



**VILLAGE OF COLD SPRING**  
85 MAIN STREET, COLD SPRING, NY 10516  
TEL: (845) 265-3611      FAX: (845) 265-1002  
WEB: WWW.COLDSRINGNY.GOV

**Board of Trustees Workshop Meeting**  
**Wednesday, November 16, 2022 @ 7:00 PM**

This meeting will be held at Village Hall - 85 Main Street. Members of the public are invited to attend the meeting in-person or via videoconference.

1. Opportunity to request a vote to add/modify agenda items
2. Announcements
3. Discussion with Joule re: Status of CCA Program
4. Update on Parking Plan
5. Board Business
  - a. Approval to Apply for Body Worn Cameras Grant
  - b. Resolution 33-2022 Authorizing Village Attorney to Conduct SEQRA Training
6. Approval of Minutes – 9/21
7. Approval of Bills -      Batch #: 6717      Amount: \$104,250.49
8. Public comment  
*The Board of Trustees values input from the Village community. Please keep your remarks to three minutes or less, and address them to the Board. Disparaging remarks will not be allowed; please be neighborly.*
9. Adjournment

To join the meeting via Zoom:

<https://us06web.zoom.us/j/88983853791?pwd=NG1RWU5VVG9RVTRZaStQaW9kMXBMZz09>

Or by phone: 646-558-8656

Meeting ID: 889 8385 3791      Passcode: 365616

## **PARKING PLAN SAFETY AND PARKING ASSESSMENT REPORT**

**SEPT. 30, 2022 (Reviewed with Mayor)**

**OCT. 27, 2022 (Reviewed with OIC, & Planning Board Chair)**

**Nov. 9, 2022 (Completed parking & signage inventory)**

**Nov. 16, 2022 Parking Plan Implementation Workshop**

### **BRIEF:**

In preparation for implementing the resident permit & Main St. metered parking plan (accepted by the VBOT in 2021) the Village is taking inventory of available parking spaces, crosswalk safety requirements, ADA compliance requirements, assessing general usage demands, and ensuring our street signage and markings comply with Code CH. 126 (Traffic and Parking) & CH 127 (Residential Parking Program) standards.

### **PURPOSE:**

1. Implement the Village Parking Plan as recommended by the Village Parking Committee.
2. Ensure that the Village streets meet state safety and national ADA standards and requirements.
3. Ensure emergency services have appropriate access, ingress and egress in order to operate efficiently in emergencies.
4. Improve walkability as recommended in Village Comprehensive Plan sec. 1.7.
5. Improve signage as recommended in Village Comprehensive Plan sec. 1.8.2.
6. Reduce traffic flow blockages and traffic safety issues.
7. Assess the number of metered parking spots available for future revenue budgeting and planning.

### **METHODS FOR GATHERING DATA & RECOMMENDATIONS:**

1. Reference Village Code CH. 126 (Traffic & Parking) & CH 127 (Residential Parking Program)
2. Reference approved Village Parking Committee Recommendations
3. Referenced Cornell Local Roads Program Manual (part 3) for street markings standards.
4. Referenced ADA.gov for ADA parking standards and parking percentage requirements.
5. Referenced NYC DOT for hydrant distance standards.
6. Made a street parking and crosswalk survey, including measurements of crosswalk buffer zones, driveways, and current parking spaces.

### **LIST OF SAFETY\*, ADA\*\*, & SIGNAGE UPGRADES:**

1. UPDATE CROSSWALK SETBACKS (from crosswalk line to first parking spot) at traffic light (9D & Main St.) and all crosswalks within the Village Parking Plan districts.
2. UPDATE HYDRANT SETBACKS to be 15 ft from parking and provide yellow striping to designate no parking zones.

3. ADD 1 ADA PARKING SPOT at 159 Main Street. Add street striping to existing ADA parking space (at 17 Kemble). Move ADA spot (34 Kemble, Montessori Pre-School) to a public parking space near corner of Kemble and the Boulevard.
4. MOVE "STOP" SIGNS AND STREET MARKER LINE at Kemble, Fair, and Lunn Terr. closer to crosswalk/corner for better visibility.
5. ADD U-TURN SIGN at base of Main St. where cars turn around.

