



VILLAGE OF COLD SPRING

85 MAIN STREET
COLD SPRING, NEW YORK 10516

TEL. 845-265-3611
WWW.COLDSRINGNY.GOV

Board of Trustees Monthly Meeting Wednesday March 13, 2024 @ 7:00 PM

1. Pledge of Allegiance
2. Roll Call
3. Opportunity to request vote to Add/Modify Agenda
4. Announcements
5. Special Recognition of Office Matthew Jackson
6. Reports from Village Departments
 - a. Accountant
 - b. Roadways & Facilities
 - c. Water & Wastewater
 - d. Code Enforcement
 - e. Police Department
 - f. Fire Company
 - g. Justice Court
7. Reports from the Standing Boards & Committees
 - a. Historic District Review Board
 - b. Planning Board
 - c. Zoning Board of Appeals
 - d. Tree Advisory Board
 - e. Recreation Commission
 - i. Discussion and Approval of Date for Community Day 2024
8. Updates/News from Municipal and Government Partners
9. Report of the Mayor and Board of Trustees
10. Board Business
 - a. Adoption of the Village's Greenhouse Gas Inventory for Government Operations
11. Budget Discussion – General Fund
12. Adjournment

Members of the public are invited to attend the meeting in-person at Village Hall (85 Main Street) or via Videoconference pursuant to Chapter 56 of the Laws of 2022. To join the Zoom Meeting:

<https://us06web.zoom.us/j/88983853791?pwd=NG1RWU5VVG9RVTRZaStQaW9kMXBMZz09>

Or by phone: 646-558-8656

Meeting ID: 889 8385 3791 Passcode: 365616



VILLAGE OF COLD SPRING

HIGHWAY DEPARTMENT

ROBERT DOWNEY JR, CREW CHIEF

85 MAIN STREET
COLD SPRING, NEW YORK 10516

TEL. 845-265-4883
HIGHWAY@COLDSPRINGNY.GOV

March 6, 2024

February Monthly Report

For the month of February, we filled our vacant staff position with Jeff Phillips Jr. We had one plowable snow event, and five salting events. We cleared limbs & debris after two high wind storms, and cleared catch basins & brook grates four times. Administratively, we had the usual duties, along with mapping out Metered & Permit parking signage, and budget preparedness. We had meetings with NYSDOT re: basin layout at 9D & Rt. 301, Hahn Engineering re: the structural integrity of the Underpass, and FEMA progression for the July 2023 storms.

For Roadways we used 3yds of Item #4 on Belvedere & Hamilton streets to fill potholes. We filled the larger potholes on Main St., Cedar St., Mountain Ave., Locust Ridge, Constitution Dr., The Boulevard, Depot Sq., Oak St., and Parrott St. We removed 24 yds of flooding debris from the Riverfront area, and from Dockside Park. We had Garrison Tree onsite at Northern Ave. to remove an unsafe Silver Maple, and had the Putnam County Highway Dept. onsite to remove our holiday wreaths from the telephone poles so they could be stored away for the season. We lowered & secured the frame of a sanitary sewer manhole, and installed a new I & I resistant lid on Northern Ave. We continued underground mapping of Back Brook as it flows under the sidewalk on Main St.

For the Metered & Permit Parking projects we removed (2) unessential posts, the stop sign & post on Railroad Ave., and turned Locust Ridge & Railroad Ave. into one-way streets. For signage we hung (23) No Parking Here to Corner signs, (42) Residential Permit Parking signs, (5) No Parking This Side signs, (7) One-Way signs, (5) Do Not Enter signs, (1) Stop sign, (1) ADA sign, and (7) 5 Hour Parking signs.

For Facilities we cleaned & stocked MPP restrooms for the coming season. We received maintenance training for the generator located near the Underpass from the Wastewater staff. We applied the first application of roof sealant on the roof of the courtroom at Village Hall, and installed a door sweep for the exterior door in the courtroom. We cleaned up the debris from a small car accident on the patio of the Visitor's Center. We had Kannen Mechanical Inc. onsite at the Fire House to install a pressure reducing valve, and replace the leaking hot water heater. We cleaned the Underpass twice, and repaired the damaged/detached fencing around the Dock that suffered from the high flooding. We fabricated a sign & flag storage/organizer at the garage, and replaced three flags at our nine municipal locations. We collected the garbage from Village Hall four times, and assembled a podium at that location.

For the Fleet we serviced & cleaned all electrical harnesses on our plows, and washed the fleet & our salters four times to prevent salt build up. The 2011 Ford F-350 received a new battery, and a new pressure switch for the plow. For the 2022 Kenworth we fabricated & installed salt deflectors to keep salt out of the body. For the 2014 Bobcat we replaced a hydraulic quick connect coupler, and greased all grease points. We repaired the fuel tank on our Snapper snow thrower, and rerouted one of it's fuel lines.

I would like to thank the group of volunteers who showed up on a Sunday to clean up the trash at Dockside Park after all the recent flooding. They removed over a dozen bags of garbage, five tires, and one small skiff for us to collect for disposal. Thank you.

Robert Downey
Village of Cold Spring
Roadways & Facilities Crew Chief



VILLAGE OF COLD SPRING
**WATER &
WASTEWATER**

MATTHEW KROOG, WATER & SEWER SUPERINTENDENT

85 MAIN STREET
COLD SPRING, NEW YORK 10516

TEL. 845-265-7986; 845-265-9293
VCSWATER@COLDSRINGNY.GOV

Monthly Report for:

February 2024

Water:

2023 Reservoir Status: 97.84%

2024 Reservoir Status: 96.33% Capacity

2023 Flow to System: 6.0MG / 215k/day

2024 Flow to System: 6.6MG / 226k/day

Monthly Rainfall: 1.96"

Percent Change: 8.22% Increase

- **Bacteriological Lab Tests:** All routine sampling were found in good standing.
- **Emergency Generators:** Current service agreement with Gentech is up and would like to recommend / propose to renew.
- **CDMA Endpoint Replacements:** Replacement Upgrades to the LTE Endpoints progressing well, please contact the water/wastewater department to schedule an appointment.
- **District Wide Hydrant Flushing:** To be conducted Monday 4/1 through Friday 4/5/2024.

