



# VILLAGE OF COLD SPRING

85 MAIN STREET, COLD SPRING, NY 10516

TEL: (845) 265-3611

FAX: (845) 265-1002

WEB: WWW.COLDSRINGNY.GOV

DAVE MERANDY, MAYOR  
MARIE EARLY, TRUSTEE  
LYNN MILLER, TRUSTEE  
FRANCES MURPHY, TRUSTEE  
STEVE VOLOTO, TRUSTEE

JEFF VIDAKOVICH, CLERK/TREASURER  
MICHELLE ASCOLILLO, ACCOUNTANT  
LARRY BURKE, OFFICER-IN-CHARGE  
Matt Kroog, WATER SUPERINTENDENT  
ROBERT DOWNEY, HIGHWAY DEPARTMENT CREW CHIEF

## Board of Trustees

Tuesday October 6, 2020 @ 6:30 PM

Via Video Conference Pursuant to Executive Order 202.1

(Revised 10/5/2020)

1. Presentation and Discussion - Water Supply Study (M. Smith & Chazen Companies)  
([Click here for the full study](#))
2. Discussion on developing a Pandemic Operation Plan
3. Resolution 16-2020 Authorizing Execution of Settlement Documents
4. Tree Removal and Tree Maintenance RFPs (J. Zwarich)
5. Approve hiring of Groundskeeper @ rate of \$16/hour
6. Approval of Bills - Batch #: 5748                      Amount: \$18,957.26
7. Approval of Minutes – 9/15, 9/17, 9/22, 9/29
8. Code Update Review - Chapters:
  - a. 071      Licensing
  - b. 134      Zoning

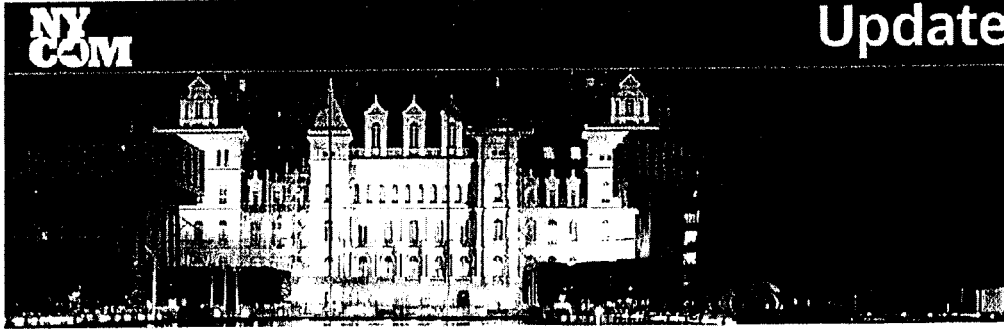
**The public is invited to attend the as follows:**

<https://zoom.us/j/94086293122?pwd=eVJpUnFZRUt5K3A3anhFLzIERG9SQTO9>

To Join by Phone: (646) 558-8656

Meeting ID: 940 8629 3122      Password: 259033

# Advocacy Update



## New Law Requires Development of Pandemic Operations Plan

September 10, 2020

On Labor Day, the Governor signed the "Pandemic Operations Plan" legislation into law ([Chapter 168 of the Laws of 2020](#)). This new law requires public employers to develop a plan for operations in the event of a declared public health emergency involving a communicable disease. Although the Conference of Mayors strongly supports efforts to address workplace safety, particularly during a public health emergency, we opposed this bill because it would have required operations plans to be finalized within 30 days of the effective date of the act, which we believed was not enough time to ensure appropriate development and implementation. Fortunately, as indicated in the Governor's approval memorandum ([No. 7 of 2020](#)), an agreement was made with the State Legislature to make certain technical changes to the bill which include extending the date by which the operations plans are required to be completed to April 1, 2021.

Pursuant to the new law, required plan elements include, but are not limited to:

- A list and description of positions considered essential;
- Protocols for non-essential employees to follow to work remotely;
- A description of how staggered work shifts would be implemented;
- The process for procurement and distribution of personal protective equipment (PPE) for employees;
- The process outlining what to do when an employee is exposed to the communicable disease;
- The policy on leave in the event employees require testing, treatment, quarantine, etc.;
- Protocols to document specific hours and work locations including off-site visits for essential employees and contractors;
- Protocols on emergency housing for essential employees impacted by the disease subject of the public health emergency; and
- Any other requirement determined by the New York State Department of Health, such as testing and contact tracing.

