



VILLAGE OF COLD SPRING

85 MAIN STREET, COLD SPRING, NY 10516

TEL: (845) 265-3611

FAX: (845) 265-1002

WEB: WWW.COLDSRINGNY.GOV

DAVE MERANDY, MAYOR
MARIE EARLY, TRUSTEE
LYNN MILLER, TRUSTEE
FRANCES MURPHY, TRUSTEE
STEVE VOLOTO, TRUSTEE

JEFF VIDAKOVICH, CLERK/TREASURER
MICHELLE ASCOLILLO, ACCOUNTANT
LARRY BURKE, OFFICER-IN-CHARGE
Matt Kroog, WATER SUPERINTENDENT
ROBERT DOWNEY, HIGHWAY DEPARTMENT CREW CHIEF

Board of Trustees

Tuesday August 11 2020 @ 6:30 PM

Via Video Conference Pursuant to Executive Order 202.1

1. Pledge of Allegiance
2. Roll call
3. Financial Update
4. Report of the Police Department
5. Monthly reports: Recreation Commission, Planning Board, Zoning Board of Appeals, Town of Philipstown, Historic District Review Board, Fire Company, Tree Advisory Board, Chamber of Commerce
6. Report of Water and Wastewater Departments
7. Report of Building Department
8. Report of the Highway Department
9. Justice Court Report
10. Report of the Mayor and Board of Trustees
11. Old Business
 - a. Roof at Highway garage
 - b. Reopening bathrooms
12. Approval of Bills: Batch #: 5687 Amount: \$ 73,651.70
13. Approval of Minutes – 07/28/2020
14. Public Comment
15. Code Update Review - Chapters:
 - 071 Licensing
 - 104 Signs (with Marie & Lynn review & comments)
 - 108 Streets & Sidewalks
 - 111 Subdivision of Land
 - 118 Taxation
 - 124 Unsafe Buildings
 - 127 Residential Parking Program
 - 130 Water
 - 132 Waterfront Consistency Review

The public is invited to attend the meeting as follows:

<https://zoom.us/j/94086293122?pwd=eVJpUnFZRUt5K3A3anhFLzIERG9SQTO9>

Meeting ID: 940 8629 3122 Password: 259033

To Join by Phone: (646) 558-8656

Meeting ID: 940 8629 3122 Password: 259033

Financial Highlights August 11, 2020

Due to the current COVID-19 pandemic, the Village has lost some of its revenue sources. However, Tax Collection, which is the majority of the Village's revenue, is on par with prior years for the first two months of the fiscal year. Also, we have taken steps to help offset the loss of revenue. There should be other savings throughout the year as there has been in prior years, but below are items I know of now.

- **Total Tax (& Relevies) Collected** through July 31st is \$1,720,898, or 96.3%

- **Estimated Loss of Revenue for FY20-21 (based on the revenue of the prior year)**
 - \$22,500 – Seastreak
 - \$4,200 – Putnam County Wine & Food Festival
 - \$2,600 – Hops on Hudson
 - \$8,000 – June/July/Aug Justice Court Fines & Fees
 - \$3,000 – Parking Meter for June/July (August seems to be on track)
 - **Estimated Total as of 8/11/20 = \$40,300**

- **Known Expense Savings for FY20-21**
 - \$24,300 - Final Payments for two vehicles paid in FY19-20
 - \$1,400 – Liability Insurance Policy Changes
 - \$3,600 – Prosecuting Attorney for June/July/August

- **Potential Expense Savings FY20-21**
 - \$35,000 – Highway Dump Truck – push off one year
 - \$4,750 – Contingent account – only used for emergencies
 - \$4,000 – Recycling Contractual – if the price per Ton stays consistent



Village of Cold Spring Police Department

Monthly Report:

Jul-20

Incident/Events

<u>Type of calls</u>	<u>Number of calls</u>	<u>Type of calls</u>	<u>Number of calls</u>
911 Hang up	2	Abandoned vehicle	
Aggravated harassment		Aided case	9
All other	1	Animal bite	
Animal acting rabid		Assist fire department	1
Animal complaint other	1	Attempt to locate person	
Animal struck by motor vehicle		Buglary attempt	
Assist citizen	7	Car blocking	
Assault		Civil matter	1
Burglary		Criminal mischief	3
Burglary in progress		Disabled vehicles	
Child abuse		DMV suspensions/revocations	
Criminal impersonation		Domestic dispute	1
Custodial interference		Drug complaint	
Disorderly conduct/Disturbance	2	Drug sale	
Dog complaint		Extortion	
Driving while intoxicated		Family offense	
Drug possession		Fire Alarm	2
False Alarm (any type)	5	Gun shots	
Family court summons		Harassment	2
Fireworks		Health & Safety hazard	
Fraud		Illegally parked vehicle	
Funeral escort		Insufficient funds-Checks	
Hazardous material/spill leak		Lockout - vehicle	
Hit & Run		Mental health incident	1
Impounded vehicles		Missing person	
Larceny		Navigation accident	
Leaving scene of accident		Neighborhood Dispute	
Lockout - residence		Notification death or emergency	
Loitering		Officer needs assistance	5
Lost or Stolen license plates		Other	1
Missing child		Person with a gun	
Natural disaster		Possession of weapon	
Navigation complaint		PDAA	5
Noise complaint	2	PIAA	
Obscenity/pornography		Property lost	
Open door		Property stolen	
Other accident		Reckless driving	
Personal injury		Unwanted Party	
Private property		Robbery-in progress	
Property found	1	Shoplifting	
Property recovered	1	Speeding vehicle	
Public property		Suspicious person	
Robbery		Theft of services	
Repossession of vehicle		Trespass	1
Robbery - other		Unauthorized use of a vehicle	
Simple assault		V&T complaint	1
Suicide attempt			
Suspicious vehicle			
Transports			
Unattended death	1		
Welfare Check	1	Total number of calls for service:	59
Wires down	2	Total Number Year to Date	386



Village of Cold Spring Police

Monthly report continued:

Sex	Charge(s)	Arrests	Counts
Total number of arrests:	none		
<u>Traffic/Parking tickets issued</u>			
<u>UTTs</u>			
AUO			Clinging to a vehicle
Crosswalk violation			Disobey traffic control device
Driver's view obstructed			Equipment violation
Following too close			Glass tint violation
Imprudent speed	1		Insurance violation
Lane violation			Leave scene of accident
Muffler violation			No passing
One-way violation			Operating w/suspended reg.
Passed red light			Passing violation
Plate/registration violation			RT of way violation
Seatbelt			Signal light violation
Speed in school zone			Speeding
Stop sign violation			Turn signal violation
Traf device violation			Unauthorized use license
Turning violation			Unlicensed class driver
Uninspected motor vehicle			Unsafe start
Unlicensed driver			Violation of misc rules
Use of cell phone			
Total number of tickets issued:	3		
<u>PARKING TICKETS</u>			
Parking Tickets Issued by Police Department:			56
Total Number of Tickets Issues			59
Total Number Year to Date			418

Village of Cold Spring - Planning Board

85 Main Street, Cold Spring, NY 10516
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MONTHLY REPORT August 10, 2020

The Planning has the following matters before us at this time:

Old Business:

20 The Boulevard

M. Sutton & D. Watson Cold Spring NY 10516 TAX MAP # 48.12-1-13 zoned R-3. Application for change of permitted use and site plan review. Per Chapter 134-8 of the Village Code, change of permitted use from Residential to Mixed Use (Residential/Tourist Home (3 Rooms)) is required from the Planning Board.

New Business:

37 Fair St

Nina Abney 37 Fair St TAX MAP # 48.8-1-21 zoned I-1. Application to remodel existing structure and convert to mixed-use Residential and Studio/Gallery. Application is for change of permitted use. Per Chapter 134-12 of the Village Code, site plan approval is required

124 Main St

Hussein Abdelhady, 124 Main Street, Cold Spring NY 10516 Tax Map 48.8 2 Parcel 47 Located in the B1 and National Historic Districts. Application for updated site plan approval to add general kitchen and dining room/area to approved Hotel use.