Wastewater:

Total Inflow to Plant: 9.34 MG / 340k/day

Sludge Hauled Offsite: 26,000 Gallons

Biochemical Oxygen Demand: 96.06%

Total Suspended Solids: 96.67%

- **RAS Chart Recorder:** Chart Recorder Delivery delayed due to issues with programmed microchip from manufacturer, expected to be received by the end of the week of March 15th.
- **Emergency Generators:** Current service agreement with Gentech is up and would like to recommend / propose to renew.
- **Inflow Shields:** An additional I&I Shield installed on February 26th on the lower part of Main St. that will prevent Infiltration and Intrusion from storm waters and tidal flooding entering into the collection system.



VILLAGE OF COLD SPRING
**BUILDING
DEPARTMENT**

85 MAIN STREET
COLD SPRING, NEW YORK 10516

TEL. 845-265-3611
WWW.COLDSRINGNY.GOV

**Building Department
Monthly Report
February 2024**

Activity

New Building Permit Applications Received:	11
Building Permits Issued:	8
Operating Permits Issued	0
Dumpster Permits Issued	1
CO's Issued	4
Record Searches Completed	0
Complaints Received:	1

Referrals Generated

HDRB:	5
ZBA:	1
Planning:	0

Fees

	<u>February 2024</u>	<u>FY 2023-24</u>
Application and Permit Fees Collected	\$ 1,998.23	\$ 15,060.58
Record Search Fees Collected	\$ 0.00	\$ 1,675.00
Total Collected:	\$ 1,998.23	\$ 16,735.5



VILLAGE OF COLD SPRING
**POLICE
DEPARTMENT**

LARRY BURKE, OFFICER-IN-CHARGE

85 MAIN STREET
COLD SPRING, NEW YORK 10516

TEL. 845-265-3407; 845-656-3800
LBURKE@COLDSPRINGNY.GOV

Here are the incident report totals for the Month of February.

101 Total Calls for service.

Administrative (4)
ALARM (8)
ANIMAL COMPLAINT (1)
AREA / BUILDING CHECK (5)
ASSIST EMS AGENCY (10)
ASSIST FIRE DEPARTMENT (4)
ASSIST TO PUBLIC (3)
CANVASS (1)
DETAIL / EVENT (3)
DISORDERLY CONDUCT (3)
DISPUTE (2)
DOMESTIC INCIDENT (1)
FINANCIAL CRIME (1)
HARASSMENT (1)
HAZARDOUS CONDITION (1)
LARCENY / THEFT (3)
LOCK OUT - VEHICLE (2)
LOST LICENSE PLATE (1)
MVA (4)
NOISE COMPLAINT (1)
PERSON IN CRISIS (2)
SUSPICIOUS PERSON (1)
TRAFFIC STOP (31)
UNCLASSIFIED SRO ACTIVITY (1)
WELFARE CHECK (6)

Monthly report continued:

Sex	Charge(s)	Arrests	Counts
M	511.1A	1	1

Total number of arrests: 1

Traffic/Parking tickets issued

UTTs

AUO	1	Clinging to a vehicle	
Crosswalk violation		Disobey traffic control device	2
Driver's view obstructed		Equipment violation	
Following too close		Glass tint violation	
Imprudent speed		Insurance violation	
Lane violation		Leave scene of accident	
Muffler violation		No passing	
One-way violation		Operating w/suspended reg.	
Passed red light		Passing violation	
Plate/registration violation		RT of way violation	
Seatbelt		Signal light violation	
Speed in school zone	2	Speeding	13
Stop sign violation		Turn signal violation	
Traf device violation		Unauthorized use license	
Turning violation		Unlicensed class driver	
Uninspected motor vehicle		Unsafe start	
Unlicensed driver		Violation of misc rules	
Use of cell phone			
Total number of tickets issued:	18		

PARKING TICKETS

Parking Tickets Issued by Police Department: 141

Total Number of Tickets Issues	159
Total Number Year to Date	219



Incident Search Result

Results



Agency: CSPD

Print Date/Time: 3/8/2024 17:58

Agency #: NY0392000

Type	Incident #	Call Date/Time	Dispositions
ADMINISTRATIVE	2024-00000182	2/21/2024 6:47:16 PM	Handled By Officer (Narrative) - 1
ADMINISTRATIVE	2024-00000170	2/16/2024 1:24:08 PM	Handled By Officer (Narrative) - 1
ADMINISTRATIVE	2024-00000159	2/14/2024 6:49:17 PM	Necessary Action Taken - 1
ADMINISTRATIVE	2024-00000155	2/14/2024 1:38:18 PM	Handled By Officer (Narrative) - 1
ALARM	2024-00000199	2/29/2024 9:14:45 PM	Necessary Action Taken - 1
ALARM	2024-00000197	2/28/2024 2:15:58 PM	Handled By Officer (Narrative) - 1
ALARM	2024-00000176	2/20/2024 2:43:43 PM	Backup - 1
ALARM	2024-00000145	2/12/2024 6:33:02 AM	Backup - 1
ALARM	2024-00000137	2/10/2024 6:42:39 PM	Necessary Action Taken - 1
ALARM	2024-00000133	2/10/2024 12:05:40 PM	Handled By Officer (Narrative) - 1
ALARM	2024-00000132	2/10/2024 11:23:39 AM	Handled By Officer (Narrative) - 1
ALARM	2024-00000125	2/8/2024 1:38:43 AM	Handled By Officer (Narrative) - 1
ANIMAL COMPLAINT	2024-00000124	2/6/2024 9:06:33 PM	Handled By Officer (Narrative) - 1
AREA / BUILDING CHECK	2024-00000195	2/27/2024 3:50:32 PM	Handled By Officer (Narrative) - 1
AREA / BUILDING CHECK	2024-00000194	2/27/2024 3:36:54 PM	Handled By Officer (Narrative) - 1
AREA / BUILDING CHECK	2024-00000177	2/20/2024 3:10:49 PM	
AREA / BUILDING CHECK	2024-00000174	2/20/2024 11:43:53 AM	Handled By Officer (Narrative) - 1
AREA / BUILDING CHECK	2024-00000099	2/1/2024 2:37:24 AM	Handled By Officer (Narrative) - 1
ASSIST EMS AGENCY	2024-00000196	2/28/2024 1:33:41 PM	Backup - 1



