



VILLAGE OF COLD SPRING

85 MAIN STREET, COLD SPRING, NY 10516

TEL: (845) 265-3611

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WEB: WWW.COLDSRINGNY.GOV

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LAURA BOZZI, TRUSTEE
CATHRYN FADDE, TRUSTEE
ELIZA STARBUCK, TRUSTEE

JEFF VIDAKOVICH, CLERK/TREASURER
MICHELLE ASCOLILLO, ACCOUNTANT
LARRY BURKE, OFFICER-IN-CHARGE
MATTHEW KROOG, WATER SUPERINTENDENT
ROBERT DOWNEY, HIGHWAY DEPT CREW CHIEF

Board of Trustees - Workshop

Village Hall, 85 Main Street

Wednesday, September 20, 2023 @ 7:00 PM

The Board of Trustees values input from the Village community. When you speak, please state your name and address for the record. Please keep your comments to three minutes or less and remember that we are all neighbors.

1. Opportunity to request vote to Add/Modify agenda items
2. Announcements
3. Review and Approval of Lexipol Policies
 - a. 419 – Mobile Audio/Video
 - b. 421 – Portable Audio/Video Recorders
 - c. 701 – Personal Communication Devices
 - d. 802 – Property Room
 - e. 804 – Records Maintenance and Release
 - f. 805 – Protected Information
4. Discussion on Chapters 126 (Vehicle & Traffic) and 127 (Residential Parking Program)
5. Board Business
 - a. Request for Homecoming Parade
 - b. Docking Request (Clearwater) on 9/23
 - c. Requests to Purchase Property
 - i. 14 Stone Street – 107 SF
 - ii. 5 Market Street – 147 SF
 - iii. 55 Main Street – 231 SF
 - iv. 133-135 Main Street – 314 SF
 - d. Request to Use Dockside Park
 - e. Review of Draft Letter to Department of Transportation
6. Approval of Bills - Batch #: 7052 Amount: \$117,865.05
7. Public Comment
8. Adjournment

Members of the public are invited to attend the meeting in-person at Village Hall (85 Main Street) or via Videoconference pursuant to Chapter 56 of the Laws of 2022. To join the Zoom Meeting: <https://us06web.zoom.us/j/88983853791?pwd=NG1RWU5VVG9RVTRZaStQaW9kMXBMZz09>

Or by phone: 646-558-8656

Meeting ID: 889 8385 3791

Passcode: 365616

From: Julia Sniffen <julia.sniffen@haldaneschool.org>
Sent: Monday, September 11, 2023 12:42:01 PM
To: Kathleen E. Foley <kefcoldspring@gmail.com>; Larry Burke <lburke@coldspringny.gov>; Anthony Tolve <atolve@haldaneschool.org>
Subject: Homecoming Weekend Updates

Please see the email from Kristen Peparo.

We are finalizing the logistics for homecoming on Friday, September 22. The school has also requested additional police presence from the Sheriff's Office.

I wanted to get an email thread started to finalize details for the parade prior to the homecoming football game next week.

I've spoken to many of you in person already, but wanted to get some final time details set this way I can communicate with the Little league, scouts, P-rec etc.

*The parade will **line up around 5:50pm** down by the depot. A fire truck has been reserved and Julia has mentioned that we have several sheriffs and local police on to help with the traffic flow that evening. Behind the truck is the HS band, next the Little league, scouts, P-rec, next the JV teams in attendance, finally the varsity teams.*

*The **parade will commence around 6:05pm** up main street, making a left at the traffic light on 9d, right on Craigsid Drive and up to wait in the **cafeteria parking lot arriving around 6:30**. The band will lead the group down the hill to the field, followed by the younger local organizations. The Haldane teams will be announced and walk down each group. **Everyone will be down on the field by 6:40pm** for the senior presentations led by the Football Association.*

Kick-off will be at 7:00 pm.

Does this timing sound right to everyone?

I would like to send an official notification to the above mentioned local organizations early today with the final details.

