



## VILLAGE OF COLD SPRING

85 MAIN STREET  
COLD SPRING, NEW YORK 10516

TEL. 845-265-3611  
WWW.COLDSRINGNY.GOV

**Board of Trustees  
Monthly Meeting  
Wednesday, February 14, 2024 @ 7:00 PM**

1. Pledge of Allegiance
2. Roll Call
3. Opportunity to request vote to Add/Modify Agenda
4. Announcements
5. Reports from Village Departments
  - a. Accountant
  - b. Roadways & Facilities
  - c. Water & Wastewater
  - d. Code Enforcement
  - e. Police Department
  - f. Fire Company
  - g. Justice Court
6. Reports from the Standing Boards & Committees
  - a. Historic District Review Board
  - b. Planning Board
  - c. Zoning Board of Appeals
  - d. Tree Advisory Board
  - e. Recreation Commission
7. Updates/News from Municipal and Government Partners
8. Report of the Mayor and Board of Trustees
9. Board Business
  - a. Request to purchase property at rear of 107-109 Main Street
  - b. Authorize Mayor to sign NYSERDA agreement for EV Charging Stations and Energy Study
  - c. Adoption of the Village of Cold Spring Community Greenhouse Gas Inventory
  - d. Approve Forwarding Revised List of Unpaid Taxes to Putnam County
  - e. Discussion on Conducting a Survey re: Fjord Trail Alternative Routes
10. Adjournment

Members of the public are invited to attend the meeting in-person at Village Hall (85 Main Street) or via Videoconference pursuant to Chapter 56 of the Laws of 2022. To join the Zoom Meeting:

<https://us06web.zoom.us/j/88983853791?pwd=NG1RWU5VVG9RVTRZaStQaW9kMXBMZz09>

Or by phone: 646-558-8656

Meeting ID: 889 8385 3791 Passcode: 365616



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- **Tentative Budget Timeline for FY 2024-2025**
  - *Now – worksheets to Departments*
    - Consists of budget & actuals for prior year, budget and YTD actuals for current year, request for spending for the remainder of current year, request for budget for next year
  - *February 23<sup>rd</sup> – Departmental Budget worksheets due back*
  - *February 26<sup>th</sup> – 28<sup>th</sup> - Meetings with Departments to discuss budgets*
    - 1 -2 trustees, myself, & the Dept Head
      - Tentatively scheduled
        - 2/27 – Highway
        - 2/28 – Water/Sewer
        - 2/22 - Police
  - *March 6<sup>th</sup> – Preliminary budget discussions, including Village Wide Items*
    - Such as Tax Levy, Potential large purchases, Projects, Capital Improvement, Fleet, Salaries, overall thoughts from Board members
  - *March 13<sup>th</sup> – Preliminary Budget is presented (long meeting)- **General Fund***
    - Discussions can be line by line, department by department, or Q&A driven
  - *March 20<sup>th</sup> – Tentative Budget Deadline (per NYS)*
  - *March 20<sup>th</sup> – Continued Budget Discussions- **Water and Sewer***
  - *March 27<sup>h</sup> – Continued Budget Discussions (if needed)*
  - *April 3<sup>rd</sup> – Last workshop for changes to Tentative before Public Hearing*
  - *April 10<sup>th</sup> – Public Hearing*
    - The budget can be changed at any time prior to adoption, including after the Public Hearing. VBOT discussions can also occur after the Hearing if necessary
  - *April 24<sup>h</sup> - Adoption*
  - *May 1<sup>st</sup> – NYS Deadline for Village Budget Adoptions*
- **All Dates can be adjusted, except for March 20<sup>th</sup> & May 1<sup>st</sup>, which are NYS milestones**
- Meetings can be added and/or removed as needed
- This calendar assumes all meetings take place during a typical Wednesday night session
  - In the past, we have sometimes started lengthier sessions earlier than 7
  - We have also sometimes scheduled day time meetings for continued discussions when needed – usually the executive session ones, but can be for any topic as long as the meeting is noticed.



