



# VILLAGE OF COLD SPRING

85 MAIN STREET, COLD SPRING, NY 10516

TEL: (845) 265-3611 FAX: (845) 265-1002

WEB: WWW.COLDSRINGNY.GOV

DAVE MERANDY, MAYOR  
MARIE EARLY, TRUSTEE  
KATHLEEN E. FOLEY, TRUSTEE  
FRANCES MURPHY, TRUSTEE

JEFF VIDA KOVICH, CLERK/TREASURER  
MICHELLE ASCOLILLO, ACCOUNTANT  
LARRY BURKE, OFFICER-IN-CHARGE  
MATHEW KROOG, WATER SUPERINTENDENT  
ROBERT DOWNEY, HIGHWAY DEPT CREW CHIEF  
CHARLOTTE MOUNTAIN, CODE ENFORCEMENT OFFICER

## Board of Trustees

Tuesday May 11, 2021 @ 7:00 PM

Via Video Conference Pursuant to Executive Order 202.1

1. Pledge of Allegiance
2. Roll call
3. Financial Update
4. Report of the Police Department
5. Monthly reports: Recreation Commission, Planning Board, Zoning Board of Appeals, Town of Philipstown, Historic District Review Board, Fire Company, Tree Advisory Board, Chamber of Commerce
6. Report of Water and Wastewater Departments
7. Report of Building Department
8. Report of the Highway Department
9. Justice Court Report
10. Report of the Mayor and Board of Trustees
11. Follow Up Discussion on Short-Term Rentals
12. New Business
  - a. Authorize Mayor to sign MOU with Cold Spring Film Society
  - b. Request for Annual Justice Court Audit
13. Old Business
  - a. Discussion on next steps re: Police Reform & Reinvention
14. Approval of Bills - Batch # Amount: \$
15. Approval of Minutes – 4/22, 4/23, 4/27
16. Public Comment

### The public is invited to attend the meeting as follows:

<https://zoom.us/j/94086293122?pwd=eVJpUnFZRUt5K3A3anhFLzIERG9SQTO9>

or to Join by Phone: (646) 558-8656

Meeting ID: 940 8629 3122 Password: 259033



# Village of Cold Spring Police Department

## Monthly Report:

Apr-21

### Incident/Events

<u>Type of calls</u>	<u>Number of calls</u>	<u>Type of calls</u>	<u>Number of calls</u>
911 Hang up	2	Abandoned vehicle	
Aggravated harassment		Aided case	13
All other	1	Animal bite	
Animal acting rabid		Assist fire department	
Animal complaint other		Attempt to locate person	
Animal struck by motor vehicle		Buglary attempt	
Assist citizen	2	Car blocking	
Assault		Civil matter	1
Burglary		Criminal mischief	1
Burglary in progress		Disabled vehicles	
Child abuse		DMV suspensions/revocations	
Criminal impersonation		Domestic dispute	1
Custodial interference		Drug complaint	
Disorderly conduct/Disturbance	1	Drug sale	
Dog complaint		Extortion	
Driving while intoxicated		Family offense	
Drug possession		Fire Alarm	
False Alarm (any type)	19	Gun shots	
Family court summons		Harassment	
Fireworks		Health & Safety hazard	1
Fraud	3	Illegally parked vehicle	
Funeral escort		Insufficient funds-Checks	
Hazardous material/spill leak		Lockout - vehicle	1
Hit & Run		Mental health incident	1
Impounded vehicles	1	Missing person	
Larceny	1	Navigation accident	
Leaving scene of accident		Neighborhood Dispute	
Lockout - residence	1	Notification death or emergency	
Loitering		Officer needs assistance	9
Lost or Stolen license plates	1	Other	1
Missing child	1	Person with a gun	
Natural disaster		Possession of weapon	
Navigation complaint		PDAA	2
Noise complaint	1	PIAA	
Obscenity/pornography		Property lost	2
Open door		Property stolen	
Other accident		Reckless driving	
Personal injury		Unwanted Party	
Private property		Robbery-in progress	
Property found	1	Shoplifting	
Property recovered		Speeding vehicle	
Public property		Suspicious person	
Robbery		Theft of services	
Repossession of vehicle		Trespass	
Robbery - other		Unauthorized use of a vehicle	
Simple assault		V&T complaint	2
Suicide attempt			
Suspicious vehicle			
Transports			
Unattended death			
Welfare Check	3	<b>Total number of calls for service:</b>	73
Wires down		<b>Total Number Year to Date</b>	228



## Village of Cold Spring Police Monthly report continued:

Sex	Charge(s)	Arrests	Counts	
<b>Total number of arrests:</b>		none		
<b><u>Traffic/Parking tickets issued</u></b>				
<b><u>UTTs</u></b>				
AUO			Clinging to a vehicle	
Crosswalk violation			Disobey traffic control device	1
Driver's view obstructed			Equipment violation	
Following too close			Glass tint violation	
Imprudent speed			Insurance violation	1
Lane violation			Leave scene of accident	
Muffler violation			No passing	
One-way violation			Operating w/suspended reg.	
Passed red light			Passing violation	
Plate/registration violation	1		RT of way violation	
Seatbelt			Signal light violation	
Speed in school zone			Speeding	9
Stop sign violation			Turn signal violation	
Traf device violation			Unauthorized use license	
Turning violation			Unlicensed class driver	
Uninspected motor vehicle			Unsafe start	
Unlicensed driver	1		Violation of misc rules	
Use of cell phone				
<b>Total number of tickets issued:</b>		13		
<b><u>PARKING TICKETS</u></b>				
<b>Parking Tickets Issued by Police Department:</b>			18	
		Total Number of Tickets Issues	31	
		Total Number Year to Date	165	