Thanks for your help with this.

Sincerely,

Julia Sniffen
Haldane High School Principal
Chief Information Officer
15 Craigsid Drive
Cold Spring, New York 10516

VILLAGE OF COLD SPRING
85 MAIN STREET, COLD SPRING, NEW YORK 10516
(845)-265-3611

APPLICATION FOR DOCKING AT MAIN STREET DOCK
(Please print)

DATE AND TIME OF DOCKING- FROM 9/22/23 TO 9/24/23

NAME AND DESCRIPTION OF VESSEL Hudson River Sloop Clearwater

VESSEL LENGTH AND DRAFT 106ft , 8ft TONNAGE 69

MINIMUM DOCK LENGTH REQUIRED 75

OWNER/OPERATOR Hudson River Sloop Clearwater, Inc

CAPTAIN Rory W. Kane

REPRESENTATIVE (if other than Captain) Amali Knobloch

STREET 724 Wolcott Ave TOWN/CITY Beacon ZIP 12508

PHONE (HOME) _____ PHONE (BUS) _____

PHONE (CELL) (845) 265-8080 x 7107 EMAIL ADDRESS amali@clearwater.org

PURPOSE OF VISIT Clearwater Sail Programs

SCHEDULE OF VISIT Arrive morning 6/23, depart morning 6/25

FEE SCHEDULE:

Effective 1-1-2019 \$8.00 per-foot per-day, beginning and ending at 12 midnight when the Vessel does not remain docked for the duration. For the purposes of clarification: all Vessels shall pay the per-foot fee; vessels are permitted to be docked for a maximum of 45 minutes to permit passengers to embark/disembark.

Effective 1-1-2019, \$12.00 per-foot per day, beginning and ending at 12 midnight when the Vessel remains docked for the duration.

Applicant is required to remove any refuse resulting from their visit before leaving.

* Mooring bollards and/or cleats are not to be utilized by applicant to slow or turn vessels under power.

* As part of this application the owner/operator must provide the Village of Cold Spring a liability insurance policy naming the Village of Cold Spring as an additional insured on said policy. The policy shall have limits of \$1,000,000.00 for any one injury and \$2,000,000.00 for any one event and be written by or through an insurance company licensed by the State of New York.

* The undersigned does hereby agree to pay for any and all damages to equipment or property of the Village of Cold Spring used by said organizations, members, guests, or visitors.

* The undersigned does hereby agree to indemnify and hold harmless the Village of Cold Spring from any and all claims, suits, or demands and any expenses incurred by said Village for investigation, legal fees, or otherwise, which arise out or are connected with the Village facility applied for herein and said Village shall be held harmless and indemnified regardless of whether the acts are the fault of the applicant or the Village. The applicant is responsible for determining if depth of water is sufficient for the docking of their vessel.

* Loud amplified music will not be permitted without the written permission of the Village Board.

* Applicant will not allow swimming from their vessel while docked.

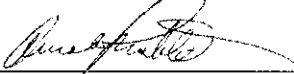
* The Vessel Owner/Operator is responsible for ensuring that the passengers are informed of applicable boating safety procedures and that all appropriate safety equipment is available for all passengers.

* The Vessel Owner/Operator is responsible for the enforcement of all safety procedures.

* The Vessel Owner/Operator is responsible for facilitating the safe transfer of passengers to and from the vessel.

* This is a revocable permit subject to change.

I, the undersigned, have read and understand the application and accept the conditions contained within it.

Signature of Vessel/Organization Representative 

Date 05/18/23

Approved by the Village Board: By _____

Date _____

Fee:\$ _____

APPENDIX A

DOCKSIDE PARK EVENT USE PERMIT APPLICATION – pg. 1 of 2

Permit Number # _____ Permit Date: _____

Term of this Permit: From Oct 12 2023 (Effective Date) To: Oct 12 2023 (Final Date)

Name (print): _____

Address: 232 Ward St Montgomery NY 12549

Phone / Cell: 917-428-7065

Email: info@wallkillart

Day of the Event Point of Contact Name/Cell: Sarah Pierson 917-428-7065

Name of Event: Art Demonstration Date(s) of Event: Oct 12th 2023

for the Hudson Valley Plein Air Festival

Description of Event (including Start & End time for each day): 3am-3pm Artist gives demonstration

Estimated Number of Participants/Guests: ~60 other artists observe & paint along.

