



VILLAGE OF COLD SPRING

85 MAIN STREET, COLD SPRING, NY 10516

TEL: (845) 265-3611 FAX: (845) 265-1002

WEB: WWW.COLDSRINGNY.GOV

KATHLEEN E. FOLEY, MAYOR
TWEEPS PHILLIPS WOODS, DEPUTY MAYOR
JOE CURTO, TRUSTEE
CATHRYN FADDE, TRUSTEE
ELIZA STARBUCK, TRUSTEE

JEFF VIDAKOVICH, CLERK/TREASURER
MICHELLE ASCOLILLO, ACCOUNTANT
LARRY BURKE, OFFICER-IN-CHARGE
MATTHEW KROOG, WATER SUPERINTENDENT
ROBERT DOWNEY, HIGHWAY DEPT CREW CHIEF

Board of Trustees Workshop
Via Videoconference as per Chapter 1 of the Laws of 2022
Tuesday May 3, 2022 @ 3:00 PM

The Board of Trustees values input from the Village community. When you speak, please state your name and address for the record. Please keep your comments to three minutes or less, and remember that we are all neighbors

1. Approval of Bills - Batch #: 6441 Amount: \$47,458.40
2. Approval of Minutes – 3/3, 3/10, 3/16, 4/13
3. Public Comment
4. Adjournment

Join Zoom Meeting:

<https://us06web.zoom.us/j/88983853791?pwd=NG1RWU5VVG9RVTRZaStQaW9kMXBMZz09>

Or by phone: 646-558-8656

Meeting ID: 889 8385 3791 Passcode: 365616



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Village of Cold Spring Board of Trustees
Meeting Minutes
March 3, 2022

The Board of Trustees of the Village of Cold Spring held a Meeting on Thursday March 3, 2022 at Village Hall (85 Main Street). Present were Mayor Kathleen E. Foley, Trustees Joe Curto, Cathryn Fadde, Eliza Starbuck and Tweeps Phillips Woods. Village Attorney John Furst (via telephone), Village Accountant Michelle Ascolillo and Village Clerk-Treasurer Jeff Vidakovich were also in attendance.

The meeting began at 9:00 am with a closed session to seek the advice of John Furst, Village Attorney (joined via telephone). The closed session ended at 9:40 am.

Budget Discussion

The Board of Trustees held its preliminary FY 2022-23 budget discussions. M. Ascolillo provided an overview of the Tax Levy and Tax Rate.

Key points of consideration that could impact the FY 2022-23 budget include:

- There is approximately \$75,000 allocated from the General Fund for FY 2021-22 that has not been spent. Some expenditures to consider purchasing in the current FY include:
 - Technology investments
 - Server upgrades
 - Microsoft Hub (for meetings)
 - Software
 - Granicus
 - eCode
 - Microsoft Teams
 - Locational and Body Cameras for CSPD
 - Security keypad doors
 - Drain pipes (Northern Ave and Fair St)
 - Fuel pumps at Highway Garage
 - Water and Sewer
 - Filter refurbishment
 - End Point installation
 - Resurfacing basketball courts
 - Tree Pits
 - Staffing
- Water Sewer rates
 - Usage rates for water last raised in 2004
 - Usage rates for sewer last raised in 2008

Next Steps

Schedule for Budget discussions

- March 10 @ 9:30 am: Executive Session to discuss personnel history of employees

- March 15 @ 9:30 am: Tax Levy and revenue
- March 16 @ 7:00 pm: Detailed budget discussion
- March 20: Tentative budget due
- April 13 @ 7:00 pm: Public Hearing
- April 27 @ 7:00 pm: Budget adoption

Adjournment

C. Fadde made a motion to adjourn the meeting. T. Woods seconded the motion and it passed by a vote of 5-0. The meeting adjourned at 11:55 am.



