



VILLAGE OF COLD SPRING

85 MAIN STREET, COLD SPRING, NY 10516

TEL: (845) 265-3611

FAX: (845) 265-1002

WEB: WWW.COLDSRINGNY.GOV

DAVE MERANDY, MAYOR
MARIE EARLY, TRUSTEE
LYNN MILLER, TRUSTEE
FRANCES MURPHY, TRUSTEE
STEVE VOLOTO, TRUSTEE

JEFF VIDAKOVICH, CLERK/TREASURER
MICHELLE ASCOLILLO, ACCOUNTANT
LARRY BURKE, OFFICER-IN-CHARGE
Matt Kroog, WATER SUPERINTENDENT
ROBERT DOWNEY, HIGHWAY DEPARTMENT CREW CHIEF

Board of Trustees

Tuesday July 14, 2020 @ 6:30 PM

Via Video Conference Pursuant to Executive Order 202.1

1. Pledge of Allegiance
2. Roll call
3. Financial Report
4. Report of the Police Department
5. Monthly reports: Recreation Commission, Planning Board, Zoning Board of Appeals, Town of Philipstown, Historic District Review Board, Fire Company, Tree Advisory Board, Chamber of Commerce
6. Report of Water and Wastewater Departments
7. Report of Building Department
8. Report of the Highway Department
9. Justice Court Report
10. Report of the Mayor and Board of Trustees
11. Discussion on public restrooms
12. Discussion on Community Day event
13. Discussion on garbage truck
14. Discussion on roof @ Highway Garage
15. Correspondence
 - a. Request to reschedule Putnam Wine & Food Fest to Aug. 2021
 - b. Yard Debris dumping at Benedict Ave
 - c. Request to purchase Village owned property (adjacent to 37 Fair St.)
16. Approval of Bills: Batch #: 5637 Amount: \$38,735.75
17. Approval of Minutes – 07/07/2020
18. Public Comment

The public is invited to attend the meeting as follows:

Topic: Board of Trustees Monthly Meeting

Time: Jul 14, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/97047573180?pwd=SHIxYXR3bmdzdnBaK2ZFeW9YZ2F3QT09>

Meeting ID: 970 4757 3180

Password: 601004

Financial Highlights – July 14, 2020

TAX COLLECTION:

- As of July 8th, the Village has collected \$1,652,429 for Village Taxes, Fireman's Service Award, and past due Water & Sewer charges. This is about 92.5% of the total levy. Taxpayers have until January 31st, 2021 to pay before submitting a delinquent list to Putnam County. Last year for the same time period, the collection rate was 92.8%, and the year before was 92.7%

OTHER REVENUES:

- For FY19-20, the Village did receive an AIM payment for \$16,537. This money was typically received in the first half of the fiscal year, but moved to May when the AIM funding sources changed. It was uncertain when/if this money would be received because of the pandemic.
- Fines & Fees from the Court as well as Recreation fees have been minimal for April/May/June. Building permits were also minimal, with activity starting up again the past few weeks.

BAN:

- New BAN Funding received via wire on May 7, 2020 for \$2,672,300
 - TD Bank had the lowest interest rate of 1.44%
 - I budgeted for about 2.4%, which is a total savings of about \$24,000 for FY20-21 between Water & Sewer Funds combined
 - The low interest rate was unexpected, and given the COVID-19 situation, was expected to be much higher & over budget.
- Old BAN was paid off via wire on May 8, 2020

AUD:

- The AUD is due on August 1, 2020 for Fiscal Year 19-20. I am currently working on the multiple reports for submission.

EXTERNAL AUDITORS:

- EFPR Group, the Village's Independent Auditors, will be doing a virtual audit this year for FY19-20 due to the pandemic. We anticipate that it will take longer to scan everything, but EFPR says there has been success with other municipalities, as they have transitioned to this format earlier in the year.

FINANCIAL REPORT CURRENT YEAR:

- Revenues & Expenses as compared to budget for the General Fund are attached for June 2020. With only one month into the new fiscal year, there isn't anything that stands out, other than previously mentioned tax collection rate.
- I am monitoring the potential impacts of COVID on the Village's revenues throughout the upcoming months.