\*ref. standards come from NYC DOT and the Cornell Local Roads Program Road Marking Manual for safety standard guide, [2009 MUTCD Rev 3 Complete \(dot.gov\)](#).

\*\* ref. ADA standards from [Accessible Parking Spaces I Beta.ADA.gov](#).

#### **RECOMMENDATIONS FOR BOARD TO DISCUSS:**

1. Remove Main Street two unused driveway access X spots and return to parking inventory.
2. Return 15 MIN parking spots to north side of Main St, west corners on business district blocks.
3. Move bicycle racks at the following locations:
  - a. Tree bed between 92-94 Main (in front of Ming Moon parking lot gate).
  - b. Move the bike rack at side of Visitor's Center to a more visible location next to the subway tunnel.
1. Make Fair St. one-way and meter it on Saturdays to recoup lost metered parking inventory (due to required crosswalk safety updates on Main St).
2. Set the hours of the residential permit parking & business district meters to run from 10AM-5PM.
3. Set meter fees on Main St. at a higher rate than Municipal Lots to address supply & demand shortage.
4. Meter Main Street Fridays-Sundays + Holidays, May-December, and turn off metering in winter.
5. Price resident permits to discourage unnecessary usage and to cover costs associated with maintenance of signage, and street striping for parking plan.

**FINDING HIGHLIGHTS:**

<b>RESIDENT PERMIT DISTRICT PARKING INVENTORY</b>				
	TOTAL PARKING	FREE PUBLIC PARKING (FPP)	ADA PARKING	RESIDENT PERMIT PARKING (RPP)
<b>CURRENT</b>	255	255	1x ADA	
<b>PROPOSED</b>	239	84x FPP	1x ADA	155x RPP
<b>DIFFERENCE</b>	-16			
				Total housing units 133
				Total driveways 99

<b>PARKING AND SAFETY INVENTORY ON MAIN FROM 9D TO LUNN/DEPOT SQ AND FAIR FROM MAIN TO NORTHERN</b>					
	PUBLIC PARKING > METERS	RESERVED AVA PARKING	15 MIN PARKING	POLICE PARKING	X-WALK BUFFER ZONES
<b>CURRENT</b>	97	2	2	3	380'
<b>PROPOSED</b>	100	3	4	3	557'
<b>DIFFERENCE</b>	-3	1+	2+	0	177'+

<b>SIGN &amp; POLE INSTALLATIONS</b>	
Total signs needed	155
Need pole (NP)	66
Remove pole (RP)	8
Pole repair (EP)	1

<b>STREET SIGNAGE EXPENSES</b>				
NUMBER OF SIGNS NEEDED	PRICE/SIGN	NUMBER OF NEW & REMOVED POLES	LABOR PRICE/POLE	TOTAL COST
155	\$40	70	\$40	<b>\$9,000*</b>

\* THIS NUMBER DOES NOT INCLUDE LABOR COSTS FOR INSTALLATION OF SIGNS & STREET STRIPING.

<b>RESIDENTIAL PARKING PERMIT EXPENSES</b>			
	NUMBER NEEDED	DECAL PRICE	TOTAL COST
RESIDENT PERMITS AVAILABLE	167	\$0.60/STICKER DECAL	\$100.20
GUEST PERMITS (1/RESIDENCE)	133	\$2/HANG TAG	\$266
			<b>\$366.20</b>

**PARKING DISTRICT (EAST OF TRAIN TRACKS) TIME LIMITS**

LOCATION	MAIN ST (LUNN-9D)	STONE ST	RAILROAD AVE	CROSS ST	GARDEN ST	KEMBLE AVE	FURNACE ST
PERMIT HOURS	----- ----	10AM-5PM (ALL WEEK)					
CURRENT LIMITED TIME PARKING	9AM-5PM (4HRS)	8AM-5PM (5HRS)	8AM-5PM (5HRS)	8AM-5PM (5HRS)	8AM-5PM (5HRS)	8AM-5PM (5HRS)	8AM-5PM (5HRS)
PROPOSED LIMITED TIME PARKING	10AM-5PM (3RHS)	10AM-5PM (5HRS)	10AM-5PM (5HRS)	10AM-5PM (5HRS)	10AM-5PM (5HRS)	10AM-5PM (5HRS)	10AM-5PM (5HRS)

**WORK SCHEDULE & TIMELINE:**

- November - December 2022:** Presentation to the board & public of implementation plan. Collect input and plan adjustments. Resubmit updated plans for final approval as necessary. Update Code to implement changes.
- January - April 2022:** Design & Order Signage & Communications Tools (maps)
- April - June 2023:** Highway Department paint striping & install signs. Set up metering system. Resident Permit applications & distribution.
- June - July 2023:** Parking Plan Ready to GO.