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Village of Cold Spring Board of Trustees
Meeting Minutes
March 10, 2022

The Board of Trustees of the Village of Cold Spring held a Meeting on Thursday March 10, 2022 at Village Hall (85 Main Street). Present were Mayor Kathleen E. Foley, Trustees Joe Curto, Cathryn Fadde, Eliza Starbuck and Tweeps Phillips Woods. Village Accountant Michelle Ascolillo was also in attendance (joined at 11:15 am) The meeting was called to order at 9:30 am

K. Foley made a motion to enter Executive Session for the purpose of discussing the personnel history of individuals. J. Curto seconded the motion and it passed by a vote of 5-0

E. Starbuck made a motion to exit Executive Session. T. Woods seconded the motion and it passed by a vote of 5-0.

Adjournment

C. Fadde made a motion to adjourn the meeting. E. Starbuck seconded the motion and it passed by a vote of 5-0. The meeting adjourned at 12:32 pm.



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Village of Cold Spring Board of Trustees
Meeting Minutes
March 16, 2022

The Board of Trustees of the Village of Cold Spring held a Meeting on Wednesday March 16, 2022 via videoconference as per Chapter 1 of the Local Laws of 2022. Present were Mayor Kathleen E. Foley, Trustees Joe Curto and Cathryn Fadde. Trustees Eliza Starbuck and Tweeps Phillips Woods were absent. Also present were Village Clerk Jeff Vidakovich and Village Accountant Michelle Ascolillo. The meeting was called to order at 7:00 pm by Mayor Foley.

Presentation by River Rose

Representatives from River Rose Tours and Cruises (Peter and Capt. John Panzella) presented a plan to dock the River Rose in Cold Spring for use as a venue to host catered/private events. Key elements of the proposal included:

- Will operate either out of water or dockside
- Local establishments will be used for catering
- Will operate as a seasonal business May – November
- Will remain at location year-round if situated in-ground

J. Curto asked if it is located in-ground will the River Rose be adjacent to the water. Peter replied that it will.

K. Foley thanked Peter for the presentation and noted that Dockside Park is NY State owned property and it is unlikely they will allow River Rose to be placed in-ground on the property.

Board Business

30 Day Notice for Liquor License

The Board acknowledged receipt of the standard 30-day notice that a liquor license (wine, beer, cider) has been applied for by the owners of Paulette's. No action required.

Request for a Grass "Utility" Strip in front of 31 Church Street

Stephan Danicich, owner of 31 Church Street, requested a grass strip be installed by the Village in front of his property between the sidewalk and curb. K. Foley noted that it is a good idea and would look great. However, it is not a priority for the Highway Department at this time. The homeowner stated that he will return in the summer of 2023 to revisit the request.

Community Day Event

The Board discussed a Community Day Event. K. Foley noted:

- It should be community driven event and not solely a trustee/village driven one
- It is too late to secure fireworks for a 4th of July event and that Labor Day weekend or another date in September is more realistic

K. Foley made a motion to form a committee to plan the Community Day event. C. Fadde seconded the motion and it passed by a vote of 3-0.

FY 2022-23 Budget

K. Foley noted that this is the third session the Board has held relating to the FY 2022-23 Budget. The first session was a review of personnel and salaries with the second session focused on revenues.

Village Accountant Michelle Ascolillo updated the Board on changes made to revenue after the last meeting, most notably the inclusion of fees from ticketed events.

The Board conducted an in-depth review of General Fund Expenses. Key items addressed include:

- \$13,000 added for additional walking tours by members of the CSPD on busy weekends
- A memo or presentation by OIC Burke regarding body cameras should be made before these items are included in the budget
- Highway Equipment budget line includes \$40,000 for a payment towards the dump truck
- Recreation Commission did not request an increase for resurfacing the basketball courts or repairs/upgrades for a softball field.
- Additional funding to complete the HDRB Design Standards is needed
- Health insurance costs have increased. Village could consider increasing health care contributions for new employees to offset future increases.
 - J. Curto suggested that Village investigate options other than NYSHIP that may be available

Discussion regarding the Water and Sewer budgets for FY 2022-23 will be held at the March 23rd meeting.

Adjournment

C. Fadde made a motion to adjourn the meeting. J. Curto seconded the motion and it passed by a vote of 3-0. The meeting adjourned at 9:10 pm.