PRELIMINARY FINANCIAL REPORT FOR FISCAL YEAR END MAY 31, 2020:

- Revenues for the General Fund are projected to be over \$200,000 greater than expenses. The numbers aren't completely finalized or audited, but I don't anticipate any large impact changes. We were projecting this in March during the budget process as well.
- Some expense categories that attribute to the revenue over expenses
 - \$38K savings attorney fees
 - \$36K less in health insurance due to one less family plan and less than budgeted increase
 - \$31K unspent between storm drain work & sidewalk repair
 - \$21K savings in Police Personal Services, partly due to not being able to attend budgeted additional training classes for officers, partly due to overturn in staff results in a lower average rate of pay
 - \$17K savings for various snow removal accounts due to a mild winter
 - \$9K reserved for Judgements and Contingencies
 - \$8K NYS Pension savings due to more employees in new Tiers

BUDGET RESOLUTION:

- I am working on a budget resolution for next meeting to transfer between accounts to clear up some of the account lines that appear over budget.



Village of Cold Spring Police Department

Monthly Report:

Jun-20

Incident/Events

<u>Type of calls</u>	<u>Number of calls</u>	<u>Type of calls</u>	<u>Number of calls</u>
911 Hang up	2	Abandoned vehicle	
Aggravated harassment		Aided case	9
All other	5	Animal bite	
Animal acting rabid		Assist fire department	
Animal complaint other	1	Attempt to locate person	
Animal struck by motor vehicle	1	Buglary attempt	
Assist citizen	5	Car blocking	
Assault	1	Civil matter	1
Burglary		Criminal mischief	1
Burglary in progress		Disabled vehicles	2
Child abuse		DMV suspensions/revocations	
Criminal impersonation		Domestic dispute	1
Custodial interference		Drug complaint	
Disorderly conduct/Disturbance		Drug sale	
Dog complaint	1	Extortion	
Driving while intoxicated		Family offense	
Drug possession		Fire Alarm	
False Alarm (any type)	7	Gun shots	1
Family court summons		Harassment	1
Fireworks		Health & Safety hazard	
Fraud	1	Illegally parked vehicle	
Funeral escort		Insufficient funds-Checks	
Hazardous material/spill leak		Lockout - vehicle	
Hit & Run		Mental health incident	
Impounded vehicles		Missing person	
Larceny	1	Navigation accident	
Leaving scene of accident		Neighborhood Dispute	
Lockout - residence		Notification death or emergency	
Loitering		Officer needs assistance	5
Lost or Stolen license plates		Other	
Missing child		Person with a gun	
Natural disaster		Possession of weapon	
Navigation complaint		PDA	1
Noise complaint	4	PIAA	
Obscenity/pornography		Property lost	
Open door		Property stolen	
Other accident		Reckless driving	
Personal injury		Unwanted Party	
Private property		Robbery-in progress	
Property found		Shoplifting	
Property recovered		Speeding vehicle	
Public property	1	Suspicious person	2
Robbery		Theft of services	
Repossession of vehicle		Trespass	1
Robbery - other		Unauthorized use of a vehicle	
Simple assault		V&T complaint	3
Suicide attempt			
Suspicious vehicle			
Transports			
Unattended death			
Welfare Check		Total number of calls for service:	59
Wires down	1	Total Number Year to Date	327

ZBA Monthly Report - June 2020

July 14, 2020

To: Mayor and Board of Trustees

From: Aaron Wolfe, Chair of the ZBA

The ZBA last met on March 5th, and did not meet in June.

Current Business

None

New Business

The board received an application for a variance to construct a bike/gardening shed in the side yard setback at 2 Locust Ridge. A workshop was scheduled for July 2, 2020.

The board received an application for a variance to construct a garage in the front yard setback at 11 Benedict Road. A workshop will take place August 6, 2020, tentatively.

Old Business

A public hearing for a 192 Main St. application requiring variances for expanding an accessory building was scheduled for July 2, 2020. Because the meeting location changed from Village Hall to Zoom, the applicants were required to renotice the public, and July 2 was the first possible scheduled meeting date when the hearing could continue.

The public hearing for variances needed to construct a home at 21 Parsonage Street remains open.