PARKING PLAN INCOME PROJECTIONS FOR REVIEW 11/16/2022

METERED INCOME RATES ON SATURDAYS, SUNDAYS & HOLIDAYS

LOCATION	RATE/HR	# METERED SPOTS	# DAYS/YR	7 HRS (10AM-5PM)	8 HRS (9AM-5PM)	9 HRS (9AM-6PM)
MAIN ST (ALL YEAR)	\$2.50	87	115	\$175,087.50	\$200,100.00	\$225,112.50
MAIN ST (ALL YEAR)	\$3	87	115	\$210,105	\$240,120	\$270,135
MAIN ST (ALL YEAR)	\$3.50	87	115	\$245,122.50	\$280,140.00	\$315,157.50
MAIN ST (ALL YEAR)	\$4	87	115	\$280,140	\$320,160	\$360,180
MAIN ST (MAY-DEC)	\$2.50	87	78	\$118,755.00	\$135,720.00	\$152,685.00
MAIN ST (MAY-DEC)	\$3	87	78	\$142,506	\$162,864	\$183,222
MAIN ST (MAY-DEC)	\$3.50	87	78	\$166,257.00	\$190,008.00	\$213,759.00
MAIN ST (MAY-DEC)	\$4	87	78	\$190,008	\$217,152	\$244,296
MAIN (A/Y) ST 15 MIN (\$.75)	\$1	5	115	\$12,075	\$13,800	\$15,525
MAIN ST (A/Y) 15 MIN	\$1	5	115	\$16,100	\$18,400	\$20,700
MAIN (MAY-DEC) ST 15 MIN (\$.75)	\$1	5	78	\$8,190	\$9,360	\$10,530
MAIN ST (MAY-DEC) 15 MIN	\$1	5	78	\$10,920	\$12,480	\$14,040
FAIR ST (SAT. ONLY)	\$2.50	26	53	\$24,115.00	\$27,560.00	\$31,005.00
FAIR ST (SAT. ONLY)	\$3	26	53	\$28,938	\$33,072	\$37,206
FAIR ST (SAT. ONLY)	\$3.50	26	53	\$33,761.00	\$38,584.00	\$43,407.00
FAIR ST (SAT. ONLY)	\$4	26	53	\$38,584	\$44,096	\$49,608
FAIR ST (SAT. MAY-DEC)	\$2.50	26	36	\$16,380.00	\$18,720.00	\$21,060.00
FAIR ST (SAT. MAY-DEC)	\$3	26	36	\$19,656	\$22,464	\$25,272
FAIR ST (SAT. MAY-DEC)	\$3.50	26	36	\$22,932.00	\$26,208.00	\$29,484.00
FAIR ST (SAT. MAY-DEC)	\$4	26	36	\$26,208	\$29,952	\$33,696