VILLAGE OF COLD SPRING  
**HIGHWAY  
DEPARTMENT**

ROBERT DOWNEY JR, CREW CHIEF

85 MAIN STREET  
COLD SPRING, NEW YORK 10516

TEL. 845-265-4883  
HIGHWAY@COLDSPRINGNY.GOV

Date: 02.06.2024

### VCS Roadways & Facilities January Monthly Report

For the month of January, we had (2) flooding events at Cedar St. & the riverfront (each). We set up pumps & sandbags at Cedar St. for both events. We also fabricated a pump pit in the woods on Cedar St. which helped for a short time. For the riverfront flooding we did a complete clean up after the first flooding, and are still in the process of cleaning up the second flooding. We have hauled (6) loads of driftwood from the riverfront, and (4) loads of debris. We cleaned the catch basins a total of (6) times this month.

We scraped & painted (2) coats on the floors of the VCB, winterized & stored all our mowers, repaired a damaged wreath that had fallen, cleaned leaves out of the Academy St. brook that were deposited by a private contractor, re-installed a stop sign & post that was the victim of a hit & run, and sealed a leaking saddle of the Police department's doorway.

We had a total of (5) snow events that were of plowable depth, and (10) days that we had to salt the streets. We have been washing our salters, trucks, and Police Department cars as often as we can to remove any salt residue.

For the fleet we:

- 2019 Ford F-250- cleaned all the electrical connections on the Western plow, and reconnected with dielectric grease.
- 2016 Ford F-350- Installed a new piston on the Western plow, and replaced the plump/motor of the plow.
- Snapper snow thrower- Installed a new carburetor, fuel lines, and (2) new tires.
- Airens snow thrower- Installed a new carburetor.
- 2014 Bobcat skid steer- Installed (2) new tires, and a solenoid control module on the snow thrower attachment.

Robert Downey  
VCS Roadways & Facilities Crew Chief



VILLAGE OF COLD SPRING  
**WATER &  
WASTEWATER**

MATTHEW KROOG, WATER & SEWER SUPERINTENDENT

85 MAIN STREET  
COLD SPRING, NEW YORK 10516

TEL. 845-265-7986; 845-265-9293  
VCSWATER@COLDSPRINGNY.GOV

## Monthly Report for:

January 2024

### Water:

**2023 Reservoir Status:** 92.95%

**2024 Reservoir Status:** 98.93% Capacity

**2022 Flow to System:** 6.9MG / 224k/day

**2024 Flow to System:** 7.1MG / 232k/day

**Monthly Rainfall:** 8.48"

**Percent Change:** 2.82% Increase

- **Bacteriological Lab Tests:** All routine sampling were found in good standing.
- **Filtration Unit Refurbishment Project:** All units were drained and interior walls were inspected below the filter media level for scope of the project the week of January 12<sup>th</sup>.
- **Analytical Equipment:** Hach to be onsite for the next (2<sup>nd</sup> of 4) service visit on February 14<sup>th</sup>.
- **CDMA Endpoint Replacements:** Replacement Upgrades to the LTE Endpoints progressing well, please contact the water/wastewater department to schedule an appointment.

### Wastewater:

**Total Inflow to Plant:** 12.35 MG / 411k/day

**Sludge Hauled Offsite:** 23,000 Gallons

**Biochemical Oxygen Demand:** 94.37%

**Total Suspended Solids:** 96.00%

- **RAS Chart Recorder:** Chart Recorder Delivery delayed due to issues with programmed microchip from manufacturer, expected to be delivered the week of February 20<sup>th</sup>.
- **Emergency Generators:** Railroad Generator was found to have a leak in the propane feed line to the generator, repaired by Paraco week of January 30<sup>th</sup>, Generator returned to service.
- **Inflow Shields:** Were installed on January 31<sup>st</sup> on West St and Lower Main St at Manholes that will prevent Infiltration and Intrusion from storm waters and tidal flooding entering into the collection system.