Will Set-Up and Breakdown Days be Needed? Y N

Set-up Date: _____

Breakdown Date: _____

Will Tickets be Sold? Y / N

Will there be a Stage? Y / N

Will there be Amplified Sound? (See pg. 7, F.iv) Y / N

Will there be Alcohol? (See pg. 5, B.vii.f) Y N

Sold? Y N

Served? Y / N

If there will be Tents, see pg. 5, B.viii and give Tent information below N/A

How many Tents? 1 Size of each Tent: 10/10

Tent Provider: _____ Phone: _____

Tent Provider Address: _____

Tent Provider Contact Name: _____

Tent Provider Day of Event Contact Name/Cell: _____

If there will be a Caterer, see pg. 5, B.viii.g & pg. 6 and give Caterer information below N/A

Caterer Name: _____ Phone: _____

Caterer Address: _____

Caterer Contact Name: _____

Caterer Day of Event Contact Name/Cell: _____

****NOTE:** If selling alcohol or serving food the appropriate NYS Liquor Authority and Dept. of Health approvals are needed (see Sects A & D above)

APPENDIX A

DOCKSIDE PARK EVENT USE PERMIT APPLICATION – pg. 2 of 2

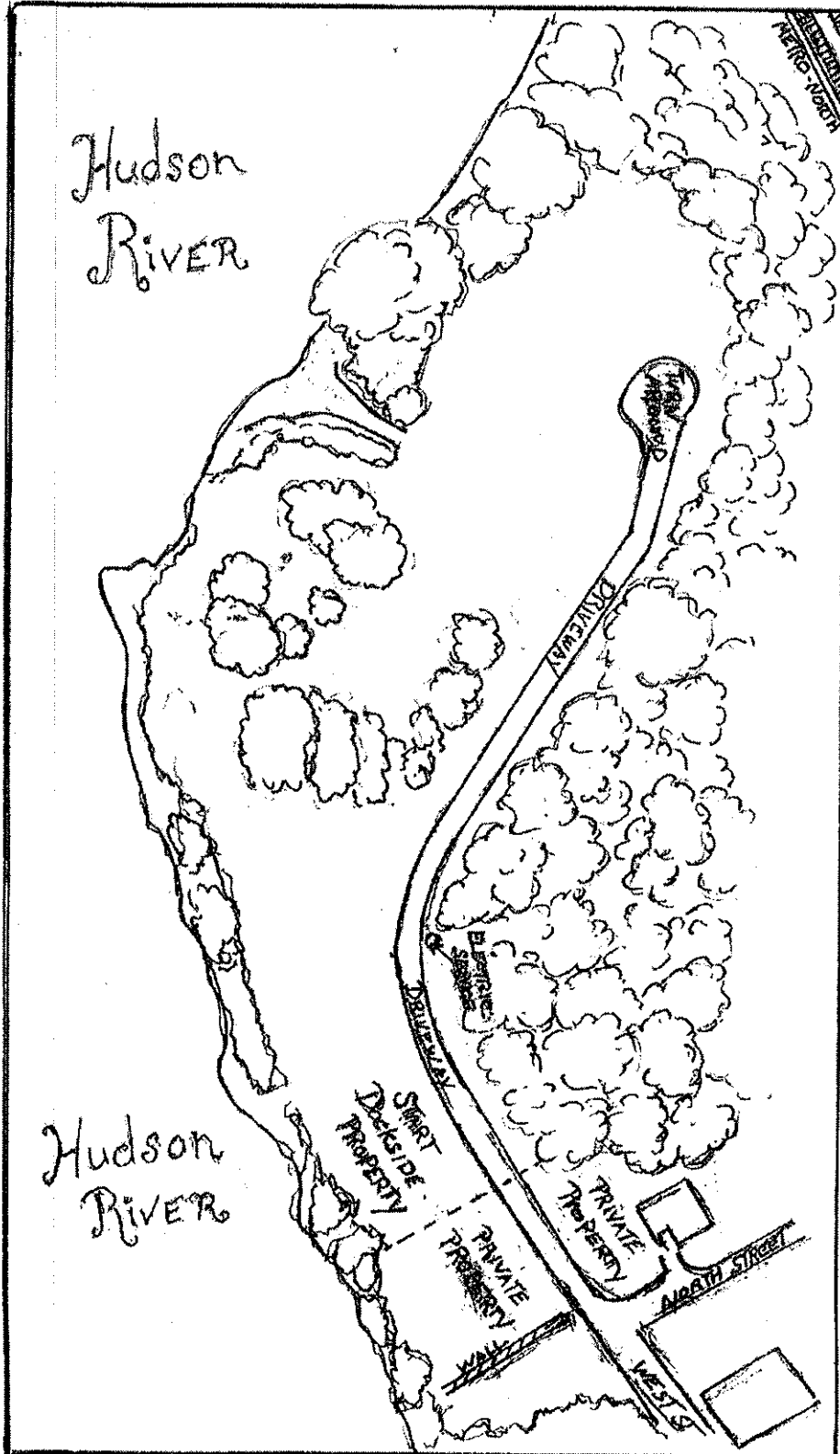
Permit Number #		Permit Date:	
If there will be Dumpsters give Dumpster information below <i>N/A</i>			
Dumpster Company Name:		Phone:	
Dumpster Company Address:			
Dumpster Company Contact Name:			
Dumpster Company Day of Event Contact Name/Cell:			
If there will be Portable Toilets give Portable Toilet information below <i>N/A</i>			
Portable Toilet Company Name:		Phone:	
Portable Toilet Company Address:			
Portable Toilet Company Contact Name:			
Portable Toilet Company Day of Event Contact Name/Cell:			
If there will be Live Animals see pg. 5, B.vii.d and give Live Animal Vendor information below <i>N/A</i>			
How many Animals?		What kind of Animals?	
Live Animal Vendor Provider:		Phone:	
Live Animal Vendor Provider Address:			
Live Animal Vendor Provider Contact Name:			
Live Animal Vendor Provider Day of Event Contact Name/Cell:			
If there will be Inflatables see pg. 5, B.vii.c and give Inflatables vendor information below <i>N/A</i>			
Inflatables Vendor Name:		Phone:	
Inflatables Vendor Address:			
Inflatables Vendor Contact Name:			
Inflatables Vendor Day of Event Contact Name/Cell:			