July 14, 2020 Village of Cold Spring Report

1. Our Town hall and building Dept remains open and is very busy, and providing all the services that our community requires, Courts are still closed until further notice.
2. Townhall renovations are moving along on schedule Looking at late this year or early next year to be completed, if not before.
 - We will be restoring the original Tin ceiling on the 2nd floor. Completed
 - electrical, AV and Data cabling is roughed in.
 - Sheetrock completed
 - Insulation completed
 - A mock up for the siding was done, much better than last month but still needs to be modified to make it look better, it, where the coins and the siding come together,
 - Approved a few change orders
 - New Windows have been installed and completed.
 - Picked out colors of the interior wall, first coat of paint is in progress.
3. We are moving forward with building a new highway garage. We will be renting two garage bays from Whoville LLC (the old Allen Coal garage) We will be using this space for all the maintenance and mechanical work for the trucks and equipment. All required equipment that is required to do our day today maintenance activities have been moved to these garages. The plan is still to be completed before winter. We hired Bade & Watson for Site work Engineering, Mike Carr for the Structural work, and Gerard for mechanical and Electrical engineering.
4. We are offering \$100.00 Food Town Vouchers for those who have fallen on difficult times, we are long delivering these cards but can be picked up at the food pantry on Saturday's from 10-12. Access to Drug World gift card capped at \$100.00 per month. To date we have supplied over\$ 200,000.00 to date.
5. Discussed a moratorium on New Land use on Properties located on Upland Drive, Ridge Road and Cliffside Court in Continental Village
6. Remind everyone to complete their US Census for 2020.
7. Planning board meeting with 2 public hears are scheduled for this Thursday July 16th at 7:30 PM via zoom.
8. Workshop for new Leaf community Garden schedule for July 22nd at Rec Center 7:0

Village of Cold Spring Historic District Review Board

85 Main Street, Cold Spring, New York 10516 (845) 265 3611

MONTHLY REPORT TO THE VILLAGE BOARD OF TRUSTEES JULY 2020

CURRENT APPLICATIONS

In June, we reviewed an application for modifications to the Main Street storefront at 2 Depot Square. We also re-approved a COA which had expired for window replacement at 18-20 Garden Street, and re-approved modifications to a previously approved application at 2 Locust Ridge, the home of Vice Chair Foley, for a garden shed. We met in workshop with 192 Main Street, in preparation for the ZBA public hearing for the modification to their barn, and we met in workshop with 6 Paulding Avenue, to discuss a potential kitchen extension, as well as modifications to their front porch.

For our July monthly meeting on 7/8, we have received applications for review of a pergola at 224 Main Street, and a porch reconstruction at 14 Furnace Street. We will also review an application for window replacement at 24 Parsonage Street, the residence of ZBA Chair Wolfe. Lastly, we will be reviewing for the first time 65 Paulding Avenue, one of the single family homes that are part of the Butterfield development. We have several outstanding referrals and construction season is back in full swing. As such we expect to have a full meeting on 7/22.

BOARD WORK/PROJECTS/NOTES

1. The work on our Design Standards has slowed during the COVID-19 lockdown, however we met with the graphic designer virtually in early June to discuss next steps, and work is continuing forward.
2. After an organizational meeting in early June to discuss new protocols for social distancing, we conducted our first fully remote Board Meeting on 6/24 using Zoom. It was very easy with no major complications. We have altered our material submission requests to a combination of hard copies and digital copies, so materials can be distributed to the Board without contact, and we hope that in the future, we can continue the digital element to make it easier for the Board to review materials prior to meetings. We will need to work out a system through which the materials can be made available to the public. Other than some minor frustrations in the workshop stages — such as not be-

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Members: Carolyn Bachan, Sean Conway and Andrea Connor Hudson

Village of Cold Spring Historic District Review Board

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MONTHLY REPORT TO THE VILLAGE BOARD OF TRUSTEES JULY 2020

ing able to mark up drawings in real time — we see no reason why we cannot function as successfully using Zoom as we did face-to-face. We've swiftly adapted and do not expect any lapses in our ability to review applications through September (or beyond).