# Village of Cold Spring -Recreation Commission

## May 2021 Report

### Approved Events

First Presbyterian Church - Sundays April and May- 10am-noon, Mayor's Park Pavillion

Teresa Peer - Wedding - Bandstand - May 29 - 12:00

Dara VanDunkm- Wedding Bandstand August 21, 11-12 (32 attendees)

Patryce McQueen -Wedding Bandstand - October 23, 12-1 (18 attendees)

Girl Scout Bridging Ceremony -June 12 , 9-1- Mayor's Park Pavillion

Boy Scout Ceremony - May 16, 2-6 - Mayor's Park Pavillion

### Bandstand Repair & Painting

The Highway Department did the repairs, caulking and powerwashing of the Bandstand.

The Sheriff's detail began painting on Monday, May 3 and should be completed within two weeks.

**Flagpole:** The flagpole at the Bandstand also needs painting. Robert Downey will talk to the county about assistance with this.

### Trees Mayors Park

The willow trees at Mayor's Park will be assessed for trimming or removal.

### Softball

Recreation Commission member Trevor Knight has been pursuing softball he reports:

*"Talked with Amber at Philipstown Rec and they're absolutely able to support softball. They will be able to do the administrative work of collecting fees, paying suppliers, hiring referees, getting insurance, etc. Both a league or a weekend tournament is possible.*

*Amber said the main difficulty will be getting enough people committed to have teams.*

*The next step is fleshing out the details of what will happen:*

*- Attempt a small league this year or stick with a weekend tournament (maybe corresponding with community day) to build interest in softball?*

*- Is it casual, fun play or is it serious and competitive?*

*- Perhaps most importantly, who will be the person or people to decide such questions?*

*Since John Flagler was interested in doing this, I'll talk to him first."*

We will know more at our meeting on May 19th.

### Pending Events:

Putnam County Food and Wine Festival - August 7 & 8, 2021 (Trustees will look at this again in June.)

**ZBA Monthly Report: April 2021**

May 7, 2021

To: Mayor and Board of Trustees

From: Eric Wirth, Chair of the ZBA

**Meeting of April 1**

**17 Parsonage Street:** The board held a workshop with applicants who sought area variances for an addition to the front of their house that would encroach on the side and front yards.

**17 Marion Avenue:** The board held a workshop on an application seeking an area variance to allow construction of a garage that would encroach on the side-yard setback.

The ZBA also interviewed a candidate for the vacant seat on the board, Marianne Remy. She was subsequently appointed to the seat by the trustees.

**Meeting of April 15**

**17 Marion Avenue:** The board opened a public hearing on an application seeking an area variance to allow construction of a garage that would encroach on the side-yard setback. This property was developed after the zoning code was adopted, and it has no zoning nonconformities. After closing the hearing and weighing the five statutory factors, the board denied the request. The board found, in particular, that the proposal would create a significant detriment to a neighbor, that the requested variance was substantial, and that the applicant could achieve most of his goals without a variance.

May 11, 2021 Village of Cold Spring Report

1. Townhall renovations working in punch list but were back in and had our first in person board meeting in several months. Approved a few change orders.
2. Held Public hearing on Stormwater Management Annual Report for 2020
3. Extending the 6-month moratorium on developing properties located on Upland Drive, Ridge Road, and Cliffside Court as these are private roads in very bad condition.
4. Pass a resolution authoring Highway Superintendent to auction off old equipment with Auctions International.
5. Pass Resolution to start the process to install a Pollinator Garden at the Townhall.
6. Pass Resolution for the Garrison Volunteer 2019 and 2020 Length of Service Awards.
7. Nat Prentice presented a revised draft of the Comprehensive Plan  
<https://sites.google.com/view/philipstown2020>
8. Brief discussion about the Dog park at Glass bury court. Right now, there is on Large fence in area, we may look at making this into 2 sections one for larger dogs and one for smaller dogs.
9. Garrison Golf Club / Shakespeare still moving forward in the planning board process which will be going on for many months to come. Also, Desmond Fish Library with a Solar Ribbon array and discovery trail. Planning, Zoning and Conservation Boards are all meeting via Zoom.
10. We're looking for anyone who would be interested in joining the board of Assessment Review

# Village of Cold Spring Historic District Review Board

85 Main Street Cold Spring, New York 10516 (845) 265-3611

## MONTHLY REPORT TO THE VILLAGE BOARD OF TRUSTEES

MAY 2021

---

### CURRENT APPLICATIONS

In April we met two times. We conducted the public hearing for the garage addition at 212 Main Street, which was then approved. We also reviewed and approved applications for a solar array at 32 Market Street, a shop sign at 49 Main Street, a porch reconstruction at 10 Fair Street, signage and fencing for the new nursery school at 34 Kemble Avenue, window replacements and porch repairs at 25 Kemble Street, and the extension of a previously approved fence at 11 High Street. We also reviewed and approved the design for a new shed at the residence of Chair Zgolinski. We met with the owners of 8 Furnace Street about a noncompliant fence which was installed last fall without a Certificate of Appropriateness to workshop ways of mitigating its impact.

For our monthly meeting on May 12th, we received an application from 11 Parrott Street regarding replacement windows. We do have several referrals out, including some for significant projects making their way through the ZBA process, which we may see at our second May session. We also hope to continue the conversation with 8 Furnace Street about their fence this month.