VILLAGE OF COLD SPRING  
**BUILDING  
DEPARTMENT**

85 MAIN STREET  
COLD SPRING, NEW YORK 10516

TEL. 845-265-3611  
WWW.COLDSRINGNY.GOV

**Building Department  
Monthly Report  
January 2024**

**Activity**

New Building Permit Applications Received:	13
Building Permits Issued:	7
Operating Permits Issued	0
Dumpster Permits Issued	1
CO's Issued	6
Record Searches Completed	3
Complaints Received:	1

**Referrals Generated**

HDRB:	5
ZBA:	1
Planning:	0

**Fees**

	<b><u>December 2023</u></b>	<b><u>FY 2023-24</u></b>
Application and Permit Fees Collected	\$ 1,390.00	\$ 13,062.35
Record Search Fees Collected	\$ 225.00	\$ 1,675.00
<b>Total Collected:</b>	<b>\$ 1,615.00</b>	<b>\$ 14,737.35</b>



# Village of Cold Spring Police Department

## Monthly Report:

Jan-24

### Incident/Events

<u>Type of calls</u>	<u>Number of calls</u>	<u>Type of calls</u>	<u>Number of calls</u>
911 Hang up		Abandoned vehicle	
Aggravated harassment		Aided case	13
All other		Animal bite	
Animal acting rabid		Assist fire department	2
Animal complaint other		Attempt to locate person	
Animal struck by motor vehicle		Buglary attempt	
Assist citizen	5	Car blocking	
Assault		Civil matter	4
Burglary		Criminal mischief	
Burglary in progress		Disabled vehicles	
Child abuse		DMV suspensions/revocations	
Criminal impersonation		Domestic dispute	
Custodial interference		Drug complaint	
Disorderly conduct/Disturbance		Drug sale	
Dog complaint		Extortion	
Driving while intoxicated		Family offense	
Drug possession		Fire Alarm	2
False Alarm (any type)	3	Gun shots	
Family court summons		Harassment	
Fireworks		Health & Safety hazard	2
Fraud	1	Illegally parked vehicle	
Funeral escort	1	Insufficient funds-Checks	
Hazardous material/spill leak		Lockout - vehicle	
Hit & Run		Mental health incident	
Impounded vehicles		Missing person	
Larceny		Navigation accident	
Leaving scene of accident		Neighborhood Dispute	1
Lockout - residence		Notification death or emergency	
Loitering		Officer needs assistance	9
Lost or Stolen license plates		Other	
Missing child		Person with a gun	
Natural disaster		Possession of weapon	
Navigation complaint		PDAA	2
Noise complaint	1	PIAA	
Obscenity/pornography		Property lost	
Open door		Property stolen	
Other accident		Reckless driving	
Personal injury		Unwanted Party	
Private property		Robbery-in progress	
Property found		Shoplifting	
Property recovered		Speeding vehicle	
Public property		Suspicious person	1
Robbery		Theft of services	
Repossession of vehicle		Trespass	1
Robbery - other		Unauthorized use of a vehicle	
Simple assault		V&T complaint	2
Suicide attempt			
Suspicious vehicle			
Transports			
Unattended death	1		
Welfare Check	1	<b>Total number of calls for service:</b>	53
Wires down		Total Number Year to Date	53



## Village of Cold Spring Police



# Monthly report continued:

Sex	Charge(s)	Arrests	Counts
M	511.1a VTL	1	1
<b>Total number of arrests:</b>		<b>1</b>	
<b><u>Traffic/Parking tickets issued</u></b>			
<b><u>UTTs</u></b>			
AUO		1	Clinging to a vehicle
Crosswalk violation			Disobey traffic control device
Driver's view obstructed			Equipment violation
Following too close			Glass tint violation
Imprudent speed			Insurance violation
Lane violation			Leave scene of accident
Muffler violation			No passing
One-way violation			Operating w/suspended reg.
Passed red light			Passing violation
Plate/registration violation	1		RT of way violation
Seatbelt			Signal light violation
Speed in school zone	1		Speeding
Stop sign violation			Turn signal violation
Traf device violation			Unauthorized use license
Turning violation			Unlicensed class driver
Uninspected motor vehicle	3		Unsafe start
Unlicensed driver			Violation of misc rules
Use of cell phone			
<b>Total number of tickets issued</b>		<b>21</b>	
<b><u>PARKING TICKETS</u></b>			
<b>Parking Tickets Issued by Police Dpartment:</b>			<b>39</b>
Total Number of Tickets Issues			60
Total Number Year to Date			60