Plans must be presented by the employer to union representatives for their review and recommendations within 150 days from the law's September 7, 2020, effective date. Additionally, the Department of Labor will create an online portal for public employees to report violations of health and safety rules for communicable diseases, including COVID-19.

NYCOM will share any additional guidance on this law as it is made available. There will be a session on this topic at [NYCOM's Virtual Fall Training School](#) on Tuesday, September 22, at 9:30 a.m. Questions on the new law can be directed to David Bissember at [david@nycom.org](mailto:david@nycom.org).



**VILLAGE OF COLD SPRING**  
**County of Putnam, State of New York**

**RESOLUTION 16-2020**

<p><b>RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF COLD SPRING AUTHORIZING THE EXECUTION OF THE SETTLEMENT DOCUMENTS REGARDING AN EMPLOYMENT DISCRIMINATION LAWSUIT AGAINST THE VILLAGE</b></p>
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Introduced by:

Seconded by:

Date of Adoption:     October     , 2020

**WHEREAS**, there is currently a pending employment discrimination lawsuit in the United States District Court for the Southern District of New York, which lawsuit was filed by Kenneth Trimble, III (“Plaintiff”) against the Village of Cold Spring and David Merandy, Mayor of the Village of Cold Spring (the “Village”); and

**WHEREAS**, the Village Board discussed the pending lawsuit in executive session with its legal counsel appointed by the Village’s insurance carrier and authorized its attorney to engage in settlement negotiations; and

**WHEREAS**, the Plaintiff has agreed to settle this proceeding pursuant to the terms previously discussed by the Village Board with its legal counsel; and

**NOW, THEREFORE, BE IT RESOLVED, THAT:**

- (1) the Village Board hereby agrees to settle this matter and authorizes the preparation of a stipulation of settlement pursuant to the terms previously discussed with its legal counsel (“Stipulation of Settlement”); and
- (2) the Mayor is authorized to execute any and all settlement documents, including but not limited to the Stipulation of Settlement, subject to review and approval of the final terms by the attorneys for the Village; and
- (3) the attorneys for the Village are authorized to take all steps necessary to effectuate the purpose of this Resolution.

**Upon Roll Call Vote:**

Mayor Merandy:

Trustee Voloto:

Deputy Mayor Early:

Trustee Miller:

Trustee Murphy:

Vote: Resolution Carried by a vote of    to    .

DRAFT

**REQUEST FOR PROPOSAL**  
**Professional Services: Tree Maintenance**

Due Date: October 19, 2020

**GENERAL INFORMATION**

The Village of Cold Spring, NY is seeking proposals from tree service professionals, licensed and insured to perform work in Putnam County, to provide tree pruning services and furnish all labor, tools, materials, and equipment to maintain pedestrian and vehicle traffic all in accordance with the plans and specifications outlined in "Scope of Work". Services must be supervised by an ISA certified Arborist.

The village has received funding from the New York State Department of Conservation Urban and Community Forestry Grant Program (Contract # \_\_\_\_\_) to make available for this work. A copy of the village's contract with NYSDEC can be made available.

**SCOPE OF WORK**

Maintenance pruning of Street Trees located on both sides of Main Street between Cedar Street and West Street in the Village of Cold Spring. All are publicly accessible to the street and are within the Village of Cold Spring. The project includes the following bid items:

Qty	Description	Unit Cost	Total
3	Category 1 Tree Block Pruning, DBH up to 12"		
28	Category 2 Tree Block Pruning, DBH 13-24"		
11	Category 3 Tree Block Pruning, DBH 25-36"		

Contractor will be responsible to remove and dispose of all wood and debris.

**CONTRACTURAL SCHEDULE**

Proposal due	Oct 19, 2020 2:00 p.m.
Village to Award Contract	Oct 20, 2020
Work Completion By	Nov 30, 2020

**ELEMENTS OF PROPOSAL**

*DRAFT*

Proposals must **BE RECEIVED** by 2:00pm Monday, October 19, 2020.

1. Email or mail Proposals to: [vcsclerk@coldspringny.gov](mailto:vcsclerk@coldspringny.gov) or Village of Cold Spring, Attn: Village Clerk, 85 Main St, Cold Spring NY, 10516.
2. Provide lump sum total bid for entire group of trees described in "Scope of Work" and itemize cost for each group in each Category (1, 2 and 3).
3. Statement about current workload and commitment to complete the project before the deadline of November 30, 2020.
4. Statement of earliest date work could commence.
5. Winning firm will be required to provide valid Putnam County license and certificate of insurance and liability as well as ISA Arborist Certification number for supervising arborist.