Respectfully submitted,

Sean Conway

Albert G. Zgolinski, Chair; Kathleen E. Foley, Vice Chair
Members: Carolyn Bachan, Sean Conway and Andrea Connor Hudson

Jeff Vidakovich

From: Chief Tom Merrigan <coldspringfdchief@gmail.com>
Sent: Thursday, July 9, 2020 7:51 PM
To: Jeff Vidakovich
Subject: Re: Monthly Reports

Monthly Report for
Cold Spring Fire

14 Alarms for June
1- Mutual Aid to Garrison for a Structure Fire
3 - Carbon Monoxide Alarms
4 - Activated Fire Alarms
3 - EMS Assist
2 - Motor Vehicle Accident
1 - Mountain Rescue on Breckneck

Respectfully
Tom Merrigan
Chief
Cold Spring Fire Co

----- Original message -----

From: Jeff Vidakovich <vcsclerk@coldspringny.gov>
Date: 7/7/20 9:28 AM (GMT-05:00)
To: lburke@coldspringny.gov, 'Ruthanne Cullinan Barr' <cullinanbarr@gmail.com>, 'Matt Francisco' <cspbchair@gmail.com>, 'Aaron Wolfe' <aaronwolfe@gmail.com>, 'Albert Zgolinski' <azgolinski@hntb.com>, 'Jennifer ZW' <jzwarich.cstab@gmail.com>, "'VCS Highway Dept.'" <highway@coldspringny.gov>, 'Cathy Costello' <court@coldspringny.gov>, "'Kathleen E. Foley'" <vcshdrbvicechair@gmail.com>, vcswater@coldspringny.gov, 'VCS Treasurer' <treasurer@coldspringny.gov>, rflaherty@philipstown.com, 'CSFC Chief' <coldspringfdchief@gmail.com>
Cc: 'Michael mell' <michaelmell@live.com>, 'Dave Merandy' <mayor@coldspringny.gov>, 'Trustee Early' <trustee.early@coldspringny.gov>, 'Frances Murphy' <trustee.murphy@coldspringny.gov>, trustee.miller@coldspringny.gov, trustee.voloto@coldspringny.gov
Subject: Monthly Reports

The next Monthly Meeting of the Village of Cold Spring Board of Trustees is Tuesday July 14th @ 6:30 PM. Please have your monthly reports to me by end of day Friday 7/10. This will be a Videoconference meeting via Zoom. The meeting details are below.

Topic: Board of Trustees Monthly Meeting

Time: Jul 14, 2020 06:30 PM Eastern Time (US and Canada)

TREE ADVISORY BOARD
VILLAGE OF COLD SPRING

MEMBERS: TONY BARDES; CHARLES DAY; KORY RIESTERER; TARO IETAKA: JENNIFER ZWARICH

REPORT TO THE VILLAGE BOARD OF TRUSTEES
07/10/2020

The TAB is pleased to return to our work and will hold our regular monthly meetings again starting with a public meeting by video conference on July 22, 2020 7:30pm. At that meeting we will be holding a public review of an application to remove a Mulberry tree on village property in front of 33 Market St. We will also be restarting and reorganizing our regular planning work, including work on the DEC grant project, and will update the board on progress and outstanding items subsequent to our 7/22 meeting.

The TAB would like to extend our thanks to the Highway Department for their wonderful work on the installation of permeable pavers on Main St which continued during the Covid-19 volunteer board hiatus. They look great and will help extend the life of our Main St trees!

Respectfully,
Jennifer Zwarich
Chairperson



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ROBERT DOWNEY, JR., HIGHWAY DEPARTMENT CREW CHIEF
highway@coldspringny.gov

Water Department Monthly Operations Report

Date:	July 14 th , 2020	Reporting Month of:	June 2020
2019 Reservoir Status:	100% Capacity	Reservoir Status:	90.38% Capacity
2019 Flow to System:	9.52MG / 317k/day	Flow to System:	8.95MG / 298k/day
Monthly Rainfall:	1.30"	Percent Change:	6.0% Decrease

- **Bacteria/Lab Tests:** All Routine Bacteriological monthly samples all were found in good standing.
- **ADWQR:** Annual Drinking Water Quality Report has been submitted to P.C.D.O.H., pending approval before mailing out.
- **Hach Equipment Service Plan** – Pending Purchase Order/ Authorization to move forward.
- **Catskill DEP Project:** Badey and Watson surveying conducted and report received (3/2/2020). Bart Clark had reached out to DEP on 5/10, no update since emailing.

