



VILLAGE OF COLD SPRING

85 MAIN STREET, COLD SPRING, NY 10516

TEL: (845) 265-3611

FAX: (845) 265-1002

WEB: WWW.COLDSRINGNY.GOV

DAVE MERANDY, MAYOR
MARIE EARLY, TRUSTEE
LYNN MILLER, TRUSTEE
FRANCES MURPHY, TRUSTEE
STEVE VOLOTO, TRUSTEE

JEFF VIDA KOVICH, CLERK/TREASURER
MICHELLE ASCOLILLO, ACCOUNTANT
LARRY BURKE, OFFICER-IN-CHARGE
Matt Kroog, WATER SUPERINTENDENT
Robert Downey, Hwy Dept Crew Chief
Charlotte Mountain, Code Enforcement Officer

Board of Trustees

Tuesday Nov. 10, 2020 @ 6:30 PM

Via Video Conference Pursuant to Executive Order 202.1

1. Pledge of Allegiance
2. Roll call
3. Financial Update
4. Report of the Police Department
5. Monthly reports: Recreation Commission, Planning Board, Zoning Board of Appeals, Town of Philipstown, Historic District Review Board, Fire Company, Tree Advisory Board, Chamber of Commerce
6. Report of Water and Wastewater Departments
7. Report of Building Department
8. Report of the Highway Department
9. Justice Court Report
10. Report of the Mayor and Board of Trustees
11. New Business
 - a. Authorize Mayor to sign Service Fee Agreement w/Penflex (LOSAP Program)
 - b. Authorize Mayor to sign agreement for prosecuting attorney (A. Gil)
 - c. Request to use pavilion for NarCAN Training on 11/21
12. Old Business
 - a. Request to hire Lexipol for the updating CSPD Policies
13. Public Comment
14. Code Update Review - Chapters:
 - 134 Zoning

The public is invited to attend the meeting as follows:

<https://zoom.us/j/94086293122?pwd=eVJpUnFZRUt5K3A3anhFLzIERG9SQTO9>

or to Join by Phone: (646) 558-8656

Meeting ID: 940 8629 3122 Password: 259033



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Financial Highlights November 10, 2020

- Revenue is continuing to increase for parking fees and Justice Court Fines & Fees
- Letters to residents who have not paid their taxes will go out December 1st reminding them to pay by January 31st. This is currently less than 20 parcels.
- I will have financial statements prepared for December's Monthly meeting to show 6 months of actual revenues & expenses, along with my projections of the next 6 months.
- I should have the external auditors Draft Financial Report from May 31st this week. I will review and forward for the Board's review as well. Mr. Costilow will schedule a presentation as well, either via Zoom or in person, with the Board choosing the method.
- FEMA did declare Tropical Storm Isaias as a FEMA eligible event for Long Island, and is working towards approving other counties, including Putnam. Hopefully that means that some of the costs submitted to NYS for cleanup after that storm as well as generator usage will be reimbursed at a 75% rate.

Respectfully submitted,

Michelle Ascolillo
Village Accountant



Village of Cold Spring Police Department

Monthly Report:

Oct-20

Incident/Events

<u>Type of calls</u>	<u>Number of calls</u>	<u>Type of calls</u>	<u>Number of calls</u>
911 Hang up		Abandoned vehicle	
Aggravated harassment		Aided case	8
All other		Animal bite	1
Animal acting rabid	1	Assist fire department	1
Animal complaint other		Attempt to locate person	
Animal struck by motor vehicle		Buglary attempt	
Assist citizen	2	Car blocking	1
Assault		Civil matter	1
Burglary		Criminal mischief	1
Burglary in progress		Disabled vehicles	1
Child abuse		DMV suspensions/revocations	
Criminal impersonation		Domestic dispute	2
Custodial interference		Drug complaint	
Disorderly conduct/Disturbance	1	Drug sale	
Dog complaint		Extortion	
Driving while intoxicated		Family offense	
Drug possession		Fire Alarm	2
False Alarm (any type)	5	Gun shots	
Family court summons		Harassment	1
Fireworks		Health & Safety hazard	
Fraud		Illegally parked vehicle	
Funeral escort	1	Insufficient funds-Checks	
Hazardous material/spill leak		Lockout - vehicle	
Hit & Run		Mental health incident	2
Impounded vehicles	2	Missing person	
Larceny		Navigation accident	
Leaving scene of accident		Neighborhood Dispute	
Lockout - residence	1	Notification death or emergency	
Loitering		Officer needs assistance	6
Lost or Stolen license plates		Other	
Missing child		Person with a gun	
Natural disaster		Possession of weapon	
Navigation complaint		PDAA	2
Noise complaint	2	PIAA	
Obscenity/pornography		Property lost	
Open door	1	Property stolen	
Other accident		Reckless driving	
Personal injury		Unwanted Party	
Private property		Robbery-in progress	
Property found	2	Shoplifting	
Property recovered		Speeding vehicle	
Public property		Suspicious person	1
Robbery		Theft of services	
Repossession of vehicle		Trespass	
Robbery - other		Unauthorized use of a vehicle	
Simple assault		V&T complaint	1
Suicide attempt			
Suspicious vehicle	1		
Transports			
Unattended death	1		
Welfare Check	1		
Wires down			
		Total number of calls for service:	52
		Total Number Year to Date	567



Village of Cold Spring Police Monthly report continued:

Sex	Charge(s)	Arrests	Counts
F	MHL 941	1	1
M	VTL 312	1	1

Total number of arrests: 2

Traffic/Parking tickets issued

UTTs

AUO		Clinging to a vehicle	
Crosswalk violation		Disobey traffic control device	6
Driver's view obstructed		Equipment violation	
Following too close		Glass tint violation	
Imprudent speed		Insurance violation	
Lane violation		Leave scene of accident	
Muffler violation		No passing	
One-way violation		Operating w/suspended reg.	1
Passed red light		Passing violation	
Plate/registration violation		RT of way violation	
Seatbelt		Signal light violation	
Speed in school zone		Speeding	2
Stop sign violation	2	Turn signal violation	
Traf device violation		Unauthorized use license	
Turning violation	1	Unlicensed class driver	
Uninspected motor vehicle	2	Unsafe start	
Unlicensed driver	1	Violation of misc rules	
Use of cell phone	1		
Total number of tickets issued:			16

PARKING TICKETS

Parking Tickets Issued by Police Department: 103

Total Number of Tickets Issues	119
Total Number Year to Date	882

Village of Cold Spring - Recreation Commission

November 2020 Report

Membership: Trevor Knight has been appointed as the 5th member to the Commission.

Lighting at the Bandstand and Waterfront

The Commission will continue to seek an electrician to place a light for the flag as well as work on the bandstand and waterfront light timers. Consider changing timers to digital.

Painting Bandstand

The Commission will continue to seek assistance from the Sheriff's Department for help painting the bandstand. The Commission will also go out to bid on March 1st for the painting. The goal is to have the painting completed by May 2021.

Review of Recreation Properties

Mayor's Park - The Commission felt that parking should be considered for Mayor's Park away from the ball field.

Mayor's Park Pavillion - The Commission would like to pursue with the local scouts about more use of the pavilion for scouting activities. Consider waiving fees and access to one bathroom during activities with the scouts responsible for site and bathroom clean-up. **(Needs Trustee Approval)**

Holiday Decorations: The bandstand will be decorated on Saturday November 21 with the
22

as a rain date. The Bandstand, with the exception of the tree, will be lit beginning

on Thanksgiving day and remain lit until after the holidays. Lighted artificial garland

was purchased for use this year and in the future.

Santa's Visit: Santa's visit this year will be on December 5th at 3:30 PM. It will be a drive by visit with children receiving a candy cane. Children will also be able to drop off letters to Santa (Those that include Philipstown addresses will receive a response

from Santa's elves.) The rain date will be December 12th at 3:30. The tree will be

lit on the day of the visit as usual.

