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CHAPTER 122

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[HISTORY: Adopted by the Board of Trustees of the Village of Cold Spring 8-11-31 as Section 3 of the Code of Ordinances; amended in entirety 3-27-79 by L.L. No. 5-1979; amended in entirety 12-16-2014 by L.L 5-2014. Other amendments noted where applicable.]

GENERAL REFERENCES

Streets and Sidewalks - Ch. 108.

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§122-1. Title.

This law shall be known as the Public Tree Law for the Village of Cold Spring, Putnam County, State of New York.

§122-2. Purpose and Intent.

This law is enacted pursuant to the provisions of Village Law and the General Municipal Law to establish a public Tree Advisory Board in the Village of Cold Spring in order to achieve the following purposes:

- A. Promote efficient and cost-effective management of the village's community forest by assuring that decisions regarding the care and maintenance of public trees are consistent within the Village and in accordance with an overall tree management plan.
- B. Reduce the village's exposure to liability by eliminating sources of tree related hazards as they become evident and by reducing occurrences of tree hazards through improved care and maintenance.
- C. Maintain all public trees in a healthy and attractive condition through good cultural practices (i.e. accepted standards of maintenance).
- D. Establish and maintain the maximum sustainable tree cover in order to protect and enhance the environment and the character of the Village.
- E. Establish and maintain an optimal level of age and species diversity through the use of an ongoing tree inventory and tree management plan.
- F. Centralize tree management under a voluntary, permanent Tree Advisory Board.
- G. Maintain a system that clearly identifies roles for Tree Advisory Board members and community volunteers, and facilitates the coordination of tree work between these entities and the Village's staff, elected officials, Recreation Commission and Highway Department.
- H. Assist the Village Board in establishing and maintaining a tree management budget and the means for funding it.
- I. Foster community support through regular educational outreach, and encourage good citizen tree management practices through knowledge sharing.

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§122-3. Definitions.

As used in this Chapter or as may be relevant in the operation of the Tree Advisory Board, the following terms shall have the meanings indicated:

ARBORICULTURE

The cultivation of trees and shrubs, including the study of how they grow and respond to cultural practices and the environment, as well as aspects of cultivation such as selection, planting, care and removal.

ARBORIST

Trained specialist certified by the International Society of Arboriculture or one of its chapters or other nationally recognized arboricultural organizations with expertise in tree management.

CALIPER

The diameter of a tree trunk, taken six (6) inches above ground for up to and including four-inch (4 inch) caliper size, and the diameter at breast height for larger trees.

CANOPY COVER

The projected measurement of the total crown size that a tree or trees in a specified area will attain at maturity.

CROWN

All portions of a tree, excluding the trunk and roots, such as branches and foliage.

DBH (diameter at breast height)

The diameter or caliper of a tree trunk at the height of four and one half (4 ½) feet above ground.

HAZARDOUS TREE

Any tree having an infectious disease or insect problem, being dead or dying, having limbs that obstruct street lights, traffic lights, etc., or a tree that poses a threat to public safety from falling limbs.

PUBLIC TREE

Any tree located on public property, within a public easement or public right-of-way including trees growing in the strip of land between the edge of the street and the sidewalk. For properties not laid out on a filed subdivision plat, the public right-of-way includes public property only and is not intended to include the private property of any landowner.

TREE CITY, USA

A program sponsored by the National Arbor Day Foundation in cooperation with the USDA Forest Service and the National Association of State Foresters which gives recognition to communities for providing a basic level of human and financial resources to manage their community forests.

TREE CUTTING

Any removal, breaking, pruning, destruction or injury of any tree covered by the provisions of this Chapter.

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TREE INVENTORY

An inventory of existing public trees, where possible, within the Village, indicating species, location, size, age and condition. Inventories of Village trees should include street trees, park trees, public trees and roadside trees.

TREE LAWN

That part of the public right-of-way not covered by sidewalk, lying between the property line and the edge of pavement, including but not limited to the strip of land between the edge of the street and the sidewalk.

TREE MANAGEMENT PLAN

A written plan used to guide the Village on key goals and objectives as they relate to the overall health and maintenance of Cold Spring's public trees, which includes recommendations on tree maintenance and improvements, tracks and analyzes the inventory of trees and provides a simple, organized strategy for the implementation of the key goals and objectives.

TREE PLOT

The plot, parcel or piece of land or part thereof owned, leased or donated to the Village where trees are cultivated for transplanting.