## **Cold Spring Fire Company No.1**

154 Main Street  
Cold Spring, NY 10516

### Chiefs Report For January

- 1 Structure Fire
- 1 Smoke in the structure
- 1 Good Intent/ Service call
- 4 AFA's
- 2 EMS
- 3 Flood Assessments
- 1 Odor of Gas investigation
- 1 Outdoor Electrical fire
- 2 Mutual Aid to North Highlands for AFA
- 1 Mutual Aid to North Highlands for MVA
- 1 Mutual Aid to Garrison for a Structure fire
- 1 Mutual Aid to Continental Village for a Structure Fire

19 Calls for the month of January

**JUSTICE COURT  
VILLAGE OF COLD SPRING**  
85 Main Street  
Cold Spring, NY 10516

Thomas J. Costello  
Village Justice

Phone (845) 265-9070  
Fax (845) 809-4210

**JANUARY 2024 MONTHLY REPORT**

Fines, Forfeited Bails & Civil Penalties		\$ 1,255.00
Parking Tickets		3,620.00
Civil Fees		
Including Termination of Suspension Fees, Bail Poundage, Certificate of Disposition, Filing Fees, Small Claims, Transcripts of Judgment and Returned Check Fees		250.00
Mandatory State Surcharges		<u>769.00</u>
	TOTAL	<u>\$ 5,894.00</u>

A check in the above amount is submitted herewith.

Respectfully,

  
\_\_\_\_\_  
Thomas J. Costello  
Village Justice

Dated: February 6, 2024

**Cold Spring Village Court**  
**Summary Report of Cases Started**  
**Judge Thomas J. Costello**

Report date: 02/05/2024

01/01/2024 to 01/31/2024  
All Judges

STATUTE      COUNT

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ADDITIONAL INFORMATION

VTL            28

CIV            1

Number of DWIs - 1192:      0

Number of AUOs - 511:      0

Number of Speeds - 1180:    10

Number of Defendants:      26

Total Number Charges:      29

Average Charges/Defendant:   1.12

Number of Small Claims:      1



OFFICE OF THE STATE COMPTROLLER  
 Thomas P. DiNapoli, Comptroller

JUSTICE COURT FUND  
 110 STATE STREET  
 ALBANY, NY 12236

Thomas Costello - Justice  
 Village of Cold Spring  
 85 Main St  
 Cold Spring, NY 10516

January 30, 2024

For your information, shown below is the "Distribution Summary" of all reports received by us from the Village Court for the month of December 2023.

Receipts

<u>Justice</u>	<u>Report Month/Seq</u>	<u>Amount</u>
Thomas Costello	December 2023/01	\$6,912.00
Camille S Linson	December 2023/01	\$0.00
<b>Total Court Receipts</b>		<b>\$6,912.00</b>

**DISTRIBUTION SUMMARY<sup>1</sup>**

<u>Code</u>	<u>Trans</u>	<u>State</u>	<u>County</u>	<u>Village</u>	<u>Other</u>	<u>Amount</u>
AA	1	0.00	0.00	0.00	0.00	0.00
AB	10	0.00	0.00	2,025.00	0.00	2,025.00
AC	7	195.00	0.00	105.00	0.00	300.00
AD	1	0.00	0.00	3,850.00	0.00	3,850.00
AJ	1	0.00	0.00	5.00	0.00	5.00
CB		240.00	0.00	0.00	0.00	240.00
FF		105.00	0.00	0.00	0.00	105.00
FL		105.00	0.00	0.00	0.00	105.00
FS		20.00	0.00	0.00	0.00	20.00
MS		262.00	0.00	0.00	0.00	262.00
<b>TOTALS :</b>		<b>927.00</b>	<b>0.00</b>	<b>5,985.00</b>	<b>0.00</b>	<b>6,912.00</b>