Respectfully,
Matt Francisco
Chair, Village of Cold Spring Planning Board

ZBA Monthly Report - July 2020

August 11, 2020

To: Mayor and Board of Trustees

From: Aaron Wolfe, Chair of the ZBA

Current Business

The public hearing for variances needed to construct a home at 21 Parsonage Street was closed on August 6. A vote to grant or deny the variances will be held on 8/20.

New Business

On July 2 a workshop was held for 53 Parrott St. for an application to construct an exterior access ramp and a deck extension. A public hearing was held August 6, and the variance was granted.

The board received an application for a variance to construct a garage in the front yard setback at 11 Benedict Road. A workshop was held on August 6, and a public hearing is scheduled for Sept. 3.

Old Business

The board granted a variance on July 16 to construct a bike/gardening shed in the side yard setback at 2 Locust Ridge.

The board granted variances on July 2 for 192 Main St. to allow expanding an accessory building

Aug 11, 2020 Village of Cold Spring Report We did not meet as Planned on Aug 6th due to wide spread power and internet outages in our area.

1. Our Town hall remains open by appointment only and the building Dept is very busy, and providing all the services that our community requires, Courts are open to handle any type of paper work and we did have a small claim court date.
2. Townhall renovations are moving along on schedule Looking at late this year or early next year to be completed, if not before.
 - A mock up for the siding was done and was accepted
 - Approved a few change orders
 - New stairs are in and working on elevator
3. We are moving forward with building a new highway garage. Working on the plans to go out to bid.
4. We are offering \$100.00 Food Town Vouchers which can be picked up at the Food Pantry.
5. We will be passing a temporary moratorium on New Land use on Properties located on Upland Drive, Ridge Road and Cliffside Court in Continental Village
6. Planning board meeting held 2 public hears are scheduled for this Thursday July 16th at 7:30 PM via zoom. Everything went very well, and the hearing remain open for write in comments.
7. Workshop for new Leaf community Garden schedule for July 22nd at Rec Center 7:30
8. Remind everyone to complete their US Census for 2020.
- 9.

Village of Cold Spring Historic District Review Board

85 Main Street Cold Spring, New York 10516 (845) 265-3611

MONTHLY REPORT TO THE VILLAGE BOARD OF TRUSTEES AUGUST 2020

CURRENT APPLICATIONS

In July, we reviewed applications for minor projects at 217 Main Street and 224 Main Street, as well the reconstruction of the porch at 14 Furnace Street. We also approved an application for window replacement at 24 Parsonage Street, the residence of ZBA Chair Wolfe. We conducted a public hearing for the barn reconstruction at 192 Main Street, the home of Tree Advisory Board Chair Zwarich, and approved that application. We also met several times with the architect and homeowners of 65 Paulding Street, the first of three single-family homes proposed within the Butterfield development.

For our August monthly meeting on 8/12, we have received applications for fences at both 14 Fishkill Avenue and 33 Market Street. We have scheduled the public hearing for 65 Paulding Avenue on 8/26, and will meet with them again on 8/12 to review their final drawing set.

BOARD WORK/PROJECTS/NOTES

1. To ensure that materials are available to public with ample time for comment, we have extended our minimum notice time for public hearings from 2 weeks to 3 weeks. We are also posting application materials for such projects on our website.
2. We are continuing to discuss the VBOT's insistence that all interior site visits by HDRB members be prohibited. We have reached out to the State Historic Preservation Office for their guidance.

Respectfully submitted,

Sean Conway

Albert G. Zgolinski, Chair; Kathleen E. Foley, Vice Chair
Andrea Connor Hudson, Sean Conway, Lloyd L. DesBrisay



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highway@coldspringny.gov

Water Department Monthly Operations Report

Date:	August 11 th , 2020	Reporting Month of:	July 2020
2019 Reservoir Status:	79.82% Capacity	Reservoir Status:	85.77% Capacity
2019 Flow to System:	10.19MG / 329k/day	Flow to System:	9.34MG / 301k/day
Monthly Rainfall:	1.29"	Percent Change:	8.4% Decrease