METERED INCOME RATES ON FRIDAYS - SUNDAYS & HOLIDAYS

LOCATION	RATE/HR	# METERED SPOTS	# DAYS/YR	7 HRS (10AM-5PM)	8 HRS (9AM-5PM)	9 HRS (9AM-6PM)
MAIN ST (ALL YEAR)	\$2.50	87	168	\$255,780.00	\$292,320.00	\$328,860.00
MAIN ST (ALL YEAR)	\$3	87	168	\$306,936	\$350,784	\$394,632
MAIN ST (ALL YEAR)	\$3.50	87	168	\$358,092.00	\$409,248.00	\$460,404.00
MAIN ST (ALL YEAR)	\$4	87	168	\$409,248	\$467,712	\$526,176
MAIN ST (MAY-DEC)	\$2.50	87	112	\$170,520.00	\$194,880.00	\$219,240.00
MAIN ST (MAY-DEC)	\$3	87	112	\$204,624	\$233,856	\$263,088
MAIN ST (MAY-DEC)	\$3.50	87	112	\$238,728.00	\$272,832.00	\$306,936.00
MAIN ST (MAY-DEC)	\$4	87	112	\$272,832	\$311,808	\$350,784
MAIN (A/Y) 15 MIN (\$.75)	\$1	5	112	\$11,760	\$13,440	\$15,120
MAIN (A/Y) 15 MIN	\$1	5	112	\$15,680	\$17,920	\$20,160
MAIN (MAY-DEC) 15 MIN (\$.75)	\$1	5	112	\$11,760	\$13,440	\$15,120
MAIN (MAY-DEC) 15 MIN	\$1	5	112	\$15,680	\$17,920	\$20,160

PARKING PLAN INCOME PROJECTIONS FOR REVIEW 11/16/2022

METER COMBO TOTALS

COMBINATION	PROPOSED HRS	RATES	TOTALS
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MAIN ST (WEEKENDS+HOLIDAYS)	7 HRS (10AM- 5PM)	\$2.50/ HR	\$175,087.50	PARKING COMMITTEE RECOMMENDATION LOST 20 METERED SPOTS IN CROSSWALY_ZONE UPDATES= -\$40,250 (WOULD HAVE BEEN \$215,337.50)
MAIN ST (WEEKENDS+HOLIDAYS) + 15MIN + FAIR ST (SAT)	8 HRS (9AM- 5PM)	\$2.50/ HR, \$1/ 15 MIN	\$246,060.00	ADDING FAIR ST & 15 MIN METERS WOULD REGAIN REVENUE LOST TO MAIN ST. PARKING REDUCTIONS
(MAY-DEC) MAIN ST (FRI-SUN+HOLIDAYS) + 15MIN + FAIR ST (SAT)	7 HRS (10AM- 5PM)	\$3.50/ HR \$1/ 15 MIN	\$277,340.00	RECOMMENDATION 2: THIS OPTION OFFERS SIMPLICITY OF ONE RATE METERS DURING RESIDENT PERMIT HOURS, ADDRESSING HIGH SEASONS PARKING SHORTAGES WHILE AVOIDING INCONVENIENCE TO MAIN ST RESIDENTS OR LOSS OF BUSINESS DURING WINTER.
MAIN ST (WEEKENDS+HOLIDAYS) + 15MIN + FAIR ST (SAT)	7 HRS (10AM- 5PM)	TIERED RATES: \$3.50 /MAIN, \$3/FAIR, \$1/ 15 MIN	\$290,160.50	TIERING RATES BASED ON CONVENIENCE WILL ENCOURAGE PARKING IN LOTS OFF OF MAIN. CONSISTANT HOURS, YEAR ROUND KEEPS THINGS SIMPLE.
MAIN ST (WEEKENDS+HOLIDAYS) + 15MIN + FAIR ST (SAT)	7 HRS (10AM- 5PM)	\$3.50/ HR \$1/ 15 MIN	\$294,983.50	SINGLE RATE, CONSISTANT HOURS, YEAR ROUND KEEPS THINGS SIMPLE.
(MAY-DEC) MAIN ST (FRI-SUN+HOLIDAYS) + 15MIN + FAIR ST (SAT)	7 HRS (10AM- 5PM)	TIERED RATES: \$4.00 /MAIN, \$3.5/FAIR, \$1/ 15 MIN	\$311,444	RECOMMENDATION 1: THIS OPTION OFFERS METER RATES BASED ON CONVENIENCE, METERS DURING RESIDENT PERMIT HOURS, & ADDRESSING HIGH SEASONS PARKING SHORTAGES WHILE AVOIDING INCONVENIENCE TO MAIN ST RESIDENTS OR LOSS OF BUSINESS DURING WINTER.
(MAY-DEC) MAIN ST (FRI-SUN+HOLIDAYS) + 15MIN + FAIR ST (SAT)	7 HRS (10AM- 5PM)	\$4.00/HR, \$1/ 15 MIN	\$314,720	