### BOARD WORK/PROJECTS/NOTES

- After speaking with SHPO about the protocol for having our official map of record updated, we received the fourth draft from the Putnam County GIS officer, which we hope to have finalized for adoption by the Trustees at your June meeting.

Respectfully submitted,

Sean Conway

**Albert G. Zgolinski, Chair; Sean Conway, Vice Chair  
Andrea Connor Hudson, Lloyd L. DesBrisay, Todd Seekircher**



## **Cold Spring Fire Company No.1**

154 Main Street  
Cold Spring, NY 10516

[www.coldspringfd.org](http://www.coldspringfd.org)

EMERGENCIES  
911

ALL OTHER  
845-265-9241

FAX  
845-265-1093

### **Cold Spring Fire Monthly Report**

#### **7 Calls for April**

2 Automatic Fire Alarm

3 EMS Assist

1 Brush Fire Mutual Aid to North Highlands Fire

1 Mutual Aid Village of Fishkill Fire(cancelled before response)



## TREE ADVISORY BOARD

### Village of Cold Spring

Members: Tony Bardes; Charles Day; Kory Riesterer; Taro Ietaka,; Jennifer Zwarich

#### REPORT TO THE VILLAGE BOARD OF TRUSTEES

05/7/2021

In lieu of our regular public meeting, the board held an Arbor Day meetup and subdued Covid-friendly celebration on 4/30/2021 with flags at village hall and streamers and medallions in tree pits as well as posts and photos shared on social media . Also the new "5 Years" Tree City USA stickers updated the road signs on Chestnut St and Morris Ave. Thanks to the VBOT and Mayor Merandy for supporting Arbor Day in our village every year!

Our recent work includes:

1. **SPRING PLANTING:** The Village Highway Department planted 6 (!) trees rather than the originally planned 4 trees on April 29 with TAB volunteers assisting. The two additional trees were made possible by private donations to the village tree fund. We thank Buggy and his crew for going out of their way to pick up trees and for the heavy labor of planting. We encountered some underground surprises and challenges that day and would like to particularly thank both the Water Department and the Highway Department for handling these with good humor and professionalism. Their work made Arbor Day a success!
2. **CONTRACT WORK:**
  - a. Stump grinding of 7 stumps on Main Street was completed on April 19. This work was essential in making space for new trees to be planted in a few of these spots.
  - b. A declining maple in McConville Park was removed this month after professional evaluation and recommendation by a certified arborist.
  - c. We have been made aware of possible dangerous conditions in two willows in Mayor's Park and have had them professionally evaluated by an arborist. We are working with the Recreation Commission on funding this work, which may need quick approval.
  - d. There is one mature maple on Chestnut St that we've been notified about by a nearby resident and have been observing as it leafs out this spring. Unfortunately it is showing signs of decline and we will need to have this tree evaluated as well.
3. **TREE MANAGEMENT PLAN UPDATES:** We are continuing work to update our tree survey with new tree-tag numbers and updating the tree management plan.

Respectfully,  
Jennifer Zwarich  
Chairperson

May 7, 2021

Cold Spring Chamber of Commerce  
P.O. Box 36  
Cold Spring, NY 10516



### Cold Spring Chamber Report to the Village of Cold Spring

- The Chamber held our monthly virtual meeting on April 29 with a presentation from Hudson Valley Shakespeare Festival on their new location plans. Assemblywoman Sandy Galef, the Director of Putnam Tourism, Tracey Walsh, and the Director of Putnam EDC, Kathleen Abels were present at the meeting. A presentation was made by Kate Liberman and Davis McCallum, the Managing and Artistic Directors of HVSP.
- The next Chamber Breakfast Meeting will be a presentation and discussion on the New York Health Act, a bill currently before the state legislature that would enact a single payer system providing comprehensive healthcare to all New Yorkers, with no premiums, copays, or deductibles. The bill has gained majority support in both the State Senate and State Assembly, and may come to the floor for a vote next month. The bill's author and lead sponsor will be at the meeting to explain how it would impact business owners, local governments, and residents, and will be available to answer questions from the meeting attendees. The meeting will be open to the public. Date TBD and will be posted shortly on the Chamber's home webpage [www.coldspringnychamber.com](http://www.coldspringnychamber.com)
- The Chamber has moved forward with getting laminated signage of the "Keep Cold Spring Beautiful" PSA campaign, as proposed to and approved by the village, and we will be applying the laminated signage to trash cans on Main Street and the waterfront next week.
- The Chamber has reached out to Optimum, who will be doing a site survey at the Visitors Center for installing wifi in the next week or two. Once they have done the site survey, it will take an additional week to two weeks to get the wifi installed into the building. In the meantime we will do an office clean up to get the Visitors Center ready for the volunteers.
- Additionally we are currently working on the contract with a custodial service for Saturday bathroom cleaning. We hope to have the service contracted in time for Memorial Day weekend when we aim to begin Saturday cleaning service. We are working on an updated contract draft to share with the Village for the 2020 tourism season Visitor Center management, and aim to send it to you sometime next week. Last, we would like to propose updated door signage on the doors of the public restroom doors, which currently provide last year's hours (see attached artwork). With the trustees approval, the Chamber would like to have these signs laminated and installed on the bathroom doors.
- The Chamber sent a letter to the Village on the short term rental code proposal this past week to offer our support and suggestions. We feel encouraged after this week's public hearing, and feel that with some adjustments for reasonable permitting with responsible safety restriction of STRs in the village, success can and will be achieved. We are happy to offer any assistance we may be able to provide to the Village through the process of adopting a new short term rental code policy.