- **Bacteria/Lab Tests:** All Routine Bacteriological monthly samples all were found in good standing.
- **Chemical Vendor / Pricing:** Surpass Chemical was onsite Monday 7/6 to see if they would be able to compete on pricing for the chemical we utilize in the treatment process. They are slightly higher than our current suppliers.
- **ADWQR:** Annual Drinking Water Quality Report was submitted to P.C.D.O.H., to be sent out for printing and then mail out to residents.
- **Hach Equipment Service Plan** – Was approved and put into effect on 7/20/2020, 1st onsite service visit took place on Thursday 7/30. All Hach analytical (Inline and Benchtop) equipment has been calibrated to manufacturer's standards and validated accurate. The raw water Inline pH probe is nearing the end of its life expectancy (3-5 years) and will need to be replaced once it can no longer hold calibration.
- **Reservoirs:** Started releasing water from Mid Reservoir on Friday 7/31 in order to satisfy water production needs.
- **Catskill DEP Project:** Badey and Watson surveying conducted and report received (3/2/2020). Bart Clark had reached out to DEP on 5/10, no update since emailing.

Respectfully Submitted,

Matt Kroog,
Supt. of Water & Wastewater



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Wastewater Department Monthly Operations Report

Date: August 11th, 2020 Reporting Month of: July 2020
Total Inflow to Plant: 6.28 Million Gals. Average Daily Flow: 203 K gals

Plant Performance:

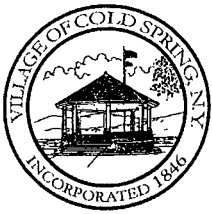
Biochemical Oxygen Demand: 97.73% Removal

Total Suspended Solids: 96.38% Removal

Liquid Sludge Hauled Offsite: 22,000 Gallons

- **Sludge Dewatering:** Tim Clayton of Surpass Chemical was onsite on Thursday the 16th to perform Polymer Jar Testing on the wasted from process sludge in the digester, slightly more favorable results than current polymer being used from Slack Chemical. Surpass Chemical has supplied a free sample of the Polymer on Wed. 7/29 for us to try dewatering with when the digester is filled up again (Digester was at low level due to sludge hauling done on Monday 7/27).
- **Hach Equipment Service Plan** Was approved and put into effect on 7/20/2020, 1st onsite service visit took place on Thursday 7/30. The Hach Dissolved Oxygen Meter has been calibrated to manufacturer's standards and validated accurate.

Respectfully Submitted,



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highway@coldspringny.gov

Building Department Monthly Report July 2020

Activity

New Building Permit Applications Received:	18
Building Permits Issued:	13
Operating Permits Issued	0
Dumpster Permits Issued	3
CO's Issued	4
Record Searches Completed:	7
Complaints Received:	0

Referrals Generated

HDRB:	2
ZBA:	2
Planning:	0

Fees

	<u>June 2020</u>	<u>FY 2020-21</u>
Application and Permit Fees Collected:	\$ 2,190.00	\$ 5,720.00
Record Search Fees Collected:	\$ 525.00	\$ 825.00
Other Fees	\$ 90.00	\$ 120.00
Total Collected:	\$ 3,860.00	\$ 6,665.00



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July Monthly Report VCS Highway Dept.

Garbage: 49.22 Tons
Recycling: 25.96 Tons

For the month of July we replaced 40' of sidewalk on Fair St. & Mountain Ave., resurfaced a small section of Hamilton St., ground down 6 sidewalk trip hazards, raised 30' of curb on Marion Ave., had one brush pickup, we mounted two plaques onto a piece of granite & put out on Main St. for the Hammond family, maintained parks while B.C. was on holiday, repaired two broken water lines & painted the bathroom floors at Mayor's Park Pavilion, painted the floors & in the process of replacing a faucet at Main St. bathrooms.

We have been busy with quotes for the '93 International garbage truck, finding an alternative method of disposal for our brush collection, and cleaning up silt run-off from a broken drain pipe. The PCHD helped us by sending over their vactor truck to clean out the catch basin on Fair St.

We preformed oil changes & lubed the 2011/2016/ & 2019 trucks, serviced the zero turn & sharpened the blades. We have had Hatfield Brothers onsite to install a new starter, a new oil pressure sensor, new wiring harness for the fuel injectors, and a new injector pressure module on the '03 International garbage truck.

