



VILLAGE OF COLD SPRING

85 MAIN STREET
COLD SPRING, NEW YORK 10516

TEL. 845-265-3611
WWW.COLDSRINGNY.GOV

**Board of Trustees
Reorganization Meeting
Village Hall, 85 Main Street
Wednesday, December 20, 2023 @ 7:00 PM**

1. Announcements
2. Resident appointments
 - a. Jeff Vidakovich as Village Clerk-Treasurer for a two-year term
 - b. Ann Bouchard as Registrar for one-year term
3. Non-resident appointments
 - a. Matt Kroog as Water and Wastewater Superintendent for one-year term
 - b. Larry Burke as Officer-in-Charge, Cold Spring Police Department, for one-year term
 - c. Camille Linson as Acting Justice for one-year term
4. Mayor and Board – Offices and Appointments Required Under NYS Village Law
 - a. Deputy Mayor — T. Woods
 - b. Budget Officer— K. Foley
 - c. Board of Water Commissioners – Board of Trustees (as per Ch. 130)
 - d. Audit Committee — A. Freimark, E. Starbuck
 - e. Insurance/Risk Management — L. Bozzi, A. Freimark
5. Area of Work Assignments
 - a. Office of the Mayor & Clerk — K. Foley, A. Freimark, T. Woods
 - b. Budget & Financial Management— K. Foley, A. Freimark, E. Starbuck
 - c. Emergency Management/Public Safety — K. Foley, T. Woods
 - d. Water & Sewer— K. Foley, L. Bozzi
 - e. Roadways & Facilities — K. Foley, E. Starbuck,
 - f. Communications & Technology —L. Bozzi, A. Freimark, E. Starbuck
 - g. Zoning & Land Use — K. Foley, L. Bozzi
 - h. Pedestrian Safety/Parking/Traffic — Board of Trustees
 - i. Parks & Rec/Community Events/Tourism — Board of Trustees
6. Policies
 - a. Equal Employment Officer – K. Foley, T. Woods (alternate)
 - b. Workplace Violence — K. Foley, T. Woods (alternate)
 - c. Sexual Harassment Prevention – K. Foley, T. Woods (alternate)
 - d. ADA Compliance Officer — K. Foley, T. Woods (alternate)
 - e. Procurement & Investment Policies as per the Trustee Handbook and Ch. 86
 - f. Ethics Policy as per Village Code Ch. 9

7. Appointments to standing boards
 - a. Recreation Commission
 - i. Appointment of Chair for one-year term —Jeff Amato, Jr.
 - ii. Appointment of Leslie Hoellger Leonard for five-year term
8. Planning Board
 - a. Appointment of Member for five-year term (effective 1/1/24)— Jesse St. Charles
 - b. Appointment of Chair for one-year effective (1/1/24) – Jesse St. Charles
 - c. Appointment of Member (term ending 12/2027) – Ben Cheah
9. Historic District Review Board
 - a. Appointment of Chair for one-year —Al Zgolinski
 - b. Appointment of Member to a five-year term
10. Zoning Board of Appeals
 - a. Appointment of Member for five-year term — Eric Wirth
 - b. Appointment of Chair for one-year term — Eric Wirth
11. Tree Advisory Board
 - a. Appointment of Members to three-year term — Kory Reisterer & Charles Day
 - b. Appointment of Chair for one-year term —Jennifer Zwarich
12. Meetings
 - a. Date: monthly business meeting on second Wednesday at 7:00 pm; workshops on first, third and fourth Wednesdays as needed
 - b. Agendas to be set as per Trustee Handbook
 - c. General procedures, procedures for calling special meetings and guidelines for public comment as per Trustee Handbook
13. Acceptance of Fee Schedule – attached
14. Naming of Official Depositories - M & T Bank
15. M & T Bank Authorized Signatories - K. Foley, J. Vidakovich, T. Woods, E. Starbuck
16. Naming of Official Newspaper — PCNR
 - a. Request from The Current to be considered as an additional Official Newspaper
17. Appointment of Village Counsel (John Furst of Catania, Mahon & Rider PLLC)
18. Board Business
 - a. Authorize TAB to apply for Grant
19. Adjournment

Members of the public are invited to attend the meeting in-person at Village Hall (85 Main Street) or via Videoconference pursuant to Chapter 56 of the Laws of 2022. To join the Zoom Meeting:

<https://us06web.zoom.us/j/88983853791?pwd=NG1RWU5VVG9RVTRZaStQaW9kMXBMZz09>

Or by phone: 646-558-8656

Meeting ID: 889 8385 3791

Passcode: 365616

Master Fee Schedule - December 2023

Item	Fee	Comments	Code Section
New Construction			
Application - Work on/over Public ROW- Filing Fee	\$100.00	2 years	
Permits Applic.	\$150.00	2 years - Plus Permit Fee	
Permit Fee - New Construction	\$0.50/SF*	* \$75.00 Min	
Permit Fee - Interior Construction (Operating Permit)	\$0.40/SF*	* \$75.00 Min	
Permit Fees - Decks	\$0.40/SF*	* \$75.00 Min	
Permit Fees - Site Work	\$0.15/SF*	* \$75.00 Min	
Permit Renewals	\$100.00	1 year- 2 renewal limit	
Accessory Bldgs - Sheds Only (under 125 SF)	\$75.00	2 yr (See renewals above)	
Accessory Bldgs - All Others (over 125 SF)	\$75.00	2 yr (See renewals above)	
Fence, Wall, Patio	\$75.00	2 yr (See renewals above)	
Solar Panels - Application Fee	\$75.00	2 yr (See renewals above)	
Solar Panels - Permit Fee	\$.10/SF*	\$75.00 Min	
Septic Tank Permit	\$100.00		40-5 B
Plumbing - Permit	\$50.00	for every 3 fixtures	
Windows, Doors, Roofs,Siding - New or Replacement	\$75.00	2 yr (See renewals above)	
Demolition			
Demolition Applic. Fee	\$150.00	2 year - plus Permit Fee	
Demolition Permit Fee	\$.30/SF		
Demo. Renewal	\$100.00*	*2- 1 yr renewal limit	
Certificate of Occupancy/Compliance (after BP expiration)	\$75.00	Includes 1 inspection	
Temporary Certificate of Occupancy	\$75.00		
Re-Inspection (if original BP plan is changed)	\$100.00	each	
Records Search			
File Search Only	\$75.00		
Residential - File Search & Site Review	\$125.00		
Commercial, Multifamily, Combination - File Search & Site Review	\$150.00		
Re-Inspection	\$100.00		
Gas Lines, Stoves & Fireplaces			
Wood Burning/Pellet Stoves & Fireplaces	\$75.00	2 yr (See renewals above)	
Gas - Application/Inspections	\$75.00	2 yr (See renewals above)	
Gas - Re-Inspection	\$100.00		
Generators, Mechanical Equipment (per item)	\$100.00	2 yr (See renewals above)	
Fuel Tanks - Each up to 200 gals	\$100.00	2 yr (See renewals above)	
Fuel Tanks - Each Greater Than 200 gals	\$150.00	2 yr (See renewals above)	
Fuel Tanks - Removal	\$75.00	2 yr (See renewals above)	

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Item	Fee	Comments	Code Section
Pools (including Hot Tubs)			
less than 5,000 gals	\$75.00	2 yr (See renewals above)	
5,000 gals to less than 15,00 gals	\$100.00	2 yr (See renewals above)	
15,000 gals to less than 25,000 gals	\$125.00	2 yr (See renewals above)	
25,000 or greater	\$150.00	2 yr (See renewals above)	
Fines - Work Without Permit	\$250.00	occurrence (per 7 days)	
Dumpsters/Pods			
Dumpster/Storage Pods (4 Day)	\$30.00		
Renewal/Extension (per day)	\$10.00		
Signs	\$50.00		
Fire & Alarms			
Fire Inspections - Tri-Annual per NYS Code	\$25.00		
Yearly Inspection (Owner/Operator Request)	\$25.00		
Tri Annual - Commercial, Multi Family & Mixed Use	\$75.00		
Reinspection of Tri Annual for Compliance	\$50.00		
Alarms - Residential	\$35.00	3 Years	
Alarms - Commercial	\$60.00		
Alarms - Mixed Use	\$85.00		
Alarms - Industrial	\$125.00		
Zoning Board of Appeals (ZBA)			
Application Fee	\$50.00	in addition to BP Application	
Planning Board			
Application Fee - Construction	\$50.00	in addition to BP Application	
Application Fee - Non Construction (i.e. Change of Use)			
Minor Subdivision Fee	\$100.00		
Major Subdivision Fee	\$500.00		
Historic Design Review Board (HDRB)			
Application Fee	\$30.00	in addition to BP Application	
Public Hearing Fee	\$80.00		
Docking Fees			

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Item	Fee	Comments	Code Section
45 minutes at dock or less	\$11.00/foot		Amended 7-12-2023
More than 45 minutes at dock	\$16.00/foot		Amended 7-12-2023

Licensing			
License to Solicit	\$25/person/day		
License to Solicit for an org with principal office in Cold Spring	\$10/person/day	Org must submit # of peddlers	
Fishing License -Resident	\$5	Over 60 and under 16 - free	
Fishing License - Non-resident	\$10		
Filming and Audiovisual Productions	See Application		