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Village of Cold Spring Board of Trustees
Monthly Meeting Minutes
April 13, 2022

The Board of Trustees of the Village of Cold Spring held a Meeting on Wednesday February 23, 2022 via Videoconference as per Chapter 1 of the NY State Local Laws of 2022. Present were Mayor Kathleen E. Foley, Trustees Cathryn Fadde and Eliza Starbuck. Trustee Joe Curto was absent. Also present was Michelle Ascolillo, Village Accountant/Treasurer. The meeting was called to order at 7:00 pm

Opportunity to Request Vote to Add/Modify Agenda Items

K. Foley made a motion to MODIFY Agenda as follows:

- remove **Item #20** of the Agenda (Report of the Mayor and Board of Trustees), in order to provide ample time for public comment; and
- table **Item #21 of the Agenda** (Resolution 08-2022 in Support of Keeping Breakneck Ridge MNR Station Closed), until the next Meeting.

C. Fadde seconded the motion and it passed 4-0-0-1 (Trustee Curto absent).

Announcements

K. Foley thanked the Community for their patience with the Royal Carting garbage bin roll-out, and assured the public that Village Staff were working with Royal Carting to resolve delivery and size issues. K. Foley reminded everyone that each tax parcel receives one garbage bin and one recycle bin. Landlords need to purchase additional bins for residential and commercial tenants. Brush pick-up scheduled for 4/14/2022 - debris must be placed in paper bags and sticks bundled for pick-up by Royal Carting. K. Foley stressed the importance of keeping a proper perspective and being good neighbors.

Public Hearing for FY 2022-23 Budget

K. Foley presented the Budget Message for 2022/2023. Public Comment on the Budget remained remain open for the entire Meeting. K. Foley commended Trustee Curto for his expertise and assistance in creating the Budget.

Presentation included the following:

- Budget Goals;
- Description of General Fund, Water Fund, and Sewer Fund;
- Real Property Tax Cap;
 - Village Budget meets the NYS Tax cap and Village taxes will increase 1.895%
- Water and Sewage Rates
 - Rates have remained flat since 2004 and 2008 respectively;
 - Flat rate fees to remain the same for either service;
 - Water usage rate to increase to \$3.20 per 1,000 gallons from \$3.05;
 - Sewage usage rate to increase to \$1.24 per 1,000 gallons from \$1.125.

K. Foley noted the General Fund includes:

- significant commitment to capital projects and infrastructure improvements;
- investment in and commitment to Village staff;
- increased funding for Village wide tree care and maintenance;
- increased use of technology to streamline code enforcement, expansion of and community engagement via hybrid broadcast/in-person Village Board Meetings.

K. Foley made special mention of the Village's commitment of \$5,000 of the General Fund to build a partnership with the Cold Spring Police Department and the Philipstown HUB to establish a pilot contract program for mental health services. The goal of the pilot program are as follows:

- Increase amount and quality of local mental health resources available to officers as they assist residents;
- Provide professional development for officers re: response to mental health and addiction related calls.

M. Ascolillo clarified the factors in the NYS Property Tax Cap:

- 2% flat rate OR the rate of inflation;
- Allowable growth factor; and
- Carryover component.

Village growth has increased by projects such as the Butterfield Development and other improvements, resulting new places for people to live and visit. In addition, the Village did not meet the requirement last year so there is a carry-over for this year. As a result, the Village had the ability to raise approximately \$111,000 in taxes. However, the Village opted not to levy at the growth rate of 6.3%, rather, increased the property taxes by only half the allowable amount, to 3.35 %. Estimated impact to property owners tax bills, assuming no changes to the assessment value of the individual property, should be 1.895%, subject to some fluctuation in the final Putnam County tax roll to be finalized by end of April 2022.

Board Comment - None

No comments from Board Members.

Public Comment

Resident Jeff Mikkelson spoke in support of the Pilot Program to fund the Philipstown HUB services for mental health and addiction service resources for law enforcement.

K. Foley confirmed that no additional surveillance cameras installed in Mayor's Park at this time. There is one locational camera at present.