**RESIDENT PARKING PERMITS FEE REVINUE PRICING**

TYPE OF UNIT (# permisable permits)	# OF PERMITS	\$20	\$35	\$50	\$75	\$100	\$150	\$200
# HOUSES W/ D.W. 99 (1+1 guest)	198	\$3,960	\$6,930	\$9,900	\$14,850	\$19,800	\$29,700	\$39,600
# HOUSES W/O D.W. 34 (2+1 guest)	102	\$2,040	\$3,570	\$5,100	\$7,650	\$10,200	\$15,300	\$20,400
MAX. POTENTIAL REVENUE	300	\$6,000	\$10,500	\$15,000	\$22,500	\$30,000	\$45,000	\$60,000

**PERMIT REVENUE COMBINATIONS**

PARKING PERMIT COMBOS	INVENTORY	\$20/ PERMIT	\$35/Decal - \$75/Guest	\$50/Decal - \$100/Guest	\$75/Decal - \$150/Guest	\$100/Decal - \$200/Guest
RESIDENT DECAL STICKERS	167	\$3,340	\$5,845	\$8,350	\$12,525	\$16,700
GUEST HANGING TAG	133	\$2,660	\$9,975	\$13,300	\$19,950	\$26,600
TOTAL		\$6,000	\$15,820	\$21,650	\$32,475	\$43,300

THIS NUMBER DOES NOT COVER IMPLEMENTATION, UPDATES, OR MAINTAINANCE COSTS.

**PARKING PLAN EXPENSE PROJECTIONS FOR REVIEW 11/16/2022**

**RESIDENTIAL PARKING PERMIT EXPENSES**

	NUMBER NEEDED	DECAL PRICE	TOTAL COST
RESIDENT PERMITS AVAILABLE (STICKER DECAL)	167	\$0.60	\$100.20
GUEST PERMITS AVAILABLE (MIRROR HANG TAG)	133	\$2	\$266
			\$366.20

**STREET SIGNAGE EXPENSES**

NUMBER OF SIGNS NEEDED	PRICE/SIGN	NUMBER OF NEW & REMOVED POLES	LABOR PRICE/POLE	TOTAL COST
155	\$40	70	\$40	\$9,000

THIS NUMBER DOES NOT INCLUDE LABOR COSTS FOR INSTALLATION OF SIGNS & STREET STRIPING





# Division of Criminal Justice Services

## Body-Worn Camera Application Request Form

**Please provide a response to the following questions:**

Agency Name:

County:

Number of Sworn Officers:

Percentage of officers with agency-issued body-worn cameras:

Number of bundles requested:  Total Cost (\$2,000/bundle): \$0

Does your agency have a policy consistent with the provisions of the MPTC model policy?

Does your agency have a State Financial System (SFS) number registered with New York State? *An SFS number is needed for payment.*

### Primary Contact Information:

Name:  Email:

Address:

City:  State: NY Zip:

Phone:

### Fiscal Contact Information:

Name:  Email:

Address:

City:  State: NY Zip:

Phone:

Do you attest that all of the above information is true and accurate?

Submit



Division of Criminal  
Justice Services

## Body-Worn Camera (BWC) Application for Funding September 2022

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**IMPORTANT DATES:**

<b>Application Release Date:</b>	Friday, September 30, 2022
<b>Application Due to DCJS:</b>	Friday, December 2, 2022 by 12:00 PM (Noon)
<b>Questions regarding the application:</b>	<a href="mailto:Dcjs.sm.bwcquestions@dcjs.ny.gov">Dcjs.sm.bwcquestions@dcjs.ny.gov</a> (Include "Body-Worn Cameras" in the Subject Line)
<b>Questions regarding an SFS number:</b>	<a href="mailto:sfs.sm.HelpDesk@sfs.ny.gov">sfs.sm.HelpDesk@sfs.ny.gov</a>
<b>Notification of Awards:</b>	On or about Friday, February 3, 2023

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**Applications are to be submitted to DCJS using the Attached Form by December 2, 2022.**



Division of Criminal  
Justice Services

## 2022-2023 Body-Worn Camera (BWC) Application for Funding

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**ATTACHMENT:** Body-Worn Camera Funding Application Form

## I. INTRODUCTION

The New York State Division of Criminal Justice Services (DCJS) seeks applications from law enforcement agencies to fund body-worn cameras (BWC) and applicable software/equipment. Approximately (ten million dollars) \$10,000,000 is expected to be available to fund BWCs and applicable equipment/software for local law enforcement agencies outside of New York City.