# VILLAGE OF COLD SPRING

85 MAIN STREET,  
COLD SPRING, NY 10516  
TEL: (845) 265-3611 FAX: (845) 265-1002  
WEB: WWW.COLDSRINGNY.GOV

**DAVE MERANDY, MAYOR**  
mayor@coldspringny.gov  
**HEIDI SHIRA-BENDER, TRUSTEE**  
trustee.bender@coldspringny.gov  
**MARIE EARLY, TRUSTEE**  
trustee.early@coldspringny.gov  
**KATHLEEN E FOLEY, TRUSTEE**  
trustee.foley@coldspringny.gov  
**FRANCES MURPHY, TRUSTEE**  
trustee.murphy@coldspringny.gov

**JEFF VIDA KOVICH, CLERK/TREASURER**  
vcsclerk@coldspringny.gov  
**MICHELLE ASCOLILLO, ACCOUNTANT**  
treasurer@coldspringny.gov  
**JOHN W. FURST, ATTORNEY**  
**MATT KROOG, WATER & WASTEWATER SUPERINTENDENT**  
vcswater@coldspringny.gov  
**ROBERT DOWNEY, JR., HIGHWAY DEPARTMENT CREW CHIEF**  
highway@coldspringny.gov

## VCS Highway Dept. April Monthly Report 2021

**Garbage: 48.03 Tons**

**Recycling: 24.73**

For the month of April we prepped the Bandstand for painting by the Putnam County Correctional Facility Inmates, replaced a broken catch basin lid on Marion & Wall streets, hung the flags on Main St., started street cleaning for Spring & the hydrant flush, filled potholes, cut up & removed one tree in the Hudson House parking lot/one tree trunk for TAB's stump grinding/ & two trees for REC Dept. at Mayor's Park & Dockside Property, painted Visitor's Center bathroom floors, painted walls & floors of Mayor's Park Pavilion bathrooms, continued work on the storage container area & hauled one load of old lamp posts to the scrap yard, transplanted one tree & planted five new trees for TAB, added more lags to the railing cap of the Dock to secure better, cleaned off the roofs of the VO/VC bathrooms/ & the subway entrances, assisted TAB with stump grinding & clean up of debris, replaced 3' of curb @ 155 Main St., had two brush collections, and met with Kevin Burke of Gabrielle Trucks to spec out new dump truck.

We performed an oil change & service of the Bobcat, Summit installed a new air stem on the tire of the Bobcat which was severed off, serviced all mowers/blowers/ & weed whackers, and had Hatfield Brothers onsite to repair front bucket linkage & repaired throttle cable to stop from sticking.

For the month of May we will be cleaning streets, painting crosswalks, and repairing sidewalks & curbs.

**JUSTICE COURT**  
**VILLAGE OF COLD SPRING**  
85 Main Street  
Cold Spring, NY 10516

Thomas J. Costello  
Village Justice

Phone (845) 265-9070  
Fax (845) 809-4210

**APRIL 2021 MONTHLY REPORT**

Fines, Forfeited Bails & Civil Penalties	\$ 4,310.00
Parking Tickets	3,390.00
Civil Fees	
Including Termination of Suspension Fees, Bail Poundage, Certificate of Disposition, Filing Fees, Small Claims, Transcripts of Judgment and Returned Check Fees	145.00
Mandatory State Surcharges	<u>1,983.00</u>
TOTAL	<u>\$ 9,828.00</u>

A check in the above amount is submitted herewith.

Respectfully,



Thomas J. Costello  
Village Justice

Dated: May 5, 2021

**Cold Spring Village Court**  
**Summary Report of Cases Started**  
**Judge Thomas J. Costello**

04/01/2021 to 04/30/2021  
All Judges

Report date: 05/04/2021

STATUTE      COUNT

---

ADDITIONAL INFORMATION

---

VTL              13

Number of DWIs - 1192:              0

Number of AUOs - 511:              0

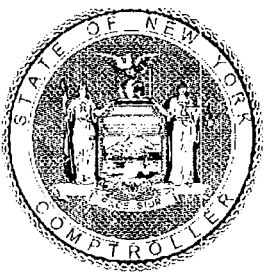
Number of Speeds - 1180:              9

Number of Defendants:              11

Total Number Charges:              13

Average Charges/Defendant:              1.18

Number of Small Claims:              0



**OFFICE OF THE STATE COMPTROLLER**  
**Thomas P. DiNapoli, Comptroller**

**JUSTICE COURT FUND**  
**110 STATE STREET**  
**ALBANY, NY 12236**

Thomas Costello - Justice  
 Village of Cold Spring  
 85 Main St  
 Cold Spring, NY 10516

April 28, 2021

For your information, shown below is the "Distribution Summary" of all reports received by us from the Village Court for the month of March 2021.