Ticketed Events: The Commission also discussed ticketed events and what months they should be allowed considering the recent (fall) issues with traffic, parking and congestion.

We know this is an item for the Trustees to consider.

Projects on hold. **Mayor's Park bathroom doors.**

ZBA Monthly Report - October 2020

November 10, 2020

To: Mayor and Board of Trustees
From: Aaron Wolfe, Chair of the ZBA

Current Business

The board received an application for an interpretation and variance for a proposed 6 foot fence at 33 Market St., in the B-1 district. The interpretation appeal seeks to override the Building Inspector's judgement that a variance is needed for a 6 ft. fence in B-1.

New Business

Donald MacDonald resigned from the ZBA. Many thanks to Donald for chairing the 21 Parsonage St. hearing, and for his many years of dedicated service to the village.

Aaron Wolfe will not continue on the board beyond his current term, which expires at the end of November.

Eric Wirth has been appointed by the mayor to serve as ZBA chair.

Old Business

On October 15 the board approved a variance required for 4 Morris Ave. to build a 6 ft. fence along the south side of the property where it borders the B-1 district.

On October 15 the board approved the resolution drafted by the village attorney, John Furst, denying an application for construction of a new home at 21 Parsonage St. The work on this application is now complete.

Nov 10, 2020 Village of Cold Spring Report

1. Townhall renovations have picked up on the work, and things are going much better with the progress, but the work that has been done looks very nice. We are unsure as to the time frame that we will be open, but schedule is Looking at early next year to be completed and move back in mid to late January 2021
2. We are moving forward with building a new highway garage. Working on the plans to go out to bid. Award the bid for Pneumatic Fluids and Compressed Air to E&FS LLC for \$6,500.00
3. Had a discussed with many residents of Indian Brook Road regarding parking issues there, WE Closed down the parking area for the Marsh, but no matter what we do is doesn't seem help the situation there. Our Hope as the fall season comes to a close the amt of people coming to this area will slow down.
4. The proposed budget for 2021, were looking at 11.3 Million we plan to adopt it 11/18/2020.
5. Planning, Zoning and Conservation Boards are all meeting via Zoom.
6. Roberto Muller will be stepping down from is position as the Climate smart Coordinator late this year or early next year. If anyone is interested, please notify the Town Clerk we have out a few ads in the papers.
7. The owners of staff member of the Garrison County Club and Golf (Garrison Properties) have a presentation of their plan to turn this property over to the Hudson Valley Shakespeare. Who just celebrated their 30th year at Boscobel. The plan is to sub divide the property into 4 parcels.
 - 92 Acres for the Garrison Golf Club
 - 53 Acres for Shakespeare
 - 27 Acres Challenge parcel along Route 9
 - 28 acers for private ResidenceWere looking forward to work with very closely with them on this. This will be going before our Planning board later this month to start the approval process.
8. We paved the last 1100 feet of dirt road on East Mt Road South.
9. We're looking for anyone who would be interested in joining Cemetery Committee.

Village of Cold Spring Historic District Review Board

85 Main Street Cold Spring, New York 10516 (845) 265-3611

MONTHLY REPORT TO THE VILLAGE BOARD OF TRUSTEES NOVEMBER 2020

CURRENT APPLICATIONS

In October, we met twice with the owners of 4 Morris Avenue. The first meeting was for an application for replacement windows. The proposed replacement materials were not in line with our design standards and the application was rescinded. We will continue to review this with them in workshop sessions. The second meeting was for a perimeter fence, which was approved.

For our November monthly meeting on 11/11, we are meeting with representatives of the Wells Fargo bank on Chestnut Street about changes to their exterior lighting fixtures, in compliance with updated security protocol.

BOARD WORK/PROJECTS/NOTES

1. We have delivered a large portion of the edited text of the updated Design Standards to the graphic designer, Kirsten Heincke for her first design draft. We are continuing to make progress.
2. Per our discussion in September about Public Hearing fees, we have discussed and have attached a proposal for the Board's consideration.