Respectfully Submitted,

Matt Kroog,
Supt. of Water & Wastewater



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highway@coldspringny.gov

Wastewater Department Monthly Operations Report

Date: July 14th, 2020 Reporting Month of: June 2020

Total Inflow to Plant: 6.32 Million Gals. Average Daily Flow: 211 K gals

Plant Performance:

Biochemical Oxygen Demand: 95.60% Removal

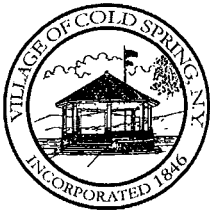
Total Suspended Solids: 95.60% Removal

Liquid Sludge Hauled Offsite: 23,000 Gallons

- Hach Equipment Service Plan – Pending Purchase Order/ Authorization to move forward.

Respectfully Submitted,

Matt Kroog
Supt. of Water & Wastewater



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highway@coldspringny.gov

Building Department Monthly Report June 2020

Activity

New Building Permit Applications Received:	23
Building Permits Issued:	15
Operating Permits Issued	1
Dumpster Permits Issued	1
CO's Issued	6
Record Searches Completed:	4
Complaints Received:	2

Referrals Generated

HDRB:	4
ZBA:	2
Planning:	2

Fees

	<u>June 2020</u>	<u>FY 2020-21</u>
Application and Permit Fees Collected:	\$ 3,530.00	\$ 3,530.00
Record Search Fees Collected:	\$ 300.00	\$ 300.00
Other Fees	\$ 30.00	\$ 30.00
Total Collected:	\$ 3,860.00	\$ 3,860.00

Of Note:

- Application submitted for new residence at Butterfield Development. Referred to HDRB
- 124 Main Street (Cold Spring Hotel) issued Notice to Remedy (selling food). Has applied to Planning Board for Site Plan review



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7.1.2020

Garbage: 61.99 Tons

Recycling: 20.97 Tons

We removed a sapling on Main St., cut down two dead trees at Dockside Property, chipped up all the brush that was left at Dockside with the Town of Philipstown's chipper, removed two b . Large broken limbs on Northern Ave., fixed two broken water lines @ Mayor's Park Pavilion & turned the water on, John Jesek of PHD onsite to repair & weld the broken tree guard in front of the VO, we had one brush collection this month which we dumped at Benedict, Removed & re-poured 16' of curbing on Main St., installed pavers on the North side of Main St. from Garden St. to the Cheese Factory Shop, also installed pavers in front of the VO, Restored bench @ 21 Main St., and sanded & painted the Parrott Gun at the dock.

We had 5 different companies in to give estimates on the damage to the '93 International garbage truck.

For the month of July we will be working mainly on sidewalks, catch basins, and painting of crosswalks.

Robert Downey

VCS Highway Dept. Crew Chief

**JUSTICE COURT
VILLAGE OF COLD SPRING**
85 Main Street
Cold Spring, NY 10516

Thomas J. Costello
Village Justice

Phone (845) 265-9070
Fax (845) 809-4210


JUNE 2020 MONTHLY REPORT

Fines, Forfeited Bails & Civil Penalties	\$ 500.00
Parking Tickets	935.00
Civil Fees	
Including Termination of Suspension Fees, Bail Poundage, Certificate of Disposition, Filing Fees, Small Claims, Transcripts of Judgment and Returned Check Fees	70
Mandatory State Surcharges	558.00
TOTAL	<u>\$ 2,063.00</u>

A check in the above amount is submitted herewith.

Respectfully,

Dated: July 6, 2020



Thomas J. Costello
Village Justice

Cold Spring Village Court
Summary Report of Cases Started
Judge Thomas J. Costello

06/01/2020 to 06/30/2020
All Judges

Report date: 07/01/2020

STATUTE **COUNT**

ADDITIONAL INFORMATION

VTL

7

Number of DWIs - 1192: 0

Number of AUOs - 511: 0

Number of Speeds - 1180: 3

Number of Defendants: 6

Total Number Charges: 7

Average Charges/Defendant: 1.17

Number of Small Claims: 0