Body-worn cameras are intended to improve police officer interactions with the public and serve as an integrated part of an agency's problem-solving and community-engagement strategy, helping to increase public trust and communication. This funding will support up to 5,000 new BWCs. Funding will be prioritized to equip those departments/agencies that currently do not have a BWC program or have a BWC program that is being expanded, as well as those jurisdictions where the demonstrated need is greatest based on survey responses collected earlier this year by DCJS.

DCJS enhances public safety by providing resources and services that inform decision making and improve the quality of the criminal justice system. DCJS is a multi-function criminal justice support agency with a variety of responsibilities, including collection and analysis of statewide crime data; operation of the DNA databank and criminal fingerprint files; administration of federal and state criminal justice funds; identifying and funding programs that reduce crime, recidivism, and victimization. Additionally, DCJS administers the state's Sex Offender Registry. DCJS conducts research on critical criminal justice issues and provides training, legal guidance and regulation to the State's law enforcement, community corrections and prosecutorial communities.

DCJS is committed to providing programs that improve the effectiveness of New York's criminal justice system. Applications will be selected for funding consistent with the best interest of the state.

## II. BODY-WORN CAMERA PROGRAM INFORMATION

Throughout New York and the United States, law enforcement agencies are deploying BWCs to increase the safety of, and improve interactions between, officers and the public, as well as to collect potentially useful evidence.

BWCs also are proving to be an important tool to assist broader law enforcement, problem-solving, and community engagement strategies within jurisdictions across the state and country.

This deployment of BWCs is intended to improve police officer interactions with the public and serve as an integrated part of a law enforcement agency's problem-solving and community-engagement strategy, helping to increase public trust and communication.

All funded departments/agencies must have a BWC policy in place that meets or exceeds the provisions set forth in the Municipal Police Training Council's (MPTC) Body-Worn Camera Model Policy published by the NYS Division of Criminal Justice Services. See *MPTC "Body-Worn Camera Model Policy," issued September 2015.*

Awards will be granted to each individual applicable department/agency that is selected for an award. There will be no contracts executed between DCJS and individual award recipients. Payment will be issued directly to award recipients in the amounts approved by DCJS.

### III. FUNDING INFORMATION AND ELIGIBILITY

#### A. Funding

Approximately \$10,000,000 will be made available to support the body-worn camera program. Funding under this program must supplement, not supplant, non-grant funds that would otherwise be available for expenditure on the programs proposed.

##### 1. Availability and Approved Use of State Funds

All awards are subject to the availability of funds. Applicants should anticipate that awards under this initiative are one-time awards and should propose project activities and deliverables that can be accomplished without additional and/or subsequent funding. Agencies receiving awards should plan for the institutionalization of the project after grant funds are no longer available, including any prerequisite training requirements. This is a one-time payment for body-worn cameras and software related to body-worn cameras, not for the continued maintenance of such.

Funding will be prioritized as follows:

- a. Departments/agencies having no BWCs or BWC program in place;
- b. Departments/agencies that have a BWC program in place, but need additional BWCs to expand it beyond a pilot or partial deployment of BWCs to applicable personnel, assignments, or units; and
- c. Departments/agencies that have a BWC program in place but need new or additional BWCs, or that have otherwise demonstrated a need based on survey responses collected earlier this year.

#### B. Applicant Eligibility and Requirements

Eligible applicants include local law enforcement agencies (e.g., police departments and sheriff's offices) in jurisdictions in New York State outside of New York City.

Funding requests must be submitted on the attached Body-Worn Camera Application Form as: "Number of [BWC] Bundles Being Requested". Each bundle award amount will be up to \$2,000.

Awardees must be current with the required submission to DCJS of their Uniform Crime Reports (UCR) or Incident-Based Reports (IBR).