Respectfully submitted,

Sean Conway

**Albert G. Zgolinski, Chair; Kathleen E. Foley, Vice Chair
Andrea Connor Hudson, Sean Conway, Lloyd L. DesBrisay**

Village of Cold Spring Historic District Review Board

85 Main Street Cold Spring, New York 10516 (845) 265-3611

MEMO TO THE VILLAGE BOARD OF TRUSTEES FOLLOW-UP REGARDING PUBLIC HEARING ADVERTISING AND FEES

In recognition of the Trustees' verbal support for our efforts to increase community awareness for our routine public hearings, we have reviewed incoming fees for the past few years with the Village Accountant, comparing the number of applications to the number of Public Hearings which occur for projects not otherwise covered by an escrow account. As such, we propose the following adjustments to our fee structure:

1. We propose increasing the general fee, for all applications to our Board, from \$30 to \$40.
2. We propose decreasing the public hearing fee, when required, from \$80 to \$40.
3. For each public hearing, we would advertise twice in legal notices of the PCNR (the paper of record), and once with a display ad The Highland Current.

While it might seem like we are trying to buy more with less, we are confident that by increasing the fee for all applications, it provides enough of a cushion to absorb the increased costs of advertising, based on trends from previous years. We also would not want any single application to accrue fees so onerous (beyond \$150, minimally) that it discourages compliance with our process. In this model, most applicants would pay \$40 total, some requiring a public hearing would pay \$80 total, and only the rarest applications, requiring more than one public hearing, would pay higher fees. Lastly, for any project of a scale significant enough to require an escrow account with our Board, any fees for advertising any public hearings would be billed back at cost. In our recent experience, two of the three SEQR Type I projects we reviewed were for income-generating properties (126 Main Street and 20 The Boulevard) wherein these fees are simply business expenses.

Ultimately, we feel this is the most fair solution, as we consider the integrity of our Historic District to be a shared, public good.

We request the Village Board of Trustees to authorize and adopt this change in fees.

**Albert G. Zgolinski, Chair; Kathleen E. Foley, Vice Chair
Andrea Connor Hudson, Sean Conway, Lloyd L. DesBrisay**

vcsclerk@coldspringny.gov

From: Chief Tom Merrigan <coldspringfdchief@gmail.com>
Sent: Thursday, November 5, 2020 9:42 AM
To: vcsclerk@coldspringny.gov
Subject: Re: Monthly Reports

ColdSpring Fire Co
Monthly Report

21 Alarms for October

SCBA(self contained breathing apparatus)annual flow testing is scheduled for Friday Nov 6th

We are currently reviewing specifications and pricing for a new Engine.

Respectfully
Tom Merrigan
Chief
Cold Spring Fire Co

----- Original message -----

From: vcsclerk@coldspringny.gov
Date: 11/2/20 4:10 PM (GMT-05:00)
To: lburke@coldspringny.gov, 'Ruthanne Cullinan Barr' <cullinanbarr@gmail.com>, 'Matt Francisco' <cspbchair@gmail.com>, 'Aaron Wolfe' <aaronewolfe@gmail.com>, 'Albert Zgolinski' <azgolinski@hntb.com>, 'Jennifer ZW' <jzwarich.cstab@gmail.com>, "'VCS Highway Dept.'" <highway@coldspringny.gov>, 'Cathy Costello' <court@coldspringny.gov>, "'Kathleen E. Foley'" <vcshdrbvicechair@gmail.com>, vcswater@coldspringny.gov, 'VCS Treasurer' <treasurer@coldspringny.gov>, rflaherty@philipstown.com, 'CSFC Chief' <coldspringfdchief@gmail.com>, building@coldspringny.gov, building@coldspringny.gov
Cc: Michael mell <michaelmell@live.com>, 'Dave Merandy ' <mayor@coldspringny.gov>, 'Frances Murphy' <trustee.murphy@coldspringny.gov>, 'Marie Early' <Trustee.early@coldspringny.gov>, trustee.miller@coldspringny.gov, trustee.voloto@coldspringny.gov
Subject: Monthly Reports