For the coming month we will be concentrating on sidewalks & catch basins. I would like to thank Peter Erichson of the PCHD for sending us a vactor truck less than 24 hours after speaking with him, and a very special thank you to Dave Hatfield & his crew for taking my calls at 5AM to help us out with the problems on the '03 International garbage truck.

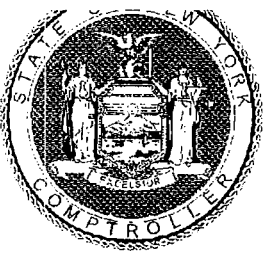
Robert Downey
VCS Highway Dept. Crew Chief

Cold Spring Village Court
Summary Report of Cases Started
Judge Thomas J. Costello

07/01/2020 to 07/31/2020
All Judges

Report date: 08/10/2020

<u>STATUTE</u>	<u>COUNT</u>	<u>ADDITIONAL INFORMATION</u>	
PL	3	Number of DWIs - 1192:	0
VTL	6	Number of AUOs - 511:	0
		Number of Speeds - 1180:	2
		Number of Defendants:	7
		Total Number Charges:	9
		Average Charges/Defendant:	1.29
		Number of Small Claims:	0



OFFICE OF THE STATE COMPTROLLER
 Thomas P. DiNapoli, Comptroller

JUSTICE COURT FUND
 110 STATE STREET
 ALBANY, NY 12236

Thomas Costello - Justice
 Village of Cold Spring
 85 Main St
 Cold Spring, NY 10516

July 31, 2020

For your information, shown below is the "Distribution Summary" of all reports received by us from the Village Court for the month of May 2020.

Receipts

<u>Justice</u>	<u>Report Month/Seq</u>	<u>Amount</u>
Thomas Costello	May 2020/01	\$1,382.00
Camille S Linson	May 2020/01	\$0.00
Total Court Receipts		\$1,382.00

DISTRIBUTION SUMMARY¹

<u>Code</u>	<u>Trans</u>	<u>State</u>	<u>County</u>	<u>Village</u>	<u>Other</u>	<u>Amount</u>
AA	1	0.00	0.00	100.00	0.00	100.00
AB	2	0.00	0.00	175.00	0.00	175.00
AC	1	35.00	0.00	15.00	0.00	50.00
AD	1	0.00	0.00	685.00	0.00	685.00
CB		240.00	0.00	0.00	0.00	240.00
FS		20.00	0.00	0.00	0.00	20.00
MS		112.00	0.00	0.00	0.00	112.00
TOTALS :		407.00	0.00	975.00	0.00	1,382.00

¹ For an explanation of distribution codes, see the Comptroller's Handbook for Town and Village Justices

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Village of Cold Spring
Village Board of Trustees
85 Main Street, Cold Spring, NY 10516

Trustees Workshop Meeting
7-28-2020

The Village of Cold Spring Board of Trustees held an online workshop meeting via video conference pursuant to Executive Order 202.1 on Tuesday, July 28, 2020 at 6:30 pm. Present were: Mayor Merandy and Trustees Marie Early, Lynn Miller and Frances Murphy. Steve Voloto was absent.

APPROVAL OF INSURANCE RENEWAL

Village's insurance agent Kieran Boyle (Spain Agency) attended the meeting. During the discussion it was noted that:

- The Spain Agency has identified four suggested changes on their quote:
 - Crime optional limits – increase from \$100K to \$250K
 - Funds transfer fraud – add this coverage
 - Fire hydrants – add this coverage
 - Uninsured motorists – decrease from \$1M to \$50K
- The cost of a new parking meter at the Fair Street lot has been reduced and the insurance coverage can be reduced
- Areas in Village eligible for National Flood Insurance coverage would include the wastewater treatment plant and blower facility (both on Fair Street.) Premium in 2013 was approx. \$3000 per location. Coverage for each structure would be \$500k for the building and \$250K for building contents. Though these properties don't appear on the flood plain maps, Boyle stated that they are in the High Hazard Area and he will confirm coverage.
- Deductible for flood coverage ranges between \$25k - \$50k
- Board to confer with Wastewater Superintendent Kroog and staff about past flooding, if any, and what contents (of the buildings) might be damaged during a flood
- The Board discussed insurance liability issues related to the MOU with the Chamber of Commerce (COC) related to volunteers to sanitize the public washrooms at the foot of Main Street. It was noted that:
 - Current Village insurance policy has no exclusions for liability claims that might result from use of the washrooms by the general public and the volunteers
 - COC maintains its own insurance policy and is not covered under the Village policy
 - How would the MOU impact the Village's coverage? Boyle to review.
 - What would Village liability be from the volunteers? Volunteers would be covered under Workers Comp, but would have to prove that their work at the washrooms was directly connected to developing the Covid-19 to pursue a claim.
 - COC will provide a free-standing sanitizer station to be placed on the street between the two washrooms