Receipts

<u>Justice</u>	<u>Report Month/Seq</u>	<u>Amount</u>
Thomas Costello	March 2021/01	\$7,427.00
Camille S Linson	March 2021/01	\$0.00
Total Court Receipts		\$7,427.00

**DISTRIBUTION SUMMARY<sup>1</sup>**

<u>Code</u>	<u>Trans</u>	<u>State</u>	<u>County</u>	<u>Village</u>	<u>Other</u>	<u>Amount</u>
AA	6	0.00	0.00	275.00	0.00	275.00
AB	23	0.00	0.00	2,050.00	0.00	2,050.00
AC	4	265.00	0.00	60.00	0.00	325.00
AD	1	0.00	0.00	3,070.00	0.00	3,070.00
AH	1	0.00	0.00	250.00	0.00	250.00
AJ	1	0.00	0.00	20.00	0.00	20.00
BJ	1	0.00	0.00	0.00	0.00	0.00
CA		100.00	0.00	0.00	0.00	100.00
CB		510.00	0.00	0.00	0.00	510.00
CE		25.00	0.00	0.00	0.00	25.00
FD	1	0.00	0.00	200.00	0.00	200.00
FS		45.00	0.00	0.00	0.00	45.00
MS		557.00	0.00	0.00	0.00	557.00
<b>TOTALS :</b>		<b>1,502.00</b>	<b>0.00</b>	<b>5,925.00</b>	<b>0.00</b>	<b>7,427.00</b>

<sup>1</sup> For an explanation of distribution codes, see the Comptroller's Handbook for Town and Village Justices

\_\_\_\_\_

\_\_\_\_\_

MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT made this 11th day of May, 2021 by and between the VILLAGE OF COLD SPRING, a municipal corporation of the State of New York, having an office at VILLAGE Hall, 85 Main Street, Cold Spring, New York 10516, (hereinafter the "VILLAGE") and THE COLD SPRING FILM SOCIETY whose address is 192 Main Street, Cold Spring, New York 10516 ("FILM SOCIETY"),

WHEREAS, the FILM SOCIETY proposes to present a series of family-friendly films to be screened outdoors this summer at Dockside Park; and

WHEREAS, the FILM SOCIETY has tentatively proposed *four (4)* screening dates and *four (4)* rain dates of *July 10, 2021 (July 11, 2021 rain date), July 24, 2021 (July 25, 2021 rain date), August 7, 2021 (August 8, 2021 rain date), August 21, 2021 (August 22, 2021 rain date)*; and

WHEREAS, the films will be open to all VILLAGE residents and visitors at no charge; and

WHEREAS, the FILM SOCIETY has secured the use of Dockside Park for the said films for the said dates; and

WHEREAS, the State Park permit requires liability insurance coverage in the amount of \$1,000,000 for both property damage and bodily injury with the State listed as an additional insured on the Policy; and

WHEREAS, the FILM SOCIETY has approached the VILLAGE and requested the VILLAGE partner with the FILM SOCIETY in presentation of the said films as a municipal recreational activity for the residents of the VILLAGE;

NOW, THEREFORE, IT IS HEREBY AGREED by and between the parties as follows:

1. The VILLAGE shall sponsor and participate in the proposed presentation of family-friendly films at Dockside Park; and
2. The FILM SOCIETY, and its members, shall act as unpaid volunteers on behalf of the VILLAGE in organizing and presenting the said series of family friendly films at no charge for the benefit of the residents of the VILLAGE as a municipal recreational activity; and
3. The VILLAGE shall procure liability insurance in the amount of not less than \$1,000,000 for both property damage and bodily injury for the said film events including a certificate of insurance bearing the following additional insured endorsement: "Additional Insured: The People of the State of New York, Executive Department, the NYS Office of Parks, Recreation And Historic Preservation, Taconic Region, its Officers, Agents, employees and assigns."
4. Either party may cancel this Agreement on twenty-four (24) hour notice with or without cause.

IN WITNESS WHEREOF, the parties have duly executed this Memorandum of Understanding effective the day and year first above written:

VILLAGE OF COLD SPRING

\_\_\_\_\_ FILM SOCIETY

By: \_\_\_\_\_  
Dave Merandy, MAYOR

By: \_\_\_\_\_  
*authorized signatory*

JUSTICE COURT  
VILLAGE OF COLD SPRING  
85 Main Street  
Cold Spring, New York 10516

Honorable Thomas J. Costello  
Cathy L. Costello, Court Clerk

Phone: 845-265-9070  
Fax: 845-265-1002

May 3, 2021

Dave Merandy, Mayor  
Marie Early, Trustee  
Kathleen Foley, Trustee  
Fran Murphy, Trustee

Re: Fiscal Year: June 1, 2019 - May 31, 2020  
Justice Court Audit

Dear Mayor Merandy and Trustees:

Pursuant to Uniform Justice Court Act Section 2019-a, it is the duty of every justice to present his records and docket, at least once a year, to the auditing board of the village or town, which shall examine said records or docket, or cause same to be examined, and enter in the minutes of its proceedings the fact that they have been duly examined.

Consistent with Section 2019-a of the Uniform Justice Court Act, I hereby advise that the court's records and docket are available to be presented for such examination. I look forward to working with you to schedule such examination in an expeditious manner.

It is my understanding that OCS's Internal Audit Services (IAS) unit will be corresponding with you as well in the very near future in this regard. Subsequent to the audit or examination, please forward to the IAS unit the audit report, as well as the Board's resolution noting that the records have been duly examined, and that the fines therein collected have been turned over to the proper officials of the Village as required by law. Such materials may be mailed to the following:



Fiscal Year Audit  
Page Two

Internal Audit Services Unit  
Attn: Joan Casazza  
2500 Pond View, Suite LL01  
Castleton-on-Hudson, NY 12033

In the alternative, such materials may be sent via email to: [jcasazza@nycourts.gov](mailto:jcasazza@nycourts.gov).