Incident Search Result

Results



Agency: CSPD

Agency #: NY0392000

Print Date/Time: 3/8/2024 17:58

ASSIST EMS AGENCY	2024-00000190	2/26/2024 3:10:28 PM	
ASSIST EMS AGENCY	2024-00000188	2/25/2024 1:41:44 PM	
ASSIST EMS AGENCY	2024-00000185	2/23/2024 11:24:31 PM	ALS Transport - 1
ASSIST EMS AGENCY	2024-00000173	2/19/2024 10:12:33 AM	Handled By Officer (Narrative) - 1
ASSIST EMS AGENCY	2024-00000165	2/16/2024 7:18:40 AM	
ASSIST EMS AGENCY	2024-00000153	2/14/2024 11:59:28 AM	Police Report - 1
ASSIST EMS AGENCY	2024-00000134	2/10/2024 4:12:52 PM	Police Report - 1
ASSIST EMS AGENCY	2024-00000105	2/1/2024 3:20:55 PM	Police Report - 1
ASSIST EMS AGENCY	2024-00000100	2/1/2024 5:25:17 AM	Handled By Officer (Narrative) - 1
ASSIST FIRE DEPARTMENT	2024-00000186	2/24/2024 3:52:21 AM	False Alarm - 1
ASSIST FIRE DEPARTMENT	2024-00000175	2/20/2024 12:45:22 PM	Handled By Officer (Narrative) - 1
ASSIST FIRE DEPARTMENT	2024-00000171	2/17/2024 10:15:00 AM	Necessary Action Taken - 1
ASSIST FIRE DEPARTMENT	2024-00000113	2/4/2024 8:02:17 PM	False Alarm - 1
ASSIST TO PUBLIC	2024-00000198	2/28/2024 9:15:32 PM	Police Report - 1
ASSIST TO PUBLIC	2024-00000178	2/20/2024 6:09:52 PM	Handled By Officer (Narrative) - 1
ASSIST TO PUBLIC	2024-00000122	2/6/2024 2:57:40 PM	Necessary Action Taken - 1
CANVASS	2024-00000138	2/10/2024 8:09:28 PM	
DETAIL / EVENT	2024-00000193	2/27/2024 2:57:16 PM	Handled By Officer (Narrative) - 1
DETAIL / EVENT	2024-00000192	2/27/2024 10:43:52 AM	Handled By Officer (Narrative) - 1



Incident Search Result

Results



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DETAIL / EVENT	2024-00000121	2/6/2024 2:41:13 PM	Handled By Officer (Narrative) - 1
DISORDERLY CONDUCT	2024-00000172	2/18/2024 2:57:58 PM	Backup - 1
DISORDERLY CONDUCT	2024-00000120	2/6/2024 10:16:13 AM	
DISORDERLY CONDUCT	2024-00000106	2/1/2024 3:55:31 PM	
DISPUTE	2024-00000184	2/22/2024 6:38:39 AM	
DISPUTE	2024-00000144	2/12/2024 12:49:25 AM	Backup - 1
DOMESTIC INCIDENT	2024-00000107	2/3/2024 11:07:28 AM	
FINANCIAL CRIME	2024-00000191	2/26/2024 8:05:31 PM	Necessary Action Taken - 1
HARASSMENT	2024-00000183	2/21/2024 8:54:28 PM	Police Report - 1
HAZARDOUS CONDITION	2024-00000108	2/3/2024 5:52:22 PM	Necessary Action Taken - 1
LARCENY / THEFT	2024-00000189	2/26/2024 2:42:31 PM	
LARCENY / THEFT	2024-00000187	2/24/2024 4:06:21 PM	Necessary Action Taken - 1
LARCENY / THEFT	2024-00000112	2/4/2024 2:08:30 PM	Necessary Action Taken - 1
LOCK OUT - VEHICLE	2024-00000164	2/15/2024 6:46:28 PM	Necessary Action Taken - 1
LOCK OUT - VEHICLE	2024-00000141	2/11/2024 3:33:25 PM	Handled By Officer (Narrative) - 1
LOST LICENSE PLATE	2024-00000152	2/14/2024 8:25:24 AM	Handled By Officer (Narrative) - 1
MISSING PERSON - ADULT	2024-00000110	2/3/2024 10:45:06 PM	Backup - 1
MVA	2024-00000160	2/15/2024 9:03:20 AM	Police Report - 1
MVA	2024-00000158	2/14/2024 4:59:40 PM	Handled By Officer (Narrative) - 1



Incident Search Result

Results



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Agency #: NY0392000

MVA	2024-00000156	2/14/2024 3:09:01 PM	Police Report - 1
MVA	2024-00000150	2/13/2024 12:24:04 PM	Necessary Action Taken - 1
NOISE COMPLAINT	2024-00000149	2/13/2024 12:17:31 AM	Handled By Officer (Narrative) - 1
PERSON IN CRISIS	2024-00000148	2/12/2024 11:28:31 PM	Backup - 1
PERSON IN CRISIS	2024-00000147	2/12/2024 10:38:20 PM	
SUSPICIOUS PERSON	2024-00000111	2/4/2024 10:48:20 AM	Handled By Officer (Narrative) - 1
TRAFFIC STOP	2024-00000181	2/21/2024 4:55:55 PM	Traffic Ticket Issued - 1
TRAFFIC STOP	2024-00000179	2/20/2024 8:37:58 PM	Warning Issued - 1
TRAFFIC STOP	2024-00000169	2/16/2024 11:18:16 AM	Traffic Ticket Issued - 1
TRAFFIC STOP	2024-00000168	2/16/2024 10:56:52 AM	Traffic Ticket Issued - 1
TRAFFIC STOP	2024-00000167	2/16/2024 10:51:19 AM	Warning Issued - 1
TRAFFIC STOP	2024-00000166	2/16/2024 9:27:29 AM	Traffic Ticket Issued - 1
TRAFFIC STOP	2024-00000163	2/15/2024 1:08:22 PM	Traffic Ticket Issued - 1
TRAFFIC STOP	2024-00000162	2/15/2024 12:57:52 PM	Warning Issued - 1
TRAFFIC STOP	2024-00000161	2/15/2024 12:55:16 PM	Necessary Action Taken - 1
TRAFFIC STOP	2024-00000157	2/14/2024 3:41:13 PM	Traffic Ticket Issued - 1
TRAFFIC STOP	2024-00000154	2/14/2024 1:24:00 PM	Traffic Ticket Issued - 1
TRAFFIC STOP	2024-00000143	2/11/2024 4:40:01 PM	Traffic Ticket Issued - 1
TRAFFIC STOP	2024-00000142	2/11/2024 4:30:26 PM	Warning Issued - 1