Monthly Reports are due by end of day Friday (11/6)

Thank you

Jeff Vidakovich, Village Clerk-Treasurer

Village of Cold Spring



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trustee.voloto@coldspringny.gov

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highway@coldspringny.gov

Water Department Monthly Operations Report

Date:	November 10 th , 2020	Reporting Month of:	October 2020
2019 Reservoir Status:	77.90% Capacity	Reservoir Status:	85.02% Capacity
2019 Flow to System:	7.77MG / 251k/day	Flow to System:	10.50MG / 339k/day
Monthly Rainfall:	3.36"	Percent Change:	26% Increase

- **Bacteria/Lab Tests:** All Routine Bacteriological monthly samples all were found in good standing.
- **Filtration Unit #2 at WTF:** Flow Meter for unit 2 stopped working on Friday Oct.16th, The Analog Transmitter was replaced with Digital Transmitter from stock supply, and still couldn't get flow readings for the unit. Ordered new orifice plate from Lambda Square, received and installed on Nov. 4th, unit registering flow again and was put back into service same day.
- **Mayors Park Water Service:** Assisted VCS Highway Dept. with the repair of the water shut off valve, Curb Box replaced and fitted with new stem for winterization of Rest Room Building on Mon. October 19th.
- **Hach Equipment Servicing:** The quarterly calibration / validation of the Turbidimeters at the WTF was performed on Thursday October 22nd.
- **Process Air System:** Lead Pressure switch for the process air system failed on Friday October 23rd, All Air Inc. called in for replacement same day.
- **ADWQR:** To be sent out for printing and then mail out to residents.
- **Catskill DEP Project:** Badey and Watson surveying conducted and report received (3/2/2020). Bart Clark had reached out to DEP on 5/10, no update since emailing.

Respectfully Submitted,

Matt Kroog,
Supt. of Water & Wastewater



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highway@coldspringny.gov

Wastewater Department Monthly Operations Report

Date: November 10th, 2020 **Reporting Month of:** October 2020
Total Inflow to Plant: 5.711 Million Gals. **Average Daily Flow:** 184 K gals

Plant Performance:

Biochemical Oxygen Demand: 96.79% Removal

Total Suspended Solids: 94.24% Removal

Liquid Sludge Hauled Offsite: 44,000 Gallons

- **Annual Infiltration and Intrusion Reporting:** Ms. Manaora Begum with NYSDEC had contacted the department in regards to missing annual I & I from years 2016 through 2019. Have been going over the records and generated a report covering works done toward the reduction of I & I up to present (attached for review before submitting).
- **Kemble Ave PS: #1 Pump** became clogged and will need to be cleaned out to return to service, Contacted Alon Industries for scheduling of install of new check valve to be done along with the cleaning of Pump.

Respectfully Submitted,

Matt Kroog



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vcswater@bestweb.net

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highway@coldspringny.gov

Building Department Monthly Report October 2020

Activity

New Building Permit Applications Received:	9
Building Permits Issued:	6
Operating Permits Issued	0
Dumpster Permits Issued	1
CO's Issued	11
Record Searches Completed:	4
Complaints Received:	4

Referrals Generated

HDRB:	2
ZBA:	2
Planning:	0

Fees

	<u>Oct. 2020</u>	<u>FY 2020-21</u>
Application and Permit Fees Collected:	\$ 4,888.00	\$ 13,480.00
Record Search Fees Collected:	\$ 300.00	\$ 2,475.00
Other Fees	\$ 30.00	\$ 240.00
Total Collected:	\$ 5,218.00	\$ 16,195.00

Of Note:



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Date: October 30, 2020

Garbage: 43.53 tons
Recycling: 27.98 tons

For the month of October we finished a small section of pavers on Kemble Ave., filled an old telephone pole hole on Main St., hauled 14 loads of concrete to West Hook Sand & Gravel, we had 2 brush collections that were hauled to West Hook as well, assisted WTP in replacing the service shut off for Mayor's Park Pavilion, repaired a broken section of fence at the riverfront, filled an erosion hole on Bank St., dug out & prepped area in front of Kismet's & the French Restaurant for paver placement, hauled one load of scrap to scrapyard, winterized MPP bathrooms, repaired 6' of curb & pulled/poured 26' of sidewalk on Cross St.