DRAFT

**REQUEST FOR PROPOSAL**  
**Professional Services: Tree Removal**

Due Date: October 19, 2020

**GENERAL INFORMATION**

The Village of Cold Spring, NY is seeking proposals from tree service professionals, licensed and insured to perform work in Putnam County, to provide tree removal services and furnish all labor, tools, materials, and equipment to maintain pedestrian and vehicle traffic all in accordance with the plans and specifications outlined in "Scope of Work".

The village has received funding from the New York State Department of Conservation Urban and Community Forestry Grant Program (Contract # \_\_\_\_\_) to make available for this work. A copy of the village's contract with NYSDEC can be made available.

**SCOPE OF WORK**

Removal ten (10) street trees as specified below. All are publicly accessible to the street and are within the Village of Cold Spring. The project includes the following bid items:

TREE ID#	ADJACENT ADDRESS	TREE/DBH	ACTION
29	19 Parrott	Horse Chestnut /24"	Takedown
44	58 Parrott	Norway Maple/ 30"	Takedown
48	53 Parrott	Norway Maple /28"	Takedown
49	51 Parrott	Norway Maple /24"	Takedown
325	18 Chestnut St	Norway Maple/ 24"	Takedown
112	22 Main St	Silver Maple/45"	Takedown
128	39 Church St	Norway Maple/ 29"	Takedown
43	56 Parrot St	Norway Maple/22"	Takedown
149	High St / Corner of Main	Red Maple/ 24"	Takedown
40	50 Parrot St	Norway Maple / 24"	Takedown

Contractor will be responsible to cut stumps to no higher than 6" above grade and to remove and dispose of all wood and debris.

**CONTRACTURAL SCHEDULE**

Proposal due	Oct 19, 2020 2:00 p.m.
Village to Award Contract	Oct 20, 2020
Work Completion By	Nov 30, 2020

*DRAFT*

**ELEMENTS OF PROPOSAL**

Proposals must **BE RECEIVED** by 2:00pm Monday, October 19, 2020.

1. Email or mail Proposals to: [vcsclerk@coldspringny.gov](mailto:vcsclerk@coldspringny.gov) or Village of Cold Spring, Attn: Village Clerk, 85 Main St, Cold Spring NY, 10516.
2. Provide lump sum total bid for entire group of trees described in "Scope of Work" and itemize cost for removal of each tree.
3. Statement about current workload and commitment to complete the project before the deadline of November 30, 2020.
4. Statement of earliest date work could commence.
5. Winning firm will be required to provide valid Putnam County license and certificate of insurance and liability.



Village of Cold Spring  
Village Board of Trustees  
85 Main Street, Cold Spring, NY 10516

Trustees Code Update Review  
9-15-2020

The Village of Cold Spring Board of Trustees held an online workshop meeting via video conference pursuant to Executive Order 202.1 on Tuesday September 15, 2020 at 6:30 pm. Present were: Mayor Merandy and Trustees Marie Early, Lynn Miller, Frances Murphy and Steve Voloto.

**MAYOR'S REMARKS**

Mayor Merandy expressed his personal condolences to the family of Bruce Campbell.

**CODE UPDATE REVIEW**

The Board continued its review of:

- Chapter 071      Licensing
- Chapter 134      Zoning
- Chapter 104      Signs

**AJOURNMENT**

Mayor Merandy made a motion to adjourn. Trustee Early seconded and the motion passed unanimously at 8:30 pm.

Submitted by: M. Mell

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Mayor Merandy

Date

Village of Cold Spring  
Village Board of Trustees  
85 Main Street, Cold Spring, NY 10516

Trustees Code Update Review  
9-17-2020

The Village of Cold Spring Board of Trustees held an online workshop meeting via video conference pursuant to Executive Order 202.1 on Thursday September 17, 2020 at 6:30 pm. Present were: Mayor Merandy and Trustees Marie Early, Frances Murphy and Steve Voloto. Trustee Lynn Miller was absent.

**MAYOR'S REMARKS**

Mayor Merandy noted that:

- The planned hydrant flush has been postponed one day. It will begin next Tuesday, rather than Monday
- Wake for Bruce Campbell will be held at the Clinton Funeral home on Sunday, 9-25-2020 from 2-5pm. Burial will be on Monday, 9-21-2020 at the Cold Spring Cemetery at 10:30am.