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TRAFFIC STOP	2024-00000140	2/11/2024 9:39:39 AM	Necessary Action Taken - 1
TRAFFIC STOP	2024-00000139	2/11/2024 9:25:54 AM	Warning Issued - 1
TRAFFIC STOP	2024-00000135	2/10/2024 5:22:56 PM	Warning Issued - 1
TRAFFIC STOP	2024-00000130	2/8/2024 3:00:37 PM	Warning Issued - 1
TRAFFIC STOP	2024-00000129	2/8/2024 2:56:16 PM	Necessary Action Taken - 1
TRAFFIC STOP	2024-00000128	2/8/2024 2:39:45 PM	Traffic Ticket Issued - 1
TRAFFIC STOP	2024-00000127	2/8/2024 2:14:14 PM	Necessary Action Taken - 1
TRAFFIC STOP	2024-00000126	2/8/2024 9:20:10 AM	Necessary Action Taken - 1
TRAFFIC STOP	2024-00000119	2/5/2024 9:12:09 PM	Traffic Ticket Issued - 1
TRAFFIC STOP	2024-00000118	2/5/2024 7:36:33 PM	Warning Issued - 1
TRAFFIC STOP	2024-00000117	2/5/2024 2:09:42 PM	Traffic Ticket Issued - 1
TRAFFIC STOP	2024-00000116	2/5/2024 11:54:58 AM	Traffic Ticket Issued - 1
TRAFFIC STOP	2024-00000115	2/5/2024 9:39:19 AM	Traffic Ticket Issued - 1
TRAFFIC STOP	2024-00000114	2/5/2024 9:25:44 AM	Traffic Ticket Issued - 1
TRAFFIC STOP	2024-00000104	2/1/2024 11:42:48 AM	Traffic Ticket Issued - 1
TRAFFIC STOP	2024-00000103	2/1/2024 11:32:17 AM	Necessary Action Taken - 1
TRAFFIC STOP	2024-00000102	2/1/2024 11:26:12 AM	Traffic Ticket Issued - 1
TRAFFIC STOP	2024-00000101	2/1/2024 9:13:46 AM	Necessary Action Taken - 1
UNCLASSIFIED SRO ACTIVITY	2024-00000131	2/9/2024 5:02:28 PM	Handled By Officer (Narrative) - 1



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WELFARE CHECK	2024-00000180	2/21/2024 3:56:10 AM	Handled By Officer (Narrative) - 1
WELFARE CHECK	2024-00000151	2/14/2024 7:53:07 AM	Handled By Officer (Narrative) - 1
WELFARE CHECK	2024-00000146	2/12/2024 8:39:12 AM	
WELFARE CHECK	2024-00000136	2/10/2024 5:50:51 PM	Police Report - 1
WELFARE CHECK	2024-00000123	2/6/2024 3:25:07 PM	
WELFARE CHECK	2024-00000109	2/3/2024 9:55:30 PM	Necessary Action Taken - 1
Total Records			101



Cold Spring Fire Company No.1

154 Main Street
Cold Spring, NY 10516

Chiefs Report For March

- 1 Structure fire (Negative fire over heated equipment)
 - 2 AFA's
 - 1 MVA
 - 2 Odor of Gas investigation
 - 1 Oil burner malfunction
 - 1 Carbon Monoxide alarm
 - 1 Mutual Aid to North Highlands for a car fire
 - 2 Mutual Aid to North Highlands for AFA
 - 4 Mutual Aid to North Highlands for MVA
 - 1 Mutual Aid to North Highlands for a Structure fire
 - 1 Mutual aid to North Highlands for a open burn
 - 1 Mutual Aid to Garrison for a brush fire
- 18 Calls for the month of February



**JUSTICE COURT
VILLAGE OF COLD SPRING**
85 Main Street
Cold Spring, NY 10516

Thomas J. Costello
Village Justice

Phone (845) 265-9070
Fax (845) 809-4210

FEBRUARY 2024 MONTHLY REPORT

Fines, Forfeited Bails & Civil Penalties	\$ 2,105.00
Parking Tickets	3,090.00
Civil Fees	
Including Termination of Suspension Fees, Bail Poundage, Certificate of Disposition, Filing Fees, Small Claims, Transcripts of Judgment and Returned Check Fees	390.00
Mandatory State Surcharges	<u>708.00</u>
TOTAL	<u>\$ 6,293.00</u>

A check in the above amount is submitted herewith.

Respectfully,

Dated: March 5, 2024



Thomas J. Costello
Village Justice

Cold Spring Village Court
Summary Report of Cases Started
Judge Thomas J. Costello

Report date: 03/04/2024

02/01/2024 to 02/29/2024

All Judges

STATUTE **COUNT**

ADDITIONAL INFORMATION

VTL 25

CIV 2

Number of DWIs - 1192: 0

Number of AUOs - 511: 0

Number of Speeds - 1180: 14

Number of Defendants: 23

Total Number Charges: 27

Average Charges/Defendant: 1.17

Number of Small Claims: 1



OFFICE OF THE STATE COMPTROLLER
 Thomas P. DiNapoli, Comptroller

JUSTICE COURT FUND
 110 STATE STREET
 ALBANY, NY 12236

Thomas Costello - Justice
 Village of Cold Spring
 85 Main St
 Cold Spring, NY 10516

February 29, 2024

For your information, shown below is the "Distribution Summary" of all reports received by us from the Village Court for the month of January 2024.

Receipts

<u>Justice</u>	<u>Report Month/Seq</u>	<u>Amount</u>
Thomas Costello	January 2024/01	\$5,894.00
Camille S Linson	January 2024/01	\$0.00
Total Court Receipts		\$5,894.00

DISTRIBUTION SUMMARY¹

<u>Code</u>	<u>Trans</u>	<u>State</u>	<u>County</u>	<u>Village</u>	<u>Other</u>	<u>Amount</u>
AB	4	0.00	0.00	575.00	0.00	575.00
AC	7	475.00	0.00	105.00	0.00	580.00
AD	1	0.00	0.00	3,620.00	0.00	3,620.00
AJ	1	0.00	0.00	5.00	0.00	5.00
CB		508.00	0.00	0.00	0.00	508.00
FF		140.00	0.00	0.00	0.00	140.00
FL		105.00	0.00	0.00	0.00	105.00
FO	1	0.00	0.00	100.00	0.00	100.00
FS		40.00	0.00	0.00	0.00	40.00
MS		221.00	0.00	0.00	0.00	221.00
(REFUNDS PAID BY JCF)²						
AA		50.00	0.00	50.00-	0.00	0.00
CB		50.00-	0.00	0.00	50.00	0.00
FS		5.00-	0.00	0.00	5.00	0.00
TOTALS :		1,484.00	0.00	4,355.00	55.00	5,894.00

¹ For an explanation of distribution codes, see the Comptroller's Handbook for Town and Village Justices

² Refunds paid by JCF included in the billing amount due the State/County.