Very truly yours,

  
Thomas J. Costello

/clc

cc: Arielle Bryant, Esq.  
Special Counsel to the District Administrative Judge  
for Town and Village Courts  
Administrative Judge's Office  
111 Dr. Martin Luther King Jr. Blvd.  
White Plains, NY 10601

**Village of Cold Spring  
Village Board of Trustees  
Workshop Meeting  
4-22-2021**

The Village of Cold Spring Board of Trustees held a workshop meeting via Videoconference pursuant to Executive Order 202.1 on Thursday April 22, 2021 at 6:30 pm. Present were: Mayor David Merandy and Trustees Marie Early, Kathleen E. Foley and Frances Murphy. Also present were members of the Parking Committee: Jack Goldstein, Dan Valentine, Rebeca Ramirez, Evan Hudson. Mayor Merandy called the meeting to order at 6:33 pm.

**Parking Committee Report**

Mayor Merandy made opening remarks, including that no public comment on the committee's report would be accepted at the meeting. The public will have the opportunity to comment at a Public Hearing (date TBD).

J. Goldstein introduced committee members and made opening remarks, including:

- Committee is unanimous in its recommendations to the Trustees
- Committee is not making any recommendations regarding infrastructure
- Any recommendations made or program implemented should be considered a "Pilot Program" that can modified as needed
- Not all residents will be happy with the recommendations.
- The committee attempted to develop policies that are fair and equitable to all
- The parking problem the Village faces is not a simple one and as such the solutions are not simple.

C. Murray of Haldane Street expressed displeasure that 1) public input was not sought in making recommendations and 2) public comment would not be allowed at the meeting.

J. Goldstein presented the Parking Committee's recommendations. He stated that the goals of the committee were:

- Mitigate negative impact parking has on the Village
- Equity
- Reduce traffic and congestion
- Increase revenue

The five key recommendations presented included:

1. Implementation of a Residential Parking Permit program

- a. Streets to be included in the program: Railroad, Stone, Cross, Garden, Church, High, Northern Ave, Haldane, Furnace, Rock and Kemble Avenue (between Main and Rock)
  - b. State law requires 80% of available spaces be reserved for residents and 20% for non-residents
  - c. Residences with a driveway will be allotted 1 permit
  - d. Residences without a driveway will be allotted 2 permits
2. Implement app based metered parking on Main Street, limited side street spaces and ancillary locations (municipal lot, Fair Street)
    - a. Numerous vendors researched. ParkMobile graded out the highest
    - b. Flexibility to adjust rates and times is important
  3. Engage United Public Safety to provide meter enforcement function
    - a. Requires handheld license plate reader
    - b. Mobile printer to issue ticket on the spot
    - c. Integrates with Court system
  4. Designate areas for visitor and non-RPP residents, merchant and employee parking
    - a. Kemble Ave
    - b. The Boulevard
    - c. Metro North lot (weekends only)
    - d. Haldane (9D)
    - e. Depot Square
    - f. 20% of available spots in RPP district
  5. Communication to the Public
    - a. Websites: Village, Chamber, Putnam Co. Tourism, merchants
    - b. Signage

K. Foley inquired if residents of Main Street were included in the calculations for the RPP? They are not included. Discussion followed regarding alternate parking locations for persons who do not have off-street parking, such as Main Street residents and employers/employees.

F. Murphy asked for verification that the status of Depot Square would remain as currently classified? It will be.

J. Goldstein discussed next Steps:

- Finalize proposal
- Schedule Public Hearing
- Modification to Village Code
- SEQRA
- Integration of back-office functions

D. Merandy made a motion to move forward with the Parking Committee recommendations. K. Foley seconded and the motion passed by a vote of 4-0-0.

**Board Business**

The Board approved the hiring of Dominic Maglio as a Seasonal Laborer for the Highway Department beginning May 5, 2021 at a rate of \$14/hour. D. Merandy made the motion. K. Foley seconded and the motion passed by a vote of 4-0-0-0.

Village Clerk Jeff Vidakovich presented a proposal to add a staff member. This person will be responsible for being the secretary to the HDRB, Planning and ZBA as well as providing support to the Village Clerk and accountant on an as needed basis. Discussions focused on whether the proposed 20 hours/week were enough and where the person would be located on the office. Mayor Merandy made a motion to approve advertising for the position pending verification with M. Ascolillo that there is room in the budget for the increase to 25 hours/week and with Putnam County personnel that 25 hours/week will still be considered part-time. K. Foley seconded the motion and it passed by a vote of 4-0-0-0.

**ADJOURNMENT**

Mayor Merandy made a motion to adjourn. Trustee Early seconded and the motion passed by a vote of 4-0-0-0 at 8:15 pm.

Submitted by: J. Vidakovich

---

Mayor David Merandy

Date

Village of Cold Spring  
Village Board of Trustees  
85 Main Street, Cold Spring, NY 10516

Trustees Workshop  
4-23-2021

The Village of Cold Spring Board of Trustees held a meeting on Friday, April 23, 2021 at 1:55 pm. Present were Mayor Merandy and Trustees Marie Early, Kathleen E. Foley and Frances Murphy, and OIC Burke.

Mayor Merandy called the meeting to order at 1:56pm and made a motion to enter into Executive Session at 1:56pm to discuss the employment history of individuals. The motion was seconded by Trustee Murphy and passed unanimously.

At 3:15pm, Mayor Merandy made a motion to exit Executive Session. Trustee Foley seconded and the motion passed unanimously.

**ADJOURNMENT**

At 3:16pm, Mayor Merandy made a motion to adjourn. Trustee Foley seconded and the motion passed unanimously.