Awardees must have a BWC policy in place or in development that meets or exceeds the provisions set forth in the MPTC Body-Worn Camera Model Policy, which is referenced and linked above; such BWC policy must be in place by the time payment is issued.

Awardees must have a State Financial Services (SFS) vendor ID registered with New York State or must have an SFS number by the time payment is issued.

#### IV. APPLICATION/FORM INFORMATION

Applicants must electronically submit the attached Body-Worn Camera Application as instructed. If DCJS does not receive the attached form, the applicant will not receive funding. Please be sure all fields are complete before submission.

#### V. NOTIFICATION OF AWARDS

Applicants approved for funding will be notified in writing by DCJS via email to the email address provided in the attached application form.

#### VI. PAYMENT

If selected for funding, each individual agency/department shall receive a one-time payment for their entire award as determined by DCJS.

Based on survey results that DCJS conducted of law enforcement agencies in early 2022, DCJS contacted the NYS Office of General Services (OGS) regarding their state contract for the purchase of Body-Worn Camera equipment. If selected to receive an award, please visit the OGS website at <https://ogs.ny.gov/procurement/ogs-centralized-contracts> for the availability of a centralized contract before seeking procurement.

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KATHLEEN E. FOLEY, MAYOR  
TWEETS PHILLIPS WOODS, TRUSTEE  
LAURA BOZZI, TRUSTEE  
CATHRYN FADDE, TRUSTEE  
ELIZA STARBUCK, TRUSTEE

JEFFREY VIDAKOVICH, CLERK/TREASURER  
MICHELLE ASCOLILLO, ACCOUNTANT  
LARRY BURKE, OFFICER IN CHARGE  
MATTHEW KROOG, WATER  
SUPERINTENDENT  
ROBERT DOWNEY, CREW CHIEF HIGHWAY  
DEPT

## RESOLUTION OF THE BOARD OF TRUSTEES AUTHORIZING THE LAW FIRM OF CATANIA, MAHON & RIDER, PLLC, TO PROVIDE TECHNICAL TRAINING TO THE VILLAGE OF COLD SPRING PLANNING BOARD AND ZONING BOARD OF APPEALS

The following resolution was offered by \_\_\_\_\_ for adoption and seconded by \_\_\_\_\_, to wit:

**WHEREAS**, pursuant to New York State Village Law Section 7-718(7-a) and 7-712(7-a), each member of the Planning Board and Zoning Board of Appeals shall complete a minimum of four (4) hours of training each year designed to enable the board members to more effectively carry out their duties; and

**WHEREAS**, according to New York State Village Law Section 7-718(7-a) and 7-712(7-a) such training shall be approved by the Village Board and may include not only training provided by the county, a local college or other regional planning/municipal organization, but it can also include training provided by the Village itself; and

**WHEREAS**, board members have specifically requested training with respect to the State Environmental Quality Review Act ("SEQRA"); and

**WHEREAS**, it would be most effective to have the Village Attorney provide the necessary training; and

**WHEREAS**, Catania, Mahon & Rider, PLLC, is an experienced land use, zoning and municipal law firm that represents numerous municipal boards throughout the Hudson Valley and its attorneys have provided similar training for other boards; and

**WHEREAS**, Catania, Mahon & Rider, PLLC, will prepare a more detailed outline for the boards which focuses on some SEQRA issues; it will generally cover topics the Planning Board and Zoning Board of Appeals deals with more often, like which decisions are subject to SEQRA, classifications of an action (Type I, Type II, Unlisted), segmentation, coordinated review and taking the "hard look" for a Negative Declaration; and

**NOW, THEREFORE, it is hereby,**

**RESOLVED**, that the Village Board authorizes the law firm of Catania, Mahon & Rider, PLLC, to provide the necessary training to the Planning Board and Zoning Board of Appeals members with this

training session which will constitute approximately 1-2 hours of credit, towards the 4-hour yearly requirement.