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Village of Cold Spring Historic District Review Board

85 Main Street, Cold Spring, New York 10516 (845) 265 3611

MONTHLY REPORT TO THE VILLAGE BOARD OF TRUSTEES FEBRUARY 2024

CURRENT APPLICATIONS

The Review Board met on February 6th and welcomed another new Board Member, Kate van Voorhees. We reviewed the following applications:

- 1) 10 Fishkill Avenue – we reviewed and approved the replacement of the 5 windows on the front facade.
- 2) 11 Locust Ridge – The applicant had a Certificate of Appropriateness which was issued in 2021 and was now expired. The Review Board re-approved the Certificate.
- 3) 10 Julia Lane - we reviewed an application to replace 3 windows in the Lahey pavilion. The intent is to replace the existing fixed windows with operable ones. The applicant, Carol Powell was unable to answer several questions – primarily if the replacement was a direct replacement or an insert window. The Review Board was very concerned about the way in which the new windows would look in comparison to the remaining existing fixed windows. The Review Board asked Ms. Powell to investigate this question and determine certain dimensions. Applicant will return next month.
- 3) 21 Parsonage Street – the applicant requested approval for the demolition of an old barn/stable at the rear of the property. There was a discussion as whether the barn should be rebuilt due to its deteriorated condition and non-conformance with the zoning regulations. The Chair asked the applicant and other Board members to research the history of the structure.

The Review Board is beginning to modify its forms to incorporate the new letterhead. The next Review Board meeting is scheduled for March 5th.

Respectfully submitted,

Al Zgolinski



VILLAGE OF COLD SPRING
**PLANNING
BOARD**

85 MAIN STREET
COLD SPRING, NEW YORK 10516

TEL. 845-265-3611
WWW.COLDSRINGNY.GOV

Monthly Report - February 2024

The Planning Board had no workshops or hearings in February, and though the open business before the board remains the 133-135 Main Street application, that applicant is waiting for progress to be made with the purchase of land from the village and clearing matters before the Zoning Board before proceeding further with the Planning Board. The board did meet in full with the village attorney on February 6th to have additional in depth training to reinforce the roles and responsibilities of the Planning Board with special focus on SEQR.

Respectfully,

Jesse St. Charles
Chairperson

**Zoning Board of Appeals
Cold Spring, N.Y.
Monthly Report: Feb. 2024**

March 8, 2024

To: Mayor and Board of Trustees

From: Eric Wirth, Chair

The ZBA held no meetings in February, since there were no new or pending applications or other business.

Eric Wirth

Philipstown Town Village of Cold Spring March 2024 Report

- 1. Resolution approving the Garrison Volunteer Ambulance Corps 2023 Company Posting Certification and Sponsor Approval Form for the Length of Service Award Program (LOSAP).**
- 2. Resolution authorizing Supervisor Van Tassel to sign the Inter-Municipal Agreement regarding shared equipment with the Town of Cortlandt, Village of Croton-on-Hudson, Village of Buchanan and City of Peekskill for 2024.**
- 3. Resolution authorizing the Highway Department purchase out of the New Equipment Line of an Industrial Skid-Mount by Scag Power Equipment from Brady's Power Equipment on Sourcewell for \$6,010.00.**
- 4. Resolution authorizing Supervisor Van Tassel to sign the Putnam County Real Property Tax Service Contract for 2024.**
- 5. Resolution adopting a proposed local law to repeal town code 175-61-2 entitled "Garrison golf club Planned Development District" and RE-Enact it as a New code 175-61.2 Entitled "Garrison Cultural Conservation Planned Development District" this will allow the Shakespeare Festival to move forward.**
- 6. Resolution of agreement with the Town of Cortland awarding bids to Abbott and Price, for repair and maintenance, in the amount of \$159,808.00 and to French and Parrello (FPA), for engineering and contract services, in the amount of \$21,715.00 in regard to the Cortlandt Lake Dam and the needed repairs with the understanding that the Town of Philipstown is responsible for 69% of the total costs.**
- 7. Councilman Angell to offer an update on the development of a draft Town of Philipstown Local Solar Policy to achieve a goal of Philipstown's 2030 Comprehensive Plan and set a clear local solar policy.**
- 8. Resolution authorizing Supervisor Van Tassel to sign the letter of commitment in regard to the Mid-Hudson Municipal Landfill Emissions Mitigation Application to the EPA's Climate Pollution Reduction Grant Program.**

TREE ADVISORY BOARD

Village of Cold Spring

Members: Tony Bardes; Charles Day; Kory Riesterer; Taro Ietaka.; Jennifer Zwarich

REPORT TO THE VILLAGE BOARD OF TRUSTEES

3/11/2024

The Tree Advisory Board held it's regular monthly meeting February 27. We are in the process of working on the following.

1. **TREE CITY USA:** We are pleased to announce that the Village of Cold Spring has met the standards and have been awarded Tree City USA status for the 8th year! Tree City USA status shows that our community is serious about valuing and caring for our public trees. It is a point of community pride and also gives the village a point advantage on man urban forestry grants.
2. **COLD SPRING COMMUNITY COLONNADE GRANT PROJECT:** We are working on the first stages of the recently won grant to improve the health and resilience of our street tree canopy. Stage one involves investment-level pruning of some of our youngest and oldest trees.
3. **WINTER PRUNING:** In light of the new funding mentioned above, we have rolled our (smaller) regular winter pruning RFP work into the above work on the grant project to group pruning work to economize on costs and will be doing several groups at once.
4. **ARBOR DAY 2024:** We are in the process of planning a fun way to mark Arbor Day this year in our community. Arbor Day falls on Friday April 26th this year. Stay tuned!