Submitted by: M. Early

---

Mayor Merandy

Date

Village of Cold Spring  
Village Board of Trustees  
85 Main Street, Cold Spring, NY 10516

Trustees Workshop  
4-27-2021

The Village of Cold Spring Board of Trustees held an online workshop meeting via video conference pursuant to Executive Order 202.1 on Tuesday April 27, 2021 at 6:30pm. Present were Mayor Merandy and Trustees Marie Early, Kathleen E. Foley and Frances Murphy.

**RESOLUTION #09-2021 GENERAL FUND BUDGET**

A resolution adopting a General Fund budget for the fiscal year commencing on June 1, 2021 and ending on May 31, 2022, making appropriations for the conduct of the Village of Cold Spring government and establishing the rates of compensation for officers and employees for such period.

The following resolution was offered by Mayor Merandy or adoption and seconded by Trustee Early, to wit:

**WHEREAS**, this board has met at the time and place specified in the notice of public hearing on the tentative General Fund budget and heard all persons desiring to be heard thereon,

**NOW THEREFORE BE IT RESOLVED**, that the tentative General Fund budget, as amended and revised, and as hereinafter set forth in the amount \$2,650,149, is hereby adopted and that the several amounts stated in the column titled "Tentative" in the tentative General Fund budget, but hereafter referred to as "Adopted", in Schedule A, are hereby appropriated for the objects and purposes specified and the salaries and wages stated in the salary schedule of the tentative General Fund budget shall be and are hereby fixed at the amounts shown therein, effective Tuesday, April 27, 2021; and

**FURTHER BE IT RESOLVED**, that the tentative Fireman's Service Award Tax Levy, as amended and revised, and as hereinafter set forth, in the amount of \$35,000, is hereby adopted and the amounts stated are hereby appropriated for the object and purpose specified, and are hereby fixed at the amount shown therein, effective Tuesday, April 27, 2021.

On roll call vote:

Trustee Marie Early voting	AYE
Trustee Kathleen E. Foley voting	AYE
Trustee Frances Murphy voting	AYE
Mayor Dave Merandy voting	AYE

**Resolution #09-2021** is officially adopted this 27 Day of April, 2021 by a vote of 4-0.

**RESOLUTION #10-2021 WATER FUND BUDGET**

A resolution adopting a Water Fund budget for the fiscal year commencing on June 1, 2021 and ending on May 31, 2022, making appropriations for the conduct of the Village of Cold Spring government and establishing the rates of compensation for officers and employees for such period.

The following resolution was offered by Mayor Merandy or adoption and seconded by Trustee Murphy, to wit:

**WHEREAS**, this board has met at the time and place specified in the notice of public hearing on the tentative Water Fund budget and heard all persons desiring to be heard thereon,

**NOW THEREFORE BE IT RESOLVED**, that the tentative Water Fund budget as hereinafter set forth, in the amount of \$794,374 is hereby adopted and that the several amounts stated in the column titled "Tentative" in the tentative Water Fund budget, but hereafter referred to as "Adopted", in Schedule F, are hereby appropriated for the objects and purposes specified and the salaries and wages stated in the salary schedule of the tentative Water Fund budget shall be and are hereby fixed at the amounts shown therein effective Tuesday, April 27, 2021.

On roll call vote:

Trustee Marie Early voting	AYE
Trustee Kathleen E. Foley voting	AYE
Trustee Frances Murphy voting	AYE
Mayor Dave Merandy voting	AYE

**Resolution #10-2021** was officially adopted this 27 Day of April, 2021 by a vote of 4-0.

**RESOLUTION # 11-2021 SEWER FUND BUDGET**

A resolution adopting a Sewer Fund budget for the fiscal year commencing on June 1, 2021 and ending on May 31, 2022, making appropriations for the conduct of the Village of Cold Spring government and establishing the rates of compensation for officers and employees for such period.

The following resolution was offered by Mayor Merandy or adoption and seconded by Trustee Foley, to wit:

**WHEREAS**, this board has met at the time and place specified in the notice of public hearing on the tentative Sewer Fund budget and heard all persons desiring to be heard thereon,

NOW THEREFORE BE IT RESOLVED, that the tentative Sewer Fund budget, as hereinafter set forth in the amount of \$556,101 is hereby adopted and that the several amounts stated in the column titled "Tentative" in the tentative Sewer Fund budget, but hereafter referred to as "Adopted", in Schedule G are hereby appropriated for the objects and purposes specified and the salaries and wages stated in the salary schedule of the tentative Sewer Fund budget shall be and are hereby fixed at the amounts shown therein effective Tuesday, April 27, 2021.

On roll call vote:

Trustee Marie Early voting            AYE  
 Trustee Kathleen E. Foley voting    AYE  
 Trustee Frances Murphy voting      AYE  
 Mayor Dave Merandy voting         AYE

**Resolution #11-2021** was officially adopted this 27 Day of April, 2021 by a vote of 4-0.

**Resolution #12-2021 Budget Adjustments**

The following resolution was offered by Mayor Merandy or adoption and seconded by Trustee Foley, to wit:

*Resolved that (1)* The Board of Trustees of The Village of Cold Spring hereby approves the following Budget Adjustment(s) for the **2020/2021** fiscal year:

(1)			
To:	A00-1110-400	Justice: Contractual	\$1,500
	A00-1110-487	Justice: Grant Expenditures	\$3,410
From:	A00-1640-418	Shared Services: Municipal Repairs	(\$3,910)
	A00-1110-400	Justice: Software	(\$1,000)
		<b><i>For JCAP Grant expenditures and Village Contribution portion</i></b>	
To:	A00-1640-417	Shared Services: Village Hall Repairs	\$3,289
From:	A00-1640-418	Shared Services: Municipal Repairs	(\$3,289)