No further public comment. K. Foley stated that public hearing will be kept open until later in the Meeting.

Report of the Accountant

- **ARPA Update**

K. Foley stated that the Village has received part of an approximate \$200,000 ARPA funding. There is ongoing discussion about using the funds to change filters at the Water Treatment Plant. There is also a proposal for \$200,000 coming to the Village from the Putnam County share of ARPA funding. The Board is seeking guidance from engineers and contractors to determine which projects should benefit from those funds.

- **ARPA Report**

M. Ascolillo made the following ARPA report:

- First ARPA annual report is due April 30th;
- Report must state a committed project; or
- Provide a narrative as to why no approved project.

M. Ascolillo recommended preparing the report with the following narrative:

- Village is contemplating water plant improvements including repairing/refurbishing water filters;
- Village is waiting for the engineering RFP;
- Village requires better designs and pricing.

Board Comment

C. Fadde commented that the water treatment plant repairs would be the best use of the funds without going into major engineering and reporting.

Report of Highway Department

Robert Downey, Jr. submitted a Report (attached) and commented that since the Department is no longer responsible for garbage and recycling pick-up, it has been able to repair a collapsed sidewalk, assess all 140 catch basins and prioritize replacement of same, clean the streets, and are moving along to do painting and continue road and sidewalk maintenance.

Report of Water and Wastewater Department

Matt Kroog submitted a Report (attached) and stated that hydrant flushing/repairs going on this week. The Department is trying to get equipment labor quotes, and hopes that a new operator hire will assist in getting work done faster.

Report of Building Department

K. Foley reported that the Town of Philipstown Building Inspector has been assisting the Village with Code Enforcement pursuant to an intermunicipal agreement. Town Councilman Robert Flaherty reported that a new part-time assistant building inspector was recently hired and will be concentrating on fire inspections for the time being.

Report of the Police Department

OIC Larry Burke submitted a Report (attached) and read into the record a letter from the Putnam County Sheriff's Office, thanking the CSPD for their professional aid and assistance in a serious traffic accident in Philipstown on March 15, 2022. CSPD Officers Edward Bollinger and Robert Barkley received a commendation for their assistance at the scene. K. Foley also noted OIC Burke's assistance at scene in his capacity as a member of the NHFD. OIC Burke also reported all new CSPD officers are out on patrol on their own after completion of their training. OIC Burke further reported that CSPD has maintained a presence on the MNR platform during rush hour for continued safety following the recent MTA subway attack in NYC.

Board Comment

C. Fadde commented that Officer Barkley responded to her place of business for a recent incident and handled the matter compassionately and professionally.

Report of the Fire Company

(Attached)

K. Foley noted the Fire Department reported several rescues are increasing due to the warmer weather. K. Foley thanked the Fire Department for its continued aid on the mountain and mutual aid at Anthony's Nose. K. Foley also commented that the Village supports the keeping of the Breakneck Ridge MNR Station to avoid added strain on Village First Responders.

Report of the Justice Court

(Attached)

Justice Court reports a total of \$5,160.00 collected for fees and fines for the month of March 2022.

Report of the Historic District Review Board

(Attached)

The HDRB met twice in March to finalize the Design Standards.

Report of the Planning Board

(Attached)

The Planning Board unanimously approved the change-of-use Application for Butterfield #1 and continues to work with 40 Main Street LLC to move the project forward.

Report of the Zoning Board of Appeals

Chairperson Eric Wirth submitted a Report (attached) and reported that the Board conducted workshops on two applications. The Board determined neither application required a variance. E. Wirth commented that the recent Code change in fence height has reduced Board activity.

Report of the Tree Advisory Board

No Report submitted.

Report of the Recreation Commission

Jeff Amato submitted a Report (attached) and stated that the Village is working with Haldane to conduct maintenance of the field at Mayor's Park. Repairs have been made to the bathrooms at Mayor's Park.