Respectfully,
Jennifer Zwarich
Chairperson



VILLAGE OF COLD SPRING
**RECREATION
COMMISSION**

85 MAIN STREET
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New Applications:

- none

Upcoming Approved Events:

- McConville Park - Knights of Columbus 3/23/24 (Rain date 3/30) - Easter Egg Hunt
- Bandstand - Foundry Montessori School - 4/26/24 - 15 minutes for International Day

New Recreation Commission Items:

- The Commission worked with the Village to complete the AARP Grant application. (All)
- Preliminary discussions are taking place regarding community day. A date of 7/6 has been tentatively set upon approval, with a rain date of 7/7. (All)
- Developing a comprehensive plan to document the existing conditions of Village Parks, short-term and long-term goals, and potential avenues to secure funding. (All)
- Friends of Philipstown coordination. (JA)
- Preparing flyers to start fundraising for a dog park in Mayor's Park. The Friends of Philipstown 501c3 will be utilized with a QR code so that donations can be earmarked specifically for the project. (All)
- Friends of McConville Park 501c3 remaining funds will be used for park projects, including a butterfly garden and sun shade in the Tots Park at McConville Park that will be installed in the Spring. (AL)
- Tree Advisory Committee coordination to have the weeping willow by the Pavilion at Mayor's Park and the trees at the Tot's Park trimmed. (JA)
- Bocce court south of the Tots Park in McConville Park. (All)

Outstanding Recreation Commission Items:

- Proposed changes to the Village code aligning with current responsibilities and incorporating Event Coordinator's role provided for review. (Trustees)
- Proposed changes to event applications were made per the Event Coordinator's and Mayor's feedback. (Trustees)
- Proposed modifications to the dog permit at Mayor's Park, which are in line with the suggestions from Dr. Benante, is awaiting Trustees approval. (Trustees)
- Recreation Commission sponsored community events are being scheduled, such as volleyball, yoga, workouts, softball, soccer, cornhole, etc. based on survey results. Liability waivers will be signed by participants, which have been approved by the Village insurer and attorney. (All)
- Discussions with the Philipstown Little League regarding use and rehab of the softball field at Mayors Park. (JA)
- Awaiting sign installation at Mayor's Park to consolidate and clarify access and restrictions. (Trustees)
- 2023-24 Recreation Commission draft budget submitted to Village Accountant. (Trustees)
- Dock lights have been donated and are in the process of being ordered. (R&F)



Village of Cold Spring

Greenhouse Gas Inventory for Government Operations

July 2022 – June 2023 Summary Report

March 2024



Supported by Hudson Valley Regional Council through the NYSDEC Climate Smart Communities Coordinator Program

CREDITS AND ACKNOWLEDGEMENTS

This report was prepared by Laura Bozzi, Village of Cold Spring Trustee and Cold Spring Climate Smart Task Force Coordinator. Thank you to the following Village staff who provided data necessary for the completion of this report: Michelle Ascolillo (Village Accountant), Jeff Vidakovich (Village Clerk/Treasurer), and Matt Kroog (Water and Wastewater Superintendent).

BACKGROUND

The Village of Cold Spring recognizes that greenhouse gas (GHG) emissions from human activity are causing climate change, the consequences of which pose substantial risks to the future health and well-being of our community. To demonstrate its commitment to addressing the growing threat of climate change, in December 2023 the Village of Cold Spring became a registered Climate Smart Community by formally adopting the New York State Climate Smart Communities (CSC) pledge.

The CSC program, administered by the New York State Department of Environmental Conservation (DEC), is a certification program that provides a robust framework to guide the actions local governments can take to reduce GHG emissions and adapt to the effects of climate change. The first step in this process is to perform a GHG Inventory for all buildings, vehicles and operations controlled by the local government. Using data from July 2022 to June 2023, this GHG inventory provides a baseline for which the Village of Cold Spring can set emissions and operation costs reduction goals, determine ways in which those goals can be reached, and track progress.

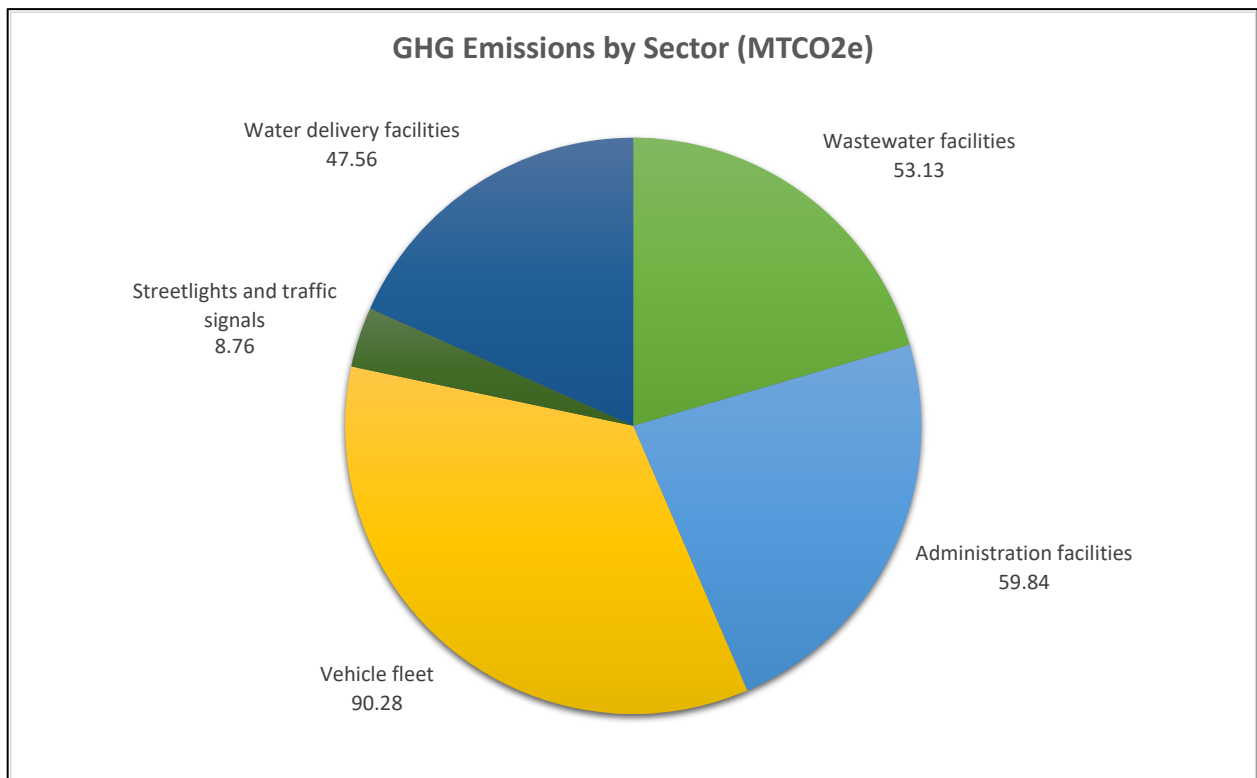
This GHG Inventory for Government Operations Report summarizes the GHG emissions from the Village of Cold Spring's consumption of energy and materials within Village-owned buildings, the water and wastewater treatment plants, vehicle fleet, outdoor lighting, and other facilities. This data was generated from electric, oil, and propane bills for all Village-owned buildings and operations, as well as fuel records for the Village's vehicle fleet. The GHG emissions for all local government operations are measured in metric tons of CO₂ equivalents (CO₂e) and were calculated using emissions factors by the US Energy Information Administration (EIA), US Environmental Protection Agency (EPA) and the Climate Action Associates (CAA), LLC's GHG Inventory Tool.