		<b>To allocate for CSPD flooring</b>	
To:	A00-3120-400	Police: Vehicle Repairs	\$2,000
From:	A00-3120-440	Police: Computer Support	(\$2,000)
		<b>To reallocate savings for overall fleet improvements, including recent repairs to the Tahoe</b>	
To:	A00-8010-400	Zoning Board: Contractual	\$1,225
From:	A00-1420-400	Attorney: Contractual	(\$1,225)
		<b>For transcription services of Zoom Meeting</b>	
To:	A00-3620-100	Building Inspector: Personal Services	\$18,000
From:	A00-3620-400	Building Inspector: Contractual	(\$18,000)
		<b>To reallocate funds from a contracted service to a staff position</b>	
To:	A00-5110-467	Highway St. Maint: Pavelock	\$550
From:	A00-5110-468	Highway St. Maint: Narok	(\$550)
		<b>To Reallocate clothing &amp; eye care allowance from prior employee to current employee</b>	
To:	A00-8160-410	Refuse: Truck Repair	\$5,391
	A00-5110-430	Highway St. Maint: Office Supply	\$85
From:	A00-8160-430	Recycling: Contractual	(\$5,476)
		<b>To Reallocate among Garbage/Recycling accounts</b>	

To:	A00-5142-400	Snow Removal: Contractual	\$21,478
	A00-5142-100	Snow Removal: Personal Services	\$5,918
From:	A00-9060-800	Medical Insurance	(\$27,396)
		<b><i>To utilize insurance savings to cover unexpected snow removal costs</i></b>	
To:	A00-9040-800	Worker's Compensation	\$1,578
	A00-9055-800	Disability Insurance	\$25
From:	A00-9040-801	Worker's Comp: Fire	(\$1,603)
		<b><i>To transfer between insurance accounts</i></b>	
To:	A00-7140-200	Recreation: Equipment	\$54
	A00-7140-400	Recreation: Contractual	\$218
	A00-8560-400	Recreation: Christmas Decorations	\$256
	A00-7140-471	Recreation: Dockside Electricity	\$55
From	A00-7110-400	Parks & Rec: Improvements	(\$583)
		<b><i>To reallocate funds among Recreation for different categories of spending</i></b>	

And (2) The accountant is hereby authorized to transfer such funds immediately.

On roll call vote:

Trustee Marie Early voted: AYE  
 Trustee Kathleen E. Foley voted: AYE  
 Trustee Fran Murphy voted: AYE  
 Mayor Dave Merandy voted: AYE

Resolution officially adopted on April 27, 2021 by a vote of 4-0.

## **DISCUSSION OF MAIN STREET BATHROOMS**

The Chamber of Commerce (COC) has offered to fund the cleaning of the bathrooms on Saturdays, beginning Memorial Day weekend. During the discussion it was noted that:

- The COC can channel monies but cannot manage monies and is willing to proceed in a manner satisfactory to the Village
- The VBOT would like the COC to handle all aspects and responsibilities. COC will enter into an agreement with the cleaning service and will update its agreement with the Village

## **CORRESPONDENCE**

The Village has received three letters regarding the *Keep Cold Spring Beautiful* campaign. The letters, from residents residing below the tracks, express concern that the signage will direct more people to the waterfront, which is already a crowded destination. During the discussion it was noted that:

- The intent of the campaign is to encourage good behavior on the part of visitors to the Village, in general, and not specifically intended to direct people to the waterfront or any specific areas
- Many vendors haven't posted the COC-designed maps indicating areas visitors may wish to visit (to picnic)
- The maps encourage visitors to visit all parks for picnicking
- Addressing the issue of overflowing trash cans it was noted that:
  - Cans could be doubled up: particularly at the entrances to areas visited by tourists
  - Signage could be added to the trash cans advising visitors to find an emptier can if the nearest one is full. VBOT supports this and the COC will prepare and install signage.
  - Mayor Merandy will speak with Highway Superintendent about grouping of cans and possibility of additional cans
- Suggestions have been made to locate food trucks in the Metro North parking lot, but this is not a Village-owned property
- Suggestions have been made to close off portions of Main Street, but this would create issues for emergency vehicle access

## **COMMUNITY DAY**

During the discussion it was noted that:

- The celebration has been moved to September 4<sup>th</sup>, with a rain date on the 5<sup>th</sup>
- Fireworks have been ordered and funding provided by the Conner/Groombridge family
- Maggazzino and M&T Bank have provided funding for music
- The Community Day Committee will be reconstituted and volunteers will be solicited
- If a parade is to occur it may be scheduled in the morning or late afternoon to avoid the day's heat
- The presence and location of food trucks is TBD
- In the past, the Lions Club has provided a beer truck. Mayor Merandy will reach out to them

**PUBLIC COMMENT**

Rebecca Ramirez commended the Board on its work re: trash containers and suggested that:

- Strategic location can help
- Signage (on the cans) is a good idea
- In addition to COC signs about parks, provide flyers that visitors may take with them
- Locate food trucks as anchors to different areas, rather than congregating them all in one location

**CODE UPDATE**

The Board continued its review for:

- Chapter 40 – Building Construction
- Chapter 130 – Water
- Chapter 126 – Vehicle & Traffic

**ADJOURNMENT**

Mayor Merandy made a motion to adjourn. Trustee Murphy seconded and the motion passed unanimously at 8:27 pm.

Submitted by: M. Mell

---

Mayor Merandy

Date