VILLAGE BOARD

The Mayor and Board of Trustees of the Village of Cold Spring.

§122-4. Tree Advisory Board.

- A. Composition of the Tree Advisory Board. There is hereby created a Village Tree Advisory Board for the Village of Cold Spring. The Board shall consist of five members, no fewer than three of whom shall be residents of the Village of Cold Spring. The Tree Advisory Board may include owners of businesses within the Village of Cold Spring. Not more than one seat on the Tree Advisory Board may, upon the recommendation of the Tree Advisory Board and with the approval of the Village Board, be filled by a licensed arborist who is a resident of Philipstown and neither a resident of, nor an owner of a business within, the Village of Cold Spring. Knowledge of horticulture and/or Arboriculture is highly desirable, but shall not be a requirement for membership on the Tree Advisory Board. The Tree Advisory Board shall be appointed by the Village Board by resolution. The initial terms of office for the members of the Tree Advisory Board shall be three years for two members; two years for two members; and one year for one member.

Thereafter, on the expiration of a member's term, subsequent appointments shall be for a term of three years. All appointments to fill vacancies shall be for the unexpired term. The Mayor shall nominate said members and shall designate its Chairperson subject to the approval of the Board of Trustees. Each subsequent appointment for members to the Tree Advisory Board

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shall be upon recommendation by the Tree Advisory Board to the Village Board.

- B.** Each appointment for the members shall be for three (3) years. Each subsequent appointment for Chairperson will be made by the Mayor, subject to the approval of the Board of Trustees. Term for Chairperson will be for one (1) year.

Each year, the Tree Advisory Board shall elect the Vice-Chair who can serve as the Acting-Chair at meetings when the Chair is not present. The Village Board shall also appoint one of its members to be the liaison to the Tree Advisory Board to facilitate communication between itself and the Tree Advisory Board.

- C.** Authority of the Tree Advisory Board. The Tree Advisory Board is an advisory body to the Village's staff, elected officials, Recreation Commission and Highway Department.
- D.** Compensation and Funding. The members of the Tree Advisory Board shall not be compensated for their services. A function of the Tree Advisory Board shall be to solicit grants and funds in order to carry out its intended purpose, which includes the operation and maintenance of a public tree plot and its related tree stock, and also to achieve and maintain having the Village be designated as a Tree City, USA.
- D.** Professional assistance. The Tree Advisory Board may, if necessary to fulfill its functions, utilize the services of licensed professionals to assist the Tree Advisory Board. Requests for such professional services shall be made to the Village, and hiring of such professionals, with the recommendation of the Tree Advisory Board, shall be made by the Village Board.
- E.** Meetings. The Tree Advisory Board shall meet regularly, and no less than six (6) times per year. The Tree Advisory Board shall adopt rules and regulations, not inconsistent with this Chapter, for the conduct of meetings, responsibilities of appointed members, and the conduct of the business of the Tree Advisory Board, and shall file a copy of the rules and regulations, and any amendments thereto, with the Village Clerk.
- F.** Tree Inventory. The Tree Advisory Board shall be responsible for annually updating the Village Tree Inventory, consistent with the Tree Inventory maintenance recommendations of the Tree Management Plan.
- G.** Tree Management Plan. The Tree Advisory Board shall be responsible for updating the Tree Management Plan no less than every five (5) years to reflect current conditions and future goals. In carrying out the research for

such updates, the Tree Advisory Board will consult with the Recreation

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Commission and Highway Department and incorporate their concerns and recommendations into the Tree Management Plan. Once updated, the Tree Management Plan shall be submitted to the Village Board for approval.

The Tree Management Plan will compile and organize all public tree-related data of concern to village government and will offer guidance for tree maintenance and improvements based on the goals outlined in §122-2 above. It will include long term planning, tree planting and maintenance programs for all Public Trees and tree pits in the Village and may include recommendations and goals related to shrubs, vines and other plant species located on public property and in the Village's public easements and public rights-of-way as these goals relate to public trees.