APPLICANT SIGNATURE

Name *Small Rowson*
Title *EXECUTIVE DIRECTOR*
Date *8/28/23*

APPENDIX B - DOCKSIDE PARK SITE MAP

SARAH PIERSON
APPLICANT
WALKILL RIVER
CENTER FOR HEARTS
DATE
8/28/23



DOCKSIDE
PARK

APPENDIX C DOCKSIDE PARK FEE SCHEDULE

Worksheet

	Type of Event	FEE		Applicable Y/N	Total
A	Filming and/or Still Photography	See VCS Filming Permit & Fees		N	
B	Wedding Ceremony only (max 300 people)	\$ 300.00	1 hour	N	
C	Wedding Ceremony only	\$ 200.00	Each add'l hour	N	
D	Wedding Ceremony + Reception or Other Party	\$1,200.00	12 hours	N	
E	Wedding Ceremony + Reception or Other Party	\$ 250.00	Each add'l hour	N	
F	Miscellaneous Event	\$ 250.00	Per hour (<= 5 hours)	N	
G	Miscellaneous Events including all Ticketed Events	\$1,200.00	Per day (max 12 hours)	Non Profit Event	
H	Additional days needed for Set-Up or Breakdown of event (tents, etc.)	\$ 250.00	Per day	N	
I	VCS Police Presence (min 4 hours)	\$ 38.00	Per officer/per hour	N	
J	Event Fee Total	(total A thru J above)		0	
	Refundable Security Deposit Due Upon Submission of the Application (= 100% of Event Fee Total but not more than \$1,000)			0	
	Event Fee – DUE 30 DAYS PRIOR TO EVENT DATE				
	** Details of Deposits can be found under "Conditions & Guidelines" – pg. 6				

APPLICATION CHECKLIST

1.	Completed Dockside Park Event Use Permit Application (pgs. 8 & 9)	
2.	Signed Dockside Park Use Agreement (pgs. 13 thru 20)	
3.	Applicant's Certificate of Liability Insurance	
4.	Caterer's Certificate of Liability Insurance (Must include "liquor liability" if liquor is to be served)	
5.	Caterer's Liquor Permit/license	
6.	Caterer's Putnam County Department of Health Permit	
7.	Applicant's temporary NYS Liquor Permit	
8.	Tent Company's Certificate of Liability Insurance	
9.	Security Deposit	
10.	Event Fee	
11.	Guest Parking List (10 vehicles)	
12.	Additional Certificate (s) of Liability Insurance (inflatables, animals, etc.)	

APPENDIX D - DOCKSIDE PARK USE AGREEMENT

This Use Agreement ("Agreement"), effective _____ ("Effective Date") is entered into by the **Village of Cold Spring**, an incorporated village in the Town of Philipstown, in the County of Putnam, in the State of New York (the "Village") and

If Applicant's legal formation is LLC:

_____ a Limited Liability Partnership // LLC // a sole proprietorship organized under the laws of [State] having offices at _____ ("Applicant").

If Applicant's legal formation is an Individual:

_____ an individual whose legal address is _____ ("Applicant").

If Applicant's legal formation is a for-profit corporation:

_____ a for-profit corporation organized under the laws of [State] having offices at _____ ("Applicant").

If Applicant's legal formation is a not-for-profit: (also include a copy of IRS Letter of Determination establishing the tax classification).

Walkkill River Center for the Arts a not-for-profit corporation organized under the laws of [State] // exempt from taxation under Section 501(c)(3) of the Internal Revenue Code ("Applicant").

WHEREAS Dockside Park (the "Park" or "Property") is part of the Hudson Highlands State Park Preserve. The Village of Cold Spring is the licensed manager of the Park. The Park is located on the eastern bank of the Hudson River at the intersection of West and North Streets with access via North Street.

WHEREAS the Park is open to the general public year-round, for low impact recreational use, from dawn to dusk, and is available for events through a permitting process by the Village Board of Trustees.

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS

1. Use by Applicant

- a. Grant of Property Use and Event Production. Village grants to Applicant the one-time right to use the Property and the one-time right to produce the "Event" on the Property during the "Term", as defined in the attached Dockside Park Event Use Permit Application (Appendix A) which is incorporated into this Agreement.
- b. Appendix A: Dockside Park Event Use Permit Application. Property Use and Event Production undertaken under this Use Agreement will be documented in a Dockside Park Event Use Permit Application that will be signed by an authorized representative of each party. Each Application will set forth:
 - i. Name, Address, email and phone of Applicant or Applicant's point of contact on the day(s) of the Event;
 - ii. Name, Address, email and phone number of Applicant
 - iii. Application Permit #
 - iv. Date of Application
 - v. Name of Event
 - vi. Date(s) of Event
 - vii. Description of Event (including Start & End time for each day):
 - viii. Estimated Number of Participants/Guests:
 - ix. If the Event requires Set-Up and/or Breakdown on days before or after the date(s) of the Event, include set-up date, and breakdown date.
 - x. If the Event will be Ticketed;
 - xi. If the Event will include a Stage;
 - xii. If the Event will have amplified sound;

DRAFT LETTER TO SENATOR ROB ROLISON

Dear Senator Rolison,

Thank you for your advocacy around traffic calming and pedestrian safety on Route 9D through the Village of Cold Spring.

