have been discharged for who they were and not for a specific action

Irene Pieza, 6 Paulding Avenue, endorses the banners and stated the Village was built around the military (Foundry) and is across from West Point

Carol Marquand, Garrison, stated that she is in favor of honoring veterans but feels the banners only honor those whose family can pay the \$250 cost.

Lloyd DesBrisay, 34 West Street, is in favor of honoring veterans but doesn't feel banners are the right or permanent way to do this. He added that banner material (vinyl) is inappropriate for the Historic District.

C. Trimble added that doing something permanent to honor veterans costs money.

Gaston Alonzo added that private donations could fund a memorial.

The mayor noted the existing Veteran's Memorial on St. Mary's lawn.

Request to Put Patriotic-Themed Benches in McConville Park

C. Fadde made a motion to approve a request from the Recreation Commission to place patriotic-themed benches in McConville Park. The motion did not carry as no Board member seconded the motion.

Key points brought up in the ensuing discussion included:

- E. Starbuck commented that according to vfw.org's webpage regarding flag etiquette, "Flags may never be used for decoration", and historically the use of the flag in such a manner (painted on a park bench) is not acceptable
- L. Bozzi expressed concern with the responsibility of the Village to maintain the benches respectfully. A flag is a flag and a bench is a bench
- T. Woods agreed with both E. Starbuck and L. Bozzi
- K. Foley cited Veterans Administration guidelines for use of the image of the flag. The guidelines state that the flag should be kept clean and treated respectfully. She believes that having people sit on the flag is disrespectful. She added that there is a simplicity and solemnity to a flag on a flagpole that she appreciates

E. Starbuck made a motion to reject the request to place the patriotic-themed benches in McConville Park. L. Bozzi seconded the motion, and it passed by a vote of 5-0.

Adjournment

K. Foley made a motion to adjourn. T. Woods seconded the motion, and it passed by a vote of 5-0. The meeting was adjourned at 9:28 pm.

Jeff Vidakovich

Date