On roll call vote:

- Trustee Laura Bozzi voted:
- Trustee Cathryn Fadde voted:
- Trustee Eliza Starbuck voted:
- Trustee Tweeps Phillips Woods voted:
- Mayor Kathleen E. Foley voted:

Resolution officially adopted on \_\_\_\_\_ by a vote of \_\_\_\_\_

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Jeff Vidakovich, Village Clerk-Treasurer

Date





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**Board of Trustees Workshop**  
**Meeting Minutes**  
**September 21, 2022**

The Board of Trustees of the Village of Cold Spring held a Workshop Meeting on Wednesday, September 21, 2022 at Village Hall and via Videoconference. Present were Mayor Kathleen E. Foley, Trustees Laura Bozzi, Cathryn Fadde, Eliza Starbuck (via videoconference) and Tweep Phillips Woods. The meeting was called to order at 7:00 p.m. by Mayor Foley.

**Request to Add/Modify Agenda Items**

None

**Announcements**

None

**Board Business**

**Meeting with Planning Board on 9/28 re: Hudson Highlands Fjord Trail (HHFT)**

K. Foley provided background on the HHFT

- Original Master Plan developed in 2015
- Positive Declaration issued necessitating full Environmental Impact Study (EIS)
  - NYS Parks identified as the lead agency
- Town of Fishkill declared Lead agency for Breakneck Connector Trail and issued Neg Declaration
- New proposed route starts at Dockside Park
- Master Plan revised in 2020
- Village identified only as an Interested Agency for GEIS
  - Limits the Village's ability to impact the project
  - Once EIS is released Village will have 30 days to comment

In preparation for the 9/28 meeting, K. Foley asked the Trustees to read the scoping document and the key topics identified by the Planning Board.

T. Woods expressed her hope that the meeting is more than a rehashing of past meetings and previously expressed concerns with the project

L. Bozzi commented that the Village should engage first responders before the 30-day comment period.

C. Fadde asked if the Zoning Board of Appeals and Historic District Review Board will be at the 9/28 meeting? K. Foley stated they have been invited.

### **Community Foundation Grant**

C. Fadde made a motion to approve applying for a Community Foundation Grant. T. Woods seconded the motion and it passed by a vote of 5-0-0-0.

### **Mayor's Park**

- The Board tabled discussion on rescinding the issuance of permits allowing dogs to run off a leash within Mayor's Park
- The Board discussed proposed signage at Mayor's Park. Items discussed included:
  - Identifying it as a Community Park
  - Open Year Round
  - Hours of Operation are driven by Code. Any change will necessitate a Code revision
- Further action on signage was tabled

### **Dockside Park Update**

The Dockside Park Sustainable Shoreline Project has been completed. K. Foley walked the Board through the completed project. It was pointed out that the Village is responsible for maintenance of the lawn/grass areas and gravel path as per the agreement signed in 2018.

Discussion on signage at the park was tabled.

### **Approve Appointment of Leslie Hoellger to Recreation Commission**

T. Woods made a motion to approve the appointment of Leslie Hoellger to the Recreation Commission to complete the term of Aaron Leonord (resigned). L. Bozzi seconded the motion and it passed by a vote of 5-0-0-0.

### **Discussion on Fence at Riverfront Park**

C. Fadde made a motion to remove the fence along West Street at the Riverfront Park. E. Starbuck seconded the motion and it passed by a vote of 5-0-0-0.

### **Main Street Bathrooms**

K. Foley provided a summary of the situation:

- The person hired to clean the bathrooms on weekends resigned
- Responsibility for weekend cleaning has fallen to the Roadways and Facilities Department
  - Increases costs as this requires paying overtime
  - Department is already stretched thin and crew needs down time

T. Woods commented that the current situation cannot be maintained and impacts the Village's operating budget.

C. Fadde commented that she is in favor of a pursuing a partnership with Main Street Businesses and the Chamber of Commerce to share responsibility of maintaining the bathrooms.

T. Woods made a motion to close the bathrooms on weekends (5:00pm on Fridays – 8:00am on Mondays) starting September 25, 2022 unless (or until) an affordable solution can be found. C. Fadde seconded the motion and it passed by a vote of 5-0-0-0.

**Public Comment - none**

**Adjournment**

K. Foley made a motion to adjourn the meeting. C. Fadde seconded the motion and it passed unanimously. Meeting adjourned at 8:27 pm

Submitted by: Jeff Vidakovich

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Jeff Vidakovich, Village Clerk

Date