<sup>1</sup> For an explanation of distribution codes, see the Comptroller's Handbook for Town and Village Justices

# Village of Cold Spring Historic District Review Board

85 Main Street, Cold Spring, New York 10516 (845) 265 3611

## MONTHLY REPORT TO THE VILLAGE BOARD OF TRUSTEES JANUARY 2024

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### CURRENT APPLICATIONS

The Review Board met on January 16<sup>th</sup> and welcomed a new Board Member, Lauren Wallis Hall. We reviewed the following applications:

- 1) 22 Parsonage Street – we reviewed and approved exterior renovations of the existing single family structure including siding, windows, doors and the front porch.
- 2) 1756 Route 9D - we reviewed and approved new signage at Building 1.
- 3) 10 Fishkill Avenue – we reviewed an application to replace front and rear storm doors and 17 windows. We approved the replacement of the 2 storm doors and replacement of 12 windows on the sides and rear facades. The applicant will return next month with more information about the 5 windows on the front façade that the Review Board requested.
- 4) 89-91 Main Street – this application started as a workshop. The applicant was looking to replace the front door and three windows on the front façade. The structure is set deeply on the lot, far away from the public street. After discussion with the Board the applicant was able to produce a sample of the window frame and the Board was able to process the application. Replacement of the front door and 3 front windows was approved.

The next Review Board meeting is scheduled for February 6<sup>th</sup>.

Respectfully submitted,

Al Zgolinski



VILLAGE OF COLD SPRING  
**PLANNING  
BOARD**

85 MAIN STREET  
COLD SPRING, NEW YORK 10516

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## **Monthly Report – January 2024**

The Planning Board met one time in January on the 25<sup>th</sup>, and the only open business before the Board was the 133-135 Main Street application. That application is still working toward completion.

In other business, I'd like to specifically thank the Village Board and the Mayor for timely appointment of additional Board members to reach our full strength and for their full support in providing formal training for those Board members. The Planning Board looks forward to a productive year in service of the Village.

Respectfully

Jesse St. Charles  
Chairperson

**Zoning Board of Appeals  
Cold Spring, N.Y.  
Monthly Report: January 2024**

Feb. 9, 2024

To: Mayor and Board of Trustees

From: Eric Wirth, Chair

The ZBA held one meeting last month, on Jan. 18, to review a draft resolution and minutes. No applications were considered.

The board members have incidentally been discussing the days assigned for ZBA meetings. Instead of the present schedule (first and third Thursdays of the month), all the members would prefer the **second and fourth Tuesdays**. The present schedule leads to too many scheduling conflicts because of the proximity of Thursday nights to the weekend.

Eric Wirth

## **TREE ADVISORY BOARD**

### **Village of Cold Spring**

Members: Tony Bardes; Charles Day; Kory Riesterer; Taro Ietaka.; Jennifer Zwarich

#### **REPORT TO THE VILLAGE BOARD OF TRUSTEES**

2/9/2024

The Tree Advisory Board did not hold their monthly meeting in January.

1. **SNOW PROTECTION:** TAB members installed snow stakes on Main St tree pits and temporary guards around new trees in the sledding area of St. Mary's Lawn in advance of our first significant snowfall which occurred in early January.
2. **DORMANT SEASON WORK:** Tab members continue to survey in preparation for the RFP for dormant pruning work which is being updated after funding increased due to our recent "Cold Spring Colonnade" grant.
3. **HAZARDS:** We'd like to thank Mr. Downey and the Highway Department for responding to a hazardous hanging branch near Northern Ave and Garden St and for making arrangements to mitigate.