As you know from your many visits to our Village, 9D bisects the Village roughly north to south. It crosses through residential neighborhoods and hosts a shopping district that serves day to day needs like grocery shopping, pharmacy access and dry cleaning. It also provides primary pedestrian access for a nursery school, a day care and our central K-12 school. At the northeast entrance to the Village, 9D passes through a corridor with senior housing on one side, and on the other our County senior center, primary medical care facilities and the US Post Office.

The Village is dense and walkable, giving Villagers the option not to rely on movement by car. Walkability is one of the character-defining features of our Village, and a highly valued element of our community life. It also helps reduce our carbon footprint and lessens our contribution to traffic congestion, especially during Cold Spring's peak visitor seasons. But the walkability we value for our school children, seniors and local consumers is poorly matched with the Village's vehicular backbone, Route 9D. Not only does it carry a heavy north-south daily commuter load, but it is also a primary route for visitors to the trailheads for the Hudson Highlands Preserve. Senator, we need your help advocating to have the Village of Cold Spring, and particularly Route 9D, understood and treated by the DOT as an integral part of the traffic system that delivers visitors to the trailheads, not just an obstacle to get through. Traffic needs to be slowed and calmed, and pedestrians need to be prioritized.

For too long, the DOT has sought to ease the movement of cars through the Village. A number of DOT officials have said to me on site visits that their job is to keep traffic flowing, not slow it down. That may well be. But commonsense recognizes that Route 9D is not an open highway in the Village—it is a street in a Village that must be safely shared with pedestrians and bikers. Our Board of Trustees wants to see traffic calmed to pedestrian scale. We would appreciate your help in advocating for safety measures on the 9D corridor in the Village; these might include:

- A reduction in the speed limit further outside the Village bounds (north and south) to slow incoming traffic sooner
- Pedestrian "safety islands" at heavy crossing areas like the senior center and the central school—areas where people can stand safely to wait for the right of way
- Visually distinct, or perhaps texturally distinct, crosswalks/speed tables
- Where appropriate, on-demand, pedestrian-activated lights/signs
- ADA accessible crosswalks and curbs (for example, the one at Oak Street has an ADA accessible access point on the east side and a dead curb on the west side; one can enter from a wheelchair but not get out)

Two major New York State agencies—Parks and DOT—are partnering with a private entity to make significant investment in visitation and traffic management in and around the Village. This planning is driven by the proposed Fjord Trail. Please, we need your help to ensure that the entirety of the Village of Cold Spring is

considered as an integral element of the larger Route 9D system. A thriving residential community shouldn't be an afterthought. Our quality of life and our pedestrian safety in our beloved Village should be prioritized above commuting speed and visitor optimization. Yes, people need to commute to participate in the workforce. Yes, visitors need to move through the Village to get to sites and attractions. But of equal and, I would argue greater, concern, is that our residents need to be able to move around their own community with their safety assured.

I will be attending the Putnam County Traffic Safety Board meeting on September 21st to ask that County officials support the Village's needs as well. Legislator Montgomery has long worked on the senior center crossing in particular, and for her efforts we are most grateful. We are pleased that County Executive Byrne is joining her advocacy for this critical area as well.

As ever, the Village Board is grateful for all you do on behalf of our Village, Rob. You have been a fine partner in the State Senate, and we look forward to achieving more for Cold Spring working with you.

Thank you,

Mayor Kathleen E. Foley

cc:

Legislator Nancy Montgomery

Putnam County Executive Kevin M Byrne

Assemblymember Dana Levenberg

Village Board of Trustees

Haldane Central School Superintendent Phil Benante

CSPD Officer in Charge Larry Burke

Putnam County Sheriff Kevin McConville