Park Use			
Dockside Park	See Application		
Mayors Park, Tot's Park, Bandstand	See Application		

Composting Toilet - installation and inspection fee	TBD	97-5	
Private sewage disposal system - construction and inspection fee	TBD	97-7	
Street/sidewalk opening permit (fee and inspection)	\$75		
Street/sidewalk opening (deposit and bond)	\$100/sq. yard		
Driveway permit (fee and inspection)	\$75		
Driveway deposit and bond	\$100/Sq. yard		

Sewer			
Public sewer connection - fee	TBD	97-34 D	
Connection to any public sanitary or public storm sewer - Resident Fee	TBD	97-35 E	
Quarterly sewer flat rate rent - resident	\$88.30		
Quarterly sewer flat rate rent - non-resident	\$108.30		
Sewer reconnection fee plus deposit	Deposit \$150	Fee to be set by VBOT	
Usage fee per 1,000 gallons	\$1.125		

Water			
Hookup new service	\$750		
Quarterly water flat rate rent - per residential unit	\$56.25		Amended 6-29-04
Quarterly water flat rate rent - per commercial unit	\$56.25		
Quarterly water flat rate rent - Non Residents	\$84.38		
Usage fee per 1,000 gallons	\$3.20		Amended 6-22-2022
Turn on charge/turn off charge	\$50/each		

Master Fee Schedule - December 2023

Item	Fee	Comments	Code Section
Flat rate for un-metered service - Resident Fee	\$600/year/unit		
Flat rate for un-metered service - Non-Resident Fee	\$900/year/unit		
Quarterly technology fee	\$2.67		Added 2-28-17 by L.L 02-2017
Startup of new Meter/Cellular Endpoint	\$200/unit		Added 2-28-17 by L.L 02-2017
Reconnection fee after disconnection	Actual cost + \$150 security deposit		[a] The actual cost to the

RESIDENTIAL PARKING PERMIT			
Residential parking permit west of train tracks (unlimited time parking west of train tracks)	\$50/year		
Residential parking permit east of train tracks (Fri.-Sun. & Holidays, from 9am-5pm)	\$50/year		
Replacement permit sticker	\$5		

RETURNED CHECK			
Service Fee	\$25/check		

OFF STREET PARKING - FEE IN LIEU			
Current fee per space	\$250		

SHORT TERM RENTALS			
Application Fee	\$50		
One-Time Permit	\$100		
Hosted Permit	\$250		
Unhosted Permit	\$250		

ESCROW			
Historic District Review Board	\$1,000		See Code 57-11
Planning Board	\$1,000 +	Depends on the Application	See Code 57-11
Zoning Board of Appeals	\$500-1,500	Depends on the Application	See Code 57-11

PARKING METERS			
Municipal Parking Lot, Fair St. (Mon.-Fri. 24hr. Up to 3 days)	\$2.50/hr	Mon.-Fri. 24hr. Up to 3 days	
Municipal Parking Lot, Fair St. (Sat., Sun. & Holidays 24hr. Up to 3 days)	\$3.50/hr	Sat., Sun. & Holidays 24hr. Up to 3 days	
Mayor's Park Parking Lot, Fair St. (Mon.-Fri. 24hr. Up to 3 days)	\$2.50/hr	Mon.-Fri. 24hr. Up to 3 days	
Mayor's Park Parking Lot, Fair St. (Sat., Sun. & Holidays 24hr. Up to 3 days)	\$3.50/hr	Sat., Sun. & Holidays 24hr. Up to 3 days	
Main Street 9D-RR tracks (Fri. - Sun. & Holidays, 10am-6pm, up to 3 hrs)	\$4.00/hr	ri. - Sun. & Holidays, 10am-6pm, up to 3 hrs	

TREE ADVISORY BOARD

Village of Cold Spring

Members: Tony Bardes; Charles Day; Kory Riesterer; Taro letaka; Jennifer Zwarich

12/14/2023

Dear Mayor Foley and members of the Board of Trustees,

I have recently been made aware of a private grant opportunity supportive of environmental sustainability through a private foundation for which the village would be eligible if it applies for project funding before the end of the year.

I would like your permission to submit a proposal for this funding opportunity on behalf of the village. The eligible project we would propose would include including group planting, maintenance pruning and design/development of a root-friendly sidewalk/walkway area that could serve as a model for other areas in the village. The project completion timeline would be in the next fiscal year for the village.

Thanks in advance for your consideration,

Jennifer

Jennifer Zwarich
Chairperson