Respectfully,  
Jennifer Zwarich  
Chairperson





VILLAGE OF COLD SPRING  
**RECREATION  
COMMISSION**

85 MAIN STREET  
COLD SPRING, NEW YORK 10516

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**New Applications:**

- none

**Upcoming Approved Events:**

- none

**New Recreation Commission Items:**

- The Commission is working with the Village Accountant to complete the AARP Grant application. A draft application will be completed for the 2/28 meeting.
- Preliminary discussions are taking place regarding community day.
- The Commission is developing a comprehensive plan to document the existing conditions of Village Parks, our short-term and long-term goals, and potential avenues to secure funding. We have surveyed each site to foster ideas and discussions.
- The Commission is preparing flyers to start fundraising for a dog park in the northwest corner of Mayor's Park. Fence quotes have been received. The Friends of Philipstown 501c3 will be utilized with a QR code so that donations can be earmarked specifically for the project.
- We are working with the Tree Advisory Committee to have the weeping willow by the Pavilion at Mayor's Park and the trees at the Tot's Park trimmed.

**Outstanding Recreation Commission Items:**

- Proposed changes to the Village code aligning with current responsibilities and incorporating Event Coordinator's role. Proposed revisions provided for review.
- Proposed changes to event applications were made per the Event Coordinator's and Mayor's feedback.
- Proposed modifications to the dog permit at Mayor's Park, which are in line with the suggestions from Dr. Benante, is awaiting Trustees approval.
- A butterfly garden in the Tots Park at McConville Park was approved by the Rec Commission and will be installed in the Spring.
- Recreation Commission sponsored community events are being scheduled, such as volleyball, yoga, softball, soccer, cornhole, etc. based on survey results. Liability waivers will be signed by participants, which have been approved by the Village insurer and attorney.
- Ongoing discussions with the Philipstown Little League regarding use and rehab of the softball field at Mayors Park.
- Awaiting sign installation at Mayor's Park to consolidate and clarify access and restrictions.
- 2023-24 Recreation Commission draft budget submitted to Village Accountant.
- Dock lights have been donated and are in the process of being ordered.

## **Philipstown Village of Cold Spring February Report 2024**

- 1. Resolution approving the Maintenance Agreement with Air Professional Associates, LLC and authorizing Supervisor Van Tassel to sign said agreement.**
- 2. Resolution authorizing Supervisor Van Tassel to sign the contract with Max Garfinkle as Wetlands Inspector and Natural Resource Officer for fiscal year 2024.**
- 3. Resolution authorizing Supervisor Van Tassel and the Town Board to sign the contract for the Continental Village Volunteer Fire Department, Inc. for fiscal year 2024 as approved in the final budget adopted by the Town Board on November 15, 2023.**
- 4. Resolution authorizing the Highway Department purchase of a 2024 Ram 5000 (Switch & G0) off CHIPS in the amount of \$144,240.80.**
- 5. Resolution authorizing the Highway Department purchase of a Ram 2500 Reg Cab in the amount of \$65,749.03 and a 2024 Ram 5500 in the amount of \$105,677.10 on the lease line through M&T bank.**
- 6. Resolution authorizing the Supervisor to sign the Fire Protection Agreement with the Village of Cold Spring for 2024.**
- 7. Resolution appointing Jesse Lubbers and Christopher Lubbers to the Continental Village Pard District Joint Advisory Committee to fill the vacancies left by Vincent Cestone and John Sullivan.**
- 8. Presentation on Philipstown ARPA funded Community Assessment Report by Ruby Koch Feinberg from CCE Putnam County. This added 50 plus new families to use the food Pantry.**
- 9. Resolution adopting a Negative Declaration under SEQRA in regard to Implementation of Well No. 8 for the Garrison Landing Water District. (Roll Call Vote) The work to connect well No. 8 to our water treatment plant is out , interested contractors please stop the townhall to pick up a bid packet.**