KEY FINDINGS

From July 2022 to June 2023, GHG emissions from the Village of Cold Spring's government operations totaled 259.6 MTCO₂e. Figure 1 shows the emissions for government operations broken down by sector. The vehicle fleet accounts for the largest percentage of GHG emissions at 35%. The second largest contributor is the Village buildings at 23%. Wastewater facilities contribute 20%, water delivery facilities (the water plant and operations) contributes 18%, and streetlights and traffic signals contribute 3%.

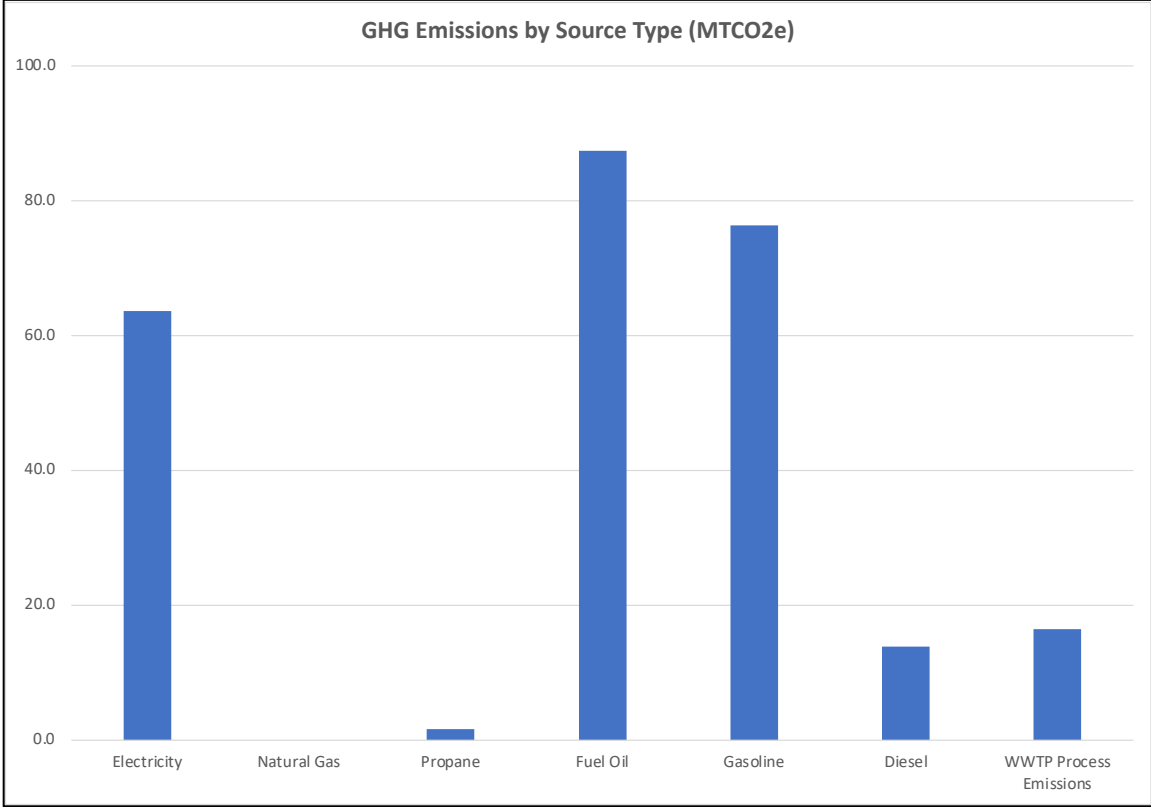
The Inventory Results section of this report provides a detailed profile of emissions sources within the Village of Cold Spring. This data will also provide a baseline from which the Village will be able to compare future performance and demonstrate progress in reducing emissions.

Figure 1: July 2022 to June 2023 Cold Spring Government Operations Emissions by Sector



Fuel oil and gasoline are responsible for the most GHG emissions from Village operations, followed by electricity (Figure 2). While wastewater treatment plant process emissions represent a small proportion of total emissions, the process also requires substantial electricity. No natural gas is consumed in Village operations.

Figure 2: July 2022 to June 2023 Cold Spring Government Operations Emissions by Source Type



DATA GATHERING AND METHODOLOGY

The first step toward achieving tangible greenhouse gas emission reductions requires identifying baseline emissions levels and sources and activities generating emissions in the community. In addition to this government operations emissions inventory report, the Village of Cold Spring produced a community-wide emissions inventory that was adopted on February 14, 2024.

Laura Bozzi, Cold Spring Trustee and Climate Smart Coordinator led the GHG Inventory data collection effort, with the help of Hudson Valley Regional Council (HVRC). The GHG Inventory spreadsheet used was developed by Climate Action Associates, LLC.

Emissions Scopes

For the government operations inventory, emissions are categorized by scope. Using the scopes framework helps prevent double counting. There are three emissions scopes for government operations emissions, as defined below:

- **Scope 1:** All direct emissions from a facility or piece of equipment operated by the local government, usually through fuel (natural gas, propane, and fuel oil) combustion. Examples include emissions from fuel consumed by the Cold Spring's vehicle fleet and emissions from a furnace in a municipal building.
- **Scope 2:** Indirect GHG emissions from purchased electricity. This refers to operations powered by grid electricity.
- **Scope 3:** All other indirect GHG emissions not covered in scope 2. Examples include contracted services, emissions in goods purchased by the local government and emissions associated with disposal of government generated waste.

This inventory only accounts for Scope 1 and 2 emissions, as they are the most essential components of a government operations greenhouse gas analysis and are most easily affected by local policy making. Under the DEC's CSC program, tracking Scope 3 is encouraged, but optional.

Baseline Year

The inventory process requires the selection of a baseline year. Local governments examine the range of data they have over time and select a year that has the most accurate and complete data for all key emission sources. It is also preferable to establish a base year several years in the past to be able to account for the emissions benefits of recent actions. A local government's emissions inventory should comprise all greenhouse gas emissions occurring during the selected baseline year. July 2022 to June 2023 was selected as the baseline year because it is a time period for which complete and accurate data is available.