- Overall premium increase as quoted is 2.5%. Premium decrease, taking into account the suggested changes, is \$539.91.

Trustee Murphy made a motion to approve the policy renewal for 8-1-2020 through 8-1-2021 for an annual premium of \$94,004.73. Trustee Early seconded and the motion passed unanimously.

TAB RECOMMENDATION TO REMOVE TREE ADJACENT TO 33 MARKET ST

Mayor Merandy made a motion to approve the tree removal recommended by the Tree Advisory Board. Trustee Murphy seconded and the motion passed unanimously.

ACCEPT RESIGNATION OF POLICE OFFICER GREG NARANCA

Mayor Merandy made a motion to accept Officer Naranca's resignation. Trustee Murphy seconded and the motion passed unanimously.

CORRESPONDENCE

The Village received a letter from Putnam County Sheriff Robert Langley thanking Officer-in-Charge Burke and the Cold Spring Police Department for their assistance to apprehend a suspect in a larceny case that occurred on 7-18-2020.

The Village received an email from Bridget O'Brien requesting permission to use the Pavilion at Mayor's Park on Saturday 8-1-2020 to hold a memorial gathering for Cate Kanlong (who passed away recently.) Mayor Merandy made a motion to grant permission and to waive any fees. Trustee Early seconded and the motion passed unanimously.

OLD BUSINESS

Opening of public washrooms

- Pending information from both Village insurance company and Chamber of Commerce insurance company, Board feels comfortable, based upon current information and its recent discussions to open the washrooms on a limited basis. Village will need to purchase face shields for the COC volunteers.

Purchase of new garbage truck

- An additional quote for \$93k has been received and the Highway Crew Chief is soliciting an additional quote.
- Village may have to advertise
- Board will discuss financing (for the amount remaining after the insurance payment) with the Village Accountant

Drainage on Fair Street

- Mayor and Highway Crew Chief to investigate the matter further
- Village has purchased No Trespassing signs

Yard debris removal

- Trustee Early has spoken with Scenic Hudson about the possibility that they could provide space for Village yard debris, but possible presence of weeds and invasive species (in the debris) may prevent an agreement

APPROVAL OF BILLS

Mayor Merandy made a motion to approve Batch #5657 in the amount of \$15,133.39. Trustee Miller seconded and the motion passed unanimously.

MINUTES

Trustee Early made a motion to adopt the 7-21-20 minutes as modified. Trustee Miller seconded and the motion passed unanimously

BOARD COMMENTS - None

PUBLIC COMMENT

Mike Turton (Highlands Current) asked whether the Village has taken any action on suggestions that have been made to aid local businesses during the reopening process. *Mayor Merandy responded that, other than the one-way walking stencils, no action has been taken.*

Turton also asked about public participation in the NYS Police Department review. *Mayor Merandy responded that Officer-in-Charge Burke has attended various meetings and will report to the Mayor and Board. The Board has not decided whether or not to participate with other towns and villages in the county. Once the Board has developed a policy to discuss, public meetings will be held, with input welcomed from all interested parties*

CODE UPDATE REVIEW

The Board continued its review of:

- Chapter 104 Signs
- Chapter 106 Steep Slopes
- Chapter 52 Floodplain Management
- Chapter 108 Streets & Sidewalks

ADJOURNMENT

Mayor Merandy made a motion to adjourn. Trustee Early seconded and the motion passed unanimously at 8:31 pm.

Submitted by: M. Mell

Mayor Merandy

Date