**CODE UPDATE REVIEW**

The Board continued its review of:

- Chapter 134          Zoning

**AJOURNMENT**

Mayor Merandy made a motion to adjourn. Trustee Murphy seconded and the motion passed unanimously at 8:20 pm.

Submitted by: M. Mell

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Mayor Merandy

Date

Village of Cold Spring  
Village Board of Trustees  
85 Main Street, Cold Spring, NY 10516

Trustees Code Update Review  
9-22-2020

The Village of Cold Spring Board of Trustees held an online workshop meeting via video conference pursuant to Executive Order 202.1 on Thursday September 22, 2020 at 6:30 pm. Present were: Mayor Merandy and Trustees Marie Early, Lynn Miller, Frances Murphy and Steve Voloto.

**EXECUTIVE SESSION**

Mayor Merandy made a motion to enter into executive session to discuss possible litigation against the Village. Trustee Early seconded and the motion passed unanimously at 6:30pm.

Mayor Merandy made a motion to exit executive session. Trustee Voloto seconded and the motion passed unanimously at 7:30pm.

**APPROVAL OF BILLS**

Trustee Miller made a motion to approve Batch #5742 in the amount of \$51,054.22. Mayor Merandy seconded and the motion passed unanimously.

**CODE UPDATE REVIEW**

The Board continued its review of:

- Chapter 134      Zoning

**BOARD BUSINESS**

Trustee Voloto noted he has received a request from the Cold Spring Fire Company to allow Haldane students to paint murals on the side of the fire house. Mayor Merandy suggested that Haldane make a presentation to the Board (as was done for painting of the subway tunnel).

**AJOURNMENT**

Trustee Early made a motion to adjourn. Mayor Merandy seconded and the motion passed unanimously at 8:30 pm.

Submitted by: M. Mell

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Mayor Merandy

Date

Village of Cold Spring  
Village Board of Trustees  
85 Main Street, Cold Spring, NY 10516

Trustees Workshop & Code Update Review  
9-29-2020

The Village of Cold Spring Board of Trustees held an online workshop meeting via video conference pursuant to Executive Order 202.1 on Tuesday September 29, 2020 at 6:30 pm. Present were: Mayor Merandy and Trustees Marie Early, Lynn Miller, Frances Murphy and Steve Voloto.

### **BOARD BUSINESS**

The Village has received requests from the Lions Club and the Cold Spring PBA to erect plaques honoring Bruce Campbell. The Lions Club wishes to attach a plaque to a bench at the riverfront. The CS PBA wishes to attach a plaque to the bench in front of Village Hall. The Board supports both actions and will waive any associated fees.

Trustee Miller encouraged residents to take advantage of the video conferencing of Village Board meetings and the ability to participate. She suggested the Village promote this on social media. Mayor Merandy suggested that links to video conference meetings be posted on the Village website landing page.

### **WINTER PARKING PERMITS AT MUNICIPAL LOT**

The Board agreed to issue winter parking permits for village residents at the Fair Street municipal parking lot. Permits will be valid 11/15/2020 through 4/15/2021.

### **HALLOWEEN ON PARROTT STREET**

During the discussion it was noted that:

- An informal survey indicates many Parrott Street residents will not be participating and will leave their homes dark
- The police department will not have sufficient officers to monitor the event (as they have in previous years)
- The main trick or treat area is Parrott St. between Bank and Pine. This area is closed to vehicular traffic.
- Barricades should be employed to block off Parrott street and other adjacent areas, as may be required to control traffic
- Village may advertise in local papers and on social media that, in light of COVID-19, the usual festivities may not occur this year. This effort would be more to inform non-residents.
- Board understands that some will elect to trick or treat on Parrott Street and the Board is not prohibiting this activity *per se*
- Some residents may offer candy
- Chamber of Commerce activities are unknown at this time

- Mayor Merandy will confer with OIC Larry Burke regarding what actions the Village may choose to take.

**PUBLIC COMMENT**

Kathleen Foley, 11 Locust Ridge acknowledged the Boards approach to Halloween on Parrott St.

**CODE UPDATE REVIEW**

The Board continued its review of:

- Chapter 134          Zoning

The Board discussed the code update schedule and:

- Acknowledged that the Code Update Review process is behind schedule
- Acknowledged that additional meetings may be necessary to complete the review
- Trustee Early will request NYSERDA to grant an extension of 15 months for all remaining milestones to the last quarter of 2021

**AJOURNMENT**

Mayor Merandy made a motion to adjourn. Trustee Early seconded and the motion passed unanimously at 8:31 pm.

Submitted by: M. Mell

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Mayor Merandy

Date