Quantification Methods

Greenhouse gas emissions in this inventory are quantified using calculation-based methodologies. Calculation-based methodologies calculate emissions using activity data and emissions factors. To calculate emissions accordingly, the basic equation is used:

$$\text{Activity Data} \times \text{Emissions Factor}_{(\text{Fuel, GHG})} = \text{GHG Emissions}_{(\text{Fuel, GHG})}$$

Activity data refer to the relevant measurement of energy use or other greenhouse gas-generating processes such as fuel consumption by fuel type, metered annual electricity consumption, and annual vehicle miles traveled. To obtain this data, the Village of Cold Spring gathered and reviewed all electricity, oil, and propane bills for the Village of Cold Spring's Central Hudson, Pidala, and Paraco accounts, as well as fuel records for gasoline and diesel used to power the Village of Cold Spring vehicle fleet.

Calculations for this inventory were made using CAA's GHG Inventory Tool. Data was first measured in kWh for grid electricity and gallons for gasoline, fuel oil, diesel, and propane. Using the CAA tool, this data was multiplied by emission factors published by the EPA and EIA to convert the energy usage, or other activity data in quantified emissions.

Emissions Factors

Each GHG has an emission factor unique to each fuel. The electricity emission factor is based on the EPA eGRID subregion, which in this case is NYUP (Upstate). The natural gas, propane, heating oil/diesel, and gasoline emissions factors are taken from the EIA database on carbon dioxide emissions coefficients. The GHG emissions in this inventory are measured in metric tons of CO₂ equivalents (CO₂e).

Facilities Master List

A key step in creating the GHG inventory is to compile a facility master list that includes the 19 facilities (including streetlight categories and pump stations), and vehicle fleet, that use at least one form of energy. Each was assigned to a category to indicate the type of infrastructure; similar facilities were grouped together and their energy use aggregated. The Village owns and manages a wastewater treatment plant, which was included in the analysis; the Village does not own or operate a landfill or an ice rink.

INVENTORY RESULTS

For developing emissions reduction policies, it is often most useful to look at emissions broken down by sector, as each sector will have a particular set of strategies to reduce emissions. Figure 1 shows the Village of Cold Spring’s government operations emissions broken down by sector, while the remainder of this section breaks down these emissions in further detail within each sector.

Vehicle Fleet

The vehicle fleet was the largest sector of government operations emissions, with a total of 90.3 MTCO₂e. Table 1 breaks out fuel consumption and associated GHG emissions by Village department. (Water and Wastewater share one vehicle; in this report, the fuel consumed was apportioned equally to each department for tracking purposes.) The Police fleet produces the most GHG emissions, followed by the Roadways and Facilities fleet.

Table 1: June 2022- July 2023 vehicle fleet fuel consumption and GHG emissions by Village department.

Department	Consumption		GHG Emissions (MTCO ₂ e)		
	Gasoline (gallons)	Diesel (gallons)	Gasoline	Diesel	Total MTCO ₂ e
Fire Fleet	1177.0	512.0	10.7	5.3	16.0
Roadways and Facilities Fleet	2319.0	826.0	21.0	8.6	29.6
Water Fleet	379.0	0.0	3.4	0.0	3.4
Police Fleet	4182.0	0.0	37.9	0.0	37.9
Wastewater Fleet	379.0	0.0	3.4	0.0	3.4
TOTALS	8436.0	1338.0	76.4	13.9	90.3

Administration Facilities

After the vehicle fleet, Cold Spring’s administrative facilities were the next largest source of government operations emissions, with a total of 59.8 MTCO₂e (Table 2). Administrative facilities include the Village’s buildings, including the wastewater treatment plant (WWTP), water plant, Village Hall, highway garage, and fire station, as well as facilities including streetlights and park lighting, traffic light, and pump stations. These facilities consumed a combination of electricity, fuel oil, and propane. The wastewater treatment plant and the water plant produce the most GHG emissions because of the energy-intensive nature of their processes.

Table 2: June 2022- July 2023 fuel consumption and GHG emissions by Village facility.

Facility	Consumption (KWh and Gallons)			GHG Emissions (MTCO ₂ e)			
	Electricity (kWh)	Propane (gal)	Fuel Oil (gal)	Electricity	Propane	Fuel Oil	Total MTCO ₂ e
Cold Spring WWTP	244,640	0	787.2	25.9	0	8.2	34.0
Pump Station	24,280	0	0	2.6	0	0	2.6
Water	195,953	0	2,593.1	20.7	0	26.8	47.6
Village Hall	25,775	0	1,087.1	2.7	0	11.3	14.0
Roadways and Facilities	13,877	0	1,956.9	1.5	0	20.3	21.7
Fire	30,253	0	2,022.2	3.2	0	20.9	24.1
Street Lights	61,488	0	0	6.5	0	0	6.5
Parks	5,740	277.4	0	0.6	1.6	0	2.2
Traffic Light	204	0	0	0	0.0	0	0

OPPORTUNITIES TO REDUCE GREENHOUSE GASES

Developing a GHG emissions baseline enables the Village of Cold Spring to set goals and targets for future reduction of GHG emissions.

The Village of Cold Spring has been proactive to reduce GHG emissions and energy costs. Recent actions include LED lighting conversion at the highway garage and water plant, LED retrofits on streetlights, and an energy study of Village Hall. The first Village-owned EV charging stations is expected to be installed in Spring 2024.

The Village is exploring additional opportunities to reduce GHG emissions, including purchase of a municipal Electric Vehicle, energy efficiency and clean energy upgrades to Village Hall, and rooftop solar at municipal buildings. After implementing these proposed projects and identifying other climate action plan priorities and actions, total GHG emissions are expected to be reduced.

The next steps are to set an emissions reduction target and to develop a climate action plan that identifies specific quantified strategies that can cumulatively meet that target. In the meantime, Village of Cold Spring will continue to track key energy use and emissions indicators on an ongoing basis. DEC recommends conducting a new inventory at least every five years to measure emissions reductions progress.

This inventory shows that it will be particularly important to focus on the vehicle fleet, water and wastewater operations, and building heating. Future emissions reductions strategies for the Village of Cold Spring to consider for its climate action plan include increasing energy efficiency and renewable energy investments – particularly related to water treatment processes – as well as switching to electric vehicles. Other key data points to collect and track might include solid waste emissions.