Report of the Town of Philipstown

Town Councilman Robert Flaherty submitted a report (attached) and reported there was a two-hour meeting on the Fjord Trail. The Town joins with the Village in opposing the reopening of the Breakneck Ridge MNR Station. After nine hours of public hearings which concluded on March 17, 2022, the Shakespeare Festival withdrew plans for the indoor theater and adding twenty rooms to the hotel. E-waste collection will start up again on May 30th.

K. Foley commented that the Board wants to have the Parks Department come to the Village to make a presentation on the Fjord Trail. Nelsonville has been asked to join the Meeting.

Report of the Legislator

Legislator Montgomery present and stated she has spoken with the Commission of Finance about ARPA Funding for the Village and is confident the Village will receive funding.

Report of the Chamber of Commerce

K. Foley thanked the Chamber of Commerce for preparing the first portion of the Village "Cold Spring in Bloom" and for working collaboratively with the TAB. Nat Prentice reported the Visitor Center will open on May 28th. Nat Prentice submitted a Report (attached) and stated that the Chamber of Commerce

has decided it will not be responsible for cleaning the bathrooms on the weekends as it is the Village 's responsibility.

Board Comment

K. Foley clarified that the Village had requested bridge funding from now until early summer pending the hiring of a consolidated cleaning service among public buildings. K. Foley expressed disappointment with the Chamber's decision not to enter into a temporary partnership with the Village, noting that businesses benefit from the visitors who shop in the Village. K. Foley clarified the request was for a short-term coverage.

Correspondence

K. Foley read a letter into the record from resident Karen Jackson, thanking the CSPD for everything they do for the Village.

K. Foley read a letter into the record from Sean Conway requesting that the Village display the Pride Flag in honor of National Pride Month in June. K. Foley consulted the Department of Veteran's Affairs for guidance on displaying flags other than the U.S. Flag. An example of the proposed flag was shared with all participants at the Meeting.

Board Comments

Board Members expressed their full support for displaying the flag.

Report of the Mayor and Board of Trustees

Report of the Mayor and Board of Trustees was tabled until the next Board Meeting.

Resolution 08-2022 in Support of Keeping Breakneck Ridge MNR Station Closed

Resolution 08-2022 was tabled until the next Board Meeting

Approval of Minutes

T. Woods made a motion to approve the Meeting Minutes of March 9, 2022. C. Fadde seconded the motion and it passed 4-0-0-1 (J. Curto absent).

Public Comment

J. Mikkelsen thanked Trustee Starbuck for initiating the conversation about law enforcement and the role they play in the community and everyday life.

J. Mikkelsen (now speaking for the Chamber of Commerce) stated that the Chamber of Commerce is not trying to shirk responsibility with respect to maintenance of public bathrooms. He noted it was the Chamber that advocated the opening of the public bathrooms last year. There was a temporary agreement that the Chamber would contribute financially to the cost of cleaning. The Chamber of Commerce now unanimously holds the Village to be responsible for the maintenance. A petition circulated last year was signed by some Board members who advocated that the Village resume financial responsibility for bathroom maintenance.

K. Foley clarified that presently the Village was seeking bridge funding for bathroom maintenance on Saturday and Sunday only. The Board is putting together a larger plan for the care and cleaning of municipal buildings. The Village requested help on the weekends as the Highway Department staff receives double time on weekends and also deserves time off. K. Foley reiterated her disappointment with the Chamber's decision.

K. Foley noted that the Village public bathrooms are officially open. The Village has repaired and upgraded the bathrooms, which will also be painted and marked with new signs.

Motion to Close Public Hearing on the Budget

K. Foley made a motion to close the public hearing. E. Starbuck seconded the motion and it passed by a vote of 4-0-0-1 (J. Curto absent).

A Resolution approving the Budget will come before the Board on April 27th. M. Ascolillo commented that should there be any unexpected changes prior to the 27th a statement will be issued.

Adjournment

T. Woods made a motion to adjourn the meeting. E. Starbuck seconded the motion and it passed by a vote of 4-0-0-1 (J. Curto absent). Meeting adjourned at 8:05 p.m.

Submitted by: K. Herbert

Jeff Vidakovich, Village Clerk

Date