We replaced the battery & wipers on the '97 F-350, replaced wipers on the '16 F-350, replaced battery on leaf sucker motor, we bypassed the dryer motor on the 1988 International salter in order to fix the leaking air issue with it, we then worked on the hydraulics to get the auger & spinner working on the salter, and greased the entire salter for the coming winter.

For the month of November, we will be finishing the pavers on Main St. for the TAB, clearing the leaves around the Village, and getting ready for the coming winter.

Robert Downey
VCS Highway Dept. Crew Chief

JUSTICE COURT
VILLAGE OF COLD SPRING
85 Main Street
Cold Spring, NY 10516

Thomas J. Costello
Village Justice

Phone (845) 265-9070
Fax (845) 809-4210

OCTOBER 2020 MONTHLY REPORT

Fines, Forfeited Bails & Civil Penalties	\$ 8,975.00
Parking Tickets	6,180.00
Civil Fees	
Including Termination of Suspension Fees, Bail Poundage, Certificate of Disposition, Filing Fees, Small Claims, Transcripts of Judgment and Returned Check Fees	155.00
Mandatory State Surcharges	<u>4,440.00</u>
TOTAL	<u>\$19,750.00</u>

A check in the above amount is submitted herewith.

Respectfully,



Thomas J. Costello
Village Justice

Dated: November 5, 2020

Cold Spring Village Court
Summary Report of Cases Started
Judge Thomas J. Costello

Report date: 11/02/2020

10/01/2020 to 10/31/2020
All Judges

<u>STATUTE</u>	<u>COUNT</u>	<u>ADDITIONAL INFORMATION</u>	
VTL	18	Number of DWIs - 1192:	0
CIV	1	Number of AUOs - 511:	0
TL	1	Number of Speeds - 1180:	2
		Number of Defendants:	19
		Total Number Charges:	20
		Average Charges/Defendant:	1.05
		Number of Small Claims:	1



OFFICE OF THE STATE COMPTROLLER
 Thomas P. DiNapoli, Comptroller

JUSTICE COURT FUND
 110 STATE STREET
 ALBANY, NY 12236

Thomas Costello - Justice
 Village of Cold Spring
 85 Main St
 Cold Spring, NY 10516

October 28, 2020

For your information, shown below is the "Distribution Summary" of all reports received by us from the Village Court for the month of September 2020.

Receipts

<u>Justice</u>	<u>Report Month/Seq</u>	<u>Amount</u>
Thomas Costello	September 2020/01	\$9,373.50
Camille S Linson	September 2020/01	\$0.00
Total Court Receipts		\$9,373.50

DISTRIBUTION SUMMARY¹

<u>Code</u>	<u>Trans</u>	<u>State</u>	<u>County</u>	<u>Village</u>	<u>Other</u>	<u>Amount</u>
AA	9	0.00	0.00	275.00	0.00	275.00
AB	26	0.00	0.00	2,850.00	0.00	2,850.00
AC	16	65.00	0.00	240.00	0.00	175.00
AD	1	0.00	0.00	4,420.00	0.00	4,420.00
AJ	1	0.00	0.00	2.50	0.00	2.50
CB		720.00	0.00	0.00	0.00	720.00
FF		105.00	0.00	0.00	0.00	105.00
FL		105.00	0.00	0.00	0.00	105.00
FS		60.00	0.00	0.00	0.00	60.00
MS		661.00	0.00	0.00	0.00	661.00
TOTALS :		1,586.00	0.00	7,787.50	0.00	9,373.50

¹ For an explanation of distribution codes, see the Comptroller's Handbook for Town and Village Justices