- H. Annual Work Plan. The Tree Management Plan and Village Tree Inventory shall be used to construct an itemized Annual Work Plan based on Village budget items for tree work as well as any additional grant funds or donation of funds or services in each budget year. The Annual Work Plan shall be developed in direct consultation with the Recreation Commission and the Highway Department and shall then be presented to the Village Board on or before February 1st of the budget year for approval. Subsequent adjustments and additions to the Annual Work Plan shall proceed on an ad hoc basis with the approval of the Mayor.
- I. Tree Plot. The Tree Advisory Board shall be responsible for the planning, operation, care and maintenance (collectively, the "OCM") of the Village Tree Plot where trees may be held, cared for and grown in preparation for outplanting in the Village. A volunteer Tree Plot Manager shall be appointed, upon recommendation of the Tree Advisory Board, by the Village Board to carry out the requirements of the Tree Advisory Board with regard to the OCM of the Tree Plot. The Tree Plot Manager may be a member of the Tree Advisory Board or an individual who is qualified in either horticulture or Arboriculture.
- J. Recommendations for tree selection, maintenance, removal and care. The Tree Advisory Board shall make recommendations to the Village's staff, elected officials, Recreation Commission and Highway Department for the selection, planting, maintenance and care of trees along public highways, public easements and public rights-of-way or within Village parks and on Village property. The Village Highway Department shall, except in cases of emergency, consult with the Tree Advisory Board before removing or ordering the removal of a tree or limb of a tree within a highway right-of-way or sidewalk which threatens the health, safety and welfare of the users of the highway or sidewalk or the ability of the Highway Department to maintain the highway in a safe manner. In providing such advice, the Tree Advisory Board may examine the subject tree(s) and may

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consult with an Arborist or other professional consultant. The Tree Advisory Board may also make recommendations to the Highway Department concerning those trees which present a hazard because of death, age, infectious disease, insect infestation or overgrowth which obstructs street lights or traffic or street signs, or pedestrian passage or any other condition which requires the treatment, cutting or removal of the tree.

- K. Dissemination of tree information. The Tree Advisory Board shall assist the officers and employees of the Village, as well as residents, in the dissemination of information regarding the importance of selection, planting and maintenance of trees within the Village, whether on public or private property.
- L. Other responsibilities. The Tree Advisory Board shall fulfill such other and further responsibilities imposed upon it by the Village Trustees, from time to time, as may reasonably be necessary to effect the purposes and intent of this Chapter.

§122-5. Protection of Public Tree Health.

- A. Sidewalk-root conflict mitigation. During repair or repaving of sidewalks and streets within the Village, reasonable care shall be taken to preserve the root structure of public trees. Applications made to the Highway Department for a street or sidewalk opening permit under Chapter 108-1 (“Streets and Sidewalks — Street Openings”) of the Village Code shall make note of the location of all public trees within ten (10) feet of the proposed work area, and any application noting such tree involvement shall be forwarded to the Tree Advisory Board for an advisory opinion about necessary protective measures prior to approval. The Highway Department shall also notify the Tree Advisory Board of any planned municipal sidewalk work that could potentially impact public tree root structures and shall consult with the Tree Advisory Board on strategies for preserving root structure and tree health while achieving the Village’s sidewalk repair and repaving goals.
- B. Cooperation with utility pruning work. Utility companies or their agents or contractors shall notify the Village of Cold Spring in writing at least two (2) weeks before engaging in routine Tree Cutting of any public trees upon or overhanging the streets, sidewalks and public rights-of-way proposed in connection with efforts to prevent the trees from coming in contact with utility wires, lines or cables. Routine trimming of trees near utility lines must be done in accordance with the latest ANSI A300 Standards by experienced Arborists so as to provide for continued reliable service to utility customers while maintaining a healthy and aesthetically attractive shade tree canopy in the Village. A copy of the utility’s notification letter shall be immediately forwarded to the Tree Advisory Board in order that appropriate cooperation can be initiated.

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§122-6. Injuries to trees prohibited.

- A. No person shall in any way mutilate, injure or destroy any Public Tree within the Village.
- B. No person shall place or maintain upon any Tree Lawn any materials which may impede the free passage of water, air and fertilizer to the roots of any tree growing therein

§122-7. Penalties for offenses.

Any person committing an offense against the provisions of this Chapter shall be guilty of a violation under the Penal Law and, upon conviction thereof, shall be punishable by a fine in an amount commensurate with the costs of mitigating the offense together with the Village's reasonable cost of enforcement.

§122-8. Enforcement.

This Chapter shall be enforced by the Code Enforcement Officer of the Village, and in addition thereto they shall report all violations to the Village Board. The Village Board is empowered to seek injunctive relief against any person or business in addition to any other penalty contained herein to abate any such violation.

§122-9. Appeals.

Any person aggrieved by the provisions of this Chapter may apply to the Village Board for relief who shall hear the matter and make final decisions.